



**Journal of the  
100th Annual Convention  
and  
Constitution and Canons**

**The Episcopal Diocese of  
Southwestern Virginia**

**January 25-27, 2019**

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## **SECTION I**

### **GENERAL DIRECTORY OF THE DIOCESE**

#### **Including**

<b>Diocesan Staff</b>	<b>page 1</b>
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**DIRECTORY OF THE OFFICES OF THE  
EPISCOPAL DIOCESE OF SOUTHWESTERN VIRGINIA  
1000-1002 FIRST STREET, SW P.O. BOX 2279  
ROANOKE, VA 24009  
(800) 346-7982 (540) 342-6797 Fax: (540) 343-9114  
www.dioswva.org**

**STAFF**

**Bishop**

The Rt. Rev. Mark Bourlakas  
bishopmark@dioswva.org

**Executive Assistant to the Bishop**

Kristen Kroeger  
kkroeger@dioswva.org

**Canon to the Ordinary,  
Chief Operating Officer**

The Rev. Canon Mark Furlow  
mfurlow@dioswva.org

**Canon to the Ordinary,  
Transition and Pastoral Development**

The Rev. Canon Jonathan Harris  
jharris@dioswva.org

**Canon for Social Engagement  
and Christian Formation**

The Rev. Canon Connor Gwin  
cgwin@dioswva.org

**Archdeacon**

The Venerable Melissa Hays-Smith  
mhays-smith@dioswva.org

**Youth Missioner**

Kendall Badgett  
kbadgett@dioswva.org

**Diocesan Bookkeeper &  
Benefits Coordinator**

Wendy Moses  
wmoses@dioswva.org

**Phoebe Needles Center Executive Director**

The Rev. John H. Heck  
Johnhheck@gmail.com

**Grace House on the Mountain**

Anita Boyd  
aboyd@dioswva.org

**VOLUNTEER COORDINATORS**

**Chaplain to Retired Clergy, Spouses, and  
Survivors**

**Retired Clergy Insurance Contact**

The Rev. Dr. Robert T. Copenhagen  
aypiper@aol.com

**Safeguarding God's Children Coordinator**

Maile Armstrong  
mailearmstrong@verizon.net

**Safeguarding God's People Coordinators**

The Rev. Dr. Robert E. Brodie  
deanbrodiesp@comcast.net  
Pamela Garrison  
gracewood@lumos.net

**Title IV Intake Officer**

The Rev. Diane Vie  
intakeofficer@dioswva.org

**Ecumenical and Inter-Religious Officer**

Vacant

**Episcopal Relief and Development  
Coordinator**

Nick Moga  
nickmoga@aol.com

**United Thank Offering Coordinator**

Kathy Killian  
klk2415@cox.net

## DIRECTORY OF CHURCHES IN THE DIOCESE

ABINGDON, ST. THOMAS (P) 1846

124 E. Main St., Abingdon  
Rector: The Rev. Boyd Evans

ALTAVISTA, ST. PETER (P) 1892

1010 Broad St., Altavista

AMHERST, ASCENSION (P) 1847

253 S. Main St., Amherst

AMHERST, ST. PAUL (P) 1908

2009 Kenmore Rd., Amherst

ARRINGTON, TRINITY (P) 1830

475 Oak Ridge Rd., Arrington

BEDFORD, ST. JOHN (P) 1847

314 N. Bridge St., Bedford  
Rector: The Very Rev. Wilson Brown

BEDFORD COUNTY, ST. THOMAS (M) 1846

9575 Big Island Hwy., Big Island

BIG STONE GAP, CHRIST (P) 1890

106 Clinton Ave., Big Stone Gap  
Rector: The Rev. R. Raymond Moore

BLACKSBURG, CHRIST (P) 1858

112 Church St., Blacksburg  
Rector: The Rev. Scott West

BLUEFIELD, ST. MARY (P) 1895

101 Logan St., Bluefield

BLUE GRASS, CHURCH OF THE GOOD SHEPHERD (P) 1993

3678 Blue Grass Valley Rd., Blue Grass  
Rector: The Rev. Dr. Helen Beasley

BRISTOL, EMMANUEL (P) 1862

700 Cumberland St., Bristol  
Rector: The Very Rev. Dr. Joe Dunagan

BUCHANAN, TRINITY (P) 1847

19640 Main St., Buchanan

BUENA VISTA, CHRIST (P) 1890

2246 Walnut Ave., Buena Vista

CALLAWAY, ST. PETER (P) 1901

65 Rock Ridge Rd., Callaway  
Rector: The Rev. John Heck

CHRISTIANSBURG, ST. THOMAS (p) 1890

103 East Main St., Christiansburg  
Rector: The Rev. Mark Frazier

CLIFFORD, ST. MARK (P) 1748

607 Patrick Henry Hwy., Clifford

CLIFTON FORGE, ST. ANDREW (P) 1890

516 McCormick Blvd., Clifton Forge

COVINGTON, EMMANUEL (P) 1888

138 Maple Ave., Covington

FINCASTLE, ST. MARK (P) 1837

111 S. Roanoke St., Fincastle  
Rector: The Rev. Willis Logan

FOLLY MILLS, GOOD SHEPHERD (M) 1923

809 Lee Jackson Hwy., Staunton

FOREST, ST. STEPHEN (P) 1825

1695 Perrowville Rd., Forest

GALAX, CHURCH OF THE GOOD SHEPHERD (P) 1977

9441 Grayson Pkwy., Galax  
Pastor: The Rev. Marty Wagner (Lutheran)

GLASGOW, ST. JOHN (M) 1886

1002 Blue Ridge Rd., Glasgow

HOT SPRINGS, ST. LUKE (P) 1898

Rt. 220, Hot Springs

Rector: The Rev. Harrison Heidel

LEXINGTON, GRACE (P) 1842

123 W. Washington St., Lexington

Interim: The Rev. James Hubbard

LYNCHBURG, GRACE MEMORIAL (P) 1828

1021 New Hampshire Ave., Lynchburg

Rector: The Rev. Alan Cowart

LYNCHBURG, ST. JOHN (P) 1912

200 Boston Ave., Lynchburg

Rector:

Assistant: The Rev. Kim Glenn

LYNCHBURG, ST. PAUL (P) 1822

Seventh and Clay Sts., Lynchburg

Rector: The Rev. Todd Vie

Assistant: The Rev. Diane Vie

LYNCHBURG, TRINITY (P) 1826

104 Walnut Hollow Rd., Lynchburg

MARION, CHRIST (P) 1871

401 W. Main St., Marion

Rector: The Rev. Emily Fisher Edmondson

MARTINSVILLE, CHRIST (P) 1842

311 E. Church St., Martinsville

Rector: The Rev. Nicholas Hull

MARTINSVILLE, ST. PAUL (M) 1941

904 W. Fayette St., Martinsville

MASSIES MILL, GRACE (P) 1886

1934 Crabtree Fall Rd., Massies Mill

Rector: The Rev. Marion Kanour

MONETA, TRINITY ECUMENICAL PARISH (P) 1991  
40 Lakemount Dr., Moneta  
Pastor: The Rev. Philip Bouknight (Lutheran)  
Associate Pastor: The Rev. Bea Miller (Presbyterian)

NORTON, ALL SAINTS (P) 1914  
1026 Virginia Ave., No

PEARISBURG, CHRIST (P) 1907  
Wenonah Ave. and Tazewell St., Pearisburg

PEDLAR MILLS, ST. LUKE (M) 1884  
3788 Buffalo Springs Tnpk., Monroe

POCAHONTAS, CHRIST (M) 1884  
Water Street, Pocahontas

PULASKI, CHRIST (P) 1875  
144 N. Washington Ave., Pulaski

RADFORD, GRACE (P) 1892  
210 Fourth St., Radford  
Rector: The Rev. Kathy Dunagan

RICHLANDS, TRINITY (P) 1920  
107 Hill Creek Rd., Richlands  
Rector: The Rev. Vincent Carroll

ROANOKE, CHRIST (P) 1892  
1101 Franklin Rd., SW, Roanoke  
Rector: The Rev. Alexander MacPhail

ROANOKE, ST. ELIZABETH (P) 1958  
2239 Grandin Rd., SW, Roanoke  
Rector: The Rev. Karin MacPhail

ROANOKE, ST. JAMES (P) 1950  
4515 Delray St., Roanoke  
Rector: The Rev. Susan Bentley

ROANOKE, ST. JOHN (P) 1827

One Mountain Ave., Roanoke  
Rector: The Rev. Eric C. Long  
Assistant: The Rev. Whitney Burton  
Assistant: The Rev. David Olson (Lutheran)  
Assistant: The Rev. Mary Ruetten Mackin (Retired)

ROCKY MOUNT, TRINITY (P) 1842

101 Church St., NE, Rocky Mount  
Rector: The Rev. David Taylor

ST. PAUL, ST. MARK (P) 1910

Broad and 5th Ave., St. Paul

SALEM, ST. PAUL (P) 1852

42 E. Main St., Salem  
Interim: The Rev. Dr. Robert Brodie

SALTVILLE, ST. PAUL (M) 1896

233 W. Main St., Saltville

STAUNTON, EMMANUEL (P) 1896

300 W. Frederick St., Staunton  
Rector: The Very Rev. Shelby Owen

STAUNTON, TRINITY (P) 1746

214 W. Beverley St., Staunton  
Rector: The Rev. Dr. Paul Nancarrow

TAZEWELL, STRAS MEMORIAL (P) 1884

211 Central Ave., Tazewell

WAYNESBORO, ST. JOHN (P) 1846

473 S. Wayne Ave., Waynesboro  
Rector: The Rev. Benjamin Badgett

WYTHEVILLE, ST. JOHN (P) 1846

273 E. Main St., Wytheville  
Rector: The Rev. Birch Rambo

## CONVOCATIONS

**Abingdon Convocation:** St. Thomas, Abingdon; Christ Church, Big Stone Gap; St. Mary's, Bluefield; Emmanuel, Bristol; Christ Church, Marion; All Saints, Norton; Christ Church, Pocahontas; Trinity, Richlands; St. Mark's, St. Paul; St. Paul's, Saltville; Stras Memorial, Tazewell

**Augusta Convocation:** Church of the Good Shepherd, Blue Grass; Christ Church, Buena Vista; St. Andrew's, Clifton Forge; Emmanuel, Covington; Good Shepherd, Folly Mills; St. John's, Glasgow; St. Luke's, Hot Springs; Grace, Lexington; Emmanuel, Staunton; Trinity, Staunton; St. John's, Waynesboro

**Lynchburg Convocation:** St. Peter's, Altavista; Ascension, Amherst; St. Paul's Bear Mountain, Amherst; Trinity, Arrington; St. John's, Bedford; St. Thomas, Bedford County; St. Mark's, Clifford; St. Stephen's, Forest; Grace Memorial, Lynchburg; St. John's, Lynchburg; St. Paul's, Lynchburg; Trinity, Lynchburg; Grace, Massies Mill; St. Luke's, Pedlar Mills

**New River Convocation:** Christ Church, Blacksburg; St. Thomas, Christiansburg; Church of the Good Shepherd, Galax; Christ Church, Pearisburg; Christ Church, Pulaski; Grace, Radford; St. John's, Wytheville

**Roanoke Convocation:** Trinity, Buchanan; St. Peter's, Callaway; St. Mark's, Fincastle; Christ Church, Martinsville; St. Paul's, Martinsville; Trinity Ecumenical Parish, Moneta; Christ Church, Roanoke; St. Elizabeth's, Roanoke, St. James, Roanoke; St. John's, Roanoke; Trinity, Rocky Mount; St. Paul's, Salem

## **CHURCHES AT WHICH REGULAR SERVICES HAVE BEEN DISCONTINUED**

ABINGDON, GOOD SHEPHERD (KNOBS): Regular services discontinued in the early 1940's.  
Church conveyed to the Free Zion Church in 1971.

AIR POINT, TRINITY MISSION, Roanoke County

ALTAVISTA, ST ANDREWS MISSION

AMHERST, CHRIST (Indian Mission): Closed approximately 1923

APPALACHIA, GRACE MISSION

BASIC, ST. MARY'S

BASTIAN, MISSION: Bland County

BEDFORD, ST. PHILIP'S

BENT MOUNTAIN, (MISSION): Closed approximately 1923

BIG ISLAND R.F.D., ST. THOMAS

BLUEFIELD, ST. MARY'S: Regular services discontinued officially as of May 30, 2018

BROOKNEAL, CHRIST: Regular services discontinued officially as of April 24, 1963

BUCHANAN R. F. D., GRACE (PURGATORY MOUNTAIN)

BYLLESBY, MISSION

CARBO, MISSION: Closed approximately 1924

CLINCHCO, MOSS MISSION

CLINCHFIELD, MISSION: Closed approximately 1923

COEBURN, MISSION

COFFEE, IVY CHAPEL

COVINGTON, GRACE (HOME FOR BOYS)

DAMASCUS, ST. PAUL'S: Building destroyed by fire in 1928 and not re-established

DANTE, ST. MARK'S

DRILL, MISSION

DUBLIN, EMMANUEL: Building does not exist today

DUNGANNON, MISSION

DWINA, SHANNON MISSION: Closed approximately 1926

EAGLE ROCK, EMMANUEL: Regular services discontinued officially as of December 31, 1967

ENDICOTT, ST. JOHN'S-IN-THE-MOUNTAINS

EVINGTON, GOOD SHEPHERD: Closed in 1975.

EVINGTON R. F. D., CHURCH OF OUR SAVIOUR

FERRUM, ST. JOHN'S: Regular services discontinued officially as of June 1, 1965

FOREST, IVY CHAPEL

GALAX, ST. ANDREW'S: Regular services discontinued officially as of September 12, 1967

GLADE SPRING, GRACE

GLADYS, CHRIST

GLADYS, ST. JOHN'S

HONAKER, FLAT ROCK MISSION: Closed approximately 1929

HUNTER HALL, ASCENSION: Closed approximately 1924

IVANHOE, ST. ANDREW'S

IVANHOE, ST. BARNABAS (PINEY)

JEWELL RIDGE, MISSION

JONESVILLE, ST. FRANCIS: Regular services discontinued officially as of June 9, 1991

KEOKEE, ST. ANDREWS

KISER, MISSION

LEBANON, MISSION  
 LOW MOOR, UNION CHURCH  
 LYNCHBURG, EPIPHANY  
 LYNCHBURG, GOOD SHEPHERD  
 LYNCHBURG, LANGHORNE CHAPEL, V. E. S.  
 LYNCHBURG, ST. BARNABAS': Closed as of June 11, 2009  
 MADISON HEIGHTS, EMMANUEL: Regular services discontinued officially as of January 4, 1967  
 MARTIN'S TANK, MCGILL MEMORIAL: Now Christ Church, Pulaski  
 MERRIMAC MINES, EMMANUEL (HIGH TOP): Services held until the late 1960s or early 1970's.  
 MONTVALE, ST. MARK'S: Regular services discontinued officially as of May 6, 1963  
 NARROWS, OUR SAVIOUR  
 NATURAL BRIDGE STATION, TRINITY  
 NELLYSFORD, PEACE IN THE VALLEY: Closed as of June 25, 2016  
 NEW RIVER, ST. JOHN'S: Burned in the early 1900s and never rebuilt  
 NORA, ST. STEPHEN'S: Regular services discontinued as of December 31, 1967; building destroyed by flood in 1977  
 NORWOOD, CHRIST POUNDING MILL, MISSION  
 RADFORD, ST. JAMES (AKA ST. JOHN'S): Consolidated with Grace in 1903. The building burned in 1935  
 RIPPLEMEAD, MISSION  
 ROANOKE, HOLY SPIRIT: Regular services discontinued in February 2000  
 ROANOKE, ST. LUKE'S: Regular services discontinued officially as of January 31, 1966  
 ROANOKE, ST. PETER'S  
 RUSTBURG, TRINITY  
 ST. PAUL, GRACE HOUSE: Regular Services discontinued officially as of December 31, 1967; title held by the Trustees of the Diocese (with restrictions). Grace House now serves as center for education and outreach for needy people in that region of Appalachia.  
 ST. PAUL R. F. D., SANDY RIDGE  
 SALEM, MT. GERIZIM CHAPEL (TWELVE O'CLOCK KNOB)  
 SALTVILLE, MATTHEWS MEMORIAL CHAPEL (HENRYTOWN)  
 SCHUYLER, CHRIST: Regular services discontinued in 1951. The Rehoboth Mennonite Church and was granted the deed to the land and church in 1968.  
 SIX-MILE BRIDGE (LYNCHBURG R. F. D.), GRACE (MT. ATHOS)  
 SOUTH CLINCHFIELD, BAND MILL: Closed in 1927 because Virginia Hardwood Lumber Camp moved  
 SOUTH CLINCHFIELD, MISSION: Closed in 1927 because Virginia Hardwood Lumber Camp moved  
 SPLASHDAM, MISSION  
 STRATTON, PILOT KNOB MISSION  
 SWEET CHALYBEATE SPRINGS, FOREST MEMORIAL  
 TOMS CREEK, MISSION  
 VERONA, TRUSTEES OF EMMANUEL CHURCH, STAUNTON: Regular services discontinued officially as of September 1961  
 WARM SPRINGS, CHRIST: Title held by Trustees of St. Luke's Church, Hot Springs  
 WHITEWOOD, MISSION: Closed in 1926 because Ritter Lumber Company moved  
 WILDER, MISSION  
 WISE COURT HOUSE, MISSION  
 YARDS, ST. PAUL'S

**THE CLERGY OF THE DIOCESE OF SOUTHWESTERN VIRGINIA  
In Order of Canonical Residence**

BISHOPS

- 1979 The Right Reverend Arthur Heath Light, D. D. (Retired)
- 1996 The Right Reverend Frank Neff Powell, D. D. (Retired)
- 2013 The Right Reverend Mark Allen Boulakas, D. Min., D. D.

PRIESTS

- 1958 The Reverend R. Baldwin Lloyd, D. D. (Retired)
- 1964 The Reverend Charles Lloyd Lipscomb (Retired)
- 1969 The Reverend Van T. Renick (Retired)  
The Reverend Robert T. Copenhaver, D. Min. (Retired)
- 1972 The Reverend J. Jaquelin Ambler, V (Retired)
- 1977 The Reverend Deborah Ann Hentz Hunley (Retired)
- 1979 The Reverend Grace J. Trapp (Retired)
- 1980 The Reverend Richard J. Jones, Ph. D. (Retired)  
The Reverend Edward M. Covert (Retired)  
The Reverend J. Robert Thacker (Retired)
- 1981 The Reverend James R. Henry, D. Min. (Retired)
- 1986 The Reverend John David Lane, D. Min. (Retired)
- 1987 The Reverend R. David Cox, Ph. D. (Retired)
- 1988 The Reverend Christine Payden-Travers (Retired)  
The Reverend Raymond J. Lawrence (Retired)  
The Reverend Norman A. Crews (Retired)
- 1990 The Reverend Susan Emmons Bentley
- 1991 The Reverend Frances J. McCoy (Retired)  
The Reverend Susan Lehman (Retired)  
The Reverend George Thomas Mustard (Retired)
- 1992 The Reverend Jane Sigloh (Retired)
- 1994 The Reverend William P. Parrish, Ph. D. (Retired)  
The Reverend Robert Raymond Moore
- 1998 The Reverend Russell Hatfield (Retired)  
The Reverend John H. Heck  
The Reverend Gene R. Anderson (Retired)
- 1999 The Reverend Helen R. Beasley, D. Min. (Retired)  
The Reverend Richard Fife (Retired)  
The Reverend B. Eugene Moritz, III (Retired)  
The Reverend Timothy K. Vance (Retired)
- 2000 The Reverend Catharine W. Montgomery (Retired)  
The Reverend Russell C. Burchard (Retired)
- 2001 The Reverend Robert H. Crewdson, D. Min. (Retired)
- 2002 The Reverend Karin D. Howard (Retired)  
The Reverend Craig R. Wylie, D. Min. (Retired)
- 2003 The Reverend Judy K. Parrish (Retired)  
The Reverend Marion E. Kanour

- 2004 The Reverend Stephen R. Stanley  
The Rev. Canon Jonathan F. Harris
- 2005 The Rev. Jackson P. Hershbell, Ph. D. (Retired)
- 2006 The Rev. Vincent Carroll
- 2007 The Rev. Christopher Mason, Ph. D. (Retired)  
The Rev. Thomas Crittenden  
The Rev. Scott West  
The Rev. Diane Vie  
The Rev. Todd Vie
- 2008 The Rev. R. Bradley Laycock (Retired)  
The Rev. LeBaron Taylor  
The Rev. Kent Tarpley  
The Rev. Mark Frazier, Ph. D.  
The Rev. Paul Nancarrow, Ph. D.  
The Very Rev. Wilson Brown  
The Rev. David Rose (Retired)
- 2009 The Rev. James Hubbard, Ph. D. (Retired)  
The Very Rev. Shelby Owen
- 2010 The Rev. Jan Fuller  
The Rev. Emily Fisher Edmondson  
The Rev. Mary Lou Mannschreck  
The Rev. William J. Watson, III, M. D.
- 2011 The Rev. Thomas R. Milam, M. D.  
The Rev. Roy Pollina
- 2012 The Rev. James Lively  
The Rev. Robert Beauchamp  
The Rev. Mary Ruetten Mackin
- 2013 The Rev. Robert Gilman  
The Rev. Canon Mark Furlow  
The Rev. Daniel Riddick, M. D.  
The Rev. Robert Brodie, D. Min.  
The Very Rev. Joe Dunagan, D. Min  
The Rev. David Elphee (Retired)
- 2014 The Rev. David Taylor  
The Rev. Conrad McNeer  
The Rev. James Young  
The Rev. Eric Long  
The Rev. Katherine Dunagan  
The Rev. Denise Guinta
- 2015 The Rev. Jerry L. "Harrison" Heidel  
The Very Rev. Alexander D. MacPhail
- 2016 The Rev. Kimberly Baker Glenn  
The Rev. Canon Connor Brindley Gwin  
The Rev. Whitney Ann Burton  
The Very Rev. T. Birch Rambo  
The Rev. Nicholas A. Hull

- 2017 The Very Rev. Alan Cowart  
The Rev. Karin MacPhail  
The Rev. Willis Logan  
The Rev. Anne Grizzle
- 2018 The Rev. Benjamin Badgett  
The Rev. Kate Bast  
The Rev. Boyd Evans

## DEACONS

- 1992 The Rev. Eleanor Scofield
- 2003 The Rev. James E. Gilman  
The Rev. Kay C. Waff  
The Rev. Carol Ochoa Brown Cross
- 2006 The Rev. Katharine Chase (Retired)  
The Rev. William Bumgarner
- 2007 The Venerable Melissa Hays-Smith
- 2008 The Rev. David Dixon, M. D. (Retired)
- 2012 The Rev. William R. "Butch" Eanes
- 2013 The Rev. Preston Mitchell
- 2015 The Rev. Susan Peyton
- 2018 The Rev. Jon Greene  
The Rev. Brian Hutcherson  
The Rev. Shirley Ruedy  
The Rev. Nina Salmon (Transitional)  
The Rev. Dick Willis

## CLERGY LICENSED TO OFFICIATE IN THE DIOCESE

The Rev. Anthony Andres – Virginia  
The Rev. Jim Bangle – Evangelical Lutheran Church in America  
The Rev. Roger Baroody – New York  
The Rev. Philip Bouknight – Evangelical Lutheran Church in America  
The Rev. Paul Roger Bowen – Texas (Retired)  
The Rev. Dr. Glenn Busch – North Carolina (Retired)  
The Rev. Dr. Tom Day - Texas  
The Rev. Martha Honaker - Indianapolis  
The Rev. Richard Goeres – Evangelical Lutheran Church in America  
The Rev. Ronald Johnson – Southeast Florida (Retired)  
The Rev. Dan MacGill – West Virginia  
The Rev. Webster Maughan – Ohio  
The Rev. Jean McGraw – South Carolina  
The Rev. Bea Miller – Presbyterian Church USA  
The Rev. Don Moore – Easton  
The Rev. Robert Morrison – East Carolina  
The Rev. Mitzi Noble – Washington (Retired)  
The Rev. David Olson - Evangelical Lutheran Church in America  
The Rev. David Perkins, Th. D. - Georgia  
The Rev. George Pruitt – Maryland  
The Rev. Mark Radecke - Evangelical Lutheran Church in America  
The Rev. Howard Ratcliffe – Evangelical Lutheran Church in America  
The Rev. John Spruhan – South Dakota (Retired)  
The Rev. Judy Spruhan – South Dakota (Retired)  
The Rev. Marty Wagner - Evangelical Lutheran Church in America  
The Rev. Dr. Robert Walker – Evangelical Lutheran Church in America  
The Rev. Paul Weber - Evangelical Lutheran Church in America  
The Rev. Michael Zumpf – North Carolina (retired)

## POSTULANTS AND CANDIDATES

Grace Aheron:	Postulant for the Priesthood
Martha Bennett:	Postulant for the Vocational Diaconate
John Church:	Postulant for the priesthood
Ben Cowgill:	Postulant for the Priesthood
Samson Mamour:	Postulant for the Priesthood
Cara Modisett:	Postulant for the Priesthood
John Simpson:	Postulant for the Priesthood
William Yagel:	Postulant for the Priesthood

**OFFICERS OF THE DIOCESE**

BISHOP AND PRESIDENT OF COUNCIL

The Rt. Rev. Mark Allen Bourlakas

RETIRED BISHOPS

The Rt. Rev. A. Heath Light, D. D.  
The Rt. Rev. Frank Neff Powell, D. D.

SECRETARY OF THE DIOCESE

The Rev. Canon Mark Furlow

CHANCELLOR

Mark Loftis

TREASURER

Caleb L. "John" Hall

CANON MISSIONER FOR SOCIAL ENGAGEMENT  
AND CHRISTIAN FORMATION

The Rev. Canon Connor Gwin

CANON TO THE ORDINARY AND CHIEF OPERATING OFFICER

The Rev. Canon Mark Furlow

ARCHDEACON

The Ven. Canon Melissa Hays-Smith

CANON TO THE ORDINARY FOR PASTORAL DEVELOPMENT

The Rev. Canon Jonathan Harris

HISTORIOGRAPHER

The Rev. Scott West

REGISTRAR

Kristen Kroeger

CHAPLAIN TO THE RETIRED CLERGY, SPOUSES, PARTNERS, AND SURVIVORS

The Rev. Dr. Robert T. Copenhaver

UNITED THANK OFFERING COORDINATOR

Kathy Killian

ECUMENICAL AND INTER-RELIGIOUS OFFICER

vacant

STANDING COMMITTEE - 2018

Jim Ackley  
The Rev. Emily Edmondson  
John Kappes

The Rev. Eric Long  
The Rev. Scott West, President  
Debbie Williams

OFFICERS OF CONVOCATIONS - 2018

*Abingdon*  
The Very Rev. Ray Moore  
Henry Brant

*Augusta*  
The Very Rev. Shelby Owen  
Sharon Massie

*Lynchburg*  
The Very Rev. Wilson Brown  
Jo Kelley

*New River*  
The Rev. Birch Rambo  
Kathy Savin

*Roanoke*  
The Very Rev. Alexander MacPhail  
Todd Ayers

EXECUTIVE BOARD - 2018

*Ex Officio*

The Rt. Rev. Mark Bourlakas, Bishop, Chair  
The Rev. Canon Mark Furlow, Secretary  
Caleb L. "John" Hall, Treasurer  
Mark Loftis, Chancellor

*Abingdon Convocation*  
The Rev. Emily Edmondson  
The Rev. Boyd Evans  
Jack Barrow  
Henry Brant

*Augusta Convocation*  
The Very Rev. Shelby Owen  
The Rev. Harrison Heidel  
Ernest Holley  
Sharon Massie

*Lynchburg Convocation*  
The Rev. William Bumgarner  
The Rev. Jim Young  
Tripp Duerson  
Jo Kelley

*New River Convocation*  
The Very Rev. Birch Rambo  
The Rev. Dr. Mark Frazier  
Kathy Slavin  
Ellie Sturgis

*Roanoke Convocation*  
The Rev. Whitney Burton  
The Rev. James Lively  
Todd Ayers  
Linda Hall

CHAIRS OF OTHER DIOCESAN COMMITTEES, BOARDS, AND COMMISSIONS

Southwestern Virginia Episcopal Fund — The Rev. Alan Cowart  
Higher Education Commission – The Rev. Canon Connor Gwin  
Constitution and Canons – Rick Sorenson  
Grace House Advisory Board – David Todd  
Commission on Ministry – The Rev. Susan Bentley  
Dispatch of Business – Carey Harvey Cutter  
Disciplinary Board – The Very Rev. Alexander MacPhail  
Phoebe Needles Center, Inc. – Robert Strong  
Trustees of the Funds -Jake Neathawk

PROVINCIAL SYNOD DELEGATION - 2018

Clergy Delegates:     The Rt. Rev. Mark Bourlakas, The Rev. Sue Bentley  
Lay Delegates:        Jack Barrow, Peggy Whitehead

Clergy Alternates:    The Rev. Kimberly Glenn, The Rev. Becky McDaniel  
Lay Alternates:       Billy Kingery, Andy Wolfe

GENERAL CONVENTION DEPUTATION – 2018

Clergy Deputies:                   C1   The Rev. Sue Bentley  
                                          C2   The Rev. Canon Mark Furlow  
                                          C3   The Rev. Preston Mitchell  
                                          C4   The Rev. Harrison Heidel

Clergy Alternate:                   CA1  The Rev. Susan Peyton  
                                          CA2  The Rev. Ray Moore  
                                          CA3  The Rev. Kimberly Glenn  
                                          CA4  The Rev. Whitney Burton

Lay Deputies:                       L1   Emily Sproul  
                                          L2   Robert Miller  
                                          L3   Jack Barrow  
                                          L4   Billy Kingery

Lay Alternates                       LA1  Al Weed  
                                          LA2  Nicholas Moga  
                                          LA3  Lessy Nixon  
                                          LA4  Eric Shelley

SUBSIDIARY CORPORATIONS OF THE DIOCESE

Trustees of the Funds of the Protestant Episcopal Church  
in the Diocese of Southwestern Virginia, Inc.

The Rt. Rev. Mark Bourlakas, *ex officio*  
President – Jake Neathawk  
Vice President - Hank Long  
Secretary - Joan Swanson  
Treasurer - Avis Aheron

Tripp Duerson  
Delia Heck  
The Rev. Nicholas Hull  
John Kappes  
The Rev. Diane Vie  
The Rev. Scott West  
Edward Wildrick

Southwestern Episcopal Homes Board of Trustees

The Rt. Rev. Mark Bourlakas *ex officio*

The Rev. Dr. Robert T. Copenhaver  
The Rev. Edward Covert  
John P. Grove, III  
Caleb L. "John" Hall  
Bittle W. Porterfield  
Susan Williams

Southwestern Virginia Episcopal Fund

The Rt. Rev. Mark Bourlakas, *ex officio*  
President - The Rev. Alan Cowart  
Vice President - The Rev. Canon Mark Furlow  
Secretary - Amy Woodruff  
Treasurer - Caleb L. "John" Hall, *ex officio*

Mark Bloomfield  
Marlene Buckles  
Polly Cassaday  
The Rev. Emily Edmondson  
Esther Larkin  
The Rev. Karen MacPhail  
Sharon Massie  
Anne Sturgill

SVEF Officers

President – The Rev. Alan Cowart  
Vice President – The Rev. Canon Mark Furlow  
Secretary – Amy Woodruff  
Treasurer – John Hall

Grace House on the Mountain

David Todd, Advisory Board Chair

The Phoebe Needles Center, Inc

Robert Strong, Board President

Boys' Home, Inc.

Donnie E. Wheatley, Executive Director

Stuart Hall, Inc.

Mark H. Eastham, Headmaster

Virginia Episcopal School

Tommy Battle, Headmaster

Westminster Canterbury of Lynchburg, Inc.

Sean Huyett, President and CEO

## **SECTION II**

### **PROCEEDINGS OF THE 100th ANNUAL CONVENTION Including**

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<b>Text of Bishop's Sermon and Convention Address</b>	<b>page 43</b>
<b>A List of Councils and Conventions of the Diocese</b>	<b>page 56</b>
<b>Clergy New in the Diocese or in New Calls in the Diocese</b>	<b>page 59</b>
<b>Table of Delegates</b>	<b>page 60</b>
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**100<sup>th</sup> Annual Convention of the  
Episcopal Diocese of Southwestern Virginia  
January 25-27, 2019  
Hotel Roanoke and Conference Center  
Convention Minutes**

These are the Minutes of the 100<sup>th</sup> Annual Convention of the Episcopal Diocese of Southwestern Virginia:

**FRIDAY, JANUARY 25, 2019**

As is our custom, clergy and spouses/partners gathered on the Friday Morning of Convention to meet with Presiding Bishop Michael Curry.

Chancellor Mark Loftis and Dispatch of Business Chair Carey Harvey cutter conducted an orientation to our Convention process, open to all but especially intended for new lay delegates and clergy new to our diocese.

**OPENING BUSINESS SESSION**

Opening Devotions were led by John Simpson, a postulant for the priesthood, followed by Jonathan Harris leading *Dwelling in the Word*, based on Acts 16:6-15.

Bishop Bourlakas opened the 100<sup>th</sup> Annual Convention as a quorum of 369 delegates from 50 parishes was declared present by Rev. Canon Mark Furlow, Secretary.

Bishop Bourlakas introduced those seated with him at the head table:

- Mark Loftis, Chancellor
- Mark Furlow, Secretary of Convention
- Carey Harvey cutter, Chair of the Dispatch of Business Committee

He also introduced the postulants for Holy Orders:

Postulants:

- Grace Aheron: Postulant for the Priesthood
- Martha Bennett: Postulant for the Vocational Diaconate
- John Church: Postulant for the priesthood
- Ben Cowgill: Postulant for the Priesthood
- Samson Mamour: Postulant for the Priesthood
- Cara Modisett: Postulant for the Priesthood
- John Simpson: Postulant for the Priesthood
- William Yagel: Postulant for the Priesthood

Also introduced at this time were guests to Convention:

- Presiding Bishop Michael Curry and Staff from the Episcopal Church:
  - The Rev. Canon Mark Stevenson, Canon to the Presiding Bishop for Ministry within The Episcopal Church

- The Rev. Canon Stephanie Spellers, Canon to the Presiding Bishop for Evangelism, Reconciliation, and Creation Care
  - The Rev. Canon Melanie Mullen, Episcopal Church Director of Reconciliation, Justice, and Creation Care
  - Jerusalem Greer, Staff Officer for Evangelism
  - Chris Sikkema, Manager for Special Projects
  - Jeremy Tackett, Episcopal Church Digital Evangelist
  - Allison Duvall, Manager for Church Relations and Engagement, Episcopal Migration Ministries
- The Bishops Heath Light and Neff Powell
  - The Rev. Robert F. Humphrey, Bishop of the ELCA Virginia Synod

Bishop Bourlakas announced his appointments to the following Convention Committees.

#### Resolutions Committee

- Debbie Williams – Arrington, Trinity (Chair)
- The Rev. Alan Cowart – Lynchburg, Good Shepherd
- Whitney Burton – Roanoke, St. John’s
- Jenny Smith – Abingdon, St. Thomas
- The Rev. Preston Mitchell – Non-Parochial
- Tripp Duerson – Lynchburg, St. John’s
- Tim Walker – Radford, Grace

#### Constitution and Canons Committee

- Eric J. Sorenson, Jr. – (Chair)
- Jim Ackley – Lynchburg, St. Paul’s
- The Rev. Canon Mark Furlow, Canon to the Ordinary
- Webster Day – Roanoke, Christ
- Laura Hale – Roanoke, St. John’s
- Mark Loftis, Chancellor – Roanoke, Christ
- The Rev. Alexander MacPhail – Roanoke, Christ
- David Cox – Lynchburg, Trinity

#### Finance

- The Rev. Bill Bumgarner – Non-Parochial - (Chair)
- Henry Brant – Marion, Christ
- The Rev. Harrison Heidel - Hot Springs, St. Luke’s
- John Hall – Salem, St. Paul’s
- Jo Kelley – Altavista, St. Peter’s
- The Rev. Mark Frazier – Christiansburg, St. Thomas

The following nominations, moved by Bishop Bourlakas as a block, were approved by acclamation.

