



## Are you the person we're looking for to fill one of our last two Supervisor positions?

As a supervisor, you assist the national church's area coordinators by managing the many volunteers needed to make the convention run smoothly. General tasks of supervisors include:

- Gathering the volunteers from the check-in area
- Explaining volunteer duties for your area
- Assisting with any volunteer issues that might arise

To maintain consistency, supervisors need to be able to volunteer **5 days** over the duration of the convention, June 23-28, 2024. This need not be for the entire day, as there are both morning and afternoon shifts.

Supervisors are expected to attend two in-person meetings with the staff and area coordinators from the Office of the General Convention before GC 81. Attendance is preferred at both and required for at least one. The first meeting is scheduled for the **morning of November 18, 2023, at the Hyatt Regency at 8:30 a.m. in Louisville. The second one will be scheduled for the spring of 2024.** Lastly, supervisors are asked to attend the Commissioning Eucharist and Gathering on the Thursday before the convention (June 20, 2024, 11 a.m.-4 p.m.). This gathering includes lunch and an on-site orientation.

We have one position with Language Aids and one with the Meeting Room Logistics. The Language Aide Supervisor needs to be fluent in Spanish (French is a bonus). This person will be providing hospitality to our delegations and guests from Province IX (Latin America) including assistance at registration, virtual binders, and the concierge desk. Most of the Legislative meetings have adopted virtual meeting spaces, allowing greater accessibility to a wider audience, however, the General Convention office would like to maintain the availability of meeting space during the Convention should the need arise. Supervisors in this area will be trained to set up AV equipment required for the group using the space. Both positions will experience busy times and periods of waiting.

With Joy,  
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GC 2024 Volunteer Coordinator  
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