The Foundation for the Episcopal Diocese of Wyoming

Final Grant Reporting

A final report submitted electronically to the Foundation is due no later than December 31st of the year following the year in which the grant was awarded. The final report has three required components:

1. Final Report Cover Sheet

Complete the Final Report Cover Sheet form (PDF) included in this packet.

2. Narrative Report

Please answer the questions on your Cover Sheet in a Microsoft Word document. This document should include each question followed by your response. Please limit this document to a maximum of four pages; a single page is preferable.

When considering your responses, please keep in mind that the mission of the FEDW is to support and inspire our congregations as we share in God’s work of ministry and outreach. Our grants fund new and existing programs that assist congregations in helping to build the Kingdom of God.

3. Accounting Form

Complete the Accounting form included in this packet.

3. Additional Components/Attachments (these attachments are optional)

- Attach high resolution photos related to the project, if available (include photo credit for possible use by the Foundation for use in our eSpirit newsletter, quarterly Spirit of Wyoming magazine or website).
- Attach PDF or Word documents of any studies, publications or other related materials you think are relevant to understanding the project.
- If you choose to share your ministry with your local media please use the Press Release template included in this packet and please itemize any publicity initiative you undertook.

Submittal Instructions

The above items should be emailed as an attachment to genie@wyomingdiocese.org. Include the name of your parish, city, year and quarter grant was received and “Final Report” in the email subject line. (Example: St. Mark’s, Casper, 2018 Q4 Final Report)

Contact Information

For questions regarding the Final Report, please contact Genie Osburn, Administrative Assistance, at (307) 265-5200 or genie@wyomingdiocese.org.

For questions regarding a dream for a new grant application, please contact Press Stephens, Executive Director, at (307) 640-4764 or press@efwy.org.
Cover Sheet

Parish Information
Parish name: Holy Communion
Grant contact: Lynn Van Over /Lisa Taylor Contact’s title: Vestry Secretary/ Executive Director of RRIW
Phone: Contact’s email: 

Grant Information
Award Date: 4/1/2018 Award Amount: 40,825.00

Narrative

1. Do you feel you accomplished your stated goals? Circle one: YES NO
   a. Briefly explain the outcome of your program.
      Raising Readers in Wyoming met the goals of providing books to children throughout Wyoming between the ages of 2 mths and 5 years. We were able to provide 15,000 books to children throughout Wyoming. The funds were used to provide 1,690 of those books to Public Health Nursing for the partnership that was established. The remaining 13,310 books were distributed throughout Wyoming. Where we did not meet the goal however, was in the amount of books that were provided in 2018. We had a goal of 25,250 books. This goal was very advantageous. We were able to provide 15,491 books in 2018. While this was not quite what we hoped, this was still an increase from 2016 and 2017 (12,762 books). The books purchased are being distributed in 2019 as we worked to obtain funding to replenish book shelves.

2. Circle one or more of the dimensions of education your grant impacted: Adult. Youth. Ministry.
   Financial Literacy Job Training Parenting Classes
   Suicide Prevention.

3. Please indicate the total number of individuals served through the program: served; turned away; waitlist; need
   The program served 15,491 families throughout Wyoming. We did not turn away families who wanted a book. Thanks to the generosity of the Wyoming Episcopal Foundation, along with other donors we were able to provide books to providers as they were requested.
4. How will the program be sustained over time?

Raising Readers in Wyoming is in the process of diversifying funding through fund-raising, additional grants and looking at support specifically to establish an endowment.

5. What kind of difference do you think this program makes within the population it serves?

The difference the Raising Readers in Wyoming can be shown both short term and long term. The providers share families love receiving our books. I have spoken with individuals once, they know where I work, who share with me how much their children love getting books from Raising Readers in Wyoming. We have increased the providers we work with, which shows providers are excited to be working with our program. Long term, the importance of early literacy and promoting literacy to children under the age of 5 is apparent. National research shows the benefit of books in the home prior to age 5. A link between the number of books in the home and reading at grade level by 3rd grade has been made. Additionally, the primary predictor of high school success is reading at grade level by 3rd grade. While Raising Readers in Wyoming can not follow the families who receive our books through their educational journey, it can be concluded the impact our program has is similar to what the research shows.
Granting from The Foundation for the Episcopal Diocese of Wyoming (FEDW)
For period ending: ___December 2018________

**FEDW grant award**  =  April 1, 2018

<table>
<thead>
<tr>
<th>Income</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Grants</td>
<td>$122,066.00</td>
</tr>
<tr>
<td>Fee for Service</td>
<td>0.00</td>
</tr>
<tr>
<td>Fundraising</td>
<td>26,128</td>
</tr>
<tr>
<td>Congregation's Contribution</td>
<td>5,078</td>
</tr>
<tr>
<td>From annual Budget</td>
<td></td>
</tr>
<tr>
<td>From other sources</td>
<td>3,200.00</td>
</tr>
<tr>
<td>Other income</td>
<td></td>
</tr>
</tbody>
</table>

**Total Program Income**  =  (2)  $156,730.83

<table>
<thead>
<tr>
<th>Expenses</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$32,833.26</td>
</tr>
<tr>
<td>Communication</td>
<td>$667.00</td>
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<tr>
<td>Training</td>
<td>667.00</td>
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<tr>
<td>Insurance</td>
<td></td>
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<tr>
<td>Printing/duplicating</td>
<td>$3,074.90</td>
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<tr>
<td>Supplies</td>
<td>$70.00</td>
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<tr>
<td>Materials</td>
<td>$4,310.99</td>
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<tr>
<td>Transportation</td>
<td>$82.04</td>
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<tr>
<td>Rent</td>
<td>0.00</td>
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<tr>
<td>Other expense</td>
<td>59,861.61 (provide detail)</td>
</tr>
</tbody>
</table>

Books purchased were identified as the “other” expense item.

**Total Program Expense**  =  (3)  $101,566.80

**Balance remaining to be accounted for:**  $55,164.03*

*We received significant end year funding with from a grant, and fundraiser that is accounted for in 2018 funds, but are going to be used to purchase books with our 2019 titles.

The funds requested from the Wyoming Episcopal Foundation were used as shown by the proposed budget that accompanied the 2018 request. The funds were not used for personnel expenses.

**CERTIFICATION:**  To the Board of Directors of the Foundation for the Episcopal Diocese of Wyoming: We certify that the grant as described above has been expended for the above purpose.

4/1/2019  ____________________________  ____________________________
Date  Signature

Executive Director  ____________________________  Lisa Taylor  ____________________________
Title  Print Name