- Secretary – The Rev. Canon Mark Furlow
- Chancellor – Mark Loftis
- Treasurer – John Hall
- Historiographer – The Rev. Scott West
- Registrar – Kristen Kroeger

- Commission on Ministry beginning in 2019:
  - The Rev. Karin MacPhail – Roanoke, St. Elizabeth’s
  - Darla Schumm – Roanoke, St. Elizabeth’s
  - The Rev. Scott West – Blacksburg, Christ
- Trustees of the Funds from March 1, 2019 through February 28, 2024:
  - The Rev. Karin MacPhail – Roanoke, St. Elizabeth’s
  - Mark Bloomfield – Wytheville, St. John’s
- Southwestern Virginia Episcopal Fund with terms as follows:
  - May 1, 2019 through April 30, 2022
    - Mitzi White – Staunton, Emmanuel
    - The Rev. Nina Salmon – Lynchburg, Trinity Boonsboro
    - Janet Webster – Christiansburg, St. Thomas
  - May 1, 2019 through April 30, 2021
    - Ann Sturgill – Norton, All Saints
    - The Rev. Karin MacPhail – Roanoke, St Elizabeth’s
    - Esther Larkin – Arrington, Trinity
  - May 1, 2019 through April 30, 2020
    - The Rev. Canon Mark Furlow
    - The Very Rev. Alan Cowart – Lynchburg, Grace Memorial
    - Sharon Massie – Lexington, Grace
- Southwestern Episcopal Homes with terms as follows:
  - May 2019 through May 2022
    - The Rev. Harrison Heidel – Hot Springs, St. Luke’s
    - Elizabeth Lipscomb – Lynchburg, St. Paul’s
    - Joan Swanson – Lynchburg, St. John’s
  - May 2019 through May 2021
    - The Rev. Bob Copenhaver, Non-Parochial
    - John Grove – Roanoke, St. John’s
    - Susan Williams – Roanoke, Christ
  - May 2019 through May 2020
    - Bittle Porterfield – Roanoke, St. John’s
    - John Hall – Salem, St. Paul’s
    - The Rev. Ed Covert, Non-Parochial

The following actions, moved by Carey Harveycutter, were approved by acclamation:

**Motion #1**

That the Roberts Rules of Order be adopted.

The general rules of parliamentary procedure set forth in the latest edition of **Robert’s Rules of Order** shall govern the conduct of Convention except if there are other procedures provided by the Diocesan Constitution or Canons.

The following is from robertsrules.org.

**What is Parliamentary Procedure?**

It is a set of rules for conduct at meetings, that allows everyone to be heard and to make decisions without confusion.

## **Why is Parliamentary Procedure Important?**

Because it is a time-tested method of conducting business at meetings and public gatherings. It can be adapted to fit the needs of any organization. Today, ***Robert's Rules of Order*** newly revised is the basic handbook of operation for most clubs, organizations and other groups. So, it's important that everyone know these basic rules!

## **Organizations using parliamentary procedure usually follow a fixed order of business.**

Below is a typical example:

1. Call to order.
2. Roll call of members present
3. Reading of minutes of last meeting.
4. Officers reports.
5. Committee reports.
6. Special orders—important business previously designated for consideration at this meeting.
7. Unfinished business.
8. New business.
9. Announcements.
10. Adjournment.

## **The method used by members to express themselves is in the form of moving motions. A motion is a proposal that the entire membership take action or a stand on an issue.**

Individual members can:

1. Call to order.
2. Second motions.
3. Debate motions.
4. Vote on motions.

## **There are four Basic Types of Motions:**

1. Main Motions: The purpose of a main motion is to introduce items to the membership of their consideration. Main motions cannot be made when any other motion is on the floor, and they yield to privileged, subsidiary, and incidental motions.
2. Subsidiary Motions: Their purpose is to change or affect how a main motion is handled and are voted on before a main motion.
3. Privileged Motions: Their purpose is to bring up items that are urgent about special or important matters unrelated to pending business.
4. Incidental Motions: Their purpose is to provide a means of questioning procedure concerning other motions and must be considered before the other motion.

## **How are Motions Presented?**

1. Obtaining the floor.
  - a. Wait until the last speaker has finished.
  - b. Rise and address the Chairman by saying, "Mr. Chairman, or Mr. President."
  - c. Wait until the Chairman recognizes you.

2. Make Your Motion
  - a. Speak in a clear and concise manner.
  - b. Always state a motion affirmatively. Say, "I move that we...." Rather than, "I move that we do not...."
  - c. Avoid personalities and stay on your subject.
3. Wait for Someone to Second Your Motion
4. Another member will second your motion or the Chairman will call for a second.
5. If there is no second to your motion it is lost.
6. The Chairman States Your Motion
  - a. The Chairman will say, "it has been moved and seconded that we...." Thus placing your motion before the membership for consideration and action.
  - b. The membership then either debates your motion or may move directly to a vote.
  - c. Once your motion is presented to the membership by the chairman it becomes "assembly property," and cannot be changed by you without the consent of the members.
7. Expanding on Your Motion
  - a. The time for you to speak in favor of your motion is at this point in time, rather than at the time you present it.
  - b. The mover is always allowed to speak first.
  - c. All comments and debate must be directed to the chairman.
  - d. Keep to the time limit for speaking that has been established.
  - e. The mover may speak again only after other speakers are finished, unless called upon by the Chairman.
8. Putting the Question to the Membership.
  - a. The Chairman asks, "Are you ready to vote on the question?"
  - b. If there is no more discussion, a vote is taken.
  - c. On a motion to move, the previous question may be adapted.

### **Voting on a Motion:**

The method of vote on any motion depends on the situation and by-laws or policy of your organization. There are five methods used to vote by most organizations, they are:

1. By Voice – The Chairman asks those in favor to say, "aye," those opposed to say "no" as his or her name is called.
2. By Roll Call – Each member answers "yes" or "no" as his or her name is called. This method is used when a record of each person's vote is required.
3. By General Consent – When a motion is not likely to be opposed the Chairman says "If there is no objection...." The membership shows agreement by their silence; however, if one member says, "I object," the item must be put to a vote.
4. By Division – This is a slight variation of a voice vote. It does not require a count unless the chairman so desires. Members raise their hands or stand.
5. By Ballot – members write their vote on a slip of paper. This method is used when secrecy is desired.

**There are two other motions that are commonly used that relate to voting.**

1. Motion to Table – This motion is often used in the attempt to “kill” a motion. The option is always present, however, to “take from the table,” for reconsideration by the membership.
2. Motion to Postpone Indefinitely – This is often used as a means of parliamentary strategy and allows opponents of a motion to test their strength without an actual vote being taken. Also, debate is once again open on the main motion.

**Parliamentary Procedure is the best way to get things done at your meetings. But it will only work if you use it properly.**

1. Allow motions that are in order.
2. Have members obtain the floor properly.
3. Speak clearly and concisely.
4. Obey the rules of debate.

**Most importantly, BE COURTEOUS.**

**Motion #2**

That the reading of the minutes of the previous day’s session of this Convention be omitted and the approval of the minutes of the entire Convention be left to the Bishop and the Secretary.

**Motion #3**

That the printed agenda in the 2019 Convention booklet be adopted as the official agenda of the Convention.

**Motion #4**

That seat and voice be given to the following:

- Carey Harvey cutter, Chair of the Dispatch of Business Committee
- All lay employees of the diocesan staff
- Presidents, Board Chairs, and Directors of the following diocesan institutions:
  - Boy’s Home, Covington
  - Stuart Hall, Staunton
  - Westminster-Canterbury of Lynchburg, Inc.
  - Virginia Episcopal School, Lynchburg
  - The Phoebe Needles Center, Inc.
  - Grace House on the Mountain
- Postulants and Candidates for Holy Orders
- Chief of the Monacan Indian Nation
- The Most Rev. Michael B. Curry

**Motion #5**

The President of the Standing Committee shall meet with a representative of the parishes that have not submitted a parochial report or audit report for the year ended 2018, and make a recommendation to this Convention concerning seat, voice, and vote.

Executive Board member Tripp Duerson reported on the Phoebe Needles Task Force, indicating that it has two objectives: reviewing the program mission of Phoebe Needles, and making recommendations to Bishop Bourlakas. The task force is in the process of gathering information and will submit its

recommendations to the board of Phoebe Needles for consensus. Outside consultants are being utilized for this study and all four subcommittees have visited the facility, according to Mr. Duerson.

Canon Mark Furlow highlighted the assistance of volunteers and Diocesan staff in the preparation for the 100<sup>th</sup> Annual Convention.

Carey Harveycutter, Chair of Dispatch of Business

John Shaner, Exhibit Hall Coordinator

Mark Loftis, Diocesan Chancellor

Kristen Kroeger, Registrar

Wendy Moses, Diocesan Controller

Elizabeth Bishop, Registration Coordinator

Marlene Buckles, Coordinator of Convention Minutes & Journal

Beth Spiker, Administrative Assistant

Joy Bird, Administrative Assistant

Linda Brodie, Registration Assistant

Robin Benke, Registration Assistant

Lee Nancarrow, Head Teller, and her team

- Tom Bird – Salem, St. Paul's
- Debbie Burchard – Blacksburg, Christ
- Ted Cathey – Staunton, Trinity
- Frank Slavin – Wytheville, St. John's
- Steve Owen – Staunton, Emmanuel

Tray Light and Sarah Lusk, Youth@Convention Coordinators

Patricia Cope-Levy, Children@Convention Coordinator

The Rev. Alexander MacPhail, Master of Ceremonies for Friday Eucharist

The Rev. Canon Connor Gwin, Master of Ceremonies for the Episcopal Revival

The Rev. Scott West, Chair of the Standing Committee

Rick Sorenson, Chair of the Constitution and Canons Committee

The Rev. Bill Bumgarner, Chair of the Finance Committee

Debbie Williams, Chair of the Resolutions Committee

Joe Kryston, Ballroom Projectionist

The Rev. Melissa Hays-Smith, Gainsboro Pilgrimage Coordinator

Martin Jeffrey, Gainsboro Community Liaison

Migon Chubb-Hale, Gainsboro Community Liaison and History Consultant

Jordan Bell, Gainsboro Pilgrimage Lead Guide

Maile Armstrong, Gainsboro Pilgrimage Safety Coordinator

Reginald Shareef, Gainsboro History Consultant

Emily Sproul, Gainsboro Pilgrimage Projectionist

Allison Duvall, Episcopal Migration Ministry Workshop Leader

Jerusalem Greer, Evangelism 101 Workshop Leader

Chris Sikkema, Digital Missioning Workshop Leader

Thanks to St. John's, Roanoke for hosting Youth@Convention; Christ Church, Roanoke for hosting Children@Convention; and St. Andrew's Roman Catholic Church for hosting Friday Eucharist.

Mr. Loftis indicated that Resolution 2019-R.2 (Resolution to Ratify Actions of the Board of Directors of Boys Home, Incorporated), and Resolution 2019-R.3 (Resolution to Ratify Revisions to the Trustees of the Funds Investment Policy Statement), will be referred to the Resolutions Committee. The text of these

resolutions will be found in the section titled *Introduction and Moving of Convention Resolutions*, found later in this document.

Mark Loftis moved the Voting Procedures Resolution, 2019-R.1, as follows:

### **2019-R.1 Diocesan Convention Voting Procedures**

*Submitted by Mark Loftis, Diocesan Chancellor*

**Whereas** the 100<sup>th</sup> Annual Convention of the Diocese of Southwestern Virginia will have the privilege of electing:

- A) One lay and one clergy member to the Standing Committee, each to serve for a term of three (3) years;
- B) One lay and one clergy members to the Disciplinary Board, each for a term of three (3) years; and

**Whereas** each of the five (5) Convocations may submit a nominee for each of the positions; and,

**Whereas** it has in the past proved unduly cumbersome to elect such persons by majority vote, as the election procedures have only allowed the elimination of that person receiving the lowest number of votes per ballot; and

**Whereas** in order to expedite the balloting procedures, the Convention has expressed its wish to reduce the number of ballots for election to such positions to not more than three (3)

**Now therefore be it resolved** by the 100<sup>th</sup> Annual Convention of the Diocese of Southwestern Virginia as to elections among multiple nominees for Standing Committee and Disciplinary Board; that on the first ballot there be eliminated all but the three (3) candidates for each office receiving the highest number of votes, and that the balloting for Standing Committee and Disciplinary Board thereafter proceed among the three (3) remaining candidates and that on the second and third ballots, the one (1) candidate for each office receiving the fewest votes shall be eliminated.

**And be it further resolved** by the 100<sup>th</sup> Annual Convention of the Diocese of Southwestern Virginia that if, in any round of balloting for Standing Committee or Disciplinary Board as described above there should be a tie among one or more persons for the privilege of remaining on the ballot, then all of such persons receiving the same number of votes shall remain on the ballot and shall proceed to the next round of balloting, and in such next round of balloting the number of persons equal to the number receiving the same number of votes in the prior round of balloting shall be eliminated (*i.e.*, if two persons should receive the same number of votes, then each shall remain on the ballot for the next round of balloting at which time the two candidates receiving the lowest number of votes shall be eliminated).

The Voting Procedures Resolution, 2019-R.1 was approved by acclamation.

Canon Furlow recognized the nominees for committees, including:

Disciplinary Board Lay Member

Mr. Clarence (Buzz) Butler – Abingdon, St. Thomas

Ms. Kathleen Cathy – Staunton, Trinity

Ms. Polly Cassidy – Lynchburg, St. John's

Ms. Kathy Laster – Wytheville, St. John’s  
Mr. Claude Lauck – Roanoke, Christ Church

Disciplinary Board Clergy Member

The Rev. Preston Mitchell – Big Stone Gap, Christ Church  
The Rev. Susan Peyton – Staunton, Emmanuel  
The Rev. Bill Bumgarner – Lynchburg, St. Paul’s  
The Rev. Kathy Dunagan – Radford, Grace  
The Rev. Nicholas Hull – Martinsville, Christ Church

Standing Committee Lay Member

Mr. Jack Barrow – Abingdon, St. Thomas  
Mr. Marty Siebken – Waynesboro, St. John’s  
Ms. Anita Webster – Lynchburg, St. John’s  
Mr. Bob Miller – Blacksburg – Christ Church  
Mr. Mike Parish – Fincastle, St. Mark’s

Standing Committee Clergy Member

The Rev. Boyd Evans – Abingdon, St. Thomas  
The Rev. Harrison Heidel – Hot Springs, St. Luke’s  
The Rev. Todd Vie – Lynchburg, St. Paul’s  
The Rev. Birch Rambo – Wytheville, St. John’s  
The Rev. Eric Long – Roanoke, St. John’s

**Introduction and Moving of the Budget**

The Rev. Bill Bumgarner, Finance Committee Chair, introduced the Executive Board Proposed Budget, recognized committee members, and commended Wendy Moses, Canon Furlow, and the committee. Rev. Bumgarner stated that he will offer an amendment that reflects a late VPG that has been submitted. Wendy Moses offered to answer questions for clarification; no questions were asked. Rev. Bill Bumgarner requested that the proposed budget be moved to Convention. The action was approved by acclamation.

**Introduction and Moving of the Constitution and Canons Committee Report**

The Very Reverend Alexander MacPhail, in place of Committee Chair Eric Sorenson, Jr., moved that the Constitution and Canons Committee Report be moved to Convention, and answered questions for clarification. The action was approved by acclamation. The Report reads as follows:

**Overview**

The Constitution and Canons Committee was asked to:

1. Review, and if appropriate recommend changes to, the vestry oath required of all vestry members pursuant to Canon 11, Section 10.
2. Review, and if appropriate recommend changes to, the provisions of Canon 13, Section 4 (audit of parish, mission, and other institutions) as applicable to smaller small parishes, missions, and other institutions. This matter is designated as 2019-C1.

3. Review, and if appropriate recommend changes to, the manner in which disciplinary board members are selected.

\* \* \*

## **Discussion and Recommendations**

### **REVIEW OF VESTRY OATH.**

Canon 11, Section 10 of the Canons require that each Vestry member of a parish subscribe to the declaration and promise as set forth therein. This declaration and promise is commonly referred to as the “vestry oath.” During the 2018 Convention, The Reverend Ray Moore, Christ Church, Big Stone Gap, requested that the Committee review the vestry oath and, if appropriate, recommend revisions.

The committee, after consultation with and agreement from Rev. Moore, has determined that it is in the best interest of the Diocese to defer this matter until the 2020 Convention.

### **2019-C1. REVIEW OF PROVISIONS OF CANON 13, SECTION 3 AND 4 CONCERNING THE AUDIT OF PARISHES, MISSIONS, AND OTHER INSTITUTIONS.**

Canon 1.7(f) of the Canons of the General Convention provides:

All accounts of Parishes, Missions or other institutions shall be audited annually by an independent Certified Public Accountant, or independent Licensed Public Accountant or such audit committee as shall be authorized by the Finance Committee, Department of Finance, or other appropriate diocesan authority.

While this canon of the General Convention requires annual audits of Parishes, Missions or other institutions, it also provides the Diocese with flexibility to set different standards for smaller congregations. The Diocese recognizes the financial and other burdens that an annual audit performed by a Certified Public Accountant can cause. The Committee, in its review and recommendation, has attempted to address these concerns. More specifically, the proposed amendments provide for three options to eliminate the need for annual audit performed by a certified public accountant.

Based on the foregoing, the Committee recommends deleting Sections 3 and 4 of current Canon 13, and replacing them with the following:

**Section 3.** All accounts having to do with receipts and expenditures of money of all diocesan organizations, including parishes, missions, and other institutions, shall be audited at the close of each year by a certified public accountant, provided, however, that if the amount of income/expenses for the year as shown by the accountant shall be less than three thousand dollars (\$3,000), or if a certified public accountant be not available, the audit may be made by an accountant bookkeeper in no way connected with the subject matter of the account. However, each account subject to this Canon shall be audited by a certified public accountant at least once every three calendar years unless the Bishop of the Diocese, acting with the advice and consent of the Standing Committee, grants written consent to dispense with this requirement. Therefore, the accounts of parishes, missions, and other institutions having income/expense for the year of three thousand dollars (\$3,000) or more may, with the previous consent of the Bishop of the diocese acting with the advice and consent of the Standing Committee, in

lieu of a professional audit by a certified public accountant, be audited in one of the following manners:

- a) The engagement of a Certified Public Accountant to examine accounts using Agreed Upon Procedures (AUP) approved by the Finance Working Group (or Finance Committee) of the diocesan Executive Board.
- b) the engagement of a review committee of a parish or mission approved by the vestry or of an institution approved by the institution's board to examine accounts using Agreed Upon Procedures (AUP) or a Review Checklist approved by the Finance Working Group (or Finance Committee) of the diocesan Executive Board, if: i) the committee is composed of not less than three (3) persons, all of whom are unrelated; ii) the committee has no members who have the authority to sign checks or otherwise access funds of the diocesan organization; iii) the committee has no members involved in the counting or deposit of the receipts of the diocesan organization; and iv) each member has appropriate and relevant knowledge and talents (including, for example, familiarity with business, financial, or accounting principles) to conduct the review.
- c) the engagement of an external review team appointed by the Ecclesiastical Authority consisting of three (3) persons resident in the diocese that have appropriate and relevant knowledge and talents (including, for example, familiarity with business, financial, or accounting principles) to examine accounts using Agreed Upon Procedures (AUP) or a Review Checklist approved by the Finance Work Group (or Finance Committee) of the diocesan Executive Board.

**Section 4.** [Intentionally left blank]

The Committee believes that the proposed amendment is consistent with the Constitution of the Diocese of Southwestern Virginia, the existing Canons, the Proposed Canons, and recommends its adoption.

**REVIEW OF MANNER OF SELECTION OF MEMBERS OF THE DISCIPLINARY BOARD**

Prior to the 2018 Convention, the Disciplinary Board consisted of 7 members. Because a seven-member Disciplinary Board did not have sufficient members to perform its duties without overtaxing the board's membership, the 2018 Convention amended the Canons to increase the membership of the Disciplinary Board to 13.

As set forth in Canon 27, section 2, the Disciplinary Board consists of thirteen members, seven of whom are members of the clergy and six of whom are members of the laity. Seven members (4 clergy and 3 lay) are elected by Convention and six members (3 clergy and 3 lay) are appointed by the Ecclesiastical Authority. To both a) provide a mechanism by which the new members of the Disciplinary Board begin to serve promptly, and b) to increase the number of potential members, the Board recommended that the Ecclesiastical Authority should appoint 6 members to the board.

Upon request, the Committee reviewed the manner of selection of the members of the Disciplinary Board. In doing so, the Committee, among other things, considered input from the President of the Disciplinary Board, performed a survey of other dioceses, and considered the circumstances of the Diocese. Based on this information and following deliberations, the Committee continues to believe that a Disciplinary Board consisting of seven members elected by the Convention and six

members appointed by the Ecclesiastical Authority is appropriate. Consequently, the Committee recommends no changes to Canon 27, Section 2 at this time.

*Respectfully submitted, Eric J Sorenson, Jr., Chair, on behalf of the Constitution and Canons Committee*

## **Introduction and Moving of Convention Resolutions**

Mark Loftis moved that the Resolutions Committee Report be moved to Convention and answered questions for clarification. The action was approved by acclamation.

### **2019-R.2 Resolution to Ratify Actions of the Board of Directors of Boys Home, Incorporated**

*Submitted by Mark Loftis, Chancellor of the Diocese of Southwestern Virginia and Samuel Webster, the Chancellor of the Diocese of Southern Virginia*

**Background:** In 2010, Boy's Home, Incorporated adopted amended bylaws which changed the method of electing Trustees (Directors) of the non-stock corporation. Around that same time, the Dioceses of Southern Virginia and Southwestern Virginia ceased nominating persons to stand for election as Trustees (Directors), which they had the right to do under the Articles of Incorporation (or else failed to nominate the number of persons they were entitled to nominate under the Articles of Incorporation). Persons nominated by the Dioceses were not guaranteed to be elected, so this oversight may have not legal effect. Nonetheless, this resolution is being offered out of an abundance of caution to ensure that no technical objection to the election of Trustees (Directors) can be raised at a later time. The same resolution will be offered at the Annual Council of the Diocese of Southern Virginia, except that the text will be revised as necessary to reflect the name of the Diocese adopting the resolution.

#### **Resolution:**

WHEREAS, the Episcopal Diocese of Southwestern Virginia has a long history of supporting the mission of Boys' Home, Incorporated; and

WHEREAS, Boys' Home, Incorporated is organized as a non-stock corporation under the laws of the Commonwealth of Virginia; and

WHEREAS, in 1980 the Articles of Incorporation of Boys' Home, Incorporated were amended to provide that "[t]he members of the corporation shall consist of all regularly enrolled members of the churches of the Diocese of Southern Virginia, Southwestern Virginia," but further provided that "the entire voting power shall be vested in the Trustees" of Boys' Home, Incorporated; and

WHEREAS, that same amendment to the Articles of Incorporation provided for the Episcopal Diocese of Southwestern Virginia and the Episcopal Diocese of Southern Virginia to nominate persons to stand for election as Trustees of Boys' Home, Incorporated; and

WHEREAS, the Episcopal Diocese of Southwestern Virginia and the Episcopal Diocese of Southern Virginia failed, in certain years, to nominate persons to stand for election as Trustees of Boys' Home, Incorporated and/or failed to nominate the correct number of persons to stand for election as Trustees of Boys' Home, Incorporated; and

WHEREAS, the Virginia Nonstock Corporation Act provides that, where there are no members having voting rights, the board of directors of a nonstock corporation may adopt amendments to the Articles of Incorporation so long as at least two-third of the directors in office approve such amendments; and

WHEREAS, the Trustees of Boys' Home, Incorporated adopted Amended and Restated Articles of Incorporation on April 26, 2018; and

WHEREAS, the Amended and Restated Articles of Incorporation set out a different procedure for nominating and electing Trustees of Boys' Home, Incorporated, while still providing a up to ten (10) "Diocesan Trustees," with no more than five (5) of these "Diocesan Trustees: to be Episcopalians from the Diocese of Southwestern Virginia and no more than five (5) OF THESE "Diocesan Trustees" to be Episcopalians from the Diocese of Southern Virginia; and

WHEREAS, the members of Boys' Home, Incorporated, having no voting rights in the corporation, were not required to approve the Amended and Restated Articles of Incorporation; and

WHEREAS, the Episcopal Diocese of Southwestern Virginia nonetheless desires to express its support for actions of the Trustees of Boys' Home, Incorporated; and

WHEREAS, the Episcopal Diocese of Southwestern Virginia having failed, in certain years, to nominate persons to stand for election as Trustees of Boys' Home, Incorporated and/or failed to nominate the correct number of persons to stand for election as Trustees of Boys' Home, Incorporated; and wishes to make clear that it ratifies the election of the Trustees of Boys' Home, Incorporated even though such election may not, in certain years, have included nominees from the Episcopal Diocese of Southwestern Virginia and/or may not have included the correct number of nominees from the Episcopal Diocese of Southwestern Virginia as permitted under the Articles of Incorporation as in effect prior to April 26, 2018;

**NOW, THEREFORE, BE IT RESOLVED** that the 100<sup>th</sup> Annual Convention of the Episcopal Diocese of Southwestern Virginia that:

1. The Episcopal Diocese of Southwestern Virginia expressly and affirmatively waives any rights it may have had to nominate additional persons to stand for election as Trustees of Boys' Home, Incorporated in any years prior to the year 2018; and
2. To the extent it might, or arguably might, be required to do so, the Episcopal Diocese of Southwestern Virginia approves and ratifies the elections of the Trustees of Boys' Home, Incorporated for all years prior to the year 2018, even if the nominees for election may have failed (or arguably may have failed) to include all of the nominees the Episcopal Diocese of Southwestern Virginia and the Episcopal Diocese of Southern Virginia were to nominate persons to stand for election as Trustees.

### **2019-R.3 Resolution to Ratify Revisions to the Trustees of the Funds Investment Policy Statement**

*Submitted by the Board of the Trustees of the Funds*

#### **Background:**

The Trustees of the Funds investment policy statement directs the Executing Committee of the Trustees of the Funds to review and consider amendments to the Trustees Investment policy annually as necessary. Any amendments are to be ratified by Diocesan Convention.

This past year, the full board of the Trustees of the Funds reviewed the investment policy in tandem with its search for a new investment manager. Policy revisions were made with the input of the investment manager selected through the search process. Although the core investment strategy of the IPS remains the same, the proposed changes to the IPS will provide the investment manager more latitude to expand asset classes and manage risk within the portfolio. Changes also define and expand the type of securities that can be utilized. The relevant portfolio benchmark has been updated to be more representative of the mix and the asset classes that make up the portfolio. These aforementioned revisions

to the IPS are highlighted via strikethroughs and red text in the copy of the investment policy included in this 2019 Convention booklet.

**Resolution:**

WHEREAS, the full board (including the Executive Committee) of the Trustees of the Funds of the Protestant Episcopal Church in the Diocese of Southwestern Virginia, Inc amended its investment policy statement at its meeting on October 18, 2018; and

WHEREAS, the investment policy states that; “The Executive committee shall review annually this Endowment Policy Statement and make such amendments thereto as it deems advisable,” and that, “Such amendments will then be ratified at Convention;” and

WHEREAS, a copy of the investment policy statement last revised in 2017 is included in this Convention booklet, and

WHEREAS, proposed amendments to the investment policy statement are shown in the copy of the investment policy statement included in this Convention booklet by strikethroughs (deletions) or red text (insertions);

NOW, THEREFORE, BE IT RESOLVED that the 100<sup>th</sup> Annual Convention of The Episcopal Diocese of Southwestern Virginia hereby ratifies all amendment to the investment policy statement noted in this booklet by strikethrough or red text.

**ENDOWMENT POLICY STATEMENT**

**For**

**The Pooled Endowment Fund**

**TRUSTEES OF THE FUNDS OF**

**THE PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE OF  
SOUTHWESTERN VIRGINIA, INCORPORATED**

I. DEFINITIONS

- A. “The Trustees.” Trustees of the Funds of the Protestant Episcopal Church in the Diocese of Southwestern Virginia, Incorporated, a non-stock, nonprofit Virginia corporation.
- B. “The Diocese.” The Diocese of Southwestern Virginia, a constituent part of the Protestant Episcopal Church in the United States of America.
- C. “The Fund.” The pooled endowment fund held by the Trustees comprising various funds held for the benefit of the diocese, certain parishes, and other similar or related charitable purposes.
- D. “Council.” The council of the Diocese.
- E. “The Executive Committee.” The Executive Committee of the board of the Trustees.
- F. “UFIMA.” The Uniform Management of Institutional Funds Act as in effect in the Commonwealth of Virginia.
- G. “Fiscal year.” The calendar year.

- H. "Expenses." The costs of administering the Fund, including by not limited to investment management and custodian fees, accounting fees, and payments to reimburse the Diocese for accounting and administrative services.
- I. "Fund Spending." All withdrawals from the Fund, other than Expenses.
- J. "The Spending Base." For any fiscal year, the average value of the Fund using the quarter-end market value of the Fund for 12 consecutive calendar quarters up to and including the third quarter of the immediately preceding fiscal year.

## II. PURPOSE

- A. The purpose of this endowment Policy Statement is to provide guidelines for the investment, management, and distribution of the Fund.
- B. The policies set forth herein incorporate the spending policy rules adopted in February, 1998, by resolution of the 79<sup>th</sup> annual Council.

## III. SPENDING POLICY

- A. Fund spending for each fiscal year shall be 4-1/2 percent of the Spending Base.
- B. Allocations and distribution of Fund spending shall be made quarterly.
- C. The spending policy set forth herein adopts a total-return concept that may result in the expenditure of amounts not traditionally classified as income.

## IV. INVESTMENT OBJECTIVES

The investment objectives for the Fund are to:

- A. Preserve and increase the real (inflation-adjusted) value of the Fund, and
- B. Provide a predictable and increasing distribution to carry out the charitable purposes for which the Fund is held.

## V. INVESTMENT GUIDELINES

### A. ASSET ALLOCATIONS

The asset allocation policy shall govern the selection and weighing of asset classes. The long-term strategic allocation and normal policy range for each asset class are shown below:

<u>Asset Class</u>	<u>Long-term Strategic Allocation</u>	<u>Normal Policy Range</u>
Cash Equivalents & short-term Income	5%	<del>0-30%</del> 0-15%
Fixed income	25%	15-35%
Equities	<del>70%</del> 100%	<del>60-80%</del> 50-75%

#### B. CASH EQUIVALENTS & SHORT-TERM INCOME

The cash equivalents & short-term income class is limited to institutional quality commingled funds, or separate accounts consisting of obligations of the US Treasury, Federal agencies and investment grade corporate issues including bonds, debentures, and notes maturing within two years.

Investment grade securities shall have a rating of “BBB” or higher from Standard & Poor’s or **Baa3** from Moody’s.

#### C. FIXED INCOME INVESTMENTS

The fixed income class is limited to institutional quality commingled funds or separate accounts consisting of obligations of the US Treasury, Federal agencies and investment grade corporate issues including bonds, bonds issued by any municipality, governmental subdivision or issuing authority, debentures, and notes. Marketability should be considered in this selection of individual issues. Investment grade securities shall have a rating of “BBB” or higher from Standard & Poor’s or Baa3 from Moody’s.

#### D. EQUITY INVESTMENTS

Equities are publicly traded common stocks of companies. For purposes of asset allocation the following publicly traded investments may be included in the equities asset class: securities convertible into equities, such as convertible debentures and convertible preferred stock; American depository receipts for equities; and mutual funds.

- The market capitalization of individual companies in which investments can be made shall be no less than \$500 million.
- Investments in Small Capitalization Companies may be made, but only via mutual funds that do not invest in companies with market capitalization of less than \$100 million. Such Small Cap mutual fund investments shall be limited to no more than 10% of the Pooled Endowment Fund at cost.
- ~~Investments in foreign stocks shall only be permitted via mutual funds.~~ The total investment in ~~foreign stock mutual funds~~ **foreign stocks** shall be limited to no more than ~~10%~~ **15%** of the Pooled Endowment Fund at cost. ADRs are ~~not~~ included in this ~~10%~~ **15%** limit.

- Investments may be made into Exchange Traded Funds with a maximum total of no more than 10% of the Pooled Endowment Fund at cost in any individual Exchange Traded Fund. The Exchange Traded Funds aggregate investment is limited to a maximum of 25% of the Pooled Endowment Fund at cost.
- Investments made in Real Estate shall be limited to Real Estate Investment Trusts (REIT's). The total of such investments shall be limited to no more than ~~5%~~ 10% of the Pooled Endowment Fund at cost. The underlying real estate investments in such REIT's shall be limited to domestic properties.
- The restrictions identified above shall not be exceeded by combining categories or by taking the higher of overlapping limits. The most restrictive interpretation should be adhered to.

#### E. DIVERSIFICATION

There should be diversification among economic or market sectors, industries and individual issuers so as to minimize the risk of loss. No single issue shall, at any time, represent over 5% of the equity investments at cost. Investments in any economic sector shall not represent more than 2 times the corresponding sector within the S&P 500. The fixed income class and the equities class may contain non-US investments provided such investments otherwise comply with the restrictions of Section G below.

#### F. QUALITY

In general terms, securities should be well recognized in their respective industries, and of good quality.

#### G. INVESTMENT RESTRICTIONS

The Trustees may impose restrictions on the types of investments or on the investment vehicles that may be utilized from time to time. The following are the current restrictions that the Trustees wish to impose. The Trustees may also waive any of the following restrictions for a specific period of time, following discussion with the Investment Manager and waiver must be in writing to the Investment Manager:

- No investments shall be made into bond mutual funds.
- No investments shall be made into foreign bonds.
- No investments shall be made into commodities or in companies whose primary purpose is to trade in commodities.
- No investments shall be made into so-called "Hedge" funds.
- No investments shall be made in stocks of "Closely Held Businesses" or "Private Equity Companies".
- No investments shall be made into "Options" or any other "Derivative" investment vehicles.

### VI. STANDARD OF PERFORMANCE

#### A. GENERAL

Primary consideration will be given to the performance of the Fund over a full economic or market cycle or over a three-to-five year period, whichever shall be longer.

## B. MINIMUM GOALS

The fund shall be compared against an index weighted of (1) Treasury Bills, (2) the Barclays Capital US Aggregate Bond Index, and (3) the S&P 500. The weighting of the index shall be in the same proportion as prescribed for the Long-Term Strategic Allocation of the three asset classes in paragraph V. A. above (the Episcopal Index).

A secondary comparison (or benchmark) shall be established to measure the success of a more diversified asset allocation contemplated by this Endowment Policy Statement and weighted as outlined below:

The account shall be compared against an index weighted of (1) Treasury Bills, (2) the Barclays Capital US Aggregate Bond Index, and (3) an equal weighting of the Russell 3000 and MSCI ACWI. The weighting of the index shall be in the same proportion as the Asset Allocation targets

The return should be above the median of a generally accepted universe of similar funds. Each investment manager should report performance of the investments relative to these goals at each quarterly meeting with the Trustees.

## ~~C. EQUITY~~

~~The equity portion of the Fund will be compared against the S&P 500.~~

## ~~D. FIXED INCOME~~

~~The fixed income portion of the fund will be compared against the Barclays Capital US Aggregate Bond Index or its equivalent.~~

## VII. ENCUMBRANCE PROHIBITION

No part of the Fund may be pledged, hypothecated, encumbered, or used as collateral.

## VIII. DOCUMENTATION: INVESTMENT MANAGEMENT

- A. ~~Each~~**The** investment manager shall follow the policies contained herein and shall submit a written statement describing its proposed investment strategy and tactics for achieving the investment objectives in this policy statement. ~~Each~~**The** manager shall inform the Executive Committee whenever the manager's investment strategy changes significantly or whenever assessment of current market conditions indicates a change is needed in any policy contained herein.
- B. ~~Each~~**The** Investment manager shall supply statements quarterly.
- C. In periodic meetings with the Executive Committee, ~~each~~**the** Investment manager shall review the investment returns of the fund relative to the standard of performance and the manager's investment strategy and tactics as described in Section VI. B above. Such meetings shall be held on a quarterly basis.

## IX. ADMINISTRATION, MODIFICATION, MISCELLANEOUS

- A. Expenses shall be chargeable to the Fund.
- B. Management, investment, and distribution of the Fund shall be subject to such other rules as may be applicable, including, but not limited to, those found in the following places: Articles

of Incorporation and Bylaws of the Trustees; actions of Council; UMIFA and other statutes; and restriction and directives applicable to the individual sub-funds within the Fund.

- C. The Executive committee shall review annually this Endowment Policy Statement and make such amendments thereto as it deems advisable. Such amendments will then be ratified at Convention.
- D. The Executive Committee reserves the right to amend or repeal this Endowment Policy Statement at any time.
- E. This Endowment Policy Statement supersedes previous investment policy statements.
- F. The adoption of this Endowment Policy Statement by the Executive Committee is pursuant to the authority, contained in the Bylaws of the Trustees, which directs the Executive Committee to conduct the affairs of the Trustees between meetings of the Trustees' board.

X. APPROVALS AND AMENDMENTS

This Endowment Policy Statement was adopted by the Council of the Diocese of Southwestern Virginia on the 1<sup>st</sup> day of February, 1998.

This Endowment Policy Statement was voted into effect by the Executive Committee of the Trustees on the 28<sup>th</sup> day of January, 1999.

This Endowment Policy Statement was amended by the Executive Committee of the Trustees on the 25<sup>th</sup> day of January, 2007.

This Endowment Policy Statement was ratified by the Trustees at the Annual Meeting on February 22, 2007.

