

Emmanuel Episcopal Church

Vestry Meeting

Tuesday, February 27, 2024

Minutes

**Vestry Members Present:** Shelly Neighbors (Senior Warden), Rick Tinsley (Junior Warden), Katie Cox, Amy McGowan, Coco Morris, Danny Casillas, Joanna Speciale, Douglas Long and Don Dunbar

**Vestry Members Absent:** John Caldwell (Clerk), Katie Cox, John Austin Stokes, and Carl White

**Clergy Present:** The Rev. Matthew Rowe (Rector)

**Adjunct Officer Present:** Karl Wehner (Treasurer)

**OPENING**

A quorum was established.

Fr. Matt Rowe opened the meeting at 5:30 p.m.

**ORIENTATION MEETING** (See attachments)

- Shelly Neighbors made a motion for Gail Koskie, assistant to John Caldwell, to be Clerk for this meeting in the absence of John Caldwell. Coco Morris seconded the motion. All were in favor.
- Fr. Matt started the meeting for the new Vestry members by discussing several items, the first being the Vestry Roster. Fr. Matt reported that background checks will be needed for the new members. There are forms to be filled out. He then talked about Safe Church, Safe Communities Certification that the new members and existing members whose certification has expired will need to complete. He talked about the red binder for the Vestry hosts and for all members to see which Sunday they can host and close up. He then explained Polity of The Episcopal Church, Anglican Spirituality and Church Leadership, Canonical Duties of the Vestry, Parochial Duties of the Vestry, Endowments, Estates and Trusts.

## **APPROVAL OF CONSENT ITEMS AND MINUTES OF VESTRY MEETINGS ON JANUARY 16, 2024 AND JANUARY 23, 2024 (See attached Agenda and Written Reports)**

- The Minutes of the January 16, 2024 and January 23, 2024 meetings of the Vestry were previously emailed to all members of the Vestry. There were no amendments or corrections. The Minutes were accepted as is and entered into the record.
- Fr. Matt brought attention to the Donor Designated Funds and the 2024 Budget. He then talked about the 2024 Disbursements from the Drew Thieman Fund for Young Musicians. He suggested the honorary gift provided to the young musicians be revised to \$50 instead of \$100 and anything above \$2000 would need Vestry approval. Amy McGowan made a motion to amend the resolution to \$50. Don Dunbar seconded the motion. All were in favor.
- Fr. Matt went over his Praise, Program, Property, Provision plan for a shared staff/vestry/lay leadership model for parish life for this year. Shelly Neighbors made a motion to approve the 4P Plan. Danny Casillas seconded the motion. All were in favor.
- The 2023 Parochial Report, the official records of membership and finance was presented. Karl Wehner reported that the Finance Committee approved this report.
- Rick Tinsley moved that the Consent Items be accepted as presented. Coco Morris seconded the motion. The motion carried unanimously.

## **REPORTS**

- Karl Wehner reported that the end of the year financial reports are not ready yet. They should be ready by the next Vestry meeting and will be presented then.
- Jr. Warden Rick Tinsley reported that the restroom project started on February 26<sup>th</sup>. Padilla Painting expects to be done by March 1, 2024.
- Sr. Warden Shelly Neighbors thanked everyone for all their hard work. She welcomed the new members.

## **GUEST PRESENTATION**

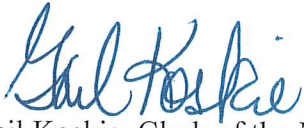
A question and answer presentation was set up by Rick Hart and presented by Trent Brown from R U Solar regarding Solar as a Possible Energy Resource for the church.

## **ADJOURNMENT**

- Shelly Neighbors made a motion to adjourn the meeting. Coco Morris seconded the motion. The motion carried.

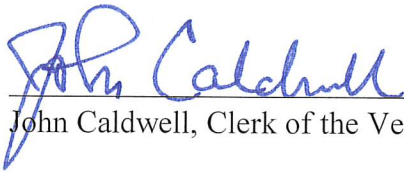
- Fr. Matt adjourned the meeting at 7:15 p.m. with a prayer.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gail Koskie".

Gail Koskie, Clerk of the Meeting

APPROVED:

A handwritten signature in blue ink, appearing to read "John Caldwell".

John Caldwell, Clerk of the Vestry

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