St. Anselm’s Episcopal Chapel Center
University of South Florida, Tampa

MINISTRY TITLE: Priest and Resident Chaplain (Living on Site) and Director, Full-time

OPENING: January 1, 2020

REPORTS TO: The Rt. Rev. Dabney Smith, Bishop Diocesan

The Chaplain shall lead the congregation as pastor, priest, and teacher, sharing in the councils of this Diocese and of the whole Church, in communion with our Bishop. By word and action, informed at all times by the Holy Scriptures, the Book of Common Prayer, and the Constitution and Canons of the Episcopal Church and the Diocese of Southwest Florida, the Chaplain shall proclaim the Gospel, love and serve Christ's people, nourish them, and strengthen them to glorify God in this life and in the life to come.

PURPOSE: As resident, living on site, the Chaplain/Director maintain a safe and welcoming place for students to grow existing relationships, and encourage new relationships, with Jesus Christ, and each other, through sound Christian education and spiritual formation rooted in the Episcopal/Anglican tradition.

RESPONSIBILITIES OF THE CHAPLAIN: Responsibilities are broadly categorized as priestly, transformational and relational, and administrative, and will support the leading and building up of the campus ministry with the students at USF, the broader academic village, surrounding neighborhood and wider diocesan community. The chaplain must commit to nurture students into a mature faith, equipping and empowering them to lead alongside the chaplain in shared ministry.

PRIESTLY RESPONSIBILITIES
• A commitment to nurturing one’s own faith relationship with Jesus Christ and to preserving the Episcopal Church’s identity and function through St. Anselm’s
• Onsite availability at the Chapel Center for programming (currently in the evenings) for Bible study, teaching/discussion and community meal. Worship services include a Thursday evening program and Sunday liturgies
• Lead Episcopal worship during meetings, including the weekly Evening Prayer and monthly Holy Eucharist
• Develop fresh and challenging Christian formation programs designed to educate and ignite curiosity for, and interest in, the Episcopal Church identity and ministry, as well as spiritual exploration and formation

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TRANSFORMATIONAL/RELATIONAL RESPONSIBILITIES

- Provide vision and coordination for the diocese’s ministry to the students, faculty and staff with a commitment to life as a member of the USF community
- On-campus presence reaching out to students, staff and faculty with particular presence at the Marshall Student Center (the student hub), lunch meetings with USF leadership (deans and directors) and their department staff
- Participate in activities throughout the semester in activities on campus which promote the ministry and ensure face-to-face contact with the students such as the Bull Market fair (weekly) and the Friends and Family Weekend (Homecoming)
- Support and participate in outside activities with students (Rocky the Bull’s Birthday Bash, Greek-life events, etc.) and support accomplishments of “Episco-Bulls” students by attending their plays, award ceremonies, concerts, etc.
- Attend required monthly Tuesday afternoon Religious and Spiritual Life (RSL) meeting, required by USF for religious groups to be acknowledged as approved organizations and represent RSL for new and transfer student orientations and Week of Welcome per semester
- Empower students to dream, plan and execute outward-facing ministries to populations in need on and off campus
- Strongly encourage students to participate in diocesan offerings for young adults, and lift them up to diocesan leadership

ADMINISTRATIVE RESPONSIBILITIES

- Planning and preparation (liturgy, programming, email/electronic communication (i.e., website, Facebook, Instagram and marketing posts on USF’s events site)
- Serve as historian for the life of St. Anselm’s, capturing historic events (written and photographs) for archiving with the Communications director
- Write and position articles in high visibility media vehicles to further fuel the momentum for St. Anselm’s credibility and relevance
- Develop and operate within a budget for the campus ministry in collaboration with the CFO
- Manage the physical structure of St. Anselm’s Episcopal Chapel Center, including building and grounds repairs and management of existing service vendors (grounds crew, cleaning company, HVAC, extermination, handyman, sewage)
- Meet regularly with the diocesan leadership, seeking advice and assistance to ensure the ongoing vitality of the ministry, bringing forth current and anticipated support needs

EDUCATION: M.Div., Clinical Pastoral Education (CPE), completed residency as clinically-trained chaplain is a plus

ABILITIES/SKILLS: Project management; strategic planning; budget management; vendor negotiations; property management; small-group workshop development and facilitation; strong writing and public speaking abilities; marketing and public relations; relational and advocacy strengths; self-starter with minimal supervision; time management; attention to detail; organizational and administrative skills (reporting and budgeting); working computer knowledge (Microsoft Office) and social media manipulation.

HOURS: This is full-time with hours that reflect the rhythm of the academic school year, with primarily evening programming. The summer months are used for heightened transformational and relational efforts.