**This Endowment Policy Statement was last amended by a resolution approved by the 98<sup>th</sup> annual Convention of the Diocese of Southwestern Virginia on January 28, 2017.**

**Open Hearings on Resolutions, Budget, and Constitution and Canons**

Mark Loftis, Chancellor, chaired the open hearings where the proposed budget, resolutions, and the Constitution and Canons Report were discussed. Joining the Chancellor were Resolutions Committee Chair Debbie Williams, Convention Finance Committee Chair Rev. Bill Bumgarner, and Constitution and Canons Committee member the Very Reverend Alexander MacPhail.

Delegates were invited to express their support, comments, or concerns to these committees, who would report their recommendations on Saturday afternoon. Conversation ensued. One amendment was proposed:

Rev. Moore requested that the global goals committee grant be increased by \$1000 and the VPG for Christ Church, Big Stone Gap, be increased by \$1000. The request was referred to the Finance Committee.

Kathy Killian, Diocesan UTO Coordinator, announced that UTO focus will be on crossing the boundaries of race and economics and asked for generosity in contributions this year.

**FESTIVAL HOLY EUCHARIST**

A Festival Celebration of Holy Eucharist took place at St. Andrew's Catholic Church, with the Most Rev. Michael B. Curry celebrating, and the Rt. Rev. Mark A. Bourlakas preaching. The Diocesan Choir formed the Convention Choir. The plate offering for Boys Home of Virginia totaled \$2,947.52.

### **FRIDAY EVENING DINNER**

A buffet dinner at the Hotel Roanoke followed the Eucharist.

### **SATURDAY, JANUARY 26, 2019**

#### **MORNING BUSINESS SESSION**

The session opened with an invocation by Ben Cowgill followed by an address by Martha Bourlakas.

Bishop Bourlakas spoke to the Convention with his annual address.

Following a coffee break, Keynote Speaker Presiding Bishop Michael Curry, using scripture from John as the basis for his address, spoke to the delegates and visitors.

Following the Keynote Address, the session was adjourned for lunch. The Commission on Ministry & Standing Committee met with Postulates and Candidates during lunch. The table offering, totaling \$569.95, was designated for the United Thank Offering.

#### **SATURDAY AFTERNOON MISSIONAL WORKSHOPS AND PILGRIMAGE**

For those registered, guides led separate groups on a neighborhood walk of Old Gainsboro and the Dumas Center.

##### **Gainsboro Pilgrimage: A Neighborhood Walk for Reconciliation**

*Reconciliation and justice pilgrimages* are part of The Episcopal Church's long-term commitment to racial healing, reconciliation and justice, and are a recommended vehicle for "Practicing the Way of Love". Adults and youth will receive an overview of urban renewal in Roanoke and walk a few blocks in the Gainsboro neighborhood, immediately adjacent to the Hotel Roanoke. Participants will stop at key sites to reflect on what was destroyed by urban renewal and the long-term effect of it on residents, mostly African American. The pilgrimage will conclude at the Dumas Center, where adults who grew up in the Gainsboro neighborhood and lived through urban renewal, will share their stories. Presiding Bishop Curry will offer final words and prayer for reconciliation and healing. Signups for this walk will be limited. Warm coats, hats, and gloves are recommended. Only the worst of weather will cancel this event!

Convention attendees not registered for the pilgrimage could choose from the following afternoon workshops:

##### **A. Episcopal Evangelism 101 through the Way of Love – Mill Mountain Room**

A not-so-basic training designed to introduce a fresh, humble, effective and Episcopal approach to the spiritual practice of evangelism as experienced through the Way of Love. Participants will be given the resources needed for understanding the Jesus Movement, the genesis of the Way of Love practices, and the process of redefining evangelism, along with an Evangelism Tool-Kit—packed full of ideas and tips for beginning this work in any context. Jerusalem Greer, Consulting Evangelist for the Episcopal Church and member of The Way of Love creation and leadership team, will lead this workshop

## B. Digital Missioning – Monroe Room

The worldwide web is a new missionary context, a real place where people experience a world of relationships, challenges, and growth. This workshop includes Exploratory Exercises designed to prepare people to practice evangelism as they use social media. Participants will be given resources such as: Best Practices, Tools for Creating Content, and how to lead an *Adult Forum on Exploring Evangelism* through Social Media in any context. Christopher Sikkema, Manager for Special Projects in the Office of Communication for The Episcopal Church, will lead this workshop.

## C. Episcopal Migration Ministries: An Introduction – Buck Mountain Room

Today, there are more than 68 million people forcibly displaced worldwide; of that number, more than 25 million are refugees forced to flee their home countries and seek safety in another. This is the largest forced displacement since World War II. At the same time, anti-refugee and anti-immigrant sentiment is on the rise throughout the western world. Join Allison Duvall, Program Manager for Church Relations and Engagement from Episcopal Migration Ministries to discuss the refugee resettlement work of the Episcopal Church, and learn ways you and your congregation can take part in education, advocacy, and direct service to support refugees and immigrants.

## SATURDAY AFTERNOON BUSINESS SESSION

### Report of Convention Finance Committee

The Rev. Bill Bumgarner, Chair, reported for the Convention Finance Committee. The budget committee reviewed the request by The Rev. Ray Moore for additions to the 2019 Operating Budget, and compensating adjustment to Big Stone Gap's VPG. In addition, several other parish's VPGs were adjusted for a variety of reasons. The committee endorsed Rev. Moore's request, and following discussion, amended the 2019 VPG and Operating Budget as follows:

Big Stone Gap, Christ VPG	from \$2,600	to \$3,600
Lexington, Grace VPG	from \$54,142	to \$54,200
Roanoke, St. James VPG	from \$11,900	to \$14,467
St. Paul, St. Mark VPG	from \$0	to \$579
Global Goals Grants	from \$10,100	to \$11,300
Children's Christian Formation	from \$250	to \$1,250

Safeguarding God's Children		
Required Training	from \$100	to \$600
Deacon Travel	from \$1,000	to \$1,300

The motion was approved by acclamation.

### Report of the Constitution and Canons Committee:

The Very Rev. Alexander MacPhail, Chair of the Constitution & Canons Committee, enumerated the following amendment.

**2019-C.1:** Canon 13, Sections 3 and 4: The committee endorsed the motion to replace the wording for Sections 3 and 4.

With no other amendments, the committee recommended that the revised canon be approved by acclamation. The revised canon was approved by voice vote.

Debbie Williams, Chair, reported for the Resolutions Committee. Action was taken on the following resolutions as noted:

**2019-R.2:** The committee requested approval of 2019-R.2, which ratifies actions of the Board of Directors of Boys Home, Incorporated. The motion was approved by acclamation.

**2019-R.3:** The committee requested approval of 2019-R.3, which revises the Trustees of the Funds Investment Policy Statement. The motion was approved by acclamation

## 100<sup>TH</sup> ANNUAL CONVENTION ELECTION RESULTS

### Disciplinary Board

- Lay Member: Ms. Kathleen Cathy - Staunton, Trinity
- Clergy Member: The Rev. Bill Bumgarner - Lynchburg, St. Paul's

### Standing Committee

- Lay Member: Ms. Anita Webster - Lynchburg, St. John's
- Clergy Member: The Rev. Harrison Heidel - Hot Springs, St. Luke's

Recess of Convention followed devotions led by seminarian John Church.

## SATURDAY EVENING BANQUET

A courtesy resolution was presented at the banquet as follows:

### **A Resolution Honoring the Rev. Canon Dr. Paul S. Nancarrow**

**Submitted and Presented by The Rt. Rev. Mark A. Bourlakas**

*WHEREAS, the Rev. Dr. Paul S. Nancarrow, Rector of Trinity, Staunton, and Canon Theologian of the Diocese of Southwestern Virginia, has, over the last two years, labored as leader to introduce members of our congregations to a way of Christian living, called Living Local: Joining God, that is responsive to the movement of the Holy Spirit in Scripture, in one another, and in the neighborhoods around us, and*

*WHEREAS, Paul has carried out this work in our midst with steadfastness, enthusiasm, keen intellect, joy, and a hopeful expectation that God will do a new thing among and around us if we listen prayerfully, and*

*WHEREAS, this manner of Christian living has taken root in our congregations under Paul's inspiration and guidance, transforming the lives of many of the participants, and set the stage for fifteen new congregations to begin their Living Local: Joining God journey this year, and*

*THEREFORE, be it resolved, that the Diocese of Southwestern Virginia recognize the faithful, visionary, and hard work of the Rev. Canon Dr. Paul S. Nancarrow, and*

*BE IT FURTHER RESOLVED, that the 100th Convention of the Diocese of Southwestern Virginia, meeting at Roanoke on January 25, 2019, rise and join in applause to express appreciation for Paul and in thanksgiving to God for his offering his gifts of ministry among us.*

Included during the banquet were several presentations.

- An icon given to Anne Sturgill
- Retired Bishop Heath Light reflected on his life
- Retired Bishop Neff Powell reflected on his service

Clergy new in the diocese or in new calls were introduced by Convocation Deans:

Abingdon Convocation—

- The Rev. Anne Grizzle, Covington—Boys' Home

Augusta Convocation—

- The Rev. Benjamin Badgett, Waynesboro—St. John
- The Rev. Brian Hutcherson, Waynesboro—St. John
- The Rev. Shirly Ruedy, Staunton—Trinity

Lynchburg Convocation—

- The Rev. Kate Bast, Forest—St. Stephen
- The Rev. David Perkins Th.D., Clifton—St. Marks
- The Rev. Nina Salmon, Lynchburg—Trinity Boonsboro

New River Convocation—

- The Rev. Dr. Kathy Dunagan, Radford—Grace
- The Rev. Jon Greene, Christiansburg—St. Thomas

Roanoke Convocation—

- The Rev. Dick Willis, Roanoke—Christ

Bishop Bourlakas presented donations for the Annual St. Nicholas Day Appeal totaling \$4,749.00.

Since there was no unfinished business to come before the Convention, Bishop Bourlakas declared the 100<sup>th</sup> Annual Convention adjourned.

## **SUNDAY, JANUARY 27, 2019**

Prior to the morning celebration of Holy Eucharist, held this year at the Berglund Performing Arts Theatre, singing group *Live Hymnal* offered a musical prelude prior to the morning worship.

Children and Youth@Convention joined the adult attendees for Holy Eucharist. Presiding Bishop Michael B. Curry was the celebrant and preacher. The plate offering designated for The Harrison Museum of African American Culture totaled \$5,767.56, and for the Bishop's Dollar Fund totaled \$5,767.55.

The 101<sup>st</sup> Annual Convention will be held January 24-26, 2020.

Respectfully submitted.

The Rev. Canon Mark Furlow, Secretary  
Marlene Buckles, Assistant

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Respectfully submitted.

The Rev. Canon Mark Furlow, Secretary  
Marlene Buckles, Assistant

## **The Right Rev. Bishop Mark A. Bourlakas' Convention Sermon**

*In the name of God, who gives us minds to think, and hearts to love, and hands to serve.*  
**Amen**

Well, what a great blessing it is in this one hundredth year of our gospel mission as the Episcopal Diocese of Southwestern Virginia to begin with worship and the Holy Eucharist celebrated by our Presiding Bishop. We are so glad you are here. We are graced and we are encouraged by your presence, and we look forward with great anticipation your time among us. We are now in the midst of revival. We've been preparing, and we've been praying for it for months. Stephanie [Spellers] might even say since the last time she was here a year ago. We sorely need—our hearts and our minds—set anew on Christ Jesus and His good news for our lives. We need a deeper commitment to the way of love.

In 1919, when our brothers and sisters in Christ Jesus set off on their own as a brand-new diocese against great odds, I bet they wondered if they could make a good go of it. In his first annual convention address Bishop Jett, the first bishop of this diocese, declared "In the first place, we must proceed at once to make this diocese a spiritual force." That's wonderful, isn't it? While they would still have the prayers of their brothers and sisters in southern Virginia, they were now with an official division most definitely on their own. What would the future hold among these mountains and rivers? Whatever their doubts, they committed themselves to each other and they set their hope on Christ. They determined to be a spiritual force.

And here we all are. One hundred years later we are strong, and we are faithful, and we are still in this great mission field. But we are not at the end of a journey, rather we are at the beginning of the next big chapter in the continuing two-thousand-year evolution of the Jesus Movement. Thanks be to God. So how will it go? What are the obstacles? How will we gather the strength for the journey ahead in the next chapters of our mission as the Episcopal Church in southwestern Virginia. Now, to the missionary team He has assembled and been coaching up, Jesus says, "The harvest is plentiful, but the laborers are few. Go on your way. Carry no purse, no bag, no sandals." Get on out there, team, and make it happen. Wait. What, Jesus? Can we have a few more details? Is there, perhaps, a notebook to go with this game plan?

Several years ago, Martha put this little book in my Christmas stocking. It is *The Worst-Case Scenario Survival Handbook*. It's not a joke. It offers real survival how-to's from real experts. And I've learned many useful things from it. There are some basics, like how to hot-wire a car, or how to deal with a downed power line, or even how to perform an emergency tracheotomy with a sharp knife and straw. But more worst-case, you can also learn the best strategies for fending off a cougar, a shark, or one of my greater fears—an alligator. Now, these are scenarios that could arise in my life, so I am interested and I'm appreciative to have the information. While this little book is not a joke, I do find many of

the worst-case scenarios amusing, which is why I have collected other editions in the series. For instance, there are instructions on how to maneuver on top of a moving train and get inside. There's how to leap from a motorcycle to a car, and how to jump from a building into a dumpster.

Now, I cannot imagine a scenario where I will find myself on top of a moving train or needing to leap from a motorcycle into the open window of a moving car. But then life is unpredictable. Now I suppose I could find myself in a building fire, considering jumping several stories down into a dumpster. The very first instruction for jumping from a building into a dumpster is this: jump straight down. If you leap off and away from a building at an angle, you will miss the dumpster. Resist your natural tendency to push off. This sounds like good advice but doesn't fill me with great confidence. And this is one of the things I love about this book, there is this addition of this note, "be aware the dumpster may be filled with bricks or other unfriendly materials." This is, after all, a book for worst-case scenarios. So, if jumping from a building into a dumpster is your last option, jump straight down, aim for the center of the dumpster, and pray that it's full of friendly materials like cardboard boxes and an old mattress.

Luke tells us how Jesus prepares to send a team of seventy to spread his message of love and reconciliation. They are to travel light, with hardly any possessions. They are to carry no cash, no backpack. They are to eat and sleep as hospitality is extended to them along the way. It does not look as though they are going to have a worst-case scenario survival handbook, and I am sure they wished to have more guidance and more direction. There was surely great trepidation among them, and many "what if" type questions. "Hey, Jesus, what if we have to jump from a building into a dumpster, or deliver a baby in a taxi cab?" But Jesus just simply instructs them to be on their way, adding "see, I'm sending you out like lambs into the midst of wolves." Great.

Now, what those first disciples did have was their known Jesus and experiencing his ministry. And they had his teaching, and this would have to be enough. You see, Jesus knows that proclaiming His kingdom of radical love and justice will indeed be risky business. It makes no sense for him really to sugar-coat it for this early missionary team. He knows the cost, and this has always been the case for those who venture out from the comfortable sidelines into the places of risk and challenge. The real frontier proclaiming a message of love and forgiveness will always push up against prejudice, anger, and human selfishness.

In a 50<sup>th</sup> anniversary historical piece about the early days of this diocese, the Rev. John Wellford, who was then rector of Emmanuel Covington, wrote this "We were in a real sense a missionary diocese, functioning under rather primitive conditions, when in 1926 I was sent as a deacon by Bishop Jett to one of the mission churches in the coalfields of the far southwest. It was not uncommon to witness a shootout on the main street of the town. Therefore, many of the local inhabitants refrain from doing their shopping on Saturday

afternoons. And at another mission while conducting a service, I was handed a piece of paper on which was written 'Do not leave the church by the front door. A man is standing out front with a pistol to shoot you.'" I'm not sure what Father Wellford was preaching but importantly—not funny—it was getting someone's attention.

Throughout his gospel and on through the Acts of the Apostles, St. Luke tells the many ways that Jesus and the power of the Holy Spirit mysteriously compels women and men to spread the gospel into unknown circumstances, into unfamiliar territory. In every generation, baptized followers of Christ Jesus are to make themselves available to the work of the forward mission of the gospel. Every Sunday, as we listen to the gospel proclaimed, we hear the accounts of those who went forward with courage and conviction to commend the faith that was in them and to make disciples in the name of Jesus. "All authority on heaven and earth has been given to me," Jesus said. "Now go and make disciples."

So, we go, under Jesus' authority. Fear of the unknown, fear of how we will respond when placed in unfamiliar territory, fear of worst-case scenarios. These fears can keep us from engaging in the work we have been called into as those baptized in the name of Christ. What would happen in the next town? What will I say? What if I'm not welcomed? What if I get attacked by a cougar? Heading out, without the necessary reservations, the required clothing, the needed supplies, could have many unintended consequences. No bag, no supplies, no money no "thank you very much. You all go on without me and let me know how it goes." Most of us, if we are honest, we prefer not to be pushed into situations where the possibility for worst-case scenarios is high. We do not like to be "put out." Being "put out" is a state we instinctively avoid.

But putting ourselves out for the sake of others, for love, is what the gospel calls us into. Each of us has had and will continue to have opportunities to reach out to a stranger, or connect with someone we don't know well, and in a given circumstance we may hesitate—let the moment pass then perhaps regret that we did not say something or do something in that moment of opportunity. I'm sure you've had those moments. More likely, we will also be confronted with those opportunities to speak up for justice and peace. And we find ourselves in the midst of gossip, prejudice, and intolerance.

These are moments when it is surely easier to remain silent. But disciples of Christ Jesus cannot be quiet wallflowers. Throughout the gospel narrative unsuspecting folks are called and sent by God. Most are hesitant, in the beginning, and pretty much reluctant. When those first missionary teams were sent out, they had to draw on their faith in Jesus' teachings while trusting in the mysterious power of the Holy Spirit. They were to cast out demons and heal the sick. And those who Jesus called to the ministry in his name were to travel light with a faith deep enough to preach the gospel of Christ with their words and with their actions come what may. They did not need anything else. And neither do we.

They were reading Jesus with their minds and their hearts, and we are called to do the same.

This is why we, the people of God, continue to read and ponder these stories of calling and discipleship. And unlike that first missionary team we do have the gospel texts and a really great Prayer Book as guides and handbooks along the way, and that's good news. The deeper we immerse ourselves in Jesus' teachings and actions the more we will be available to be used by the Holy Spirit as instruments of God's grace and love. This is the revival we need. As we begin the next one hundred years of our gospel mission, let us pray for God's holy spirit to revive us and call us back to our baptism so we are inspired, so that we are strengthened to go out telling the story of Jesus to a world that desperately needs its hope and healing balm.

Let us renew Bishop Jett's beginning call for the Diocese of Southwestern Virginia to be a strong, spiritual force. Let us pray hard in these next two days for revival, for the love of Christ, and for the sake of the world.

**Amen**

## The Right Rev. Bishop Mark A. Bourlakas' Convention Address

Happy 100<sup>th</sup> birthday, southwestern Virginia. I want to begin my address at this historic diocesan convention with a prayer, as well as some of the initial words with which the first Bishop of this diocese, the Rt. Rev. Robert Carter Jett, began his first annual convention address. They are more than appropriate for this moment as my hope all of you and especially our Presiding Bishop will find my doing so will be historically interesting but also inspiring to our hundredth year as a diocese of the Episcopal Church.

Bishop Jett began, "At this first regular session of our Council I greet you in the name of the Father, and of the Son, and of the Holy Ghost." And then he said, "Let us pray." So, we'll pray. . ." Almighty and everlasting God who hast given unto us Thy servant's grace by the confession of a true faith to acknowledge the glory of the eternal trinity and in the power of the divine majesty to worship in unity. We beseech Thee that Thou wouldst keep us steadfast in this faith and evermore defend us from all adversities who livest and reignest one God, world without end, Amen."

Now I hope most of you recognize that the collect Bishop Jett used at that first convention is the one for Trinity Sunday as it would have been in the then-1892 *Book of Common Prayer*. That's a remarkable choice. I remind you of this icon that's in front that we've had at our last three conventions. It's the famous Rublev icon of the Trinity. It resides at Evans House where our elected Executive Board members gather on behalf of this diocese to try and faithfully carry out the ministry that is entrusted to us. That open place at the table, if you know the icon—the three are around the table and there's an open place at the front of the table—reminds us of our place in the heart of the triune God.

So, Bishop Jett continued, "In the name of the triune God we today accept in a larger and more vital way than ever before the holy task to which we pledged ourselves in the creation of this new diocese. The fuller and greater realization of the vision we have caught will require a complete consecration of all the endowments and faculties of soul and body, all the resources with which we have been entrusted, we humbly and reverently—I know—surrender everything," he said. "Ourselves and ours, at the command and for the service of Him in whose name we accept our trust." And then he went on, "From this day forward we shall, with a deeper sense of loyalty than we have hitherto known, count it our meat and our drink to do His will. This is to be the exalted and sacred aim with which we shall be inspired in all our undertakings."

Bishop Jett called on those gathered at that very first diocesan convention to take up their discipleship by making sacrificial commitments of the resources they had at their disposal for the building up of this new diocese for the greater glory of God in Christ's name. And there is a singularity of focus in his call to action. He made this grand appeal for the beginning effort of this new diocese. With those words "It will require a complete

consecration” and an “exalted and sacred aim.” That’s pretty good—right—Presiding Bishop? Complete consecration, exalted and sacred aim should guide us.

So, here we are at the beginning of this big, historic moment. This convention marks the 100<sup>th</sup> anniversary of this great Diocese of Southwestern Virginia. We are the blessed inheritors of all the faithful discipleship of Jesus that has gone before us in these beautiful Virginia mountains.

A few of you can trace your families all the way back to the beginning of it. An interesting side note that I learned recently: our Virginia senator Tim Kaine’s wife Ann Holton is Bishop Jett’s great granddaughter. At a recent event I was speaking with Senator Kaine. He told me that Ann had her great grandfather’s Episcopal signet ring on a chain. I thought that was incredible. Many more of you have joined the Episcopal church in this diocese along the way and have been here for a good while. And some of you, like me and so many of our newer clergy, are relatively newcomers to this diocese and fellowship. It is ours in Christ Jesus. And with the presence of Bishops Powell and Light we have three of the six bishops who have served this diocese for near half of its existence present with us. It is a blessed and unique experience we have, as bishops, to worship in all of our 55 congregations. See, we see, and we experience the diocese as a whole. I wish I could take you all along, as you all just experience most of it in parts wherever you are. The diocese doesn’t go beyond Roanoke, whichever side you are looking on. But it goes WAY beyond it in each direction.

As I worship in our parishes, I more and more have a unified understanding of our common history. I look at its architecture, I see the additions to buildings, historical plaques, memorial windows, and all the history the parishioners point out—the good and the bad: “These are where the slave balconies were.” The whole history. So, we’ve all arrived here at different times and from different directions, but all of us are faithful Episcopalians and it is a great honor to have our Presiding Bishop of our church present with us to celebrate this centenary. He was my bishop when I served the church just south of here in North Carolina. He’s been a mentor, he’s been a friend; he baptized our youngest daughter Elizabeth who’s now fifteen years old—it’s that long ago!

Bishop Curry is the unifying sign of our connection to the larger communion of the Episcopal church as well as to the worldwide Anglican communion. And he is present at this significant convention to inspire and to revive our gospel mission and to strengthen our commitments to the Jesus Movement, which is the way of love. [showing a slide of Bishop Jett] He looks nice and refreshed and young, doesn’t he? You’ll see a picture of him later on.

So, as I worked to talk about how we all began here, I’m drawing on some of the material from our one diocesan history *The Hills of the Lord* by Katharine Brown which we may make new copies of in this hundredth year. There will be lots of things rolling out to

celebrate the whole year which will be the hundredth. The first two diocesan journals and also a chapter titled *The Past* by the Rev. John S. Wellford who I mentioned last night who is rector of Emmanuel, Covington in a pamphlet called *The First Fifty Years*. We also could have another, maybe second fifty-year pamphlet, and I'll try to speak with Scott West, our historiographer, about the possibility of starting to work on such a document.

So, it's important to understand the main reason that this diocese was birthed out of Southern Virginia. The reason that division was inevitable was due to the great success of the gospel mission in these parts. In the beginning of her chapter called *A Diocese for Southwestern Virginia* Katharine Brown writes "A dozen new parishes and twice that many new mission stations in this southwestern part alone placed an administrative burden on the bishops of Southern Virginia."

And then she continues "The Diocese of Southern Virginia which was 480 miles in length and encompassed 265 churches and missions was the third largest in the United States. Furthermore, the Southern Virginia (and that's sort of all of us at that time) had the largest rural work, the largest African-American work, and the largest mission work of any diocese in the nation." That's a lot of territory, a lot of mission going on. And that's remarkable. So you see, our missional roots run very deep. We've been called to mission right from the get-go. So, striving to once again become the missional church is not something I made up six years ago. It's deep in who we are.

So it was that the particulars of the division of Southern Virginia into two separate dioceses were hammered out and the new Diocese of Southwestern Virginia was approved at the general convention meeting in Detroit in the fall of 1919. The primary council of our new diocese was later held here in Roanoke at St. John's Church. The council's first and most important task was to elect its first bishop. The Rev. Robert Carter Jett, who had been the rector at Emmanuel Staunton and was at that time the founder and headmaster of Virginia Episcopal School, was elected on the third ballot. He was ordained and consecrated on March 24, 1920 in Staunton. Roanoke was selected as the See City and St. John's provided office space for the diocesan headquarters in its new parish house, and the total expense for operating the diocese (when we think about our budget later on) including Bishop Jett's compensation was \$9,500. The first annual council of this new Diocese of Southwestern Virginia was held at St. Paul's Lynchburg May 24-27, 1920.

Now, before Bishop Jett was scheduled to give his address to the convention that year, the Rev. T. Carter Page who was rector of St. Peter's Altavista and also appointed to the care of Trinity Arrington, and was a member of the Standing Committee gave the report of the Committee on the State of the Church. I want you to listen to his assessment of what lay ahead for our infant diocese at that first convention. "Men less brave than the men of this diocese might be appalled by the greatness of the task before them. Ours is a tremendous territory embracing thirty-two large counties. This is strictly a missionary field." Hear

that—this is strictly a missionary field. “The church is yet to be established in some counties, it is very weak in others. Every kind of missionary problem presents itself. Not of the mountains, the mines, the agricultural section, the industrial town, the small town, and village. Problems social, problems educational, problems moral and religious are large and urgent. The men of Southwest, however, were aware of this before they agitated the question of division. Problems mean opportunity; opportunity is inspiring.” And he goes on, “We expect to face the problems with God’s blessing, to solve many of them in spite of the fact that we find that we have at present time, in the field only twenty-four parochial clergymen and fifteen women workers and about five thousand communicants.”

The Rev. John Wellford, who I quoted last night telling about shootouts and being threatened with a pistol in the far southwestern part of this diocese, also recounted that it’s still another mission where there was a mixture of races—and that’s pretty progressive for the time, 1920—a certain group in the community threatened to shoot up the service if the bishop confirmed certain members of the congregation. Now that’s scary considering the rampant gun violence in our time. Thankfully, so many things have grown and advanced for the better in our society and in our gospel work, but at the same time and too often sadly in our current culture enough has not changed for the better.

Sadly, enough has not changed for the better for all of God’s children. As the baptized, we still have much work to do in this vineyard. We must strive to work against the divisions of the human family. So now, back to our beginnings. The 1920’s was the time when the automobile was just coming onto the scene. (Thank you, Jesus) The Ford Model-T was a great moment for car lovers and for Ford fans like myself. And there are reports in our history and letters from clergymen in this period expressing their deep gratitude at being provided a Model-T by their parishioners. “Gradually,” [Katharine] Brown writes, “in all but the remote mountain missions the car replaced the horse and buggy.”

Now, while I am at the beginning of this time period, another fact of life in the early 20’s was prohibition. You’re out there working really hard for the gospel, and you can’t even get a drink! Even harder, for Episcopalians especially. And for the Episcopal Church where wine was needed for the Eucharist it was a challenging period. Luckily, the Volstead Act allowed that wine to be used solely for sacramental purposes or like religious rites was legal as long as it was acquired under permit. (I bet there was a lot less intinction in that period.) But the authorized minister had to obtain a permit from the State Prohibition Commissioner for each shipment of ardent spirits which includes wine. And in 1925 the Internal Revenue Service revised its procedure and required that Bishop Jett sign each application for sacramental wine put in by each of his clergymen. It would be fascinating to see the amounts of wine requested in relation to the average Sunday attendance—an interesting judgement for Bishop Jett.

Challenging times. [slide of Bishop Jett in later years] See—a lot different. Because also, at this time, there was the stock market crash in 1929, which Katharine Brown writes “brought an end to this optimistic decade and the despair and hardship that followed the crash made themselves felt in the church. But Bishop Jett courageously faced into the inspiring opportunities of the times and he set his hope on Christ.” The Church has faced great odds over and over before. In fact, it’s sometimes when we do our best work. So, as I quoted last night Bishop Jett implored the new diocese at its first convention “In the first place, we must proceed at once to make this diocese a spiritual force.” He continued, “If this is to be done, there must be an urgent and pressing call to a more intensive practice of individual prayer, and personal religion both upon the part of the clergy and the laity.”

So, if we the baptized disciples in southwestern Virginia are to be a spiritual force going forward then we must be about three major things. First, we must continue to go deeper in prayer, as Bishop Jett implored that first convention. This is what our *Dwelling in the Word*, as one fruitful practice, points to and nurtures. Secondly, we must continue to expand our efforts to confront, challenge, and reconcile the injustices in our communities, our state, and beyond by building and modeling Beloved Community. And thirdly, we must follow Jesus by going and making disciples. We must be evangelists of the Jesus Movement. And that inspiration and rededication of our witness begins afresh tomorrow as our Presiding Bishop leads us in revival, full of the power of God’s Holy Spirit.

So, five years ago we developed the *Mission Action Plan*—our map for restructuring our ourselves and diocese for mission. We lifted this name and this strategy from the Diocese of North Carolina and its Bishop. . . Oh, right. [pointed at Presiding Bishop Michael Curry, former Bishop of North Carolina] We got permission, but when something is going well, we just rip it off, right? We’ve had our own goals. They used the mission plan and a map. And we’ve had great success with some of our experiments and those have now become normative in our common life. Other efforts we’ve either revised or we’ve retired, others we have reset, and we have much work to do on some of them. We still have goals to do much more work with people with disabilities, with Christian formation—I was glad for Bob Miller raising that yesterday—it is our intention to have a staff person that focuses on children’s formation, but we are trying to get to these things as we can.

Your Executive Board and I have just completed a revision of our *Mission Action Plan*. It’s mostly a cleaning up. There are some new goals. Because we never want the *Mission Action Plan* to become a dusty document filed away. This fresh revision is now on our website and we’ll do more on the *Mission Action Plan* next year, in terms of talking about it. The centerpiece of our map focuses on the ways we can equip ourselves to be the missional church that is fully living into the baptismal covenant. It is about the diocese being a resource for our mission. And those two central pieces are our Beloved Community work which you have heard plenty about and we are still involved in and this

convention will point to, and our Living Local/Joining God in the Neighborhood work. So, this afternoon as we have the pilgrimage and as we take in lots of sites and connect with our Presiding Bishop in that healing moment. It will be a kind of capstone to this year that's been full of work and you heard a lot about that at Fall Mission Day. And I'm thankful to the Archdeacon Melissa Hays-Smith for all her work and all the team of people that have been leading workshops and singing and pilgrimage and getting us following Beloved Community.

Living Local/Joining God has begun to help us go deeper inside and out. Two years ago, with Dwight Zscheile and the Missional Network we began with five brave pilot parishes: [St. James Roanoke, St. John's Wytheville, Emmanuel Staunton, St. Thomas Abingdon, and St. Paul's Lynchburg.] They ventured out there when it looked weird and strange, and when The Rev. Paul Nancarrow was going around telling them how it would be and to trust that it would work out well. And we had through that period about forty people engaged from around the diocese with the teams that were with those churches. And then their coaches that were in about five or six other churches, and when we would gather about forty some odd people would tell about how they were going deeper—how their churches were going deeper—and we reported their successes and you heard from them at our Fall Mission Day in October.

And at our Fall Mission Day I announced the launch of our next iteration of our Living Local/Joining God initiative which is going to be called The Way of Love/Joining God in the Neighborhood. And our map goal was to at least add five more parishes and that would bring our total to ten. As you see [chart shown of the parishes involved: St James Roanoke (pilot), St. Elizabeth's Roanoke, St Mark's Fincastle, St. John's Wytheville (pilot), Grace Radford, St. Thomas Christiansburg, St Thomas Abingdon (pilot), Christ Marion, Christ Big Stone Gap, All Saints Norton, Emmanuel Staunton (pilot), Trinity Staunton, St. John's Waynesboro, Boys Home, Emmanuel Covington, St. Luke's Hot Springs, St. Paul's Lynchburg (pilot), Trinity Arrington, Grace Lynchburg, St Peter's Altavista] we now have fifteen more churches. We are way past our goal.

We are retooling this so that it fits our diocese. We took the Missional Network work and now we have small parishes, we have parishes working together, we have Boys Home, we have larger parishes all wanting to go deeper, all wanting to figure out what this is to follow the Way of Love. And you all can still get on board; we can have more than fifteen. These are just the fifteen churches that by convention, by the time the slide was made, that were ready to say "yes, we want to be a part of this" what we are calling a "second planting." And I'm thankful to Paul Nancarrow for all his tireless work for two years of going around and talking about how we can go deeper and what a difference that Living Local/Joining God would make in the lives of our churches, and to Jonathan Harris for helping him with that work.

As we move forward, Steve Berneking who is a member of Emmanuel Staunton was in the first round. Now, Steve is a global translation facilitator for United Bible Society. He travels all over the world as a Ph.D. helping cultures translate the Bible. So, he will bring a new energy and a new focus to our work, and Paul will decrease because Trinity Staunton will be involved in the work. I hope you find it as exciting as I do that we are already about half of our parishes two and a half years in when we thought it would be six years. But it means that we are beginning to get that missional vocabulary.

Just a little bit about our convention theme. Still in the Mission Field: following the Holy Spirit, Practicing the Way of Love. The bounds of this diocese have been a strong and fertile mission field and we are still engaged in the mission and ministry that was begun a hundred years ago. In my first convention address I began pointing us back to our missionary roots and calling us forward in mission. The main theme of every convention since I became your bishop has been *One in Mission*. I know you are getting a little tired of *One in Mission*. Or maybe you're not getting tired or beginning to get the energy. Jesus draws us together and he sends us out together in mission. In Him, we are one.

At each convention our main theme, *One in Mission*, has stayed the same, and it's had a subtheme. In my first convention five years ago, it was *One in Mission: Minds to Think, Hearts to Love, and Hands to Serve*. You hear me say it before almost every sermon in our diocese, because these are the gifts given to us for the benefit of others—and ourselves. Staying centered in Christ we are able to think, love, and serve in ways that are inclusive and life-giving. The next year was *One in Mission: Inward, Upward, Outward*. We coordinated with our Youth@Convention and this subtheme recognized that we go inward to deepen our prayer life. We turn our heads upward to God, and in doing so we are strengthened to serve others.

In 2016, the first year we had the Rev. Dwight Zscheile with us, our theme was *One in Mission: Becoming the Spirit-Led Church*. This is partly in response to Dwight's book *The Agile Church: Spirit-Led Innovation in an Uncertain Age* which many of our congregations studied and read. And that theme emphasized, as Dwight did, that the forward movement of the Gospel is the Holy Spirit's work first, and we are invited to join and share in that work. When the church is faithful and thriving, it is listening and following the Holy Spirit.

Dwight was with us again at the next convention when the theme was *One in Mission: Joining the Jesus Movement*, and that year we launched the missional network Living Local/Joining God, the great fruits of which I just pointed to. We were aligning our diocesan mission with our Presiding Bishop's call to join in the discipleship of the Jesus Movement. Our Presiding Bishop is, of course, right when he proclaims that Jesus didn't come to start a church—he came, rather, to start a movement. Amen. And when our church's energy is directed toward loving, liberating, and life-giving gospel ministry, they join the movement. However, when a church's focus becomes maintenance and self-preservation, they fall behind or away from the movement. Last year with Canon Stephanie Spellers as our guest

(and she's back again; she helped us sing, helped us tell stories, helped us really think about Beloved Community), our theme was *One in Mission: Proclaiming Beloved Community*.

This past year has been about embracing Dr. King's and our Presiding Bishop's dream about becoming Beloved Community by challenging ourselves to confront the prejudice and hatred that seeks to divide and oppress God's children, many of them. And so, as we begin our 100<sup>th</sup> year as the gospel mission of the Diocese of Southwestern Virginia, our theme is *Still in the Mission Field: Following the Holy Spirit, Practicing the Way of Love*. The One in Mission theme is altered slightly in this anniversary year in honor and recognition of our strong missionary heritage. We have been and we continue to be engaged in this mission field which God has entrusted to us. If we are to have another hundred years of hope and success in proclaiming the Gospel of Jesus Christ as the household of congregations that is this diocese, it will surely involve a courageous journey to follow the Holy Spirit's leading over our own narrow self-interests and preservation.

