



ST. MATTHEW'S EPISCOPAL CHURCH

Youth Minister

Position Summary:

The Youth Minister is a lay professional who oversees youth ministry at St. Matthew's Episcopal Church.

Reports To:

The Rector while also working closely with all other staff; the Children's Committee; and the vestry.

Necessary Qualifications:

- Bachelor's Degree from an accredited institution with additional coursework or a professional certificate in theology, counseling, spiritual direction, or similar work
- Knowledge of Episcopal ecclesiology, liturgy, and theology
- Previous work or volunteer experience in a church, non-profit, or educational setting
- Technological literacy; especially with social media
- Excellent written and oral communication skills

Desired Skills and Attributes:

- People-oriented with strong interpersonal skills
- Ability to engage people using all facets of digital and social media
- Solution-based team player
- Confidentiality and dependability
- Flexibility around change and new concepts
- Desire to serve God and others
- Excitement for the vision and mission of St. Matthew's Episcopal Church

Essential Duties and Responsibilities:

- Oversee all aspects of St. Matthew's youth programs.
- Oversee, train, and support lay ministry leaders for youth ministries.
- Provide pastoral care to families with youth, and lay ministry leaders.
- Oversee the acolyte program, youth Sunday School, youth outreach activities, youth group, and youth Sunday.
- Assist with the Christmas pageant.

Work Schedule:

This is a 1/4 time salaried position. Sundays are a regular workday. This position does not qualify for overtime pay. St. Matthew's offers a competitive salary package based on education and experience that includes benefits, paid vacation time, and a continuing education allowance.

The responsibilities listed above are representative of the job, may change from time to time, and are not intended to be all-inclusive. Applicants must undergo a background check and comply with the Safeguarding God's Children training upon employment.

To Apply:

Please submit the following:

- Cover Letter expressing why you would be a good fit for St. Matthew's
- Current Resume

Direct your application materials to:

Kelly Kirby kkirby@stmatthewsepiscopallouisville.org (preferred)

or by mail

St. Matthew's Episcopal Church
The Rev. Kelly Kirby, Rector
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