COMPENSATION: $53,300 (cash stipend of $32,000; housing/utilities with the value of $21,300)
APPLICATION INFORMATION: If you discern that God may be calling you to this unique and exciting ministry, please submit the following to the Rev’d Canon Richard H. Norman, Canon to the Ordinary, Diocese of Southwest Florida at norman@episcopalswfl.org. The application deadline is March 31, 2020.

- Résumé or c.v.
- A copy of your updated OTM profile
- A letter of interest that highlights the ways in which your gifts will meet the needs of the chaplaincy and why you feel called to serve in this portion of God’s vineyard
- Three letters of reference: one clergy, one layperson, and one either clergy or layperson who is not supervised by you and who is not related to you.

Diocese of Southwest Florida Campus Ministry Narrative
St. Anselm’s Episcopal Chapel Center
University of South Florida, Tampa

MINISTRY BACKGROUND:

Founded in 1962, St. Anselm’s was the first religious center on the grounds. In its most recent years, the diocesan-owned property provided residential housing for an intentional community of students. In the fall of October 2016, Smith appointed the current resident chaplain to restore the ministry of the then-closed center. No longer providing residential housing, St. Anselm’s was renovated, rededicated in October 2017, and re-envisioned as a spiritual resource for the broader USF academic community and surrounding neighborhoods, as well as a spiritual retreat and meeting space for diocesan groups and Episcopal churches. Having no students affiliated with, or attending, St. Anselm’s, focused attention was placed on creating awareness of, and visibility for, the quality programming and spiritual resources provided. New branding was created and a marketing campaign, including the restoration of the website and social media sites, was initiated to attract and retain students to be formed and nurtured in the rich Episcopal/Anglican tradition. Marketing efforts created opportunities to be known by USF leadership, and to partner with them to support student success (USF) and student wholeness (St. Anselm’s). Two full school year cycles have since taken place and the campus ministry is living into the vision of active integration into the USF community. The momentum is measured by weekly and monthly programming (Three-in-One Thursdays, monthly Holy Eucharist, special worship services, guest presenters); student volunteers serving regularly in worship; increased USF invitations for the Episcopal chaplain to stand with, and share knowledge, alongside leadership in public forums (Counseling Center grief group, invocations at annual student memorial and awards ceremonies, leadership presentations); and increased use of the center by local Episcopal churches.
Ministry Highlights: Dedicated student following for weekly “The Walking Dead” television viewings and theological discussions; Confirmation classes and Assisting Bishop’s visit and teaching; student baptism; diocesan School for Ministry retreats; pastoral presence for USF’s Counseling Center’s student grief groups; USF professor’s six-week book club held at St. Anselm’s; invitation for two consecutive years to pray the invocation for Dean of Students Office’s annual Student Memorial; leadership presentation by the Center for Leadership and Civic Engagement; new relationship with Black Faculty and Staff Executive Committee, resulting in day-long retreat held at St. Anselm’s and invitation for chaplain to pray the invocation at group’s annual USF Kente Awards. Enhanced relationships with USF postal and sanitation teams.

THE FUTURE

St. Anselm’s 17th chaplain will be tasked with strengthening the ongoing efforts of positioning St. Anselm’s as USF’s religious center of choice by taking the day-to-day ministry, and newly-developed USF relationships and community integration, to the next level through intentional planning and Spirit-led movement. Our hope for “next level” ministry is the creation of an annual mission program and local mission projects as well as the creation of a student internship program.

Chaplain Qualities
This leader must be a faithful disciple of Jesus Christ rooted in the rich Episcopal/Anglican tradition. The individual will have a heart for the Christian formation of, and spiritual support for, emerging adults. The chaplain will be a visionary, capable of bringing dreams and concepts into a functioning reality, working within the practical framework of a strategic plan and diocesan budget. The chaplaincy requires that the leader be self-starting, problem-solving, entrepreneurial, collaborative and calculated in risk taking. Strong administrative skills and awareness of property management are critical.

With the foundation for visibility and programming securely in place, the Chapel Center is well-positioned to broaden its offerings. The chaplain leader will work to expand Christian formation programming and worship; enhance the existing visibility of the Episcopal church’s presence on campus; increase missional activity to address known student needs (food insecurity and homelessness); explore the development of a student internship program; and increase location Episcopal congregational support.

ABOUT USF

Founded in 1956, the University of South Florida (USF) is a Preeminent State Research University located in the vibrant Tampa Bay region. The school has a significant non-traditional, commuter student population, as well as traditional, residential students. The school emphasizes its commitment to diversity, noting its international student population (10%) and students who are persons of color (41%).