How will we know when we are on the right road to where the Holy Spirit is traveling? Well, our Presiding Bishop has blessed us with a roadmap. It's called "The Way of Love." We are, as Christians have been since the beginning, People of the Way. If we live and breathe the air of the Way of Love's ancient wisdom into our individual and corporate lives, then we will not stray far from, and we will find ourselves alongside, our Savior and companion Jesus Christ as He goes about reconciling and redeeming the world to himself

Katharine Brown poetically concludes her 1979 history of our diocese this way: "As sometimes happens in the mountains, we have on occasion gone downhill when we wanted to go up. But on other occasions we have gone uphill when we expected to go down. Our growth, although on the whole stay has never been as dramatic as in some of the evangelical sects, but by and large we have stood fast. And thanks to dedicated leadership of generations of harassed clergymen, hard-working laymen, and dedicated women, we have somehow developed an inner core of loyalty that will transcend our difference, combining the best of the Catholic tradition and stubborn Protestant integrity in the mountains and hills of the Lord."

And so, it is that we have gone uphill and downhill in these hills of the Lord for a hundred years. Our fellowship in Christ Jesus has indeed been the product of dedicated leadership and hardworking, generous lay people. All along our progress and witness has been under the lifegiving power of the Holy Spirit. While we stand on the shoulders of an august and faithful tradition as an Episcopal diocese here in this great territory in Virginia, we cannot allow for any complacency or stubborn resistance to the creativity and changes the Holy Spirit might be leading us into. We are not called by our Savior to be museum curators and historic preservationists. We are called to be disciples and evangelists of the risen Christ. We are baptized for mission. Our success and our forward progress depend on our openness and our willingness to follow the Holy Spirit out into all the places where she is actively sowing the seeds of God's kingdom under the banner of Jesus' compassionate and

loving teaching. This is the way of love that our Presiding Bishop is calling us, and this church of our, into.

Now, in all my reading I came upon a remarkable statement at the end of the Rev. T. Carter Page's report on the state of the church at that first annual convention a hundred years ago. This was his appeal to those gathered at that convention. He says "we must go out into the highways and hedges for our members. A mission with proper preparation, enthusiastic support of the congregation, and earnest, faithful preaching of God's Word will help us—we think—as a revival helps Christian bodies around us." Interesting, right from the beginning the Rev. Page, although not thinking we were doing a revival, uses the word "revival," saying that if we are enthusiastic, earnest in prayer, faithful in preaching, it will be like a revival that other Christian bodies have around us. We're going to show them tomorrow. I know a lot of people have been scratching their heads, and seeing it in the paper, and people have been asking questions like "What are the Episcopalians doing with a revival?" Right there at the beginning the Rev. Page was speaking of the need for revival as these people in churches embarked on the adventure of becoming a new diocese. They would need a kind of revival, he thought, to become the visual force that Bishop Jett envisioned.

Here we are, gathered together with our Presiding Bishop on the eve of revival, folks. It's really amazing. Don't take it for granted. He's with us, and we're going to have this revival tomorrow. So, let us pray deeply to be the spiritual force for the Jesus Movement in our next one hundred years. Come Holy Spirit, come.

Let us pray.

*Gracious God, for one hundred years you have guided and sustained the mission and ministry of this Episcopal Diocese of Southwestern Virginia. As we prepare for another century, stir up your lifegiving spirit in our congregations to strive and renew us for the spreading of the Gospel. Draw us out among our neighbors and help us understand the deep longings of their hearts. Guide us forward so that we may be leaven for the world—a gathering strong for service and glad in praise, and a people listening and responding to Your presence. Through Jesus Christ, our redeemer and steadfast companion, **Amen.***

## A LIST OF COUNCILS AND CONVENTIONS OF THE DIOCESE

The separation and establishment of a new Diocese was authorized by the Council of the Diocese of Southern Virginia, in session at Trinity Church, South Boston, May 27-28, 1919.

Consent for the erection of the new Diocese was given by the General Convention in session in Detroit, Michigan, October 8-24, 1919.

### DIOCESE OF SOUTHWESTERN VIRGINIA

The Primary Council, at which the new Diocese was organized, was held in St. John's Church, Roanoke, December 10-11, 1919. The name of the annual meeting was changed from Council to Convention by action of Council/Convention 2016 and 2017.

#### ANNUAL COUNCILS

1st	- Lynchburg, St. Paul's	May 25-27, 1920
2nd	- Wytheville, St. John's	May 17-19, 1921
3rd	- Roanoke, Christ Church	May 16-17, 1922
4th	- Staunton, Emmanuel	May 29-30, 1923
5th	- Lynchburg, Grace Memorial	May 20-21, 1924
6th	- Roanoke, St. John's	May 12-13, 1925
7th	- Bristol, Emmanuel	May 18-19, 1926
8th	- Covington, Emmanuel	May 17-18, 1926
9th	- Lynchburg, St. John's	May 15-16, 1928
10th	- Salem, St. Paul's	May 21-22, 1929
11th	- Staunton, Trinity	May 20-21, 1930
12th	- Wytheville, St. John's	May 19-20, 1931
13th	- Roanoke, Christ Church	May 17-18, 1932
14th	- Lynchburg, St. Paul's	May 16-17, 1933
15th	- Staunton, Emmanuel	May 15-16, 1934
16th	- Lynchburg, Grace Memorial	May 14-15, 1935
17th	- Roanoke, St. John's	May 19-20, 1936
18th	- Covington, Emmanuel	May 17-19, 1937
19th	- Lynchburg, St. John's	May 17-18, 1938
20th	- Salem, St. Paul's	May 16-17, 1939
21st	- Lexington, R.E. Lee Memorial	May 21-22, 1940
22nd	- Bristol, Emmanuel	May 20-21, 1941
23rd	- Wytheville, St. John's	May 19-20, 1942
24th	- Martinsville, Christ Church	May 18-19, 1943
25th	- Roanoke, Christ Church	May 16-17, 1944
26th	- Radford, Grace	May 15-16, 1945
27th	- Staunton, Trinity	May 14-15, 1946

28th	- Lynchburg, St. Paul's	May 20-21, 1947
29th	- Bristol, Emmanuel	May 18-19, 1948
30th	- Roanoke, St. John's	May 17-18, 1949
31st	- Covington, Emmanuel	May 23-24, 1950
32nd	- Staunton, Emmanuel	May 15-16, 1951
33rd	- Lynchburg, Grace Memorial	May 20-21, 1952
34th	- Lexington, R.E. Lee Memorial	May 19-20, 1953
35th	- Bedford, St. John's	May 18-19, 1954
36th	- Roanoke, Christ Church	May 24-26, 1955
37th	- Lynchburg, St. John's	May 1-3, 1956
38th	- Staunton, Trinity & Emmanuel	May 7-9, 1957
39th	- Roanoke, St. John's	May 15-17, 1958
40th	- Lynchburg, St. Paul's	April 16-18, 1959
41st	- Lexington, R.E. Lee Memorial	May 12-14, 1960
42nd	- Bristol, Emmanuel & Abingdon, St. Thomas'.	May 16-18, 1961
43rd	- Roanoke, St. John's	May 14-16, 1962
44th	- Wytheville, St. John's	May 22-24, 1963
45th	- Waynesboro, St. John's	May 5-7, 1964
46th	- Roanoke, Christ Church	April 30, May 1-2, 1965
47th	- Martinsville, Christ Church	January 28-30, 1966
48th	- Staunton, Trinity	January 27-29, 1967
49th	- Lynchburg, St. John's	January 26-28, 1968
50th	- Blacksburg, Christ Church	January 31, February 1-2, 1969
51st	- Natural Bridge, R.E. Lee Memorial, Lexington, Christ Church, Buena Vista & St. John's, Glasgow.	February 6-8, 1970
52nd	- Bristol, Emmanuel	January 29-31, 1971
53rd	- Roanoke, St. John's, Christ Church, St. James, St. Elizabeth's, St. Paul's, Salem	January 28-30, 1972
54th	- Staunton, Emmanuel	January 26-28, 1973
55th	- Abingdon, Abingdon Convocation	January 25-27, 1974
56th	- Lynchburg, Lynchburg Convocation	January 31, February 1-2, 1975
57th	- Blacksburg, New River Convocation	January 30-31, February 1, 1976
58th	- Blacksburg, Roanoke Convocation.	January 28-30, 1977
59th	- Blacksburg, Augusta Convocation.	January 27-29, 1978
60th	- Blacksburg, Abingdon Convocation	January 26-28, 1979
	- Special to Elect a Bishop, Roanoke, St. John's	February 17, 1979
61st	- Blacksburg, Lynchburg Convocation.	February 1-3, 1980
62nd	- Blacksburg, New River Convocation.	January 30-31, February 1, 1981
63rd	- Blacksburg, Roanoke Convocation.	January 29-31, 1982
64th	- Blacksburg, Augusta Convocation	February 4-6, 1983
65th	- Blacksburg, Abingdon Convocation	January 27-29, 1984
66th	- Blacksburg, Lynchburg Convocation	February 1-3, 1985
67th	- Blacksburg, Diocese.	January 31, February 1-2, 1986
68th	- Blacksburg, Diocese.	January 30-31, February 1, 1987

69th	- Blacksburg, Diocese.	January 29-31, 1988
70th	- Blacksburg, Diocese.	January 27-29, 1989
71st	- Blacksburg, Diocese.	January 26-28, 1990
72nd	- Blacksburg, Diocese.	January 25-27, 1991
73rd	- Blacksburg, Diocese.	January 31, February 1-2, 1992
74th	- Blacksburg, Diocese.	January 29-31, 1993
75th	- Blacksburg, Diocese.	January 28-30, 1994
76th	- Blacksburg, Diocese.	January 27-29, 1995
77th	- Blacksburg, Diocese	January 26-28, 1996
	- Special to Elect a Bishop, Roanoke, St. John's	June 22, 1996
78th	- Roanoke, Hotel Roanoke & Conference Center	January 24-26, 1997
79th	- Roanoke, Hotel Roanoke & Conference Center	January 30, 31, February 1, 1998
80th	- Roanoke, Hotel Roanoke & Conference Center	February 5-7, 1999
81st	- Roanoke, Hotel Roanoke & Conference Center	February 4-6, 2000
82nd	- Roanoke, Hotel Roanoke & Conference Center	February 23-25, 2001
83rd	- Roanoke, Hotel Roanoke & Conference Center	February 1-2, 2002
84th	- Roanoke, Hotel Roanoke & Conference Center	February 14-16, 2003
85th	- Roanoke, Hotel Roanoke & Conference Center	January 30, 31, February 1, 2004
86th	- Roanoke, Hotel Roanoke & Conference Center	January 28-30, 2005
87th	- Roanoke, Hotel Roanoke & Conference Center	January 27-29, 2006
88th	- Roanoke, Hotel Roanoke & Conference Center	January 26-28, 2007
89th	- Roanoke, Hotel Roanoke & Conference Center	January 25-27, 2008
90th	- Roanoke, Hotel Roanoke & Conference Center	January 23-25, 2009
91st	- Roanoke, Hotel Roanoke & Conference Center	January 29-31, 2010
92nd	- Roanoke, Hotel Roanoke & Conference Center	January 28-30, 2011
93rd	- Roanoke, Hotel Roanoke & Conference Center	January 27-29, 2012
94th	- Roanoke, Hotel Roanoke & Conference Center	January 25-27, 2013
	- Special to Elect a Bishop, Roanoke, St. John's	March 9, 2013
95th	- Roanoke, Hotel Roanoke & Conference Center	January 24-26, 2014
96th	- Roanoke, Hotel Roanoke & Conference Center	January 23-25, 2015
97th	- Roanoke, Hotel Roanoke & Conference Center	January 29-31, 2016

## ANNUAL CONVENTIONS

98th	- Roanoke, Hotel Roanoke & Conference Center	January 27-29, 2017
99th	- Roanoke, Hotel Roanoke & Conference Center	January 26-28, 2018
100 <sup>th</sup>	- Roanoke, Hotel Roanoke & Conference Center	January 25-27, 2019

## **CLERGY NEW TO THE DIOCESE IN 2018 OR IN NEW CALLS IN 2018**

- Rev. Boyd Evans—Rector, Abingdon, St. Thomas
- The Rev. Brian Hutcherson—Deacon
- The Rev. Shirley Ruedy—Deacon
- The Rev. Kate Bast—Non-Parochial
- The Rev. David Perkins—Priest-in-Charge, Clifford, St. Mark
- The Rev. Nina Salmon—Non-Parochial
- The Rev. Jon Greene—Deacon
- The Rev. Bob Brodie—Interim Rector, Salem, St. Paul
- The Rev. Dick Willis—Deacon

**Table of Delegates to 2019 Convention**

PARISH		PARISH/ MISSION	COMMUNICANTS IN GOOD STANDING (2017 Parochial Report)	LAY DELEGATES
ABINGDON	ST. THOMAS	P	147	2
ALTAVISTA	ST. PETER'S	P	41	2
AMHERST	ASCENSION	P	28	2
AMHERST	ST. PAUL	P	23	2
ARRINGTON	TRINITY	P	62	2
BEDFORD	ST. JOHN	P	185	2
BEDFORD COUNTY	ST. THOMAS	M	23	2
BIG STONE GAP	CHRIST	P	50	2
BLACKSBURG	CHRIST	P	278	3
BLUE GRASS	C.O.G.S.	P	38	2
BLUEFIELD	ST. MARY	P	30	0
BRISTOL	EMMANUEL	P	223	3
BUCHANAN	TRINITY	P	28	2
BUENA VISTA	CHRIST	P	17	2
CALLAWAY	ST. PETER	P	116	2
CHRISTIANSBURG	ST. THOMAS	P	80	2
CLIFFORD	ST. MARK	P	51	2
CLIFTON FORGE	ST. ANDREW	P		2
COVINGTON	EMMANUEL	P	26	2
FINCASTLE	ST. MARK	P	121	2
FOLLY MILLS	GOOD SHEPHERD	M	38	2
FOREST	ST. STEPHEN	P	126	2
GALAX	GOOD SHEPHERD	P	37	2
GLASGOW	ST. JOHN	M	16	2
HOT SPRINGS	ST. LUKE	P	70	2
LEXINGTON	GRACE	P	403	4
LYNCHBURG	GRACE MEMORIAL	P	121	3
LYNCHBURG	ST. JOHN	P	1265	10
LYNCHBURG	ST. PAUL	P	596	5
LYNCHBURG	TRINITY	P	92	2
MARION	CHRIST	P	87	2
MARTINSVILLE	CHRIST	P	274	3
MARTINSVILLE	ST. PAUL	M	22	2
MASSIES MILL,	GRACE	P		2
MONETA	TRINITY	P	116	2
NORTON	ALL SAINTS	P	41	2
PEARISBURG	CHRIST	P	42	2
PEDLAR MILLS	ST. LUKE	M	3	2

PARISH		PARISH/ MISSION	COMMUNICANTS IN GOOD STANDING (2017 Parochial Report)	LAY DELEGATES
POCAHONTAS	CHRIST	M	8	2
PULASKI	CHRIST	P	47	2
RADFORD	GRACE	P	153	2
RICHLANDS	TRINITY	P	30	2
ROANOKE	CHRIST	P	309	3
ROANOKE	ST. ELIZABETH	P	0	2
ROANOKE	ST. JAMES	P	210	3
ROANOKE	ST. JOHN	P	1339	10
ROCKY MOUNT	TRINITY	P	174	2
ST. PAUL	ST. MARK	P	22	2
SALEM	ST. PAUL	P	243	3
SALTVILLE	ST. PAUL	M	10	2
STAUNTON	EMMANUEL	P	172	2
STAUNTON	TRINITY	P	435	4
TAZEWELL	STRAS MEMORIAL	P	23	2
WAYNESBORO	ST. JOHN	P	168	2
WYTHEVILLE	ST. JOHN	P	154	3
			8451	141

**LAY DELEGATES BY PARISH**  
**Convention 2019**

<b>Parish</b>	<b>Name</b>	<b>Lay</b>
<b>Abingdon - St. Thomas</b>	Buckles, Marlene	Delegate
<b>Abingdon - St. Thomas</b>	Butler, Buzz	Delegate
<b>Altavista - St. Peter</b>	Parry, Donald	Delegate
<b>Altavista - St. Peter</b>	Parry, Janice	Delegate
<b>Amherst - Ascension</b>	Bryan, Jean	Delegate
<b>Amherst - Ascension</b>	Lee, Dena	Delegate
<b>Amherst - St. Paul</b>	Branham, Dean	Delegate
<b>Amherst - St. Paul</b>	Garrison, Brenda	Delegate
<b>Arrington - Trinity</b>	Weed, Albert	Delegate
<b>Arrington - Trinity</b>	Weed, Suiling	Delegate
<b>Bedford - St. John</b>	Jarvis, Rob	Delegate
<b>Bedford - St. John</b>	Nowlin, Martha	Delegate
<b>Bedford Co.- St. Thomas</b>	Did not send delegates	
<b>Big Stone Gap - Christ</b>	Couch, Jimmy	Delegate
<b>Big Stone Gap - Christ</b>	Short, Joan Boyd	Delegate
<b>Blacksburg - Christ</b>	Miller, Robert	Delegate
<b>Blacksburg - Christ</b>	Weaver, Laura Beth	Delegate
<b>Blacksburg - Christ</b>	Wiley, Mark	Delegate
<b>Blue Grass - Good Shepherd</b>	Batelli, Laura Lynn	Delegate
<b>Blue Grass - Good Shepherd</b>	Robinson, Richard	Delegate
<b>Bluefield- St. Mary's</b>		
<b>Bristol - Emmanuel</b>	McLaughlin, Jeremy	Delegate
<b>Bristol - Emmanuel</b>	Webb, Michael	Delegate
<b>Buchanan - Trinity</b>	Carolyn Doak	Delegate
<b>Buchanan - Trinity</b>	Maryanne Meloy	Delegate
<b>Buena Vista - Christ</b>	Glenn, Jeanne	Delegate
<b>Buena Vista - Christ</b>	Hite, Amanda	Delegate

**LAY DELEGATES BY PARISH**  
**Convention 2019**

<b>Parish</b>	<b>Name</b>	<b>Lay</b>
Callaway - St. Peter	Newcombe, Dave	Delegate
Callaway - St. Peter	Newcombe, Pat	Delegate
Christiansburg - St. Thomas	Doss, Farrell	Delegate
Christiansburg - St. Thomas	Kennan, Bill	Delegate
Clifford - St. Mark	Aagaard, Leif	Delegate
Clifford - St. Mark	Aagaard, Teresa	Delegate
Clifton Forge- St. Andrew's	Did not send delegates	
Covington - Emmanuel	Beirne, Christal	Delegate
Covington - Emmanuel	Beirne, Coite	Delegate
Fincastle- St. Mark	Michael, Walter	Delegate
Fincastle- St. Mark	Parrsh Mike	Delegate
Folly Mills- Good Shepherd	Did not send delegates	
Forest- St. Stephen's	Frank, Chris	Delegate
Forest- St. Stephen's	Frank, Ken	Delegate
Galax - Good Shepherd	Carricker, Pat	Delegate
Galax - Good Shepherd	Watson, Ann	Delegate
Glasgow - St. John	VanOsten, Dave	Delegate
Hot Springs - St. Luke	Brown, Kim	Delegate
Hot Springs - St. Luke	Grau, Evelyn	Delegate
Hot Springs - St. Luke	Minetree, Martha	Delegate
Lexington - Grace	Cox, Melissa	Delegate
Lexington - Grace	Dod, Laura (Punky)	Delegate
Lexington - Grace	Gosse, Tom	Delegate
Lexington - Grace	Keane, James	Delegate
Lynchburg - Grace Memorial	Davis, Sharon	Delegate
Lynchburg - Grace Memorial	Tolhoek, Martin	Delegate
Lynchburg - St. John	Bice, David	Delegate

**LAY DELEGATES BY PARISH**  
**Convention 2019**

<b>Parish</b>	<b>Name</b>	<b>Lay</b>
Lynchburg - St. John	Dovel, Eleanor "Stevie"	Delegate
Lynchburg - St. John	Duerson, Tripp	Delegate
Lynchburg - St. John	Gowen, Tony	Delegate
Lynchburg - St. John	Martin, Pattie	Delegate
Lynchburg - St. John	McCarthy, Jennifer	Delegate
Lynchburg - St. John	McWane, Mac	Delegate
Lynchburg - St. John	Schindler, Charlie	Delegate
Lynchburg - St. John	Swanson, Joan	Delegate
Lynchburg - St. Paul	Ackley, Jim	Delegate
Lynchburg - St. Paul	Bain, Andrea	Delegate
Lynchburg - St. Paul	Greene, Richard	Delegate
Lynchburg - St. Paul	Meek, Rod	Delegate
Lynchburg - St. Paul	Thelin, Anne "Bootie"	Delegate
Lynchburg - Trinity Boonsboro	Esch, Betsy	Delegate
Lynchburg - Trinity Boonsboro	Flint, Polly	Delegate
Marion - Christ	Thompson, Bill	Delegate
Marion - Christ	Vesce, CiCi	Delegate
Martinsville - Christ	Gardner, Ann	Delegate
Martinsville - Christ	Zimmer, Cari	Delegate
Martinsville - Christ	Zimmer, Will	Delegate
Martinsville - St. Paul	Did not send delegates	
Massies Mill- Grace	Tapager, Mike	Delegate
Massies Mill- Grace	Tapager, Nancy	Delegate
Moneta - Trinity Ecumenical	Collins, Clif	Delegate
Moneta - Trinity Ecumenical	Lea, Frank	Delegate
Norton - All Saints	Sturdavant, Dennis	Delegate
Norton - All Saints	Sturdavant, Frances	Delegate

**LAY DELEGATES BY PARISH**  
**Convention 2019**

<b>Parish</b>	<b>Name</b>	<b>Lay</b>
Pearisburg - Christ	Hagee, Gretchen	Delegate
Pearisburg - Christ	Steenken, Elisabeth	Delegate
Pedlar Mills - St. Luke	Hodges, Holly	Delegate
Pocahontas- Christ	Did not send delegates	
Pulaski - Christ	Sandidge, Jill	Delegate
Pulaski - Christ	Sutherland, Cary	Delegate
Radford - Grace	Brockway, Jack	Delegate
Radford - Grace	Walker, Tim	Delegate
Richlands - Trinity	Did not send delegates	
Roanoke - Christ	Ayers, Christopher Todd	Delegate
Roanoke - Christ	Mott, Sharon Burnham	Delegate
Roanoke - Christ	Tadlock-Bell, Kristin	Delegate
Roanoke - St. Elizabeth	Ballance, Yolanda	Delegate
Roanoke - St. Elizabeth	Richards, Stephen	Delegate
Roanoke - St. James	Buchholtz, Tim	Delegate
Roanoke - St. James	Fainter, Danny	Delegate
Roanoke - St. John	Ashton, Ginger	Delegate
Roanoke - St. John	Bloch, Al	Delegate
Roanoke - St. John	Cole, Allison	Delegate
Roanoke - St. John	DeHart, Gates	Delegate
Roanoke - St. John	Garbee, Rich	Delegate
Roanoke - St. John	Jackson, John	Delegate
Roanoke - St. John	Kingery, Billy	Delegate
Roanoke - St. John	Leigh, Mike	Delegate
Roanoke - St. John	Tucker, David	Delegate
Rocky Mount - Trinity	Anderson, Larry	Delegate
Rocky Mount - Trinity	Anderson, Mollie	Delegate

**LAY DELEGATES BY PARISH**  
**Convention 2019**

<b>Parish</b>	<b>Name</b>	<b>Lay</b>
Salem - St. Paul's	Bird, Joy	Delegate
Salem - St. Paul's	Hall, Linda	Delegate
Salem - St. Paul's	Shaner, John	Delegate
Saltville- St. Paul's	Clark, John	Delegate
St. Paul- St. Mark's	Arnett, Joy	Delegate
St. Paul- St. Mark's	Jessee, Anne	Delegate
St. Paul- St. Mark's	Palmer, Steve	Delegate
Staunton - Emmanuel	Sproul, Emily	Delegate
Staunton - Emmanuel	White, Mitzi	Delegate
Staunton - Trinity	Cathey, Katie	Delegate
Staunton - Trinity	Holley, Ernest	Delegate
Staunton - Trinity	Newell, Garland	Delegate
Staunton - Trinity	Tate, William	Delegate
Tazewell - Stras Memorial	Brown, Chris	Delegate
Tazewell - Stras Memorial	Quesenberry, Lonnie	Delegate
Waynesboro - St. John	Kappes, John	Delegate
Waynesboro - St. John	Shriver, Carole	Delegate
Waynesboro - St. John	Siebken, Marty	Delegate
Wytheville - St. John	Buck, Louise	Delegate
Wytheville - St. John	Buck, Randall	Delegate
Wytheville - St. John	Maldonado, Leticia	Delegate
Wytheville - St. John	Moore, Thomas	Delegate

**LAY ALTERNATES BY PARISH**  
**Convention 2019**

<b>Parish</b>	<b>Name</b>	<b>Lay</b>
<b>Abingdon - St. Thomas</b>	Barrow, Jack	Alternate
<b>Altavista - St. Peter</b>	Compton, Amy	Alternate
<b>Altavista - St. Peter</b>	Green, Jane	Alternate
<b>Amherst - Ascension</b>	Byran, Peter	Alternate
<b>Amherst - St. Paul</b>	Branham, Donna	Alternate
<b>Amherst - St. Paul</b>	Hicks, Betty	Alternate
<b>Arrington - Trinity</b>	Braunstein, Heather	Alternate
<b>Arrington - Trinity</b>	Braunstein, Jason	Alternate
<b>Bedford - St. John</b>	Rodes, J.R.	Alternate
<b>Bedford - St. John</b>	Waff, John	Alternate
<b>Bedford Co.- St. Thomas</b>	Did not send delegates	
<b>Big Stone Gap - Christ</b>	Baumgartner, Pat	Alternate
<b>Big Stone Gap - Christ</b>	Shui, Hui	Alternate
<b>Blacksburg - Christ</b>	Johnston, Katherine	Alternate
<b>Blacksburg - Christ</b>	Miller, Susan	Alternate
<b>Blacksburg - Christ</b>	Wiley, Elizabeth	Alternate
<b>Blue Grass - Good Shepherd</b>	Firor, Eve	Alternate
<b>Blue Grass - Good Shepherd</b>	Smith, Caroline	Alternate
<b>Bluefield- St. Mary's</b>		
<b>Buena Vista - Christ</b>	Hartless, Nancy	Alternate
<b>Callaway - St. Peter</b>	Pohlad, Bob	Alternate
<b>Callaway - St. Peter</b>	Thomas, Carolyn	Alternate
<b>Christiansburg - St. Thomas</b>	Mays, Rebecca	Alternate
<b>Christiansburg - St. Thomas</b>	Tweedie, Valerie	Alternate
<b>Clifford - St. Mark</b>	Hopkins, Edward	Alternate
<b>Clifford - St. Mark</b>	Hopkins, Hunter	Alternate
<b>Clifton Forge- St. Andrew's</b>	Did not send delegates	

**LAY ALTERNATES BY PARISH**  
**Convention 2019**

<b>Parish</b>	<b>Name</b>	<b>Lay</b>
<b>Covington - Emmanuel</b>	Cole, Kevin	Alternate
<b>Covington - Emmanuel</b>	Cole, Lisa	Alternate
<b>Fincastle- St. Mark</b>	Collins, Dan	Alternate
<b>Folly Mills- Good Shepherd</b>	Did not send delegates	
<b>Forest- St. Stephen's</b>	Wright, Bill	Alternate
<b>Forest- St. Stephen's</b>	Wright, Sharon	Alternate
<b>Galax - Good Shepherd</b>	Leonard, Mimi	Alternate
<b>Galax - Good Shepherd</b>	Mischke, Jean	Alternate
<b>Glasgow - St. John</b>	Dudley, Martha	Alternate
<b>Lexington - Grace</b>	Ellis, Don	Alternate
<b>Lexington - Grace</b>	Gibson, Keith	Alternate
<b>Lexington - Grace</b>	Gibson, Patricia	Alternate
<b>Lexington - Grace</b>	Lawrence, Susan	Alternate
<b>Lexington - Grace</b>	Riethmiller, Peggy	Alternate
<b>Lynchburg - Grace Memorial</b>	Cardwell, Gloria	Alternate
<b>Lynchburg - Grace Memorial</b>	Cooper, Marsha	Alternate
<b>Lynchburg - St. John</b>	Hickman, Janet	Alternate
<b>Lynchburg - St. John</b>	Sorenson, Rick	Alternate
<b>Lynchburg - Trinity Boonsboro</b>	Updike, Glenn	Alternate
<b>Marion - Christ</b>	Crank, Darlene	Alternate
<b>Marion - Christ</b>	Crank, David	Alternate
<b>Martinsville - Christ</b>	Williams, Andrew	Alternate
<b>Martinsville - Christ</b>	Williams, Tara	Alternate
<b>Martinsville - St. Paul</b>	Did not send delegates	
<b>Massies Mill- Grace</b>	Heyl, Barbara	Alternate
<b>Norton - All Saints</b>	Benke, Robin	Alternate
<b>Pearisburg - Christ</b>	Herbert, Charlie	Alternate

**LAY ALTERNATES BY PARISH**  
**Convention 2019**

<b>Parish</b>	<b>Name</b>	<b>Lay</b>
<b>Pedlar Mills - St. Luke</b>	Wallace, Tom	Alternate
<b>Pocahontas- Christ</b>	No alternates present	
<b>Radford - Grace</b>	Jacobson, Laura	Alternate
<b>Radford - Grace</b>	Willey, Allison	Alternate
<b>Richlands - Trinity</b>	Elected not to send delegates	
<b>Roanoke - Christ</b>	Eure, Gay	Alternate
<b>Roanoke - Christ</b>	Lauck, Claude	Alternate
<b>Roanoke - Christ</b>	Parris, Dale	Alternate
<b>Roanoke - St. Elizabeth</b>	Milam, Bill	Alternate
<b>Roanoke - St. Elizabeth</b>	Watts, Greg	Alternate
<b>Roanoke - St. James</b>	Tuggle, Doug	Alternate
<b>Roanoke - St. James</b>	Wiegandt, Beth	Alternate
<b>Roanoke - St. John</b>	Fife, Jenny	Alternate
<b>Roanoke - St. John</b>	LaFontaine, Stephen	Alternate
<b>Roanoke - St. John</b>	McCathern, Kathryn	Alternate
<b>Roanoke - St. John</b>	Pearson, Parker	Alternate
<b>Salem - St. Paul's</b>	Shelton, Kathleen	Alternate
<b>Saltville- St. Paul's</b>	Clark, Kimberly	Alternate
<b>St. Paul- St. Mark's</b>	Marshall, Beth	Alternate
<b>Staunton - Emmanuel</b>	Deaton, Meneta	Alternate
<b>Staunton - Emmanuel</b>	Steger, Ralph	Alternate
<b>Staunton - Trinity</b>	James , Sally	Alternate
<b>Staunton - Trinity</b>	Larner, Susanna	Alternate
<b>Staunton - Trinity</b>	Mueller, Sally	Alternate
<b>Tazewell - Stras Memorial</b>	Brown, Tammy	Alternate
<b>Tazewell - Stras Memorial</b>	Sisk, Bonnie	Alternate
<b>Waynesboro - St. John</b>	Kappes, Kathy	Alternate

**LAY ALTERNATES BY PARISH**  
**Convention 2019**

<b>Parish</b>	<b>Name</b>	<b>Lay</b>
Wytheville - St. John	Barrow, Nancy	Alternate
Wytheville - St. John	Phillippi, Patricia	Alternate

**CLERGY ELEGIBLE TO VOTE  
Convention 2019**

<b>Last Name</b>	<b>First Name</b>	<b>Parish</b>
Anderson	Gene	Non-Parochial Clergy
Badgett	Benjamin	Waynesboro, St. John's
Bast	Kate	Forest, St. Stephen's
Beasley	Helen	Bluegrass, Good Shepherd
Bentley	Susan	Roanoke, St. James
Bouknight	Philip	Moneta, Trinity Ecumenical
Bourlakas	Mark	Non-Parochial Clergy
Brodie	Bob	Salem, St. Paul's
Brown	Wilson	Bedford, St. John's
Bumgarner	William	Non-Parochial Clergy
Burton	Whitney	Roanoke, St. John's
Carroll	Vincent	Richlands, Trinity
Chase	Katharine	Non-Parochial Clergy
Copenhaver	Robert	Non-Parochial Clergy
Cowart	Alan	Lynchburg, Grace Memorial
Cross	Carol	Bedford, St. John's
Dunagan	Joe	Bristol, Emmanuel
Dunagan	Kathy	Radford, Grace
Edmondson	Emily	Marion, Christ
Evans	Boyd	Abingdon, St. Thomas
Frazier	Mark	Christansburg, St. Thomas
Fuller	Jan	Non-Parochial Clergy
Furlow	Mark	Non-Parochial Clergy
Glenn	Kimberly	Lynchburg, St. John's
Greene	Jon	Non-Parochial Clergy
Grizzle	Anne	Boys' Home Inc.
Gwin	Connor	Non-Parochial Clergy
Harris	Jonathan	Non-Parochial Clergy
Hatfield	Russell	Non-Parochial Clergy
Hays-Smith	Melissa	Non-Parochial Clergy
Heck	John	Callaway, St. Peter's
Heidel	Harrison	Hot Springs, St. Luke's
Hubbard	James	Non-Parochial Clergy
Hull	Nick	Martinsville, Christ
Hutcherson	Brian	Non-Parochial Clergy
Jones	Richard J.	Non-Parochial Clergy
Kanour	Marion	Massies Mill, Grace
Lane	John	Non-Parochial Clergy
Laycock	Ralph B	Non-Parochial Clergy
Light	Heath	Non-Parochial Clergy
Lively	James	Buchanan, Trinity

**CLERGY ELEGIBLE TO VOTE  
Convention 2019**

<b>Last Name</b>	<b>First Name</b>	<b>Parish</b>
Logan	Willis	Fincastle, St. Mark's
Long	Eric	Roanoke, St. John's
Mackin	Mary	Roanoke, St. John's
MacPhail	Alexander	Roanoke, Christ
MacPhail	Karin	Roanoke, St. Elizabeth's
Miller	Cydney	Moneta, Trinity Ecumenical
Mitchell	Preston	Norton, All Saints
Montgomery	Cathy	Non-Parochial Clergy
Moore	Don	Amherst, St. Paul's (Bear Mountain)
Moore	Ray	Big Stone Gap, Christ
Nancarrow	Paul	Staunton, Trinity
Olson	David	Roanoke, St. John's
Owen	Shelby	Staunton, Emmanuel
Peyton	Susan	Staunton, Emmanuel
Pollina	Roy	Non-Parochial Clergy
Powell	Neff	Non-Parochial Clergy
Rambo	Birch	Wytheville, St. John's
Ruedy	Shirley	Non-Parochial Clergy
Salmon	Nina	Lynchburg, Trinity
Scofield	Ellie	Marion, Christ
Tarpley	Kent	Non-Parochial Clergy
Taylor	David	Rocky Mount, Trinity
Vie	Diane	Lynchburg, St. Paul's
Vie	Todd	Lynchburg, St. Paul's
Waff	Kay	Bedford, St. John's
Wagner	Marty	Galax, Good Shepherd
West	Scott	Blacksburg, Christ
Willis	Dick	Non-Parochial Clergy

### Licensed Eucharistic Ministers, Eucharistic Visitors, and Worship Leaders

parish	last name	first name	license type	license date		date expires		year expires
				(M/D)	year	(M/D)	year	
Abingdon	St. Thomas	Adamson	Will	EM	15-Nov	2017	15-Nov	2020
Abingdon	St. Thomas	Armstrong	Claire	EM	15-Nov	2017	15-Nov	2020
Abingdon	St. Thomas	Bundy	Alison	EM	15-Nov	2017	15-Nov	2020
Abingdon	St. Thomas	Bundy	Madelyn	EM	15-Nov	2017	15-Nov	2020
Abingdon	St. Thomas	Butler	Clarence (Buzz)	EM	15-Nov	2017	15-Nov	2020
Abingdon	St. Thomas	Evans	Kathy	EM	15-Nov	2017	15-Nov	2020
Abingdon	St. Thomas	Gilmer	Robert	EM	15-Nov	2017	15-Nov	2020
Abingdon	St. Thomas	Kling	Jennifer	EM	3-Nov	2017	3-Nov	2020
Abingdon	St. Thomas	Parker	Louise	EM	15-Nov	2017	15-Nov	2020
Abingdon	St. Thomas	Smith	Elizabeth (Beth)	EM	15-Nov	2017	15-Nov	2020
Abingdon	St. Thomas	Tackney	Mary	EM	15-Nov	2017	15-Nov	2020
Altavista	St. Peter	Burks	Carolyn	EM	24-Mar	2016	24-Mar	2019
Altavista	St. Peter	Burks	Carolyn	EV	24-Mar	2016	24-Mar	2019
Altavista	St. Peter	Burks	Carolyn	WL	24-Mar	2016	24-Mar	2019
Altavista	St. Peter	Carmack	Nan	WL	24-Mar	2016	24-Mar	2019
Altavista	St. Peter	Carter	Francis	WL	24-Mar	2016	24-Mar	2019
Altavista	St. Peter	Compton	Amy	WL	27-Jan	2018	27-Jan	2021
Altavista	St. Peter	Compton	Amy	EM	14-Mar	2018	14-Mar	2021
Altavista	St. Peter	Igne	El	WL	27-Jan	2018	27-Jan	2021
Amherst	Ascension	Goldman	Lou	EM	9-May	2018	9-May	2021
Amherst	Ascension	Goldman	Lou	WL	9-May	2018	9-May	2021
Amherst	Ascension	Goldman	Sandy	EM	9-May	2018	9-May	2021
Amherst	Ascension	Goldman	Sandy	WL	9-Apr	2018	9-Apr	2021
Amherst	Ascension	Hodge	Holly	EM	3-Nov	2017	3-Nov	2020
Amherst	Ascension	Hodge	Holly	EV	3-Nov	2017	3-Nov	2020
Amherst	Ascension	Hodge	Holly	WL	3-Nov	2017	3-Nov	2020



### Licensed Eucharistic Ministers, Eucharistic Visitors, and Worship Leaders

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				(M/D)	year	(M/D)	year	
Bedford	St. John	Whitehead	Judy	WL	1-Mar	2018	1-Mar	2021
Big Stone Ga	Christ	Dunton	Theresa	EM	3-May	2018	3-May	2021
Big Stone Ga	Christ	Dunton	Theresa	WL	3-May	2018	3-May	2021
Big Stone Ga	Christ	McLoughlin	Beth	EM	3-May	2018	3-May	2021
Big Stone Ga	Christ	McLoughlin	Beth	WL	3-May	2018	3-May	2021
Big Stone Ga	Christ	Short	Joan Boyd	EM	3-May	2018	3-May	2021
Big Stone Ga	Christ	Short	Joan Boyd	EV	3-May	2018	3-May	2021
Big Stone Ga	Christ	Short	Joan Boyd	WL	3-May	2018	3-May	2021
Blacksburg	Christ	Beckman	Ini	EV	4-Nov	2016	4-Nov	2019
Blacksburg	Christ	Boone	Mary	EV	4-Nov	2016	4-Nov	2019
Blacksburg	Christ	Burchard	Deborah	EV	4-Nov	2016	4-Nov	2019
Blacksburg	Christ	Donckers	Susan	EV	4-Nov	2016	4-Nov	2019
Blacksburg	Christ	Foster	Elizabeth	EM	4-Nov	2016	4-Nov	2019
Blacksburg	Christ	Foster	Elizabeth	EV	4-Nov	2016	4-Nov	2019
Blacksburg	Christ	Harrell	Sharon	EM	4-Nov	2016	4-Nov	2019
Blacksburg	Christ	Harrell	Sharon	WL	4-Nov	2016	4-Nov	2019
Blacksburg	Christ	Hertel	Martha	EM	4-Nov	2016	4-Nov	2019
Blacksburg	Christ	Hix	Deborah	EM	4-Nov	2016	4-Nov	2019
Blacksburg	Christ	Malbon	Elizabeth	EM	4-Nov	2016	4-Nov	2019
Blacksburg	Christ	Miller	Robert	EM	4-Nov	2016	4-Nov	2019
Blacksburg	Christ	Miller	Robert	WL	4-Nov	2016	4-Nov	2019
Blacksburg	Christ	Moore	Lillian	EM	4-Nov	2016	4-Nov	2019
Blacksburg	Christ	Moore	Lillian	WL	4-Nov	2016	4-Nov	2019
Blacksburg	Christ	Moore	Lillian	WL	4-Nov	2016	4-Nov	2019
Blacksburg	Christ	Obenshain	Elizabeth	EM	4-Nov	2016	4-Nov	2019
Blacksburg	Christ	Porter	Duncan	EV	4-Nov	2016	4-Nov	2019
Blacksburg	Christ	Porter	Sarah	EM	4-Nov	2016	4-Nov	2019

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				(M/D)	year	(M/D)	year	
Blacksburg	Christ	Porter	WL	4-Nov	2016	4-Nov	2019	
Blacksburg	Christ	Roper	WL	4-Nov	2016	4-Nov	2019	
Blacksburg	Christ	Smoot	EM	4-Nov	2016	4-Nov	2019	
Blacksburg	Christ	Smoot	WL	4-Nov	2016	4-Nov	2019	
Blacksburg	Christ	Walker	EM	4-Nov	2016	4-Nov	2019	
Blacksburg	Christ	Wiley	EM	4-Nov	2016	4-Nov	2019	
Bluefield	St. Mary	Arthur	EV	23-Jan	2018	23-Jan	2021	
Bluefield	St. Mary	Beavers	EV	23-Jan	2018	23-Jan	2021	
Bluefield	St. Mary	Farris	EV	23-Jan	2018	23-Jan	2021	
Bluefield	St. Mary	Lily	EV	23-Jan	2018	23-Jan	2021	
Bluefield	St. Mary	McCoy	EV	23-Jan	2018	23-Jan	2021	
Bluefield	St. Mary	Smith	EV	23-Jan	2018	23-Jan	2021	
Bristol	Emmanuel	Bressler	EM	24-May	2018	24-May	2021	
Bristol	Emmanuel	Eisenhart	EM	6-Nov	2018	6-Nov	2021	
Bristol	Emmanuel	Goodpasture III	EM	24-May	2018	24-May	2021	
Bristol	Emmanuel	Hairston	EM	24-May	2018	24-May	2021	
Bristol	Emmanuel	Harty	EM	24-May	2018	24-May	2021	
Bristol	Emmanuel	Knickerbocker	EM	24-May	2018	24-May	2021	
Bristol	Emmanuel	Lamie	EM	24-May	2018	24-May	2021	
Bristol	Emmanuel	Mancabelli	EM	6-Nov	2018	6-Nov	2021	
Bristol	Emmanuel	McLaughlin	EM	24-May	2018	24-May	2021	
Bristol	Emmanuel	Rogers	EM	24-May	2018	24-May	2021	
Bristol	Emmanuel	Shew	EM	24-May	2018	24-May	2021	
Bristol	Emmanuel	Vance	EM	24-May	2018	24-May	2021	
Bristol	Emmanuel	Zochowski	EM	24-May	2018	24-May	2021	
Bristol	Emmanuel	Yoder	EM	24-May	2018	24-May	2021	

### Licensed Eucharistic Ministers, Eucharistic Visitors, and Worship Leaders

parish	last name	first name	license type	license date		date expires		year expires
				(M/D)	year	(M/D)	year	
Buchanan	Fowler	Kathy	EV	10-Jun	2016	10-Jun	2019	
Buchanan	Johnson-Harris	Sandy	EV	10-Jun	2016	10-Jun	2019	
Buchanan	Mowles	Debbie	EV	10-Jun	2016	10-Jun	2019	
Buchanan	Mowles	Kenneth	EV	10-Jun	2016	10-Jun	2019	
Buchanan	Wiseman	Terry	EV	10-Jun	2016	10-Jun	2019	
Buena Vista	Glenn	Jeanne	WL	14-Mar	2018	14-Mar	2021	
Buena Vista	Hartless	Nancy	WL	14-Mar	2018	14-Mar	2021	
Buena Vista	Hite	Amanda	EM	16-Jan	2018	16-Jan	2021	
Buena Vista	Hite	Amanda	EM	16-Jan	2018	16-Jan	2021	
Buena Vista	Wolfe	Andy	EM	16-Jan	2018	16-Jan	2021	
Buena Vista	Wolfe	Andy	EM	16-Jan	2018	16-Jan	2021	
Buena Vista	Wolfe	Andy	EV	17-Apr	2018	17-Apr	2021	
Callaway	Durant	Deb	EM	6-Apr	2018	6-Apr	2021	
Callaway	Grimes	Katherine	EM	6-Apr	2018	6-Apr	2021	
Callaway	Grimes	Katherine	WL	6-Apr	2018	6-Apr	2021	
Callaway	Heck	Delia	EM	6-Apr	2018	6-Apr	2021	
Callaway	Hubbard	Charlotte	EM	6-Apr	2018	6-Apr	2021	
Callaway	Hubbard	Charlotte	EV	6-Apr	2018	6-Apr	2021	
Callaway	Newcomb	David	EM	6-Apr	2018	6-Apr	2021	
Callaway	Newcomb	Pat	EM	6-Apr	2018	6-Apr	2021	
Callaway	Perry	Martha	EM	6-Apr	2018	6-Apr	2021	
Callaway	Perry	Martha	WL	6-Apr	2018	6-Apr	2021	
Callaway	Pohlrad	Bob	EM	6-Apr	2018	6-Apr	2021	
Callaway	Pohlrad	Bob	WL	6-Apr	2018	6-Apr	2021	
Callaway	Rogers	Marilyn	EM	6-Apr	2018	6-Apr	2021	
Callaway	Thomas	Carolyn	EM	6-Apr	2018	6-Apr	2021	
Callaway	Whited	Lana	WL	6-Apr	2018	6-Apr	2021	

### Licensed Eucharistic Ministers, Eucharistic Visitors, and Worship Leaders

parish	last name	first name	license type	license date		date expires		year expires
				(M/D)	year	(M/D)	year	
Christiansburg	St. Thomas	Cummings	Carol	EM	11-Oct	2016	11-Oct	2019
Christiansburg	St. Thomas	Greene	Jon	EM	16-Jun	2016	16-Jun	2019
Christiansburg	St. Thomas	Kennan	Bill	WL	26-Jan	2016	26-Jan	2019
Clifford	St. Mark	Hopkins	Edward	WL	11-Oct	2016	11-Oct	2019
Clifford	St. Mark	Sutherland	William	WL	11-Oct	2016	11-Oct	2019
Clifford	St. Mark	Tapager	Michal	WL	11-Oct	2016	11-Oct	2019
Fincastle	St. Mark	Cahoon	Kaleb	EM	1-Sep	2017	1-Sep	2020
Fincastle	St. Mark	Geiger	Chuck	EM	2-Nov	2016	2-Nov	2019
Fincastle	St. Mark	Hagan	Bob	EM	2-Nov	2016	2-Nov	2019
Fincastle	St. Mark	Howarth	Jackie	EM	2-Nov	2016	2-Nov	2019
Fincastle	St. Mark	Mahony	Peter	EM	2-Nov	2016	2-Nov	2019
Fincastle	St. Mark	Michael	Walter	EM	1-Sep	2017	1-Sep	2020
Fincastle	St. Mark	Talbot-Guillote	Emily	EM	2-Nov	2016	2-Nov	2019
Fincastle	St. Mark	Uotinen	Karl	EM	2-Nov	2016	2-Nov	2019
Fincastle	St. Mark	Wisie	Bruce	EM	2-Nov	2016	2-Nov	2019
Forest	St. Stephen's	Beasley	Susan	EM	9-Oct	2018	9-Oct	2021
Forest	St. Stephen's	Frank	Ken	EM	9-Oct	2018	9-Oct	2021
Forest	St. Stephen's	Mohr	Bea	EM	9-Oct	2018	9-Oct	2021
Forest	St. Stephen's	Schaufert	Susan	EM	9-Oct	2018	9-Oct	2021
Forest	St. Stephen's	Velez	Lana	EM	9-Oct	2018	9-Oct	2021
Forest	St. Stephen's	Vohden	Chelsey	EM	9-Oct	2018	9-Oct	2021
Galax	Good Shepherd	McClary	Lynn	WL	28-Aug	2017	28-Aug	2020
Hot Springs	St. Luke	Brown	Alan	EM	23-Aug	2018	23-Aug	2021
Hot Springs	St. Luke	Brown	Jillian	EM	23-Aug	2018	23-Aug	2021
Hot Springs	St. Luke	Brown	Kim	EM	23-Aug	2018	23-Aug	2021
Hot Springs	St. Luke	Grau	Evelyn	EM	23-Aug	2018	23-Aug	2021

### Licensed Eucharistic Ministers, Eucharistic Visitors, and Worship Leaders

parish	last name	first name	license type	license date		date expires		year expires
				(M/D)	year	(M/D)	year	
Hot Springs	St. Luke	Hirsh	Doug	EM	23-Aug	2018	23-Aug	2021
Hot Springs	St. Luke	Kaber	Marion	EM	23-Aug	2018	23-Aug	2021
Hot Springs	St. Luke	Massie	Laura	EM	23-Aug	2018	23-Aug	2021
Hot Springs	St. Luke	Shaver	Dr. Joe	WL	23-Aug	2018	23-Aug	2021
Hot Springs	St. Luke	Troast	Jeanne	EM	23-Aug	2018	23-Aug	2021
Lexington	Grace	Apgar	Rob	EM	23-Jan	2018	23-Jan	2021
Lexington	Grace	Brooke	George	EM	23-Jan	2018	23-Jan	2021
Lexington	Grace	Cox	Melissa	EM	23-Jan	2018	23-Jan	2021
Lexington	Grace	Craun	Marlys	EV	23-Jan	2018	23-Jan	2021
Lexington	Grace	Dickerson	Gail	EM	23-Jan	2018	23-Jan	2021
Lexington	Grace	Dickerson	Gail	EV	23-Jan	2018	23-Jan	2021
Lexington	Grace	Dodd	Punky	EM	23-Jan	2018	23-Jan	2021
Lexington	Grace	Dooley	Lu	EM	23-Jan	2018	23-Jan	2021
Lexington	Grace	Doyle	Mary	EM	23-Jan	2018	23-Jan	2021
Lexington	Grace	Eichelberger	Jeanne	EM	21-Feb	2017	21-Feb	2020
Lexington	Grace	Fyfe	Peter	EM	21-Feb	2017	21-Feb	2020
Lexington	Grace	Harralson	Elizabeth	EM	23-Jan	2018	23-Jan	2021
Lexington	Grace	Humphries	Hank	EM	23-Jan	2018	23-Jan	2021
Lexington	Grace	Keane	James	EM	23-Jan	2018	23-Jan	2021
Lexington	Grace	Keane	James	EV	23-Jan	2018	23-Jan	2021
Lexington	Grace	Keane	James	WL	20-Apr	2018	20-Apr	2021
Lexington	Grace	Lewis	Buster	EM	23-Jan	2018	23-Jan	2021
Lexington	Grace	Massie	Sharon	EM	23-Jan	2018	23-Jan	2021
Lexington	Grace	Massie	Sharon	EV	23-Jan	2018	23-Jan	2021
Lexington	Grace	Massie	Sharon	WL	16-May	2018	16-May	2021
Lexington	Grace	Merchant	Holt	WL	20-Apr	2018	20-Apr	2021

### Licensed Eucharistic Ministers, Eucharistic Visitors, and Worship Leaders

parish	last name	first name	license type	license date		date expires		year expires
				(M/D)	year	(M/D)	year	
Lexington	Grace Moore	Helen	EM	23-Jan	2018	23-Jan	2021	
Lexington	Grace Moore	Helen	EV	23-Jan	2018	23-Jan	2021	
Lexington	Grace Peters	Shay	EM	23-Jan	2018	23-Jan	2021	
Lexington	Grace Retzlaff	Alex	EM	23-Jan	2018	23-Jan	2021	
Lynchburg	Grace Memorial Blackstock	Doe	WL	16-Aug	2017	16-Aug	2020	
Lynchburg	Grace Memorial Boteler	Jerry	EM	16-Aug	2017	16-Aug	2020	
Lynchburg	Grace Memorial Boteler	Jerry	EV	2-Feb	2016	2-Feb	2019	
Lynchburg	Grace Memorial Boteler	Jerry	WL	16-Aug	2017	16-Aug	2020	
Lynchburg	Grace Memorial Cardwell	Gloria	EM	19-Jan	2016	19-Jan	2019	
Lynchburg	Grace Memorial Carroll	Jack	EM	19-Jan	2016	19-Jan	2019	
Lynchburg	Grace Memorial Carroll	Linda	WL	16-Aug	2017	16-Aug	2020	
Lynchburg	Grace Memorial Connolly	Shelagh	EM	16-Aug	2017	16-Aug	2020	
Lynchburg	Grace Memorial Corwin	Stanley	EM	5-Jan	2016	5-Jan	2019	
Lynchburg	Grace Memorial Farris	Nancy	EM	16-Aug	2017	16-Aug	2020	
Lynchburg	Grace Memorial Gibson	Judy	EM	16-Aug	2017	16-Aug	2020	
Lynchburg	Grace Memorial Gilliam	Katey	EM	19-Jan	2016	19-Jan	2019	
Lynchburg	Grace Memorial Lamb	Lester	EM	19-Jan	2016	19-Jan	2019	
Lynchburg	Grace Memorial Maddox	Kathy	EM	16-Aug	2017	16-Aug	2020	
Lynchburg	Grace Memorial Maddox	Kathy	EV	2-Feb	2016	2-Feb	2019	
Lynchburg	Grace Memorial Maddox	Kathy	WL	16-Aug	2017	16-Aug	2020	
Lynchburg	Grace Memorial Nixon	Melissa "Lessy"	EM	16-Aug	2017	16-Aug	2020	
Lynchburg	Grace Memorial Nixon	Melissa "Lessy"	WL	16-Aug	2017	16-Aug	2020	
Lynchburg	Grace Memorial Sowa	Connie	EM	6-Jan	2016	6-Jan	2019	
Lynchburg	Grace Memorial Tolhoek	Martin	EM	16-Aug	2017	16-Aug	2020	
Lynchburg	Grace Memorial Wyatt	Henry	EM	16-Aug	2017	16-Aug	2020	
Lynchburg	Grace Memorial Wyatt	Henry	WL	16-Aug	2017	16-Aug	2020	

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parish	last name	first name	license type	license date		date expires		year expires
				(M/D)	year	(M/D)	year	
Lynchburg	Grace Memorial Young	Rebecca	EM	19-Jan	2016	19-Jan	2019	
Lynchburg	St. Paul	Bennett	EM	13-Nov	2017	13-Nov	2020	
Lynchburg	St. Paul	Morrison	EM	3-Nov	2017	3-Nov	2020	
Lynchburg	St. Paul	Renshaw	EM	6-Dec	2016	6-Dec	2019	
Lynchburg	St. Paul	Scarr	EM	1-Sep	2016	1-Sep	2019	
Lynchburg	Trinity	Cox	EM	9-Feb	2018	9-Feb	2021	
Lynchburg	Trinity	Webb	EM	9-Feb	2018	9-Feb	2021	
Marion	Christ	Bartlett	EM	7-Oct	2016	7-Oct	2019	
Marion	Christ	Bartlett	WL	7-Oct	2016	7-Oct	2019	
Marion	Christ	Brant	EM	7-Oct	2016	7-Oct	2019	
Marion	Christ	Brant	EV	7-Oct	2016	7-Oct	2019	
Marion	Christ	Brant	WL	7-Oct	2016	7-Oct	2019	
Marion	Christ	Leaman	EM	7-Oct	2016	7-Oct	2019	
Marion	Christ	Leaman	WL	7-Oct	2016	7-Oct	2019	
Marion	Christ	Leaman	WL	7-Oct	2016	7-Oct	2019	
Marion	Christ	Patterson	EM	7-Oct	2016	7-Oct	2019	
Marion	Christ	Patterson	WL	7-Oct	2016	7-Oct	2019	
Marion	Christ	Powers	EM	7-Oct	2016	7-Oct	2019	
Marion	Christ	Powers	WL	7-Oct	2016	7-Oct	2019	
Martinsville	St. Paul's	King	EM	23-Sep	2018	23-Sep	2021	
Martinsville	St. Paul's	Salzer	EM	23-Aug	2018	23-Aug	2021	
Martinsville	St. Paul's	Stultz	EM	23-Aug	2018	23-Aug	2021	
Martinsville	St. Paul's	Weatherall	EM	23-Aug	2018	23-Aug	2021	
Massie's Mill	Grace	Aguilar	EM	20-Jul	2018	20-Jul	2021	
Massie's Mill	Grace	Aguilar	EV	20-Jul	2018	20-Jul	2021	
Massie's Mill	Grace	Bearman	EV	20-Jul	2018	20-Jul	2021	
Massie's Mill	Grace	Brown	EM	20-Jul	2018	20-Jul	2021	

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				(M/D)	year	(M/D)	year	
Massie's Mill	Grace	Brown	EV	20-Jul	2018	20-Jul	2021	
Massie's Mill	Grace	Flippen	EM	20-Jul	2018	20-Jul	2021	
Massie's Mill	Grace	Goetz	EV	20-Jul	2018	20-Jul	2021	
Massie's Mill	Grace	Heyl	EM	20-Jul	2018	20-Jul	2021	
Massie's Mill	Grace	Heyl	EV	20-Jul	2018	20-Jul	2021	
Massie's Mill	Grace	McGrew	EM	20-Jul	2018	20-Jul	2021	
Massie's Mill	Grace	McMannus	Em	20-Jul	2018	20-Jul	2021	
Massie's Mill	Grace	McMannus	EV	20-Jul	2018	20-Jul	2021	
Massie's Mill	Grace	Ponton	EM	20-Jul	2018	20-Jul	2021	
Massie's Mill	Grace	Tapager	WL	20-Jul	2018	20-Jul	2021	
Massie's Mill	Grace	Welker	EM	20-Jul	2018	20-Jul	2021	
Massie's Mill	Grace	Whitehead	EM	20-Jul	2018	20-Jul	2021	
Massie's Mill	Grace	Whitehead	WL	20-Jul	2018	20-Jul	2021	
Moneta	Trinity Ecumenic	Burt	EM	22-Feb	2017	22-Feb	2020	
Moneta	Trinity Ecumenic	Cairns	EM	22-Feb	2017	22-Feb	2020	
Moneta	Trinity Ecumenic	Cairns	EM	22-Feb	2017	22-Feb	2020	
Moneta	Trinity Ecumenic	Collins	EM	6-Sep	2018	6-Sep	2021	
Moneta	Trinity Ecumenic	Ferguson	EM	22-Feb	2017	22-Feb	2020	
Moneta	Trinity Ecumenic	Hunt	EM	22-Feb	2017	22-Feb	2020	
Moneta	Trinity Ecumenic	Larsen	EM	22-Feb	2017	22-Feb	2020	
Moneta	Trinity Ecumenic	Layton	EM	12-Oct	2016	12-Oct	2019	
Moneta	Trinity Ecumenic	Maer	EM	22-Feb	2017	22-Feb	2020	
Moneta	Trinity Ecumenic	Ohlerich	EM	22-Feb	2017	22-Feb	2020	
Pastoral								
Moneta	Trinity Ecumenic	Oosterman	Leader	22-Feb	2017	22-Feb	2020	
Moneta	Trinity Ecumenic	Oosterman	EM	6-Sep	2018	6-Sep	2021	

### Licensed Eucharistic Ministers, Eucharistic Visitors, and Worship Leaders

parish	last name	first name	license type	license date		date expires		year expires
				(M/D)	year	(M/D)	year	
Moneta	Trinity Ecumenic; Puller	Joyce	EM	27-Jun	2017	27-Jun	2020	
Moneta	Trinity Ecumenic; Riche	Sonya	EM	22-Feb	2017	22-Feb	2020	
Moneta	Trinity Ecumenic; Santmyer	Andrea	EM	22-Feb	2017	22-Feb	2020	
Moneta	Trinity Ecumenic; Santmyer	Robert	EM	6-Sep	2018	6-Sep	2021	
Norton	All Saints	Benke	EV	12-Feb	2017	12-Feb	2020	
Norton	All Saints	Griffith	WL	31-Oct	2017	31-Oct	2020	
Norton	All Saints	Porterfield	WL	31-Oct	2017	31-Oct	2020	
Norton	All Saints	Sturdavant	EV	12-Feb	2017	12-Feb	2020	
Norton	All Saints	Sturdavant	WL	31-Oct	2017	31-Oct	2020	
Norton	All Saints	Sturgill	WL	31-Oct	2017	31-Oct	2020	
Pedlar Mills	St. Luke	Hodges	EM	13-May	2016	13-May	2019	
Pedlar Mills	St. Luke	Hodges	EV	13-May	2016	13-May	2019	
Pedlar Mills	St. Luke	Hodges	WL	13-May	2016	13-May	2019	
Pedlar Mills	St. Luke	Wallace	WL	13-May	2016	13-May	2019	
Pocahontas	Christ	Helmandollar	EM	23-May	2017	23-May	2020	
Pocahontas	Christ	Moore	EM	24-May	2018	24-May	2021	
Pocahontas	Christ	White	EM	24-May	2018	24-May	2021	
Pocahontas	Christ	White	EM	23-May	2017	23-May	2020	
Pocahontas	Christ	Wood	EM	24-May	2018	24-May	2021	
Radford	Grace	Brockway	WL	27-Apr	2016	27-Apr	2019	
Radford	Grace	Carper	WL	27-Apr	2016	27-Apr	2019	
Radford	Grace	Walker	WL	27-Apr	2016	27-Apr	2019	
Roanoke	Christ	Bazak	EM	18-Oct	2016	18-Oct	2019	
Roanoke	Christ	Hagadorn	EM	18-Oct	2016	18-Oct	2019	
Roanoke	Christ	Harden	EM	18-Oct	2016	18-Oct	2019	
Roanoke	Christ	Lauck	EM	18-Oct	2016	18-Oct	2019	

### Licensed Eucharistic Ministers, Eucharistic Visitors, and Worship Leaders

parish	last name	first name	license type	license date		license expires		year expires
				(M/D)	(M/D)	(M/D)	(M/D)	
Roanoke	Christ	McCarty	Kerry	EM	18-Oct	2016	18-Oct	2019
Roanoke	Christ	McMillan-Zapf	Katrina	EM	18-Oct	2016	18-Oct	2019
Roanoke	Christ	Page	Jack	EM	18-Oct	2016	18-Oct	2019
Roanoke	Christ	Reedy	Carol	EM	18-Oct	2016	18-Oct	2019
Roanoke	St. Elizabeth	Balance	Bobby	EM	21-Feb	2017	21-Feb	2020
Roanoke	St. Elizabeth	Body	Dave	EM	28-Oct	2017	28-Oct	2020
Roanoke	St. Elizabeth	Freeland	Joan	EM	21-Feb	2017	21-Feb	2020
Roanoke	St. Elizabeth	Hall	Loretta	EM	28-Oct	2017	28-Oct	2020
Roanoke	St. Elizabeth	Kennedy	Mike	WL	21-Feb	2017	21-Feb	2020
Roanoke	St. Elizabeth	Privitera	Claire	EM	21-Feb	2017	21-Feb	2020
Roanoke	St. Elizabeth	Richards	Steven	EM	21-Feb	2017	21-Feb	2020
Roanoke	St. Elizabeth	Richards	Steven	EM	21-Feb	2017	21-Feb	2020
Roanoke	St. Elizabeth	Robinson	Pam	WL	21-Feb	2017	21-Feb	2020
Roanoke	St. Elizabeth	Robinson	Pam	WL	21-Feb	2017	21-Feb	2020
Roanoke	St. Elizabeth	Robinson	Vern	EM	21-Feb	2017	21-Feb	2020
Roanoke	St. Elizabeth	Robinson	Vern	WL	21-Feb	2017	21-Feb	2020
Roanoke	St. Elizabeth	Watts	Greg	EM	21-Feb	2017	21-Feb	2020
Roanoke	St. James	Anderson	Laura Tuggle	EM	28-Jul	2016	28-Jul	2019
Roanoke	St. James	Ball	Pat	EM	6-Jul	2017	6-Jul	2020
Roanoke	St. James	Buchholtz	Tim	EM	6-Jul	2017	6-Jul	2020
Roanoke	St. James	Kyle	James	EV	6-Jul	2017	6-Jul	2020
Roanoke	St. James	Mamour	Samson	EM	6-Jul	2017	6-Jul	2020
Roanoke	St. James	Willis	Dick	EM	6-Jul	2017	6-Jul	2020
Roanoke	St. John	Abbott	Craig	EV	3-Mar	2016	3-Mar	2019
Roanoke	St. John	Berenson	Jennifer	WL	31-Aug	2016	31-Aug	2019
Roanoke	St. John	Clemo	Kathy	WL	31-Aug	2016	31-Aug	2019



### Licensed Eucharistic Ministers, Eucharistic Visitors, and Worship Leaders

parish	last name	first name	license type	license date		date expires		year expires
				(M/D)	year	(M/D)	year	
Staunton	Emmanuel	Sproul	EM	2-May	2018	2-May	2021	
Staunton	Emmanuel	White	EM	2-May	2018	2-May	2021	
Tazewell	Stras Memorial	Beavers	EM	23-May	2017	23-May	2020	
Tazewell	Stras Memorial	Beavers	EV	30-Oct	2017	30-Oct	2020	
Tazewell	Stras Memorial	Brown	EM	23-May	2017	23-May	2020	
Tazewell	Stras Memorial	Brown	EV	30-Oct	2017	30-Oct	2020	
Tazewell	Stras Memorial	Brown	EM	23-May	2017	23-May	2020	
Tazewell	Stras Memorial	Brown	EV	30-Oct	2017	30-Oct	2020	
Tazewell	Stras Memorial	Hamn	EM	23-May	2017	23-May	2020	
Tazewell	Stras Memorial	Hamn	EV	30-Oct	2017	30-Oct	2020	
Tazewell	Stras Memorial	Hamn	EM	23-May	2017	23-May	2020	
Tazewell	Stras Memorial	Hamn	EV	30-Oct	2017	30-Oct	2020	
Tazewell	Stras Memorial	Hatfield	EM	23-May	2017	23-May	2020	
Tazewell	Stras Memorial	Quesenberry	EM	23-May	2017	23-May	2020	
Tazewell	Stras Memorial	Quesenberry	EV	30-Oct	2017	30-Oct	2020	
Tazewell	Stras Memorial	Tibbs	EM	23-May	2017	23-May	2020	
Waynesboro	St. John	Abato	WL	6-Dec	2016	6-Dec	2019	
Waynesboro	St. John	Bihl	EM	15-Jan	2018	15-Jan	2021	
Waynesboro	St. John	Brookings	WL	6-Dec	2016	6-Dec	2019	
Waynesboro	St. John	Davies	EM	6-Dec	2016	6-Dec	2019	
Waynesboro	St. John	Diacont	EV	6-Dec	2016	6-Dec	2019	
Waynesboro	St. John	Ferguson	EV	6-Dec	2016	6-Dec	2019	
Waynesboro	St. John	Garber	EV	6-Dec	2016	6-Dec	2019	
Waynesboro	St. John	Garber	EV	6-Dec	2016	6-Dec	2019	
Waynesboro	St. John	Gomez	WL	6-Dec	2016	6-Dec	2019	
Waynesboro	St. John	Holsopple	EM	6-Dec	2016	6-Dec	2019	
Waynesboro	St. John	Howe	WL	6-Dec	2016	6-Dec	2019	
Waynesboro	St. John	Kappes	EM	6-Dec	2016	6-Dec	2019	
Waynesboro	St. John	Kennedy	EM	6-Dec	2016	6-Dec	2019	

### Licensed Eucharistic Ministers, Eucharistic Visitors, and Worship Leaders

parish	last name	first name	license type	license date		license expires date	
				(M/D)	year	(M/D)	year
Waynesboro	Marks	Pete	EM	6-Dec	2016	6-Dec	2019
Waynesboro	Metcalf	Shelia	WL	6-Dec	2016	6-Dec	2019
Waynesboro	Purcell	Andy	EV	6-Dec	2016	6-Dec	2019
Waynesboro	Rogers	Nancy	EM	6-Dec	2016	6-Dec	2019
Waynesboro	Sharretts	Andrew	WL	6-Dec	2016	6-Dec	2019
Waynesboro	Sharretts	Jeanmarie	EM	6-Dec	2016	6-Dec	2019
Waynesboro	Shriver	Carole	EV	6-Dec	2016	6-Dec	2019
Waynesboro	Smith	Elizabeth	EV	6-Dec	2016	6-Dec	2019
Waynesboro	Smith	Richard	EV	6-Dec	2016	6-Dec	2019
Waynesboro	Sullivan	Alex	WL	6-Dec	2016	6-Dec	2019
Waynesboro	Taylor	Colleen	EM	6-Dec	2016	6-Dec	2019
Waynesboro	Wagner	Jerry	WL	6-Dec	2016	6-Dec	2019
Wytheville	Barrow	Nancy	EM	6-Jan	2017	6-Jan	2020
Wytheville	Boykin	Leslie	EM	6-Jan	2017	6-Jan	2020
Wytheville	Buck	Louise	EM	6-Jan	2017	6-Jan	2020
Wytheville	Clarke	Matt	EM	6-Jan	2017	6-Jan	2020
Wytheville	Clarke	Sandra	EM	6-Jan	2017	6-Jan	2020
Wytheville	Grigger	Greg	EM	6-Jan	2017	6-Jan	2020
Wytheville	Grubb	Jack	EM	6-Jan	2017	6-Jan	2020
Wytheville	Grubb	Lucy	EM	6-Jan	2017	6-Jan	2020
Wytheville	Kerss	June	EM	6-Jan	2017	6-Jan	2020
Wytheville	Laster	Kathy	EM	6-Jan	2017	6-Jan	2020
Wytheville	Melton	Karen	EM	6-Jan	2017	6-Jan	2020
Wytheville	Moore	Connie	EM	6-Jan	2017	6-Jan	2020
Wytheville	Moore	Frances	EM	6-Jan	2017	6-Jan	2020
Wytheville	Moore	Thom	EM	6-Jan	2017	6-Jan	2020

### Licensed Eucharistic Ministers, Eucharistic Visitors, and Worship Leaders

parish	last name	first name	license type	license date		date expires	
				(M/D)	year	(M/D)	year
Wytheville	St. John	Oliver	EM	6-Jan	2017	6-Jan	2020
Wytheville	St. John	Seagle	EM	6-Jan	2017	6-Jan	2020
Wytheville	St. John	Slavin	EM	6-Jan	2017	6-Jan	2020
Wytheville	St. John	Smith	EM	6-Jan	2017	6-Jan	2020
Wytheville	St. John	Taylor	EM	6-Jan	2017	6-Jan	2020
Wytheville	St. John	Walker	EM	6-Jan	2017	6-Jan	2020
Wytheville	St. John	Weyandt	EM	6-Jan	2017	6-Jan	2020

## NECROLOGY FOR CONVENTION 2019

The Rev. George Bunn III  
The Rev. John Furgerson  
The Rev. Ellen Hanckel  
The Rev. Thomas Litzenberg  
The Rev. Hill Riddle  
The Rev. J. Harmon Smith  
The Rev. John Wilkinson

Trinity, Arrington

- Kate McGinnis

Emmanuel, Bristol

- Deane Everett

Trinity, Buchanan

- Stuart Carter
- Roy Johnson

St. Peter's, Callaway

- W. Bolling Izard
- John Milton Miller

Good Shepherd, Galax

- Frances Mason

Grace, Lexington

- George Brooke
- Sarah Lanford
- Charles Schram

Christ, Marion

- Edwin Whitmore

All Saints, Norton

- Lann Malesky
- Leola Wooten

St. John's Roanoke

- Eva de Coligny
- James Ford
- William Izard

**BISHOP'S RECORD OF OFFICIAL ACTS  
THE RT. REV. MARK BOURLAKAS  
2018**

<b>Clergy Received</b>	<b>Diocese</b>	<b>Date</b>
Brian Hutcherson	Diocese of Virginia	September 18, 2018
Benjamin Badgett	Diocese of West Tennessee	July 30, 2018
Boyd Evans	Diocese of East Tennessee	March 14, 2018

<b>Clergy Transferred</b>	<b>Diocese</b>	<b>Date</b>
Sarah Carper Morris	Diocese of Western NC	January 2, 2019
K. Drew Baker	Diocese of Maine	January 2, 2019
Rebecca Crites	Diocese of Southern Virginia	August 17, 2018

<b>Ordained Vocational Deacon</b>	<b>Date</b>
Dick Willis	October 6, 2018
Shirley Rhuedy	October 6, 2018
Jon Greene	October 6, 2018

<b>Ordained Transitional Deacon</b>	<b>Date</b>
Nina Salmon	September 15, 2018

<b>Ordained Priest</b>	<b>Date</b>
Kate Bast	December 15, 2018

<b>Consents to the Election of a Bishop</b>	10
<b>Consents to Resignation of a Bishop</b>	2
<b>Confirmations</b>	80
<b>Receptions</b>	16
<b>Reaffirmations</b>	5

### **SECTION III**

**Budget**  
**Parochial Report Statistics**

**page 91**  
**page 100**

<b>The Diocese of Southwestern Virginia</b>				
<b>2019 DETAIL SUMMARY BUDGET-AMENDED</b>				
	<u>2018 Approved Budget</u>	<u>2018 Actual</u>	<u>2019 Mission Asking</u>	<u>2019 Proposed Budget</u>
<b>INCOME</b>				
Total Current Year VPG Pledges	970,361	963,363	1,062,289	981,047
Total Other Operating Income	155,392	190,232	141,320	152,820
<b>TOTAL INCOME</b>	<b>1,125,753</b>	<b>1,153,595</b>	<b>1,203,609</b>	<b>1,133,867</b>
<b>EXPENSES</b>				
Total Mission Initiatives	135,280	133,430	115,630	107,800
<b>INSTITUTIONAL:</b>				
Institutional - Evans House	50,300	52,238	51,600	48,600
Institutional - Staff	893,304	898,944	926,220	916,466
Institutional - Canonical	145,450	116,629	147,750	131,030
Institutional-Organization	210,771	207,527	239,780	234,341
<b>TOTAL INSTITUTIONAL</b>	<b>1,299,825</b>	<b>1,275,338</b>	<b>1,365,350</b>	<b>1,330,437</b>
Total Institutions	13,500	19,187	17,400	14,300
<b>TOTAL EXPENSES</b>	<b>1,448,605</b>	<b>1,427,955</b>	<b>1,498,380</b>	<b>1,452,537</b>
<b>NET OPERATING INCOME/LOSS</b>	<b>(322,852)</b>	<b>(274,360)</b>	<b>(294,771)</b>	<b>(318,670)</b>
<b>NET OTHER INCOME/EXPENSES</b>	323,070	269,026	323,700	318,700
<b>NET INCOME/LOSS</b>	<b>218</b>	<b>(5,334)</b>	<b>28,929</b>	<b>30</b>
<b>Glossary:</b>				
<b>Summary Budget:</b> The budget approved by conventioning summarizing all income and expenses.				
<b>Detail Budget:</b> Budget that shows more specifics about income and expenses.				
<b>Mission Asking Budget:</b> Budget based on all parishes pledging the full VPG ASK, and expenses budgeted at desired levels.				
<b>Proposed Budget:</b> Budget proposed by the Executive Board based on actual pledges and adjusted expenses.				
<b>Mission Initiatives:</b> Expenses related to diocesan mission and ministry activities.				
<b>Evans House Expenses:</b> Overhead expenses connected to the diocesan office including utilities and maintenance.				
<b>Staff Expense:</b> Staff compensation including benefits, business expenses, travel, and continuing education.				
<b>Canonical Expenses:</b> Expenses required by Canon law including Annual Convention, diocesan audit, and trainings.				
<b>Organizational Expenses:</b> Expenses not required by Canon but related to organizational gatherings that support mission.				
<b>Other Income:</b> Operating support from investments, designated funds, trusts, and insurance proceeds.				
<b>Other Expenses:</b> Funds set aside annually for expenses that do not transpire every year; investments and casualty fees.				

<b>The Diocese of Southwestern Virginia</b>					
<b>2019 DETAIL OPERATING BUDGET - AMENDED</b>					
	<b><u>2018</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2019</u></b>	<b>AMENDED</b>
	<b><u>Budget</u></b>	<b><u>Actual</u></b>	<b><u>Mission</u></b>	<b><u>Proposed</u></b>	<b><u>2019</u></b>
			<b><u>Asking</u></b>	<b><u>Budget</u></b>	<b><u>Proposed</u></b>
<b>INCOME</b>					<b>Budget</b>
<b>CURRENT YEAR VPG PLEDGES</b>					
Abingdon, St. Thomas	18,767	17,203	18,495	<b>18,495</b>	<b>18,495</b>
Altavista, St. Peter	4,000	4,000	3,799	<b>3,800</b>	<b>3,800</b>
Amherst, Ascension	4,042	4,043	6,592	<b>4,000</b>	<b>4,000</b>
Amherst, St. Paul	2,500	2,500	1,592	<b>2,500</b>	<b>2,500</b>
Arrington, Trinity	5,500	5,500	5,373	<b>5,500</b>	<b>5,500</b>
Bedford, St. John	25,000	25,000	29,971	<b>25,000</b>	<b>25,000</b>
Bedford Co., St. Thomas	1,600	1,600	2,229	<b>1,600</b>	<b>1,600</b>
Big Stone Gap, Christ	2,600	1,950	1,947	<b>2,600</b>	<b>3,600</b>
Blacksburg, Christ	42,887	42,887	44,962	<b>44,962</b>	<b>44,962</b>
Bluefield, St. Mary	2,000	2,000	0	<b>0</b>	<b>0</b>
Blue Grass, Good Shepherd	4,200	4,200	4,282	<b>4,300</b>	<b>4,300</b>
Bristol, Emmanuel	38,133	35,186	41,973	<b>35,186</b>	<b>35,186</b>
Buchanan, Trinity	4,606	4,606	4,375	<b>4,375</b>	<b>4,375</b>
Buena Vista, Christ	500	500	1,219	<b>300</b>	<b>300</b>
Callaway, St. Peter	7,400	7,399	7,546	<b>7,550</b>	<b>7,550</b>
Christiansburg, St. Thomas	10,817	10,817	10,304	<b>10,304</b>	<b>10,304</b>
Clifford, St. Mark	10,161	10,161	10,423	<b>10,423</b>	<b>10,423</b>
Clifton Forge, St. Andrew	1,087	0	838	<b>0</b>	<b>0</b>
Covington, Emmanuel	4,500	4,500	4,788	<b>4,400</b>	<b>4,400</b>
Fincastle, St. Mark	15,178	15,178	16,785	<b>16,785</b>	<b>16,785</b>
Folly Mills, Good Shepherd	2,000	2,500	2,998	<b>2,000</b>	<b>2,000</b>
Forest, St. Stephen	9,647	9,647	10,729	<b>10,729</b>	<b>10,729</b>
Galax, Good Shepherd	3,600	3,600	4,075	<b>4,080</b>	<b>4,080</b>
Glasgow, St. John	1,100	1,100	2,314	<b>1,100</b>	<b>1,100</b>
Hot Springs, St. Luke	9,391	9,396	11,754	<b>9,600</b>	<b>9,600</b>
Lexington, Grace	56,449	56,449	54,142	<b>54,142</b>	<b>54,200</b>
Lynchburg, Grace Memorial	17,000	17,000	17,738	<b>10,000</b>	<b>10,000</b>
Lynchburg, St. John	97,206	97,206	98,574	<b>98,574</b>	<b>98,574</b>
Lynchburg, St. Paul	53,000	53,000	62,381	<b>55,456</b>	<b>55,456</b>
Lynchburg, Trinity	8,000	8,000	14,455	<b>14,555</b>	<b>14,555</b>
Marion, Christ	7,812	7,812	8,331	<b>8,340</b>	<b>8,340</b>
Martinsville, Christ	16,500	12,600	33,120	<b>18,000</b>	<b>18,000</b>
Martinsville, St. Paul	1,116	1,116	1,108	<b>1,108</b>	<b>1,108</b>
Massies Mill, Grace	5,996	5,996	6,034	<b>6,034</b>	<b>6,034</b>
Moneta, Trinity	29,880	29,880	31,581	<b>30,955</b>	<b>30,955</b>
Norton, All Saints	5,430	5,430	4,751	<b>4,751</b>	<b>4,751</b>
Pearisburg, Christ	1,909	2,020	1,772	<b>1,772</b>	<b>1,772</b>
Pedlar Mills, St. Luke	259	259	322	<b>322</b>	<b>322</b>
Pocahontas, Christ	500	500	664	<b>500</b>	<b>500</b>

<b>The Diocese of Southwestern Virginia</b>					
<b>2019 DETAIL OPERATING BUDGET - AMENDED</b>					
	<u>2018</u> <u>Budget</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Mission</u> <u>Asking</u>	<u>2019</u> <u>Proposed</u> <u>Budget</u>	<u>2019</u> <u>Proposed</u> <u>Budget</u>
Pulaski, Christ	4,200	4,200	5,664	4,200	4,200
Radford, Grace	9,500	9,500	12,434	12,434	12,434
Richlands, Trinity	855	850	809	809	809
Roanoke, Christ	47,152	47,152	50,438	50,438	50,438
Roanoke, St. Elizabeth	11,106	11,106	10,987	10,987	10,987
Roanoke, St. James	11,700	11,700	14,467	11,900	14,467
Roanoke, St. John	162,048	162,048	164,565	164,565	164,565
Rocky Mount, Trinity	13,000	13,000	18,153	13,000	13,000
Salem, St. Paul	39,200	39,200	53,385	38,500	38,500
Saltville, St. Paul	2,100	1,600	1,896	1,896	1,896
Staunton, Emmanuel	26,303	26,303	28,981	28,981	28,981
Staunton, Trinity	63,338	63,338	62,887	62,887	62,887
St. Paul, St. Mark	335	0	579	0	579
Tazewell, Stras Memorial	4,526	4,526	4,164	4,164	4,164
Waynesboro, St. John	27,420	30,163	29,487	24,572	24,572
Wytheville, St. John	15,305	15,936	19,057	13,412	13,412
<b>Total CURRENT YEAR VPG PLEDGES</b>	<b>970,361</b>	<b>963,363</b>	<b>1,062,289</b>	<b>976,843</b>	<b>981,047</b>
<b>OTHER OPERATING INCOME</b>					
Youth Ministry	10,000	14,765	14,000	12,000	12,000
Young Adult Ministry	500	0	250	250	250
Higher Education Ministries Income	16,800	200	200	200	200
Aidan Community	7,200	9,535	10,800	10,800	10,800
Annual Convention	42,000	57,581	45,000	55,000	55,000
Trustees Admin Fee	9,500	9,500	10,000	10,000	10,000
Contributions	4,000	15,590	16,000	16,000	16,000
Prior Year VPG Pledges	15,000	20,897	12,000	15,500	15,500
Int Inc fm Operating & Fund Bal	1,750	820	1,000	1,000	1,000
Payroll Reimbursements:					
St. Peter's Rector's Compensation	41,725	38,606	0	0	0
Stuart Hall Chaplain Compensation	5,917	11,875	29,070	29,070	29,070
<b>Total Reimbursements: Payroll</b>	<b>47,642</b>	<b>50,481</b>	<b>29,070</b>	<b>29,070</b>	<b>29,070</b>
Insurance Reimbursements	0	1,606	0	0	0
Other Ministry Income	1,000	9,257	3,000	3,000	3,000
<b>Total OTHER OPERATING INCOME</b>	<b>155,392</b>	<b>190,232</b>	<b>141,320</b>	<b>152,820</b>	<b>152,820</b>
<b>TOTAL INCOME</b>	<b>1,125,753</b>	<b>1,153,595</b>	<b>1,203,609</b>	<b>1,129,663</b>	<b>1,133,867</b>
<b>Expenses</b>					

<b>The Diocese of Southwestern Virginia</b>					
<b>2019 DETAIL OPERATING BUDGET - AMENDED</b>					
	<b><u>2018</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2019</u></b>	<b><u>2019</u></b>
	<b><u>Budget</u></b>	<b><u>Actual</u></b>	<b><u>Mission</u></b>	<b><u>Proposed</u></b>	<b><u>Proposed</u></b>
			<b><u>Asking</u></b>	<b><u>Budget</u></b>	<b><u>Budget</u></b>
<b>MISSION INITIATIVES</b>					<b>AMENDED</b>
Global Goals Grants	10,280	10,280	10,280	10,100	11,300
Ministry to People with Disabilities	500	0	100	100	100
Ecumenical Ministry	1,000	0	1,000	500	500
Education for Ministry-Sewanee	1,800	1,750	1,750	1,750	1,750
Daughters of the King	800	800	1,000	1,000	1,000
Missional Network-LLJG	40,000	38,458	3,000	4,000	4,000
Bishop Marmion Resource Center	5,000	32	500	200	200
Children's Christian Formation	250	0	250	250	1,250
Youth & Young Adult					
Youth Ministry	39,000	41,927	40,000	37,500	37,500
Young Adult Ministry	2,000	2,433	2,500	2,000	2,000
Higher Education Ministries	23,000	23,518	40,000	34,000	34,000
Aidan Community Development	1,000	932	1,000	1,000	1,000
Aidan Community - Roanoke	7,000	8,406	8,000	7,000	7,000
Dismantling Racism	3,000	4,763	5,000	5,000	5,000
****Prison Ministry	0	0	1,000	1,000	1,000
United Thank Offering Expenses	250	131	250	200	200
<b>Total MISSION INITIATIVES</b>	<b>134,880</b>	<b>133,430</b>	<b>115,630</b>	<b>105,600</b>	<b>107,800</b>
<b>INSTITUTIONAL EXP.-EVANS HOUSE</b>					
Telephone	4,000	4,541	4,000	4,000	4,000
Postage	3,000	2,020	2,000	2,000	2,000
Repairs & Maintenance	6,000	10,765	10,000	8,000	8,000
Cleaning	7,500	5,624	6,000	5,800	5,800
Utilities					
Electricity	7,600	5,883	7,000	6,500	6,500
Gas	3,800	4,634	3,600	3,800	3,800
Water/Sewer	1,400	1,581	1,500	1,500	1,500
<b>Total Utilities</b>	<b>12,800</b>	<b>12,098</b>	<b>12,100</b>	<b>11,800</b>	<b>11,800</b>
Office Expenses	17,000	17,190	17,500	17,000	17,000
<b>Total INSTITUTIONAL EXP.-EVANS HOUSE</b>	<b>50,300</b>	<b>52,238</b>	<b>51,600</b>	<b>48,600</b>	<b>48,600</b>
<b>INSTITUTIONAL EXPENSES - STAFF</b>					
<b>CASH STIPENDS</b>					
Bishop	140,948	140,948	144,895	143,767	143,767
Canon to the Ordinary-COO	85,580	85,580	87,976	87,292	87,292
PNC Director (All Cash Compensation)	70,007	70,007	29,385	29,385	29,385
Grace House Director	33,187	33,187	34,116	33,851	33,851
Canon to the Ordinary-Pastoral Dev.	51,816	51,816	54,500	54,500	54,500

<b>The Diocese of Southwestern Virginia</b>					
<b>2019 DETAIL OPERATING BUDGET - AMENDED</b>					
	<u>2018</u> <u>Budget</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Mission</u> <u>Asking</u>	<u>2019</u> <u>Proposed</u> <u>Budget</u>	<u>2019</u> <u>Proposed</u> <u>Budget</u>
<b>Administrative Assistant</b>	28,050	28,263	39,321	<b>39,015</b>	<b>39,015</b>
<b>Canon for Social Engagement &amp; Formation</b>	59,236	50,619	43,176	<b>42,840</b>	<b>42,840</b>
<b>Bishop's Executive Assistant</b>	39,270	40,180	43,176	<b>42,840</b>	<b>42,840</b>
<b>Archdeacon</b>	7,395	7,395	7,602	<b>7,543</b>	<b>7,543</b>
<b>Controller &amp; Benefits Coordinator</b>	42,840	43,727	51,000	<b>51,000</b>	<b>51,000</b>
<b>Youth Missioner</b>	7,829	22,376	32,896	<b>32,640</b>	<b>32,640</b>
<b>Grace House Employees</b>	3,000	2,930	3,084	<b>3,060</b>	<b>3,060</b>
<b>Total CASH STIPENDS</b>	<b>569,158</b>	<b>577,028</b>	<b>571,127</b>	<b>567,733</b>	<b>567,733</b>
<b>Contract Labor</b>	10,000	9,999	10,000	<b>10,000</b>	<b>10,000</b>
<b>PENSIONS</b>					
<b>Bishop</b>	25,371	25,371	26,081	<b>25,878</b>	<b>25,878</b>
<b>Canon to the Ordinary-COO</b>	15,405	15,404	15,836	<b>15,712</b>	<b>15,712</b>
<b>PNC Director</b>	16,344	16,950	8,816	<b>8,816</b>	<b>8,816</b>
<b>Grace House Director</b>	2,987	2,982	3,070	<b>3,047</b>	<b>3,047</b>
<b>Canon to the Ordinary-Pastoral Dev.</b>	9,327	9,327	9,810	<b>9,810</b>	<b>9,810</b>
<b>Administrative Assistant</b>	2,192	2,021	3,539	<b>3,511</b>	<b>3,511</b>
<b>Canon for Social Engagement &amp; Formation</b>	10,663	9,112	10,103	<b>10,025</b>	<b>10,025</b>
<b>Bishop's Executive Assistant</b>	3,534	3,590	3,886	<b>3,856</b>	<b>3,856</b>
<b>Archdeacon</b>	1,331	1,331	1,368	<b>1,358</b>	<b>1,358</b>
<b>Controller &amp; Benefits Coordinator</b>	3,856	3,909	4,590	<b>4,590</b>	<b>4,590</b>
<b>Youth Missioner</b>	0	720	2,961	<b>2,938</b>	<b>2,938</b>
<b>Total PENSIONS</b>	<b>91,010</b>	<b>90,717</b>	<b>90,060</b>	<b>89,541</b>	<b>89,541</b>
<b>INSURANCE BENEFITS</b>					
<b>Bishop</b>	29,256	28,608	31,596	<b>31,596</b>	<b>31,596</b>
<b>Canon to the Ordinary-COO</b>	18,024	18,441	19,848	<b>19,848</b>	<b>19,848</b>
<b>PNC Director</b>	29,256	29,256	31,596	<b>31,596</b>	<b>31,596</b>
<b>Grace House Director</b>	29,256	28,608	31,596	<b>31,596</b>	<b>31,596</b>
<b>Canon to the Ordinary-Pastoral Dev.</b>	348	348	348	<b>348</b>	<b>348</b>
<b>Administrative Assistant</b>	9,768	5,727	10,764	<b>10,764</b>	<b>10,764</b>
<b>Canon for Social Engagement &amp; Formation</b>	19,914	23,954	31,596	<b>31,596</b>	<b>31,596</b>
<b>Bishop's Executive Assistant</b>	9,768	9,768	10,764	<b>10,764</b>	<b>10,764</b>
<b>Archdeacon</b>	10,368	10,368	11,388	<b>11,388</b>	<b>11,388</b>
<b>Canon Missioner Southwest</b>	0	29	0	<b>0</b>	<b>0</b>
<b>Controller &amp; Benefits Coordinator</b>	9,768	9,768	10,764	<b>10,764</b>	<b>10,764</b>
<b>Youth Missioner</b>	348	116	348	<b>348</b>	<b>348</b>
<b>Total Insurance</b>	<b>166,074</b>	<b>164,991</b>	<b>190,608</b>	<b>190,608</b>	<b>190,608</b>

<b>The Diocese of Southwestern Virginia</b>					
<b>2019 DETAIL OPERATING BUDGET - AMENDED</b>					
	<b><u>2018</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2019</u></b>	<b>AMENDED</b>
	<b><u>Budget</u></b>	<b><u>Actual</u></b>	<b><u>Mission</u></b>	<b><u>Proposed</u></b>	<b><u>2019</u></b>
			<b><u>Asking</u></b>	<b><u>Budget</u></b>	<b><u>Proposed</u></b>
					<b><u>Budget</u></b>
<b>TRAVEL:</b>					
Bishop	8,500	11,154	11,000	9,500	9,500
Canon to the Ordinary-COO	4,000	2,547	3,000	2,600	2,600
PNC Director	2,000	2,000	2,000	2,000	2,000
Grace House Director	500	0	500	250	250
Canon to the Ordinary-Pastoral Dev.	5,500	4,801	5,500	5,000	5,000
Canon for Social Engagement & Formation	4,000	4,265	4,000	2,000	2,000
Archdeacon	1,500	2,222	2,000	2,000	2,000
**** Evans House Staff	0	182	500	300	300
<b>Total TRAVEL</b>	<b>26,000</b>	<b>27,171</b>	<b>28,000</b>	<b>23,650</b>	<b>23,650</b>
<b>FICA EXPENSE</b>					
Grace House Director	2,539	2,550	2,610	2,590	2,590
Administrative Assistant	1,863	3,189	3,008	2,985	2,985
Bishop's Executive Assistant	3,004	3,078	3,303	3,277	3,277
Controller & Benefits Coordinator	3,277	3,375	3,902	3,902	3,902
Youth Missioner	599	471	2,517	2,497	2,497
Grace House Employees	230	224	236	234	234
<b>Total FICA EXPENSE</b>	<b>11,512</b>	<b>12,887</b>	<b>15,575</b>	<b>15,484</b>	<b>15,484</b>
<b>BUSINESS EXPENSES</b>					
Bishop	8,500	8,049	8,500	8,000	8,000
Canon to the Ordinary-COO	750	713	750	700	700
PNC Director	0	0	2,000	2,000	2,000
Canon to the Ordinary-Pastoral Dev.	1,500	296	1,100	600	600
Canon for Social Engagement & Formation	600	600	300	200	200
Archdeacon	500	0	500	250	250
<b>Total BUSINESS EXPENSES</b>	<b>11,850</b>	<b>9,658</b>	<b>13,150</b>	<b>11,750</b>	<b>11,750</b>
Continuing Education	7,700	6,493	7,700	6,500	7,700
<b>Total INSTITUTIONAL EXPENSES - STAFF</b>	<b>893,304</b>	<b>898,944</b>	<b>926,220</b>	<b>915,266</b>	<b>916,466</b>
<b>INSTITUTIONAL EXP. - CANONICAL</b>					
Commission on Ministry	1,800	844	3,780	3,780	3,780
Annual Convention	51,500	52,238	60,000	54,000	54,000
Standing Committee	50	0	50	50	50
Audit	15,000	20,175	15,000	15,000	15,000
Examining Chaplains	100	0	0	0	0
Required Training					
Safeguarding God's Children	100	0	100	100	600

<b>The Diocese of Southwestern Virginia</b>					
<b>2019 DETAIL OPERATING BUDGET - AMENDED</b>					
	<u>2018</u> <u>Budget</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Mission</u> <u>Asking</u>	<u>2019</u> <u>Proposed</u> <u>Budget</u>	<u>2019</u> <u>Proposed</u> <u>Budget</u>
Safeguarding God's People	100	94	100	100	100
Anti-Racism	500	0	0	0	0
<b>Total Required Training</b>	<b>700</b>	<b>94</b>	<b>200</b>	<b>200</b>	<b>700</b>
<b>Ordination &amp; Formation Support</b>					
Seminary Support	38,000	27,072	42,500	42,500	42,500
Curacies	38,300	16,206	30,000	15,000	15,000
<b>Total Ordination &amp; Formation Support</b>	<b>76,300</b>	<b>43,278</b>	<b>72,500</b>	<b>57,500</b>	<b>57,500</b>
<b>Total INSTITUTIONAL EXP. - CANONICAL</b>	<b>145,450</b>	<b>116,629</b>	<b>147,750</b>	<b>130,530</b>	<b>131,030</b>
<b>INSTITUTIONAL EXP.-ORGANIZATION</b>					
House of Bishops	5,000	2,796	5,000	4,000	4,000
Deacon Travel	550	560	750	1,000	1,300
New Clergy Orientation	520	257	400	300	300
***Fall Mission Day	0	0	1,500	750	750
Hospitality	2,000	3,529	3,500	3,500	3,500
Episcopal Church Pledge	147,384	147,384	166,691	166,691	166,691
Communications (incl. website)	16,000	15,846	16,000	15,000	15,000
Executive Board	1,000	838	1,000	900	900
***Deacon Continuing Ed.	0	0	500	500	500
Organizational Insurance	34,500	33,003	35,000	35,000	35,000
***Property Management	0	273	4,000	3,000	3,000
Stewardship/Planned Giving	250	0	250	100	100
Diocesan 100th Anniversary	1,500	667	1,500	1,000	1,000
<b>Province III</b>					
Province III Apportionment	1,817	1,817	3,289	2,000	2,000
Province III Travel	250	557	400	300	300
<b>Total Province III</b>	<b>2,067</b>	<b>2,374</b>	<b>3,689</b>	<b>2,300</b>	<b>2,300</b>
<b>Total INSTITUTIONAL EXP.-ORGANIZATION</b>	<b>210,771</b>	<b>207,527</b>	<b>239,780</b>	<b>234,041</b>	<b>234,341</b>
<b>INSTITUTIONS</b>					
<b>INSTITUTIONS - AFFILIATIONS</b>					
Boy's Home	100	100	100	100	100
Stuart Hall	100	100	100	100	100
Virginia Episcopal School	100	100	100	100	100
Westminster Canterbury	100	100	100	100	100
<b>Total INSTITUTIONS - AFFILIATIONS</b>	<b>400</b>	<b>400</b>	<b>400</b>	<b>400</b>	<b>400</b>
<b>INSTITUTIONS - DIOCESAN</b>					
Phoebe Needles Center, Inc.	12,000	17,998	15,500	12,000	12,000
Grace House on the Mountain	1,500	789	1,500	1,500	1,500

<b>The Diocese of Southwestern Virginia</b>					
<b>2019 DETAIL OPERATING BUDGET - AMENDED</b>					
	<u>2018</u> <u>Budget</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Mission</u> <u>Asking</u>	<u>2019</u> <u>Proposed</u> <u>Budget</u>	<u>2019</u> <u>Proposed</u> <u>Budget</u>
Total INSTITUTIONS - DIOCESAN	13,500	18,787	17,000	13,900	13,900
Total INSTITUTIONS	13,900	19,187	17,400	14,300	14,300
Total Expenses	<b>1,448,605</b>	<b>1,427,955</b>	<b>1,498,380</b>	<b>1,448,337</b>	<b>1,452,537</b>
Misc CrCd Exp		552			
Net Operating Income	<b>(322,852)</b>	<b>(274,912)</b>	<b>(294,771)</b>	<b>(318,674)</b>	<b>(318,670)</b>
Other Income					
Gain/Loss - Sale of Asset	0	(431)	0	0	0
Unrealized Gain/Loss on Investments	0	(216)	0	0	0
Interest/Dividend Income	0	7	0	0	0
Insurance Proceeds - Casualty	0	2,245	0	0	0
<b>TRANSFERS FROM TRUSTEES</b>					
Consolidated Trust Fund	89,200	89,200	89,000	89,000	89,000
Quasi-Endowment - BMRC Fund	7,600	7,600	7,500	7,500	7,500
Quasi-Endowment - Bldg. Maint Fd	6,000	6,000	5,800	5,800	5,800
Quasi-Endowment - Grace House	2,800	2,800	2,700	2,700	2,700
Quasi-Endowment - Phoebe Needles	4,800	6,400	4,500	4,500	4,500
Campus Ministry Fund	8,000	14,000	23,700	23,700	23,700
Quasi-Endowment - Youth Ministry	3,200	3,200	3,200	3,200	3,200
Retired Clergy/Surv.Sp Assist.	15,200	15,200	15,100	15,100	15,100
Seminary Fund	18,400	18,400	18,300	18,300	18,300
Bishop's Housing/Resid.Fund	17,520	17,520	17,300	17,300	17,300
Bldg.for Christ-Mission/Outreach	24,000	24,000	23,800	23,800	23,800
Mission Action Plan Fund	57,200	57,200	46,900	46,900	46,900
<b>Total TRANSFER FROM TRUSTEES ENDOWMENT</b>	<b>253,920</b>	<b>261,520</b>	<b>257,800</b>	<b>257,800</b>	<b>257,800</b>
Mission Initiative Funds	55,000	0	55,000	55,000	55,000
Des. Funds Inc-Sherman&Campbell	40,000	38,800	40,000	40,000	40,000
Total Other Income	348,920	301,925	352,800	352,800	352,800
Other Expenses					
<b>INST. EXP. TRANSFER TO RESERVE FUNDS</b>					
General Convention	11,000	10,514	11,000	11,000	11,000
Lambeth Conference	1,000	1,000	1,000	1,000	1,000
Office Equipment	1,000	1,000	1,000	1,000	1,000
Evans House Capital Improvement	1,000	1,000	1,000	1,000	1,000
Bishop's Sabbatical	750	750	4,000	4,000	4,000
Episcopal Transition	5,000	5,000	5,000	5,000	5,000
Lay Employee Retirement Benefit	1,000	1,000	1,000	1,000	1,000

<b>The Diocese of Southwestern Virginia</b>					
<b>2019 DETAIL OPERATING BUDGET - AMENDED</b>					
	<u>2018</u> <u>Budget</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Mission</u> <u>Asking</u>	<u>2019</u> <u>Proposed</u> <u>Budget</u>	<u>2019</u> <u>Proposed</u> <u>Budget</u>
<b>Title IV</b>	5,000	4,000	5,000	<b>10,000</b>	<b>10,000</b>
<b>Total INST. EXP. TRANSF TO RESERVE FUNDS</b>	25,750	24,264	29,000	<b>34,000</b>	<b>34,000</b>
<b>Investment Fees</b>	100	83	100	<b>100</b>	<b>100</b>
<b>Casualty Expense</b>	0	8,000	0	<b>0</b>	<b>0</b>
<b>Total Other Expenses</b>	25,850	32,347	29,100	<b>34,100</b>	<b>34,100</b>
<b>Net Other Income</b>	323,070	269,578	323,700	<b>318,700</b>	<b>318,700</b>
<b>Net Income</b>	<b>218</b>	<b>(5,334)</b>	<b>28,929</b>	<b>26</b>	<b>30</b>
<b>*** Indicates NEW ACCOUNTS</b>					

**Note on Parochial Report Statistics**

*The 2016 Financial Statistics of Congregations and Missions was erroneously omitted from the Journal of the 99th Annual Convention. Therefore, both the 2016 and 2017 Parochial Report statistics follow.*

# Diocese of Southwestern Virginia

## Financial Statistics of Congregations and Missions

Year in parentheses is last year of filing if not 2016

City	Congregation	REVENUE			EXPENSE			
		Plate & Pledge Income	Operating Revenue	Total Revenue	Operating Expense	To the Diocese & Development	Outreach Total Expense	
Abingdon	Church of St Thomas	176,648	183,099	195,100	164,389	18,879	43,866	210,555
Altavista	St Peters Episcopal Church	34,934	34,934	35,474	34,962	4,127	1,910	34,962
Amherst	Ascension Episcopal Church	70,083	75,935	76,855	63,418	7,488	17,000	78,855
Amherst	St Marks Episcopal Church	105,850	105,850	116,595	80,868	9,262	20,447	99,925
Amherst	St Pauls Episcopal Mission	15,741	32,772	35,272	0		2,000	2,527
Arrington	Trinity Episcopal Church	53,708	72,924	89,009	74,538	5,000	2,910	88,368
Bedford	St Johns Episcopal Church	261,206	266,087	369,961	257,236	28,500	34,123	287,209
Bedford	St Thomas Episcopal Church	22,964	33,121	33,121	28,574	1,500	4,070	28,574
Big Stone Gap	Christ Episcopal Church	13,806	44,056	48,607	47,931	2,600	17,612	52,376
Blacksburg	Christ Episcopal Church	375,399	452,687	542,639	444,063	40,485	54,979	522,732
Blue Grass	Epis Church of the Good Shepherd	42,795	43,099	43,317	47,429	3,800	3,900	47,647
Bluefield	St Marys Episcopal Church	27,780	60,901	65,901	62,901	2,000	5,000	67,901
Bristol	Emmanuel Episcopal Church	357,822	368,124	436,633	391,269	31,972	79,638	464,656
Buchanan	Trinity Episcopal Church	42,683	54,381	57,280	53,209	5,500	1,554	54,884
Buena Vista	Christ Episcopal Church	12,695	15,538	41,554	26,802	1,070	700	41,856
Callaway	St Peters Episcopal Church	73,677	73,677	86,427	73,502	6,800	11,000	77,838
Christiansburg	St Thomas Episcopal Church	97,999	131,312	133,792	93,385	11,264	498	95,180
Clifton Forge	St Andrews Episcopal Church	6,807	16,023	16,023	2,120	2,120	0	2,120
Covington	Emmanuel Episcopal Church	45,205	72,996	74,123	57,536	4,200	950	58,663
Fincastle	St Marks Episcopal Church	148,537	157,144	245,136	120,825	13,616	62,906	196,669
Forest	St Stephens Episcopal Church	111,586	123,240	164,755	129,040	8,532	29,826	157,709
Galax	Church of the Good Shepherd	74,772	74,864	112,766	55,236	3,744	4,344	61,147
Glasgow	St John Episcopal Church		0	0	0		0	0
Hot Springs	St Lukes Episcopal Church	98,717	128,078	131,745	178,083	9,504	3,000	178,083
Lexington	Grace Episcopal Church	436,631	563,085	1,026,067	538,918	50,099	399,219	960,128
Lynchburg	Grace Memorial Episcopal Church	161,951	166,855	357,900	175,839	18,768	28,860	196,402
Lynchburg	St Johns Episcopal Church	812,589	912,489	1,128,901	883,969	102,100	157,038	1,022,436
Lynchburg	St Pauls Episcopal Church	507,883	624,278	746,442	661,756	48,862	41,011	714,801
Lynchburg	Trinity Episcopal Church	141,213	175,737	280,667	175,737	12,200	14,614	188,517

**Diocese of Southwestern Virginia**

**Financial Statistics of Congregations and Missions**

Year in parentheses is last year of filing if not 2016

City	Congregation	REVENUE			EXPENSE			
		Plate & Pledge Income	Operating Revenue	Total Revenue	Operating Expense	To the Diocese	Outreach & Development	Total Expense
Marion	Christ Episcopal Church	86,760	107,847	119,471	94,550	7,572	3,522	99,696
Martinsville	Christ Episcopal Church	259,803	276,991	337,833	237,007	12,000	179,173	416,180
Martinsville	St Pauls Episcopal Church	9,947	9,947	9,947	8,097		0	8,097
Massies Mill	Grace Church Massies Mill	54,953	72,011	78,431	81,017	4,913	1,689	87,335
Moneta	Trinity Ecumenical Parish	759,131	766,007	1,488,479	722,202	27,184	566,757	1,219,536
Monroe	St Lukes Episcopal Church	3,538	3,538	3,538	2,762	460	0	2,937
Norton	All Saints Episcopal Church	39,955	61,993	61,993	67,828	3,161	3,234	67,828
Pearisburg	Christ Episcopal Church	16,771	31,771	31,771	32,976	2,020	950	32,976
Pocahontas	Christ Episcopal Church	6,263	6,263	6,564	6,726	250	800	6,726
Pulaski	Christ Episcopal Church	53,508	53,815	57,345	50,648	5,000	14,200	63,874
Radford	Grace Episcopal Church	123,583	156,083	175,398	156,315	13,687	9,800	204,572
Richlands	Trinity Episcopal Church	8,718	8,718	8,718	8,260	1,250	1,307	9,317
Roanoke	Christ Episcopal Church	419,269	470,558	498,324	470,558	43,648	94,845	577,544
Roanoke	St Elizabeths Episcopal Church	111,188	132,186	142,647	145,378	13,343	7,917	154,189
Roanoke	St James Episcopal Church	138,755	210,822	237,771	177,596	11,100	12,069	197,975
Roanoke	St John Episcopal Church	1,354,013	1,463,660	1,708,424	1,614,173	154,567	326,270	1,927,891
Rocky Mount	Trinity Episcopal Church	180,960	187,104	231,720	187,187	11,000	13,023	200,776
Salem	St Pauls Episcopal Church	438,452	564,118	715,777	572,674	40,000	248,619	830,714
Salvville	St Pauls Episcopal Church	22,690	22,690	22,690	23,364	600	0	23,364
St Paul	St Marks Episcopal Church	7,324	17,746	37,575	16,189	700	19,829	36,018
Staunton	Emmanuel Episcopal Church	235,871	272,918	294,237	237,836	20,000	16,628	265,417
Staunton	Good Shepherd Folly Mills (2015)	33,300	33,300	38,300	25,650	1,900	3,350	27,650
Staunton	Trinity Episcopal Church	511,303	666,715	810,241	673,295	58,827	94,113	754,042
Tazewell	Stras Memorial Epis Church	36,513	47,513	47,513	60,211	4,665	2,555	60,211
Waynesboro	St Johns Episcopal Church	250,545	279,324	312,290	270,409	29,145	8,879	297,518
Wytheville	St Johns Episcopal Church	167,290	215,427	302,350	250,845	16,404	53,998	289,196
Total		9,662,084	11,202,351	14,471,409	11,117,288	937,388	2,726,502	13,854,299

# Diocese of Southwestern Virginia

## Financial Statistics of Congregations and Missions

Year in parentheses is last year of filing if not 2017

City	Congregation	REVENUE			EXPENSE			
		Plate & Pledge Income	Operating Revenue	Total Revenue	Operating Expense	To the Diocese	Outreach & Development	Total Expense
Abingdon	Church of St Thomas	200,057	209,332	270,156	238,747	19,174	4,127	244,455
Altavista	St Peters Episcopal Church	36,224	37,301	37,301	35,139	4,100	5,184	35,139
Amherst	Ascension Episcopal Church	57,298	60,020	181,963	50,564	4,186	9,153	59,644
Amherst	St Marks Episcopal Church	101,001	101,001	186,733	56,104	9,852	16,268	68,589
Amherst	St Pauls Episcopal Mission	18,092	36,325	38,825	0		4,187	5,036
Arrington	Trinity Episcopal Church	56,348	99,354	105,690	60,201	5,500	16,741	79,837
Bedford	St Johns Episcopal Church	236,961	247,243	279,237	273,265	29,000	8,500	277,758
Bedford	St Thomas Episcopal Church	20,801	30,567	30,567	28,899	1,500	5,016	28,899
Big Stone Gap	Christ Episcopal Church	32,173	51,173	71,173	66,272	2,600	28,195	71,272
Blacksburg	Christ Episcopal Church	392,087	442,653	482,530	392,866	41,202	31,540	459,283
Blue Grass	Epis Church of the Good Shepherd	46,125	47,907	48,137	49,550	4,200	4,200	49,967
Bluefield	St Marys Episcopal Church	19,740	38,794	38,794	44,449	2,000	1,500	44,449
Bristol	Emmanuel Episcopal Church	359,824	365,018	441,516	389,779	35,187	14,204	394,305
Buchanan	Trinity Episcopal Church	45,828	61,995	64,214	40,728	5,500	9,128	50,093
Buena Vista	Christ Episcopal Church	12,425	31,613	32,127	17,689	1,000	31,038	48,007
Callaway	St Peters Episcopal Church	76,875	76,875	94,256	70,968	7,222	19,689	86,518
Christiansburg	St Thomas Episcopal Church	104,039	133,130	138,328	114,543	8,846	0	114,543
Clifton Forge	St Andrews Episcopal Church (2016)	6,807	16,023	16,023	2,120	2,120	0	2,120
Covington	Emmanuel Episcopal Church	46,868	71,335	71,335	56,491	4,400	1,220	56,491
Fincastle	St Marks Episcopal Church	188,169	215,389	284,624	179,518	14,840	28,118	212,412
Forest	St Stephens Episcopal Church	111,888	145,701	338,273	108,449	3,480	0	120,917
Galax	Church of the Good Shepherd	97,150	103,075	117,104	71,670	3,480	3,980	82,396
Glasgow	St John Episcopal Church	25,712	30,712	30,712	19,024	8,876	950	19,974
Hot Springs	St Lukes Episcopal Church	154,824	176,574	207,434	188,297	48,024	3,000	189,157
Lexington	Grace Episcopal Church	427,541	561,726	951,268	554,240	322,832	30,871	858,752
Lynchburg	Grace Memorial Episcopal Church	169,732	175,841	265,919	224,445	16,500	241,548	246,566
Lynchburg	St Johns Episcopal Church	831,051	920,317	1,217,154	920,037	98,500	67,135	1,125,867
Lynchburg	St Pauls Episcopal Church	554,687	664,079	688,562	655,286	51,404	723,676	723,676
Lynchburg	Trinity Episcopal Church	139,167	181,791	216,883	182,742	12,200	25,497	207,562

## **SECTION IV**

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**THE CONSTITUTION  
OF THE DIOCESE OF SOUTHWESTERN VIRGINIA**  
As in Effect at the Close of the 2017 Annual Convention

**ARTICLE 1**

The Diocese of Southwestern Virginia shall consist of the following counties in the Commonwealth of Virginia and all cities which are in the Commonwealth of Virginia and contiguous thereto:

Allegheny, Amherst, Augusta, Bath, Bedford, Bland, Botetourt, Buchanan, Campbell, Carroll, Craig, Dickenson, Floyd, Franklin, Giles, Grayson, Henry, Highland, Lee, Montgomery, Nelson, Patrick, Pulaski, Roanoke, Rockbridge, Russell, Scott, Smythe, Tazewell, Washington, Wise and Wythe, and is hereby declared a constituent part of the Protestant Episcopal Church in the United States of America, and, having acceded to and adopted the constitution of that church, acknowledges its authority accordingly.

**ARTICLE 2**

The diocese shall meet annually in Convention in January or February at a date designated by the Bishop. If expedient, the Bishop may change the time and place of meeting of the annual Convention, or call special Conventions provided due notice thereof shall be sent thirty days in advance to the clergy entitled to seats and to the congregations entitled to lay representation.

**ARTICLE 3**

The boundaries and limits of the parishes of this diocese shall, for historical purposes, continue as they have been established by law prior to May 18th, 1785, except insofar as they have since been changed or modified by the Convention or Convention of the Diocese of Virginia, or of the Diocese of Southern Virginia, subject to such alterations as may from time to time be made by the Convention of this diocese, under such rules and regulations as may be prescribed by canon.

Congregations, as they existed in any of the said parishes prior to the formation of this diocese, shall continue as such, possessing all the rights and privileges of parishes, subject only to such alterations as may from time to time be made by the Convention of this diocese acting under the canons.

The Convention may provide by canon for the admission of new congregations into the union with this Church in this diocese.

Every congregation within this diocese, as now constituted and organized, or which may hereafter be constituted or organized, shall be benefitted and bound equally by every rule and canon which shall be framed by any Convention, acting under this constitution.

#### **ARTICLE 4**

1. The Convention shall be composed of the Bishop, Bishop Coadjutor and Suffragan Bishop, if there be such, and of clergy and laity.

2. All clergy of this Church who are canonically resident in this diocese and who are not under ecclesiastical censure shall be entitled to membership in the Convention. Clergy of other Christian denominations as well as Episcopal clergy not canonically resident in the diocese whom the Bishop has certified to the secretary of the Annual Convention and who currently have charge of congregations or missions which are entitled to send at least one lay delegate to the Annual Convention shall be entitled to membership in the Convention.

3. The laity entitled to membership in the Convention shall be communicants of this Church as follows: the chancellor of the diocese and the treasurer of the diocese and the historiographer of the diocese and the secretary of the diocese and presidents of each of the convocations by virtue of their offices, and delegates elected to represent individual congregations as set forth in the canons.

The executive board may, upon nomination by the Bishop, elect three delegates-at-large from such congregations as are not otherwise entitled to representation. The right to seats in the Convention shall be subject to such rules and regulations as may be set forth by canon.

#### **ARTICLE 5**

Ten members of the clerical order and ten of the lay order shall constitute a quorum for the transaction of business, but a smaller number may adjourn.

#### **ARTICLE 6**

In all matters before the Convention the clergy and laity shall deliberate in one body and a majority shall give validity to any measure, but when five members request it there shall be a vote by orders and a majority of each order shall be necessary to a decision.

## **ARTICLE 7**

In the election of a Bishop, a Bishop Coadjutor or Suffragan Bishop, the vote shall be by ballot and by orders; a concurrent majority of the two orders present being necessary to a choice, provided that one-half of all clergy entitled to vote and lay delegates from two-thirds of all the congregations entitled to representation be present; otherwise two-thirds of the votes of each order present shall be necessary to a choice.

## **ARTICLE 8**

The Bishop shall be the president of the Convention. It shall be the Bishop's duty to submit in writing or orally, to the Convention annually, a report of his or her official acts and a general view of the state of the Church. The Bishop may declare his or her view on any subject after it has been discussed, before a vote thereon.

## **ARTICLE 9**

In case of a vacancy in the Episcopal Office, the Convention, immediately upon its assembling, shall choose by joint ballot a president from among the order of presbyters who shall remain in office until the next annual Convention, or until the next election of a president. And in case neither the Bishop nor the Bishop Coadjutor, if there be such, nor the Suffragan Bishop, if there be such, of the diocese be present at any meeting of the Convention, the president of the standing committee of the diocese or, in his or her absence, a member of the standing committee designated by the Bishop shall preside, and in the absence of the president of the standing committee or any such designated member of the standing committee, the Convention shall elect, by ballot, a president pro tempore.

## **ARTICLE 10**

The Convention shall elect annually, at the nomination of the Bishop, a secretary of the diocese, whose duty shall be to act as the secretary of the Convention and to make minutes of its proceedings, to attest to the public acts of the body, and to perform other duties as may be prescribed by canon. Should there be a vacancy in the office of the secretary of the diocese, the Bishop or the ecclesiastical authority of the diocese shall appoint a successor who shall serve until the next meeting of the Convention.

## **ARTICLE 11**

The Convention shall elect annually a treasurer of the diocese, who shall continue in office until a successor is elected. In case of a vacancy in the office by the death or resignation of the treasurer, or in case of misconduct, incapacity or refusal or failure to discharge the duties of the office, during the recess of the Convention, the Bishop, or if there be no Bishop, the executive board, may fill the said vacancy or remove the said treasurer and appoint a treasurer pro tempore, who shall take custody of all moneys and other property and shall take all the books and papers belonging to the said office and discharge the duties thereof until the election of a treasurer by the Convention.

## **ARTICLE 12**

The Convention shall elect by ballot a standing committee consisting of three members of the clerical order and three members of the lay order who shall be communicants of the church in this diocese in good standing. Initially, one member of each order shall serve for a term of one (1) year, one of each order for a term of two (2) years, and the remaining two for a term of three (3) years. As terms expire, the Convention, at each annual meeting, shall elect one member of each order to serve for a term of three (3) years. Members shall continue in office until their successors are elected, but no member shall be eligible for re-election at the annual meeting of the Convention held during the year of the expiration of the member's term of office. Vacancies occurring when the Convention is not in session may be filled by majority vote of the remaining members of the standing committee, subject, however, to the will of the Convention expressed at the next ensuing annual meeting.

## **ARTICLE 13**

The Convention shall elect, upon nomination of the Bishop, a suitable person to be historiographer of the diocese, to continue in office until a successor is elected; whose duty it shall be to prepare from time to time articles on various items pertaining to the history of the diocese, to encourage in each parish or mission the writing of the history of the parish or mission, and to make an annual report to the Convention; to cooperate with the registrar of the diocese in the collection of historical documents pertaining to the diocese, its parishes and missions. The Convention shall provide for such expenses as may be incurred by the historiographer in the regular discharge of his or her duties.

## **ARTICLE 14**

The Convention shall elect annually, upon nomination of the Bishop, a suitable person to be registrar of the diocese, to continue in office until a successor is elected.

A. The registrar shall be the sole custodian and depository of

1. All journals of the diocese, our sister dioceses where available, and the General Conventions.

2. Copies of all histories and all documents of historical interest pertaining to the diocese, parishes, and missions of this diocese; including such vestry books as shall be made available.

3. All past minute books and records, as shall be made available, of every corporation, board or committee operating under the authority of the Convention, except such as have been or may hereafter be published in the diocesan Journal.

4. All other documents and records as shall be made available necessary to preserve an accurate history of the diocese.

B. The registrar shall arrange, label and index these documents and records, put them in order, provide for the safekeeping of the same in some fireproof, accessible place of deposit, and hold the same under such regulations as the Convention may, from time to time, provide.

C. The Convention shall provide for such expense as may be incurred by the registrar in the regular discharge of his or her duties.

## **ARTICLE 15**

The Convention shall elect annually, upon nomination by the Bishop with the advice and consent of the standing committee of the diocese, a suitable person to be called the chancellor of the diocese, who shall be a communicant of this Church and shall continue in office until a successor be elected. The chancellor shall be the advisor of the ecclesiastical authority and the executive board upon all legal questions affecting the interest and welfare of the diocese.

## **ARTICLE 16**

This constitution shall not be altered except in the following manner:

The proposed alteration or amendment shall be submitted in writing to the annual Convention and, if approved by a majority of each order, shall lie over to the next annual Convention and, if then adopted by a majority of each order, such alteration or amendment shall become valid and obligatory; provided that if less than two-thirds of the clergy entitled to vote, and lay delegates from less than two-thirds of the congregations entitled to representation, be present at the final vote, then two-thirds of those present and voting of each order shall be necessary for its final adoption.

**THE EPISCOPAL DIOCESE OF  
SOUTHWESTERN VIRGINIA**

**Canons**

of the Protestant Episcopal Church in the Diocese of  
Southwestern Virginia

As in Effect at the Close of the Convention of 2019

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# Canons of the Protestant Episcopal Church in the Diocese of Southwestern Virginia

## **CANON 1.**

### **Official List of the Clergy of the Diocese.**

**Section 1.** Not later than one week before every meeting of the Convention of this Diocese a list of all the clergy of this church, canonically resident in this Diocese, with their respective congregations or institutions of learning in which they are engaged, or in regard to those who are not so engaged, their places of residence, shall be prepared by or under the direction of the Ecclesiastical Authority. This list, corrected to date, shall be the evidence of a clergy member's right to a seat in the Convention (subject to the provisions of the Constitution of this Diocese).

**Section 2.** The right of any clergy member to vote in the Convention shall, if challenged, be determined by the Convention itself according to the provisions of the Constitution of the Diocese.

**Section 3.** The official list of the clergy of the Diocese, with the names of those entitled to vote in the Convention designated thereon, shall be laid before the Convention on the first day of its meeting, and the roll of the clergy delegates entitled to vote at such Convention shall be determined from it. The list of the clergy submitted to the Convention shall be appended to the journal by the Secretary of the Diocese and transmitted to the Secretary of the General Convention.

**Section 4.** Every clergy member canonically resident in the Diocese shall attend every meeting of the Convention, unless excused by the Ecclesiastical Authority.

**Section 5.** The reasonable expenses of clergy delegates to Convention shall be paid by the congregation or organization they represent.

## **CANON 2.**

### **Lay Representation in Convention.**

**Section 1.** Each congregation in this Diocese shall send to the Convention the number of lay delegates to which it is entitled in accordance with its status as of the close of the previous meeting of Convention.

**Section 2.** Lay delegates shall be elected no later than March 31 each year, and in accordance with the following paragraphs of this section:

- (a) Parishes:
  - (1) A parish having not more than 200 communicants in good standing shall be entitled to two delegates and two alternates.
  - (2) If a parish has more than 200 communicants in good standing, then for each 150 communicants in good standing, or fraction thereof, in excess of 200 communicants in good standing, the parish shall be entitled to one additional delegate and one additional alternate.
  - (3) For purposes of determining the number of delegates to which a parish is entitled under this Canon, the number of communicants in good standing in the parish shall be determined by the most recent timely filed parochial report.
  - (4) Delegates and alternates from parishes shall be elected by the vestry unless the parish, at a duly-convened meeting, adopts a resolution authorizing the election of such delegates and alternates by the voting members of the congregation as defined in Canon 14, Section 2.
  - (5) Delegates and alternates from a parish shall be communicants of the parish who meet the eligibility requirements for vestry election set forth in Canon 14, section 1(b).
- (b) Missions: A mission as defined in Canon 10 shall be entitled to one delegate and one alternate.

**Section 3.** The election of lay delegates and lay alternates to Convention shall be certified at once by the rector or clergy member in charge and the secretary or one of the wardens of the parish; or if there be no rector or clergy member in charge then by the secretary and one of the wardens. The certification shall be on the certificate of election or such other form as shall be presented to the congregations by the Secretary of the Diocese, from time to time, for such purpose.

**Section 4.** If a parish has not submitted its parochial report and its parish audit report to the Secretary of the Diocese by the date specified in Canon 16, then such parish shall not be entitled to representation in Convention. However, this provision may be waived by the Convention as specified in Section 5 of this Canon.

**Section 5.** Should any question arise regarding the right of any lay delegate or alternate to membership in the Convention, the Credentials Committee shall hear the matter and report its recommendation to the Convention. Upon this report the Convention shall decide, by majority vote, whether such delegate(s) shall be seated.

**Section 6.** The Secretary of the Diocese shall prepare a list of the lay delegates and lay alternates who have been certified by each congregation and/or who have been granted seat(s) pursuant to Section 5 of this Canon, and this list shall be the evidence that the persons named are entitled to seats at Convention.

**Section 7.** In case any lay delegate shall be unable to attend the Convention to which they were elected, or any portion of such Convention, their place shall be filled by a lay alternate who has been certified. If a lay alternate assumes the seat of a lay delegate at the Convention, or for any portion of the Convention, then such change must be reported to the Secretary of the Diocese by another delegate from the same parish (or, if from a mission, by another delegate to Convention) prior to the alternate being recognized as a delegate by the Convention.

**Section 8.** The reasonable expenses of lay delegates and lay alternates to Convention representing congregations shall be paid by the parish or mission whom they represent.

**Section 9.** Lay members of the Standing Committee and of the Executive Board who are not otherwise serving as delegates shall have seat, voice and vote at the Convention.

## **CANON 3.**

### **Deputies to Provincial Synod.**

**Section 1.** At the regular annual Convention in the calendar year preceding the year of the meeting of General Convention, the Convention shall elect by ballot two members of the clergy and two lay persons to be deputies to the Provincial Synod, and two members of the clergy and two lay persons to serve as alternates to the Provincial Synod. The deputies and alternates so elected shall serve for a period of three years, or until their successors are elected.

**Section 2.** After each meeting of the Provincial Synod one of the deputies attending shall provide a report to the Executive Board and to such other body as the Bishop or the Executive Board may deem appropriate.

## **CANON 4. Deputies to the General Convention.**

**Section 1.** At the regular annual Convention in the calendar year preceding the year of the meeting of the General Convention, the Convention shall elect by ballot four members of the clergy and four lay persons, communicants of this church in good standing in the Diocese but not necessarily domiciled in the Diocese, to serve as deputies to the General Convention, and, in the same manner, the Convention shall elect four members of the clergy and four lay persons to serve as alternates.

**Section 2.** If the number of nominees to serve as deputies to the General Convention in either or both orders is more than four (*i.e.*, if each Convocation puts forward a nominee) then the nominee or nominees not elected to General Convention will become alternates in priority as determined by the order of the election and they will take priority over elected clergy and lay alternates.

**Section 3.** The priority of elected clergy and lay alternates shall be determined by the order of their election. Not more than one clergy or lay deputy nor more than one clergy or lay alternate shall be elected from any one Convocation unless there be an insufficient number of clergy members or lay persons nominated from the various Convocations.

**Section 4.** Each deputy shall signify to the Secretary of the Convention, at least thirty days before the meeting of the General Convention, whether he or she accepts or declines the election. If a deputy accepts, the Secretary of the Convention shall issue him or her a certificate of election. Should any deputy elected decline or fail to signify acceptance, or fail to meet the requirements for election, or should a vacancy occur otherwise, the Secretary of the Convention shall issue the certificate of election to the alternate deputies in the order of their election. Should the Diocese's full quota of deputies not be filled by acceptances of those elected, the Bishop may fill any vacancies by appointment, with the advice and consent of the Executive Board.

## **CANON 5. United Thank Offering Coordinator.**

At the regular annual Convention in the calendar year preceding the year of the meeting of the General Convention, the Convention shall elect by ballot a Diocesan United Thank Offering coordinator from among the nominees for that office submitted by the five Convocations. The person elected as Diocesan United Thank Offering Coordinator shall also be delegate to the Triennial Meeting. The runner-up in this election shall be the Assistant Diocesan United Thank Offering Coordinator and the United Thank Offering Coordinator's alternate to the Triennial Meeting.

**CANON 6.**  
**The Church Pension Fund.**

**Section 1.** The Diocese of Southwestern Virginia ratifies and confirms its adoption of the system of the Church Pension Fund.

**Section 2.** Any parish that fails to pay the full amount of its annual premium to the Church Pension Fund for two successive years shall be deprived of its rights to participate and vote in the proceedings of the Convention of the Diocese, and shall continue to be deprived of those rights until it has paid in full all past due annual premiums, at which time it shall be restored to all its canonical rights in the Convention of the Diocese.

## **CANON 7.**

### **The Executive Board.**

**Section 1.** The Executive Board shall consist of:

- (a) The Bishop;
- (b) The Bishop Coadjutor, if there be one;
- (c) The Suffragan Bishop, if there be one
- (d) The Chancellor;
- (e) The Treasurer;
- (f) The President of each Convocation, who shall serve for a period commensurate with the term of that office;
- (g) Two clergy members, and one additional lay person from each of the Convocations, to be elected by the Convocations at their fall meetings to serve for a period of three years;
- (h) At least one (but not more than two) representative(s) of the youth of the diocese who shall be elected for a one-year term by the Executive Board, as *ex officio* members with the right to vote; and
- (i) If the election of additional members at large seems advisable, not more than two additional members, each of whom shall be a clergy member or lay person canonically resident in the Diocese, to be elected by the Executive Board, such members to hold office until the annual Convention next following their election.

**Section 2.** Members from a Convocation who have served a full three year term may succeed themselves once and may be reelected (and succeed themselves once again) after a hiatus of at least one (1) year.

**Section 3.** During recess of Convention the Executive Board shall have the power to fill all vacancies occurring in its membership.

**Section 4.** The Bishop of the Diocese shall be the Chair of the Executive Board. If the episcopate is vacant, then the Executive Board shall elect one of the clergy members of the Executive Board to be Chair of the Executive Board and to serve during the vacancy in the episcopate or until the end of such clergy member's term on the Executive Board.

**Section 5.** The Executive Board shall elect one of its members as its Vice Chair. At the request of the Chair or in the absence of the Chair, the Vice Chair shall preside at meetings of the Executive Board. In the absence of the Chair and the Vice Chair, the Executive Board shall choose one of its members to preside at its meetings.

**Section 6.** At the first meeting following the annual Convention, the Executive Board shall elect a Secretary and specify such duties for the Secretary as it deems appropriate. The person so elected shall serve until the next annual Convention.

**Section 7.** If a member of the Executive Board elected by a Convocation ceases to be affiliated with a parish or mission in that Convocation, such member shall be deemed to have resigned from the Executive Board.

**Section 8.** In addition to those actions specifically required under these Canons, the Executive Board shall, subject to the authority of the Bishop, exercise general care and oversight of all matters affecting the welfare and work of the Diocese.

**Section 9.** The Executive Board shall establish such departments, committees or other organizational structures as it from time to time may deem necessary or appropriate to the discharge of its responsibilities, to include a Finance Committee (or its equivalent) as required by Canon 1.7.2 of the Canons of the Protestant Episcopal Church in the United States of America.

**Section 10.** The Executive Board shall hold regular meetings at such time and place as it shall select or it may be called into session at any time by the Ecclesiastical Authority of the Diocese.

**Section 11.** The Executive Board shall present the annual Convention with a proposed annual budget for the Diocese for that calendar year. Any proposed change in the annual Diocesan budget as presented to the Convention shall be referred to the Convention Finance Committee which shall consider the proposed amendment and report its recommendation to Convention prior to any vote on the proposed amendment.

**Section 12.** Pending the adoption of an annual Diocesan budget by the Convention, the Executive Board shall prepare and furnish to the Treasurer of the diocese a schedule of payments for the ensuing fiscal year, which shall first provide for fixed obligations and then for other objects in the program of the Diocese, within the amount of estimated receipts. The Treasurer of the Diocese is authorized to make all payments shown in this schedule. Once the Executive Board has approved the proposed annual Diocesan budget, the Treasurer of the Diocese is authorized to make all payments shown in the proposed annual Diocesan budget until such time as the Convention has finally approved an annual Diocesan budget for the calendar year. Once the Convention has finally approved an annual Diocesan budget, the Treasurer is authorized to make the payments and

disbursements provided for in that budget.

**Section 13.** The Executive Board shall have the authority to disburse and appropriate all funds that are made available to it by the Convention for any work or activities that the Convention directs the Executive Board to undertake.

**Section 14.** In addition to the other duties and responsibilities contained in these Canons, the Executive Board is specifically authorized:

- (a) To make decisions and to authorize the Trustees of the Funds of the Protestant Episcopal Church in the Diocese of Southwestern Virginia, Inc. and the Southwestern Virginia Episcopal Fund, Inc., to make decisions regarding money matters not specified in the annual budget adopted by Convention, in amounts of up to an aggregate of \$500,000 for the calendar year;
- (b) To make decisions involving the acceptance, management, retention, mortgaging, sale and other aspects relating to Diocesan property, especially real estate, in amounts of up to an aggregate of \$500,000 for the calendar year.
- (c) To retain auditors, accept their reports and implement their audit suggestions; and
- (d) To authorize, consolidate, amend or rescind line item expenditures within the categories contained in the annual Diocesan budget approved by Convention.

All such actions be reported to the following annual Convention in such detail as Convention may require.

**Section 15.** In addition to the other duties and responsibilities contained in these Canons, the Executive Board shall include the following items in the proposed annual Diocesan budget:

- (a) a proportionate sum for necessary expenses of the Deputies to the regular sessions of the General Convention, and of the two Alternates, one in the clerical order and one in the lay order, next in succession;
- (b) a proportionate sum for the necessary expenses of the Deputies to the regular sessions of the Provincial Synod; and
- (c) a proportionate sum for necessary expenses of the Delegate or Alternate to the Triennial Meeting.

These amounts, as specified in the annual Diocesan budget, shall be made available to the Deputies and Alternates to the General Convention, to the Deputies to the Provincial Synod, and to the Delegate or Alternate to the Triennial Meeting, before these individuals leave for the General Convention, the regular sessions of the Provincial Synod, or the Triennial Meeting, respectively.

**Section 16.** In addition to the other duties and responsibilities contained in these Canons, the Executive Board shall, upon nomination of the Bishop, fill any vacancy occurring that occurs in any office or position created by the Constitution or Canons of the Diocese and for which no other procedure is specified for filling such vacancy.

## **CANON 8.**

### **Convocations.**

**Section 1.** The Diocese shall be divided into Convocations as follows:

- (b) Augusta – The Counties of Alleghany, Augusta, Bath, Highland and Rockbridge and the Cities bounded by them.
- (c) Lynchburg—The Counties of Amherst, Bedford, Campbell and Nelson and the Cities bounded by them.
- (d) Roanoke—The Counties of Botetourt, Craig, Franklin, Henry, Patrick and Roanoke and the Cities bounded by them.
- (e) Abingdon—The Counties of Buchanan, Dickenson, Lee, Russell, Scott, Smyth, Tazewell, Washington and Wise and the Cities bounded by them.
- (f) New River—The Counties of Bland, Carroll, Floyd, Giles, Grayson, Montgomery, Pulaski and Wythe and the Cities bounded by them.

**Section 2.** The Bishop, acting with the advice and consent of the Standing Committee, may change the membership of a congregation to a different Convocation, if a petition is received from the Vestry of the particular congregation requesting such change.

**Section 3.** Each Convocation shall elect a President, who shall then serve as a lay member of the Executive Board from that Convocation. The term of office of the President shall begin at the conclusion of the annual Convention following his or her election at the Fall meeting of the Convocation and extend three years. The President of a Convocation may be reelected and succeed himself or herself once, and may be reelected (and succeed himself or herself once again) after a hiatus of at least one (1) year. The President shall assist in the promotion of all the common tasks of the Diocese, preside over Convocation meetings and perform other such duties as may be assigned by the Bishop or the Executive Board.

**Section 4.** Each Convocation shall elect a Vice President, who shall be a clergy member and who shall also serve as Dean of the Convocation. The term of office of the Vice President/Dean shall begin at the conclusion of the annual Convention following his or her election at the Fall meeting of the Convocation and extend for three years. No person who has served as Vice President/Dean of a Convocation for a full three-year term shall be eligible for reelection until the Fall meeting next succeeding the expiration of such full term. The Vice President/Dean shall provide general supervision of deacons not otherwise supervised, assist deacons and vacant congregations in maintaining a regular schedule of communion services, promote

missionary development and education under the direction of the Bishop, institute new clergy when requested by the Bishop, preside over Convocation meetings in the absence of the President, and perform such other duties as may be assigned by the Bishop or the Executive Board.

**Section 5.** All clergy members, resident or doing duty, in any Convocation and canonically connected with the diocese, are members of the Convocation and entitled to all privileges thereof. Each parish, organized mission and mission station shall send as its lay delegates to the Convocation meetings those persons who have been duly elected as its lay delegates and alternates, respectively, to the forthcoming annual Convention. Lay delegates and alternates shall likewise be entitled to the privileges of the Convocation. Members of all congregations located with the Convocation shall be invited and encouraged to attend Convocation meetings but voting privileges of lay persons in attendance shall be limited to delegates and alternates when serving as principals.

**Section 6.** Each Convocation shall hold at least three meetings during each calendar year, as follows:

- (a) A Fall meeting, to be held between October 1 and November 15. The agenda items for this meeting will be determined by the Ecclesiastical Authority, in consultation with the Executive Board. In addition to such other items as may be placed on the agenda, at this meeting, each convocation:
  - (1) shall nominate candidates to stand for election at Convention such as, but not limited to, members of the Standing Committee, Disciplinary Board, and Provincial Synod Deputies (“Nominees”);
  - (2) may also nominate one alternate for each Nominee, and if for any reason the Nominee for any office is not able to stand for election at Convention the alternate nominated for such office shall stand for election at Convention;
  - (3) shall nominate, at the Fall meeting occurring in the calendar year following the year of the meeting of the General Convention, one clerical Deputy and Alternate and one lay Deputy and Alternate for election to the General Convention and one person for Diocesan United Thank Offering Coordinator; and
  - (4) shall elect, when appropriate, one clergy and one lay member to serve on the Executive Board.
- (b) A January meeting, at which the matters and resolutions to come before Convention may be reviewed and discussed. This meeting

may also nominate one alternate for each Nominee nominated at the fall meeting, and if for any reason the Nominee for any office is not able to stand for election at Convention the alternate nominated for such office shall stand for election at Convention.

- (c) A Spring meeting may be held between April 15 and May 30. The agenda items for this meeting will be determined for each Convocation by such Convocation's President.

**Section 7.** A Convocation may enact bylaws for its management if such bylaws are approved by the ecclesiastical authority.

## **CANON 9. Parishes.**

**Section 1.** The Parishes of the Diocese, and their boundaries, are fixed as of January 27, 2018, and after that date shall be changed only pursuant to this Canon.

**Section 2.** A group of people containing at least ten adult confirmed communicants of this Church in good standing may petition for parish status. Such petition shall contain the following:

- (a) a resolution, adopted at a duly-called and constituted meeting which has been noticed at the regular services at least two weeks in advance, declaring its desire to be admitted into union with the Convention as a parish;
- (b) a report signed by and certified to by a majority of such persons, and presented to the next annual Convention immediately following the adoption of the resolution described in sub-paragraph (a), above, confirming that:
  - (1) it has at least ten adult communicants in good standing;
  - (2) it is currently holding regular worship services at least weekly throughout the year;
  - (3) it has organized and is currently operating a Christian education program;
  - (4) it is paying a proportionate amount of its income, on an annual basis, for the support of the work of the Diocese and The Episcopal Church;
  - (5) it is paying its operating expenses and a salary and allowances to its clergy not less than the minimum salary and allowances approved by the Executive Board (unless it has been relieved of this obligation by a petition properly made under Section 9 of this Canon, in which case the report shall state the date such petition was made and the date such petition was granted);
  - (6) it is providing health insurance coverage for its clergy and lay employees as required by Canon 28;
  - (7) it undertakes and promises by God's help to do and perform all things necessary to enable its members to sign the petition required by Section 3 of this Canon.
- (c) a petition to the Ecclesiastical Authority, which shall be delivered at

least forty days (but not more than ninety days) prior to the annual Convention that will consider the report required by sub-paragraph (b), above, in the following form:

**“We, whose names are hereunto signed, and who are members in good standing of \_\_\_\_\_, deeply sensible of the truth of the Christian religion and conscientiously attached to the doctrine, discipline and worship of the church, known as the Protestant Episcopal Church in the United States of America, and being earnestly desirous of further establishing its authority and securing its holy influences for ourselves, our families and neighbors and those who come after us, do hereby respectfully petition the ecclesiastical authority that said congregation be advanced to the status of a parish of the church in the Diocese of Southwestern Virginia under the name and title of \_\_\_\_\_ and we do hereby solemnly promise and declare that the said parish shall be forever held under the ecclesiastical authority of the Diocese of Southwestern Virginia, and in conformity with the constitution and canons of the Diocese of Southwestern Virginia, the authority of which we do hereby recognize; and to the liturgy, doctrines, discipline, rites and usages of the church we promise for ourselves and our successors corporate obedience and conformity at all times, so help us God. Furthermore, we solemnly engage and stipulate that all real property consecrated as a church or chapel, of which the said parish is or may become possessed, shall be secured against alienation from the Protestant Episcopal Church in the Diocese of Southwestern Virginia, unless such alienation is in conformity with its canons.**

**“And we do represent and declare unto the ecclesiastical authority that, since the last annual Convention, said congregation has held regular services at least weekly, organized and operated a church school, and paid a proportionate amount of its income annually for the support of the work of the diocese and general church.**

**“And we do further represent and declare unto the ecclesiastical authority that said congregation is able to pay its operating expenses as a parish; that it is able and willing to pay to its clergy a salary and allowances not less than the minimum salary and allowances approved by the executive board.”**

The petition shall be signed by not less than fifty-one percent of the members of the congregation who are adult confirmed communicants of the church in good standing, and the minister-in-charge of the congregation, if any, shall sign and approve the petition.

**Section 3.** Within ten days after receipt of the petition described in Section 2(c) of this Canon, the Ecclesiastical Authority shall forward it to the Secretary of the Convention of the Diocese along with a recommendation, in writing, for its acceptance or rejection and the reasons supporting that recommendation. Copies of the recommendation of the Ecclesiastical Authority shall at the same time be sent to the officers of the congregation. The petition and the written recommendation of the Ecclesiastical Authority shall, together, constitute an application to the Convention for the admission of the congregation into union with the Convention as a parish.

**Section 4.** When a congregation is admitted into union with Convention as a parish, the officers of the congregation shall then become the wardens of the parish and shall hold office until the first duly-called meeting of the congregation, at which time they shall be eligible for election if otherwise qualified. The wardens shall call a meeting of the congregation in the manner described in Canon 11, to be held at the earliest practical and convenient date, for the purpose of electing a vestry and transacting such other business as may be necessary or desirable for the organization of the parish. The record and minutes of this meeting shall be placed in a book along with a full copy of the petition to the Ecclesiastical Authority (showing the names signed to the same), the certificate of its admission as a parish (signed by the Secretary of the Convention), any other papers or records of importance to the history of the congregation, and a list of the names of the persons who attended the meeting and are qualified to vote. The proceedings of the meeting shall be certified by the presiding officer and secretary and reported to the Ecclesiastical Authority.

**Section 5.** Every promise and stipulation contained in the report and petition required for the organization of a parish, as the same are set forth in Section 2 of this Canon, shall be binding upon every parish now in union with the Convention, even if such parish has not previously agreed in writing to such promises or stipulations. However, nothing in this Canon shall automatically require that a parish be re-classified as a mission; rather, any such change in status shall be pursuant to the provisions of Canon 10.

**Section 6.** A parish shall comply with the statutes relating to religious corporations and associations in the Commonwealth of Virginia; with the Constitution and Canons of the Protestant Episcopal Church in the United States of America; and with the Constitution and Canons of the Diocese of Southwestern Virginia.

**Section 7.** The vestry or other governing body of a congregation may adopt bylaws for managing the business and regulating the affairs of the parish, provided that

such bylaws shall contain no provision inconsistent with Canons of the Protestant Episcopal Church in the United States of America or the Canons of the Diocese of Southwestern Virginia. A copy of the bylaws and any amendments thereto shall be sent to the Ecclesiastical Authority promptly following adoption.

**Section 8.** A parish may incorporate as a Virginia non-stock corporation with the consent of the Bishop and the Standing Committee, and subject to the following provisions:

- (a) The Articles of Incorporation of an incorporated parish, and any amendments thereto or restatements thereof, shall be subject to the approval of the Bishop and the Chancellor.
- (b) The Articles of Incorporation of an incorporated parish shall (a) expressly acknowledge that the incorporated parish is organized in accordance with, and subject to, the doctrine and discipline of The Protestant Episcopal Church in the United States of America and The Episcopal Diocese of Southwestern Virginia; (b) not conflict with the Constitution or Canons of The Protestant Episcopal Church in the United States of America or of the Diocese of Southwestern Virginia; and (c) provide that, upon dissolution of the corporation, the real and personal property of the incorporated parish remaining after the incorporated church's liabilities are discharged shall be transferred to The Trustees of the Funds of the Protestant Episcopal Church in the Diocese of Southwestern Virginia, Inc.
- (c) The voting members of the parish shall be the members of the incorporated parish and the Rector and Vestry shall be the board of directors of the incorporated parish. In addition to the powers, duties and responsibilities of the members and the directors of a Virginia corporation, the members shall have the powers, duties and responsibilities of a congregation under the Canons of the Protestant Episcopal Church in the United States of America and the Diocese of Southwestern Virginia and the board of directors shall have the powers, duties and responsibilities of a Vestry under the Canons of the Protestant Episcopal Church in the United States of America and the Diocese of Southwestern Virginia.
- (d) In lieu of appointing trustees to hold title to the real and personal property of the parish, an incorporated parish may hold title to its real and personal property in the name of the corporation, provided its Articles of Incorporation comply with the requirements of subparagraph (a), above. All real and personal property of an incorporated parish is held in trust for The Episcopal Church in the United States of American and the Diocese of Southwestern Virginia.

**Section 9.** If any parish, or applicant for status as a parish, for any reason,

determines that it is unable to pay the minimum salary and allowances approved by the Executive Board, it shall have the right to petition the Executive Board to relieve it of the obligation to pay such minimum salary and allowance. The Executive Board shall have the authority to consider any such petition, and to hear and determine the merits of the petition. The decision reached by the Executive Board, after full consideration of the petition of any particular parish, or applicant for status as a parish, shall be final.

**Section 10.** Each parish shall have a Vestry elected in accordance with Canon 11.

**Section 11.** Notwithstanding any other provision of this Canon, all clergy persons in charge of congregations receiving a portion of their expenses from the Diocese shall be appointed and sent by the Ecclesiastical Authority of the Diocese, upon such terms as to salary and support, tenure, scope of duties, and authority as may be agreed upon, which appointment and agreement shall be in writing.

**Section 12.** Any congregation(s) in this Diocese comprised of adult confirmed communicants of the Church and of persons belonging to any other Christian denomination(s) (including those belonging to a church in communion with this Church), and recognized by the Ecclesiastical Authority, shall be under the oversight and authority of the Ecclesiastical Authority. For purposes of Canon 2 such congregations shall be designated as parishes or missions, as appropriate. If designated as a parish, the congregation shall be entitled to send to Convention the number of lay delegates to which it would otherwise be entitled based on the number of communicants in good standing of this Church who are members of the congregation.

## **CANON 10**

### **Missions.**

**Section 1.** All congregations in this Diocese not identified as parishes shall be identified as missions.

**Section 2.** If a parish has not, for two consecutive years, complied with the conditions required for its organization as a parish, the Ecclesiastical Authority may report this fact to the next annual Convention, and the parish shall thereupon become a mission.

**Section 3.** A group of persons who desire to organize a congregation and to maintain services in any community according to the doctrines, discipline, and worship of the Protestant Episcopal Church in the United States of America but who are unable to meet all of the requirements of Canon 9, may petition the Ecclesiastical Authority to designate them a mission. The petition must be in writing and signed by the persons desiring to form the mission, at least three of whom must be adult confirmed communicants of the church in good standing. The Ecclesiastical Authority, in its discretion, has the authority to approve the petition upon such terms and conditions as may be deemed expedient. If the petition is approved, the Ecclesiastical Authority shall make and issue a certificate stating the terms and conditions of its approval, and forward the same to the petitioners. Such persons may then assemble as a mission.

**Section 4.** A parish may establish a parish mission with the advice and consent of the Ecclesiastical Authority. A parish mission shall not constitute a separate cure; the rector and vestry of the parish shall manage and control the affairs of the parish mission; the geographical location of the parish mission shall be determined with the advice and consent of the Ecclesiastical Authority; the title to real property purchased for the use of the parish mission shall be vested in the trustees of the parish (or, if the parish is an incorporated parish and the real property of the parish is held by the corporation, then in the name of the incorporated parish); and all furniture, fixtures, and equipment shall be the property of the parish.

## **CANON 11.**

### **Election and Organization of Vestries, and Call of Congregational Meetings.**

**Section 1.** Each parish shall elect a Vestry of not less than three nor more than twenty-four members.

**Section 2.** The election of Vestry members shall be held annually on the first Monday in Advent or on such other date as may be determined by the Vestry. If the election be unduly delayed, the same may be held and at such time as the Ecclesiastical Authority may order.

**Section 3.** Vestry members may be elected for a term not to exceed three years. A Vestry Member who has served a three-year term shall not be eligible for re-election until the expiration of one year, or such longer period of time not to exceed three years as may be determined by each parish. The Vestry members elected and qualified under this Canon shall serve until their successors are elected and have qualified.

**Section 4.** Only persons who are confirmed adult communicants of the parish in good standing, as defined in Canon 1.1 of the Canons of the Protestant Episcopal Church in the United States of America, for at least one year preceding the election shall be eligible for election as Vestry members. Should any dispute or question arise as to a nominee's eligibility, the Rector or clergy person in charge, or if there be neither then the Senior Warden, after consultation with the treasurer of the parish, shall decide whether a nominee is eligible for election to the Vestry.

**Section 5.** All confirmed communicants and adult baptized members belonging to the parish, who for at least three months preceding the election have been regular worshipers in the parish and regular contributors to its financial support by pledge, subscription, or some other method by which they shall be known to the treasurer of the parish, shall be entitled to vote in the election of Vestry members.

**Section 6.** Due notice of the time and place of election shall be given to the congregation of every parish in which an election of Vestry members is to be held.

**Section 7.** The voting shall be by ballot in person, in such form or by such method as shall be approved by the meeting, except that the following persons may vote by absentee ballot if they are otherwise qualified to vote in the election:

- (a) Any person who will, in the regular and orderly course of his or her business, profession, or occupation, or while on vacation, be absent from the county or city in which the parish is located on the day and at the time that the election is held.
- (b) Any person who is ill or physically unable to attend the election.

Any person persons wishing to cast an absentee ballot shall apply to the chair of the teller committee or to the Senior Warden who shall, in consultation with the Rector or clergy person in charge, determine the person's eligibility applicant to cast an absentee ballot. All absentee ballots shall be secretly made in writing, sealed in a signed envelope and delivered to the chair of the teller committee or to the Senior Warden at least twenty-four (24) hours prior to the election.

**Section 8.** The officer presiding over the meeting may appoint, or the voters may choose, three persons to act as tellers and judges of the election. Should any dispute of question arise as to a voter's eligibility, the tellers and judges shall determine whether the voter is eligible to vote.

**Section 9.** Written notice shall be sent to the Ecclesiastical Authority that the Vestry election has been held, and the persons elected shall take office January 1st following the election. If for any reason the election is not held until after January 1st, the persons elected shall take office immediately.

**Section 10.** Every person chosen a Vestry member shall qualify by subscribing the following declaration and promise:

**“I do believe the Holy Scriptures of the Old and New Testaments to be the Word of God and to contain all things necessary to salvation; and I do yield my hearty assent and approbation to the doctrines, worship and discipline of the Protestant Episcopal Church in the United States of America; and I promise that I will faithfully execute the office of vestry member (vestry committee member) of \_\_\_\_\_ Church in \_\_\_\_\_ city/county, according to my best knowledge and skill.”**

No person shall act as a Vestry member until this declaration and promise have been subscribed to. This declaration and promise shall also be subscribed to by any person who has previously served as a Vestry member and is later re-elected.

**Section 11.** At its first regular meeting after election, the Vestry shall elect a secretary, a Senior Warden, a Junior Warden, and a treasurer of the parish. The Wardens shall be members of the Vestry. The persons so elected shall continue in office until their successors are elected and qualified. All Vestry meetings shall be opened with prayer. A majority of those Vestry members elected shall constitute a quorum for the transaction of business.

**Section 12.** All Vestry meetings shall be subject to call by the Rector or clergy person in charge; but if the Rector or clergy person in charge fails to call a meeting when requested to do so by two Vestry members, such Vestry members may themselves call a meeting.

**Section 13.** The Rector or clergy person in charge, when present, shall preside at

all meetings of the Vestry. In the case of a tie vote of the Vestry members present on any matter, the Rector or clergy person in charge shall then have the right to cast the deciding vote, except where the Rector or clergy person in charge has a conflict by virtue of a personal interest.

**Section 14.** In case of a vacancy in the Vestry, the remaining members may elect a qualified member of the congregation to fill the vacancy. If for any reason a Vestry member fails to attend six consecutive and duly called meetings of the Vestry, his or her seat shall automatically and immediately become vacant and the remaining members of the Vestry shall elect a qualified person to fill the vacancy and complete the unexpired term.

**Section 15.** In addition to the annual meeting of the parish for the election of Vestry members, other meetings of the congregation may be called by the Rector or clergy person in charge; by the Vestry; or by any three members of the parish. No meeting shall be convened unless public notice of the time and place of the meeting has been provided a reasonable time in advance of the meeting.

**Section 16** The Rector or clergy person in charge, when present shall preside at all meetings of the congregation, except in matters of personal concern or where necessity requires that a presiding officer be elected by the members. If the Church is without a Rector or clergy person in charge, the meeting shall be presided over by one of the Wardens or, in their absence, by a Vestry member selected by the Vestry.

**Section 17.** At any meeting of the congregation, ten percent of the qualified voters of the parish shall constitute a quorum to transact business.

## **CANON 12.**

### **Duties of Vestries, Wardens and Parish Officers.**

**Section 1.** The rector, assistant, or clergy person in charge of a parish shall be elected by a majority vote of its Vestry given by written ballot.

- (a) Before a rector or clergy person in charge may be elected, the candidate must have been nominated in a prior meeting of the Vestry, duly convened and open to the congregation. Written notice of the time and place of the meeting of the Vestry at which such election is to be held, with a statement of the purpose of the meeting, shall be given to each Vestry member.
- (b) In the case of an assistant, the nomination shall be made in writing by the rector.
- (c) Before electing a rector, assistant or clergy person in charge, the Vestry shall obtain and consider the advice of the Ecclesiastical Authority as required by Canon III.9.3 of the Canons of the Protestant Episcopal Church in the United States of America.

**Section 2.** When a parish becomes vacant the wardens or other proper officers shall certify the vacancy to the Ecclesiastical Authority. If the authorities of the parish have failed for thirty days or more to make provision for services, the Ecclesiastical Authority shall take such measures as may be necessary to make services available to the congregation. Upon receiving notice that a parish is to become or has become vacant, the Ecclesiastical Authority shall, within ten days of receiving such notice, provide written notice of the vacancy to all clergy of this church canonically resident in the Diocese so that they may notify the Ecclesiastical Authority in writing if they desire to be considered for the vacancy.

**Section 3.** The call of the clergy member-elect shall be in writing and shall set forth any special conditions, together with the agreement between the Vestry and the clergy member-elect for salary and benefits. Once the clergy member has begun work in the position to which he or she has been called, the written agreement for salary and benefits, shall constitute a binding and legally enforceable contract; provided, however, that the salary and benefits may be increased or diminished as the parties may from time to time agree in writing. The Vestry shall review the salary and allowances received by the rector, assistants and/or clergy member in charge annually and the secretary of the Vestry shall provide written notice to the Ecclesiastical Authority of any change in the terms of the agreement for salary and/or benefits.

**Section 4.** Each Vestry shall cooperate with the rector or clergy person in charge in promoting the spiritual welfare of the parish and shall assist the rector or clergy person in charge in carrying out the duties defined in Canon III.9.6 of the Canons of the Protestant Episcopal Church in the United States of America.

**Section 5.** Each Vestry shall see that the rector or clergy person in charge is properly supported, that his or her salary and pension fund premium is paid regularly and punctually, and that he or she receives at least the minimum health insurance coverage required under Canon 28.

**Section 6.** Each Vestry shall advise the Diocese prior to December 15 of each year of the amount which the parish will contribute to the support of the work of the Diocese and The Episcopal Church for the next calendar year and to see that such amount is paid to the Diocese in regular installments no less frequently than quarterly.

**Section 7.** Each Vestry, as the constituted agents of the congregation, shall transact all its temporal business, including (a) providing for the appointment of Trustees under the laws of the Commonwealth of Virginia to hold legal title to the property of the Church; (b) making and executing all contracts for erecting, furnishing, and preserving the Church edifice and other property; (c) providing all eligible clergy and lay employees as defined in Canon 28 health benefits through the Denominational Health Plan; and (d) presenting annually to the Convention a full statement of the financial condition of the parish.

**Section 8.** With the assistance of the other members of the Vestry and congregation, the Wardens shall have the following duties:

- (a) To oversee the operation and maintenance of the Church property;
- (b) To see that the Church is duly prepared for every occasion of public worship, attend to the accommodations of the congregation with seats, and maintain order and decorum at the time of public worship;
- (c) To collect the offerings of the people;
- (d) To provide out of Church funds, under the direction of the Vestry, a sufficient supply of vestments and books to be used in public worship and also the elements for each celebration of the Holy Eucharist; and
- (e) To see that the sexton and other employees properly discharge their duties.

**Section 9.** The Secretary of the Vestry shall keep correct entries of all proceedings of the Vestry. When there is no rector or clergy member in charge of the parish, then the Secretary of the Vestry shall enter into parish register all baptisms (specifying the Christian names and surnames of the parents, with the name and date of birth and baptism of the person baptized), as well as all marriages, deaths and funerals (with the dates and names of parties), and all confirmations

administered in, and communicants lost or gained by the parish, and shall furnish a report of the same to the Ecclesiastical Authority.

**Section 10.** The Treasurer shall take charge of all funds (except Communion Alms as provided for in Canon III.9.6.(b)(6) of the Canons of the Protestant Episcopal Church in the United States of America), and disburse the same under the direction of the Vestry, maintaining the accounts in accordance with the canonical requirements for the conduct of business in Church affairs.

**Section 11.** If a parish receives 75 percent or more of its current expense budget from the Diocese, then the Treasurer of the parish shall submit the parish's current expense budget to the Executive Board of the Diocese for approval.

## **CANON 13.**

### **Business Methods in Church Affairs.**

**Section 1.** In every parish, mission, and institution connected with the Diocese, business methods shall be observed as contained in Canon 1.7 of the Canons of the Protestant Episcopal Church in the United States of America and as supplemented by these Canons.

**Section 2.** The fiscal year shall begin January first.

**Section 3.** All accounts having to do with receipts and expenditures of money of all diocesan organizations, including parishes, missions, and other institutions, shall be audited at the close of each year by a certified public accountant, provided, however, that if the amount of income/expenses for the year as shown by the account shall be less than three thousand dollars (\$3,000), or if a certified public accountant be not available, the audit may be made by an accountant bookkeeper in no way connected with the subject matter of the account. However, each account subject to this Canon shall be audited by a certified public accountant at least once every three calendar years unless the Bishop of the Diocese, acting with the advice and consent of the Standing Committee, grants written consent to dispense with this requirement. Therefore, the accounts of parishes, missions, and other institutions having income/expense for the year of three thousand dollars (\$3,000) or more may, with the previous consent of the Bishop of the diocese acting with the advice and consent of the Standing Committee, in lieu of a professional audit by a certified public accountant, be audited in one of the following manners:

- (a) the engagement of a Certified Public Accountant to examine accounts using Agreed Upon Procedures (AUP) approved by the Finance Working Group (or Finance Committee) of the diocesan Executive Board.
- (b) the engagement of a review committee of a parish or mission approved by the vestry or if an institution approved by the institution's board to examine accounts using Agreed Upon Procedures (AUP) or a Review Checklist approved by the Finance Working Group (or Finance Committee) of the diocesan Executive Board, if: i) the committee is composed of not less than three (3) persons, all of whom are unrelated; ii) the committee has no members who have the authority to sign checks or otherwise access funds of the diocesan organization; iii) the committee has no members involved in the counting or deposit of the receipts of the diocesan organization; and iv) each member has appropriate and relevant knowledge and talents (including, for example, familiarity with business, financial, or accounting principles) to conduct the review.

- (c) the engagement of an external review team appointed by the Ecclesiastical Authority consisting of three (3) persons resident in the diocese that have appropriate and relevant knowledge and talents (including, for example, familiarity with business, financial, or accounting principles) to examine accounts using Agreed Upon Procedures (AUP) or a Review Checklist approved by the Finance Working Group (or Finance Committee) of the diocesan Executive Board.

**Section 4.** [Intentionally left blank]

**Section 5.** At the direction of the Executive Board of the Diocese, the Treasurer of the Diocese shall send to each clergy person in charge and to each treasurer of a congregation of the Diocese a statement showing the amount of the congregation's pledge for support of the work of the Diocese and The Episcopal Church with the amount paid in and due on each.

**Section 6.** Any proposed amendment to the annual Diocesan budget as proposed by the Executive Board that involves the expenditure of more than one hundred dollars must first be referred to the Convention Finance Committee for a report and recommendation and must lay over until the following day before a vote may be taken on such proposed amendment. The Ecclesiastical Authority shall appoint the members of the Convention Finance Committee.

## **CANON 14.**

### **Creation of Church Debt.**

**Section 1.** No indebtedness shall be incurred by a parish without the written approval of the Bishop acting with the advice and consent of the Standing Committee except:

- (a) Indebtedness for capital expenditures (e.g., permanent improvements and acquisitions of or additions to real property or equipment, where the amount of such indebtedness plus indebtedness of every kind already existing will not exceed one hundred and fifty per cent of the average annual revenues of such parish during the past three years).
- (b) Where proposed indebtedness for current expenses, plus all indebtedness previously incurred for current expenses and still existing, does not exceed twenty percent (20%) of the total current receipts of such parish during the preceding fiscal year, provided that the payment of all such indebtedness shall be provided for in the budget of the next ensuing fiscal year with reasonable expectation of its payment out of the revenues of such year.

**Section 2.** For purposes of computing receipts under subsections (a) and (b) of Section 1 of this Canon, "revenues" shall be the amount reported in the parochial report specified in Canon 16, excluding amounts received from or for endowments or from bequests.

**Section 3.** Where approval is required under this Canon, the parish shall also submit for approval by the same authority a plan for amortization or other method of payment.

**Section 4.** This canon shall not apply to the refinancing of existing loans.

## **CANON 15.**

### **Church Property.**

**Section 1.** All real and personal property held by or for the benefit of any parish or mission within this Diocese is held in trust for The Episcopal Church and the Diocese of Southwestern Virginia.

**Section 2.** The Vestry of each parish and each mission holding real property shall elect not fewer than three (3) Trustees to hold legal title to any and all real property owned by the parish or mission. The names of the Trustees shall be reported to the Ecclesiastical Authority, along with a copy of the court order appointing such trustees or recording information showing where the court order appointing such Trustees is entered. In the event of a vacancy, the Vestry shall elect a successor Trustee or Trustees and shall report the name(s) of such successor Trustee(s) to the Ecclesiastical Authority, along with a copy of the court order appointing such successor Trustee(s) or recording information showing where the court order appointing such successor Trustee(s) is entered.

**Section 3.** In order to be eligible to serve as a Trustee, a person must be a communicant in good standing of this church. If any person elected as a Trustee shall, after his or her election, cease to be a communicant in good standing of this church, then it shall be the duty of the Vestry to declare a vacancy and to elect and to cause the appointment by the court of a successor Trustee to replace such person.

**Section 4.** The Trustees of a parish or mission, in whom is vested the title to any real property, shall not encumber, alienate, or lease for more than three years real property belonging to the parish or mission which they represent without the prior written consent of the Bishop of the Diocese acting with the advice and consent of the Standing Committee. It is the intention and purpose of this Canon to place all unconsecrated real property under the same provision as church or chapel property as provided by the Canons of the Protestant Episcopal Church in the United States of America regulating the alienation or encumbrance of consecrated church property.

**Section 5.** The Executive Board shall take such steps as may be necessary to recover or secure any property, real or personal, belonging to any parish, mission or congregation within this diocese, the legal title to which is not vested in duly constituted Trustees.

**Section 6.** Whenever any real property, formerly owned or used by any congregation of this Diocese for any purpose for which religious congregations are authorized to hold property under the provisions of the Code of Virginia or any amendment thereof, has ceased to be so occupied or used by such congregation, the same may be regarded as abandoned property by the Executive Board, which shall have the authority to declare such property abandoned and shall have the

authority to take charge and custody thereof. The Executive Board shall take such steps as may be necessary to transfer the property to the Trustees of the Funds of the Protestant Episcopal Church in the Diocese of Southwestern Virginia, Inc. or to sell it.

**Section 7.** It shall be the duty of the Executive Board of the Diocese to make a prompt disposition of all abandoned property. When the Executive Board deems it desirable to sell any such property, it shall cause to be instituted such proceedings as required by the laws of the Commonwealth of Virginia as then in effect. The proceeds of any such sale shall immediately be turned over to the Trustees of the Funds of the Protestant Episcopal Church in the Diocese of Southwestern Virginia, Inc. for investment, and may be used thereafter in such manner, and for such purposes, as the Executive Board may direct.

**Section 8.** Whenever any real property has been declared to be abandoned property by the Executive Board, all the communion vessels, church records, and other personal property of the congregation which previously owned or used the property, including all of the contents of any church buildings on such real property, shall be placed under the custody of the Ecclesiastical Authority. Any cash or any proceeds of the sale of such personal property shall be turned over to the Treasurer of the Diocese to be used in such a manner as the Executive Board may prescribe.

**Section 9.** Real property shall be deemed not to have been abandoned if it is titled in the name duly constituted Trustees of a parish, mission or congregation of this Diocese, and that parish, mission or congregation of this Diocese has exercised possession or control of such property for any purpose approved by the ecclesiastical authority, which exercise has occurred at any time during the twelve (12) month period preceding a vote by the Executive Board to declare the property abandoned.

**Section 10.** The Bishop, acting with the approval of the Executive Board, shall appoint annually a Commission on Church Architecture. This commission shall be empowered to make recommendations and submit suggested plans to any congregation or institution of the Diocese when any construction is contemplated. Where the Convention or the Executive Board provides funds for any such construction the Commission on Church Architecture must approve the plans for the construction before such funds may be expended.

## **CANON 16.**

### **Parish Registers and Parochial Reports.**

**Section 1.** All clergy persons in charge of congregations shall require, as far as practicable, that members and communicants moving from one congregation to another shall conform to the applicable provisions of the Canons of the Protestant Episcopal Church in the United States of America.

**Section 2.** Every clergy member or person in charge, for each congregation for which such person is responsible, shall send to the Bishop, or if there be no Bishop, to the Secretary of the Diocese: (1) the parochial report, which shall be submitted not later than the first day of March of each year; and (2) the parish audit report, which shall be submitted not later than the thirty-first day of August each year; each report to be for the year ending the preceding 31st of December. These reports shall be submitted in such form as shall be prescribed by the Bishop or the Convention and provided by the secretary of the Diocese. If any congregation is without a clergy person, the report shall be sent by the Wardens.

## **CANON 17.**

### **Challenged Parishes**

**Section 1. Purpose.** This Canon is intended to address the exceptional case of a Parish whose continued viability as a self-sustaining entity appears to be in jeopardy, such that a degree of episcopal intervention or oversight is needed as a means of restoring the health of the congregation. It is not intended to derogate from the traditional right and responsibility of Parishes in the Episcopal Church to govern themselves. In those cases where an inquiry is initiated, and where a Challenged Parish is declared, it shall be the duty and obligation of all parties to strive to accomplish the speedy end or substantial amelioration of the conditions that led to the inquiry or to the declaration of Challenged Parish, and to restore the congregation to spiritual and temporal health.

**Section 2. Initiation of Inquiry.** An inquiry by the Ecclesiastical Authority leading to a declaration of Challenged Parish under this Canon may be initiated only in one of the following ways:

- (a) The Bishop, believing that one or more of the conditions in Section 4 may exist, may initiate such inquiry;
- (b) The Standing Committee by vote of two-thirds of its members, believing that one or more of the conditions in Section 4 may exist, may petition the Bishop to initiate such inquiry; or if the Standing Committee is the Ecclesiastical Authority, it may initiate such inquiry by unanimous vote;
- (c) The Rector, both Wardens, or a majority of the Vestry of such Parish, believing that one or more of the conditions in Section 4 may exist, may petition the Ecclesiastical Authority to initiate such inquiry.

**Section 3. Inquiry by Ecclesiastical Authority.** Upon proper initiation as provided in Section 2, the Ecclesiastical Authority, either itself or through persons it may designate, shall conduct such inquiry into the condition of the Parish as it deems appropriate. Such inquiry shall include conversations with persons in the Parish, and may also include written or oral questions to the Parish or members thereof and examination of any books and records of the Parish. The Parish must cooperate in the inquiry by answering such questions fully, accurately, and promptly, and by making available the books and records of the Parish upon reasonable notice. If, after such inquiry, the Bishop finds that one or more of the conditions in Section 4 exist in the Parish, the Bishop may, with the concurrence of two-thirds of the Standing Committee, declare the Parish to be a Challenged Parish. If the Standing Committee is the Ecclesiastical Authority, it may make such declaration following inquiry, by unanimous vote.

**Section 4. Distressed Conditions in the Parish.** No declaration of Challenged Parish may be made except upon a finding, following inquiry, that one or more of the following conditions exist in the Parish:

- (a) The failure of the Parish, for two years or more, to consist of at least ten adult Communicants of the Church or, for two years or more, to be financially self-supporting including but not limited to the parish's ability to sufficiently pay monthly utility bills, maintain coverage adequate insurance in accordance with the standards of the Episcopal Church or the Diocese of Southwestern Virginia, and payment on any outstanding loans.
- (b) The failure for at least two years to elect a Vestry or Vestry officers in conformity with Diocesan canons.
- (c) The failure to pay the minimum clergy compensation as required by canon or Executive Board resolution; or the failure for two years to pay such compensation from funds other than those provided by Diocesan assistance; or the failure to make timely payment of premium under the clergy pension system as required by canon, or of premium for any other obligatory insurance for clergy.
- (d) The failure to arrange for representation of the Parish at an Annual Convention of the Diocese.
- (e) Persistent failure or neglect to submit canonically-required reports on time including the annual parochial report, notice of vestry elections & vestry oaths, voluntary proportionate giving commitment form, certificate of election of delegates and alternates to Diocesan Convention, vestry officers report, and vestry contact information report.
- (f) Persistent and significant instability or decline in the financial or temporal condition of the Parish, as evidenced by, for example, substantial invasion of the principal portion of endowment or trust funds, to such a degree that, in the judgment of the Bishop and two-thirds of the Standing Committee, the long-term viability of the Parish as a self-supporting entity is in jeopardy.
- (g) Persistent failure or neglect to conform to the business methods in church affairs including those requirements relating to the bonding of treasurers or other custodians of funds, proper record keeping, proper maintenance of books of account, annual audit, and the maintenance of adequate insurance meeting minimum insurance requirements of the Diocese.
- (h) The purchase, use, or conveyance of property of the Parish, or the incurring of debt, other than in conformity with the Constitution and Canons of the Episcopal Church and of the Diocese of Southwestern Virginia, except where such non-conformity was inadvertent and resulted in no substantial prejudice to the property or temporal interests of the Parish.
- (i) The failure to cooperate in an inquiry under this Canon, or in connection with any other canonical inquiry by the Ecclesiastical Authority or its designee, including the failure or refusal to provide full and accurate

information on the state of the Parish and its affairs.

- (j) The failure to implement in good faith any plan or arrangement agreed to by the Parish under this Canon.
- (k) Apart from the foregoing, any deliberate and manifest breach of any canonical obligation of the Parish, but only if the following additional conditions are met:
  - i. the Bishop shall have transmitted to the Parish a written warning summarizing the conduct or failure to act by the Parish which constitutes the deliberate and manifest breach under this section, indicating the reasons why such conduct or failure to act constitutes such breach, and explicitly directing the Parish to cease and desist from the conduct which constitutes the breach, or to act affirmatively as the canonical obligation requires; and
  - ii. within 30 days following transmittal of the warning and direction, the Parish shall have failed or refused to conform to the directive so provided, or shall have failed or refused to provide to the Bishop a written plan and agreement satisfactory to the Bishop to bring its conduct into prompt conformity with its canonical obligation.

**Section 5. Remedies.** If a Parish is declared to be a Challenged Parish in accordance with this Canon, the Ecclesiastical Authority may require the application of one or more of the remedies below (which shall be considered independent remedies with no requirement of exhaustion of any remedy before the application of other remedies):

- (a) A plan for the Parish to cure the conditions which led to the declaration of Challenged Parish, agreed to by the Parish within 30 days, and implemented thereafter in accordance with its terms.
- (b) Appointment by the Ecclesiastical Authority of five or more adult communicants of the Parish temporarily to govern the affairs of the Parish as Warden and Vestry, notwithstanding any other canonical or other provision for such governance, until the Ecclesiastical Authority declares the end or sufficient amelioration of such conditions, or applies further measures under the Canons.
- (c) Guidance and direction for the Rector as it pertains to the exercise of her or his office including regular supervision by the Ecclesiastical Authority (or her, his, or its designee) with the intent to foster partnership among all parties and address the distressed conditions of the Parish until the Ecclesiastical Authority declares the end or sufficient amelioration of such conditions, or applies further measures under the Canons.

- (d) Conveyance of title of all real property of the Parish to the Trustees of the Funds of the Protestant Episcopal Church in the Diocese of Southwestern Virginia, Inc., which shall preserve and control such property in trust until the Ecclesiastical Authority declares the end or sufficient amelioration of such conditions, or applies further measures under the Canons.
- (e) Such other reasonable measures as the Ecclesiastical Authority shall determine with the advice and consent of two-thirds of the Standing Committee (or as determined by the Standing Committee acting unanimously, if it be the Ecclesiastical Authority), until the Ecclesiastical Authority declares the end or sufficient amelioration of such conditions, or applies further measures under the Canons.
- (f) Finally, the Bishop, with the advice and consent of two-thirds of the Standing Committee (or the Standing Committee acting unanimously, if it be the Ecclesiastical Authority) may declare the Parish to be a Mission, whereupon the Ecclesiastical Authority shall appoint a Bishop's Warden and four or more other persons to be the Bishop's Committee, and may appoint a Vicar or Clergy-in-charge; the title of all property shall be conveyed to the Trustees of the Funds of the Protestant Episcopal Church in the Diocese of Southwestern Virginia, Inc.; and the spiritual and temporal affairs of the congregation shall be governed by the canons which regulate the ministry, governance and administration of a Mission. Notwithstanding the foregoing, the final declaration of Mission status shall be subject to ratification by the affirmative vote of the next Annual Convention occurring 60 days or more after the declaration, failing which the congregation shall be deemed again a Parish, subject to such conditions as the Annual Convention shall determine, or in the absence of such conditions, subject to such conditions as the Ecclesiastical Authority shall determine.

## **CANON 18.**

### **The Secretary of the Diocese.**

**Section 1.** The Secretary of the Diocese shall make minutes of the proceedings of the Convention or cause them to be made by assistants approved by Convention and have them printed in the journal; shall preserve its journals and records, attest its public acts, and deliver to any successor all books, papers and records in the Secretary's possession relating to its affairs. The Secretary shall keep a list of all congregations and the status of each congregation, and append the same annually to the journal.

**Section 2.** The Secretary shall give notice of the time and place of the meeting of the Convention and perform such other duties as the Convention may direct.

**CANON 19.**  
**The Treasurer of the Diocese.**

**Section 1.** The Treasurer of the Diocese shall receive and take care of all moneys and other property entrusted to his or her keeping and disburse and dispose of the same as ordered by the Convention or the Executive Board. The Treasurer shall render annually to the Convention and to the congregations a statement showing all receipts and expenditures.

**Section 2.** The Treasurer shall be bonded in such sum and with such surety as the Executive Board may from time to time determine.

**CANON 20.**  
**[Reserved for Future Use.]**

## **CANON 21.**

### **The Standing Committee of the Diocese.**

**Section 1.** In case of a vacancy in the episcopate, the powers and duties to be performed by the Bishop, as regards to discipline, except the pronouncing of sentence of suspension, disposition or degradation from the ministry, shall belong to and be performed by the Standing Committee.

**Section 2.** At every annual Convention, the Standing Committee shall make a report of its proceedings.

**Section 3.** At the request of the Bishop, the Standing Committee shall consult with the Bishop regarding the terms of any informal resolution of a complaint against a priest or deacon to be entered into under the provisions of Canon IV.9 of the Canons of the Protestant Episcopal Church in the United States of America. However, no member of the Standing Committee who is also serving as a member of the Disciplinary Board may participate in any such consultation.

## **CANON 22.**

### **The Commission on Ministry.**

#### **Section 1.** Membership.

- (a) The Commission on Ministry shall consist of twelve clergy and lay persons. At each annual Convention, the Convention shall elect three members from those persons nominated by the Bishop, and each person so elected shall serve for a term of four years.
- (b) Members shall continue in office until their successors are elected.
- (c) If a vacancy occurs during recess of Convention, the Bishop, acting with the advice and consent of the Standing Committee, may appoint a person to fill the vacancy until the next meeting of annual Convention.

**Section 2.** The duties of the Commission on Ministry shall be those prescribed in the Canons of the Protestant Episcopal Church in the United States of America or as assigned to it by the Bishop, including, but not limited to, assisting the Bishop (a) in matters pertaining to the enlistment and selection of persons for the ministry and in the guidance and pastoral care of all postulants and candidates for holy orders, deacons, and professional church workers; (b) in matters pertaining to the continuing education and career development of the clergy; (c) in the deployment of clergy; and (d) the establishment of standards and the provision of training for lay leaders in the Diocese.

**Section 3.** The Commission on Ministry shall annually report to the Convention of the Diocese.

**Section 4.** The Bishop shall appoint one of the members of the Commission on Ministry to serve as its chair, and appoint another member to serve as its secretary. The Commission on Ministry may adopt rules for the performance of its duties, subject to the approval of the Bishop, provided the rules are consistent with the Canons of the Protestant Episcopal Church in the United States of America and the Canons of this Diocese. Such rules may include the appointment of committees of the Commission on ministry to act on its behalf.

**Section 5.** With the prior approval of the Bishop, the Commission on Ministry may cooperate and coordinate with commissions on ministry of other dioceses in performing its duties.

**CANON 23.**  
**[Reserved for Future Use.]**

## **CANON 24.**

### **Members of the Church.**

The members of this Church should conform to its teachings and to the creed upon which it is founded and should as far as in them lies, live in the exercise of those Christian principles and duties prescribed in the Holy Scriptures and illustrated in the Book of Common Prayer and should further instruct their families and those dependent upon them in the like duties and principles, both by example and precept. They should use all sober and godly conversation, should daily exercise family worship, be charitable in act and word, and celebrate and keep holy the Lord's Day, giving all due attention to the services of the Church and to public worship.

## **CANON 25.**

### **Appeal of a Lay Person after Repulsion from the Holy Communion.**

If any person repelled from the Holy Communion shall allege to the Bishop that injustice has been done, or if, notwithstanding that, he shall have professed himself ready and willing, in truth and sincerity, to comply with the requisitions expressed in the Rubric in order to be restored to the Holy Communion, and his repulsion shall be continued, he may present his application in writing to the Bishop, setting forth the grounds thereof and requesting to be restored to the Communion. If the Bishop determines that the cause(s) assigned by the clergy person for the repulsion, even if true, are insufficient, then the Bishop may restore the communicant. Otherwise, the Bishop shall nominate two clergy persons and two lay persons, and the clergy person repelling shall then elect one of the clergy persons and the communicant shall elect one of the lay persons. The two persons selected shall proceed without delay to take the evidence in the case, under oath and in writing, of such witnesses as maybe produced by either of the parties and to certify the same to the Bishop, who thereupon, unless for his or her own satisfaction or for good cause shown by either of the parties interested further evidence is desired, shall proceed to adjudge the case. If further evidence be required, it shall be obtained and certified, either by the same commission or by another appointed in the manner above prescribed, as the Bishop may direct. And when the evidence is thus produced the Bishop shall adjudge the case and shall communicate the judgment whenever made to the clergy person repelling and the communicant repelled, which judgment shall be final and conclusive; provided, that in case the judgment shall direct a further continuance of the repulsion, such person shall, nevertheless, be subject to all the conditions and provisions of the Rubric.

**CANON 26.**  
**[Reserved for Future Use.]**

## **CANON 27.**

### **Ecclesiastical Discipline.**

**Section 1. Adoption of Title IV of the Canons of the Protestant Episcopal Church in the United States of America.** Those provisions of Title IV of the Canons of the Protestant Episcopal Church in the United States of America that are applicable to this Diocese are incorporated as part of this Canon. To the extent, if any, that any of the provisions of this Canon are inconsistent with provisions of Title IV, the provisions of Title IV shall govern.

### **Section 2. Disciplinary Board.**

- (a) Subject to the provisions of Section 3, below, the Disciplinary Board shall consist of thirteen persons, seven (7) of whom are members of the clergy and six (6) of whom are members of the laity. The clergy members of the Disciplinary Board must be canonically and geographically resident within the Diocese of Southwestern Virginia. The lay members of the Disciplinary Board shall be adult communicants in good standing of this church, and geographically resident in this diocese.
- (b) Four (4) clergy members of the Disciplinary Board and three (3) lay members of the Disciplinary Board shall be elected by the Convention (the "Elected Disciplinary Board Members"). Three (3) clergy members of the Disciplinary Board and three (3) lay members of the Board shall be appointed by the Ecclesiastical Authority (the "Appointed Members of the Disciplinary Board").
  - (1) At each annual Convention, the Convention shall elect one (1) or two (2) clergy member(s), as necessary, and one (1) lay member to the Disciplinary Board, each for a term of three (3) years, to replace the members whose terms are expiring. The terms of members elected to the Disciplinary Board shall commence on the first (1st) business day following election.
  - (2) The Ecclesiastical Authority from time to time shall appoint the Appointed Members of the Disciplinary Board as necessary to maintain the required number of Appointed Members of the Disciplinary Board. The term of each person so appointed shall be for three years; provided however, that for the six persons appointed in 2018, one clergy member and one lay member shall be appointed for a term of one year, one clergy member and one lay member shall be appointed for a term of two years, and one clergy member and one lay member shall be appointed for a term of three years. The first year of the term all such persons appointed in 2018 shall be deemed to end on the last day of the 2019 Annual Convention. The terms of members appointed to the

Disciplinary Board shall commence on the day such member accepts the appointment.

- (c) Members of the Disciplinary Board may be reelected or reappointed and succeed themselves.
- (d) Members of the Standing Committee shall be eligible to serve on the Disciplinary Board.
- (e) Vacancies on the Disciplinary Board shall be filled as follows:
  - (1) Vacancy Arising from Departure of Elected Disciplinary Board Member.
    - a. Upon the determination that a vacancy exists with respect to an Elected Disciplinary Board Member, the President of the Disciplinary Board shall notify the Bishop of the vacancy and request appointment of a replacement member of the same order as the member to be replaced.
    - b. The Ecclesiastical Authority, with the advice of the Standing Committee (except when the Standing Committee is the Ecclesiastical Authority) shall then appoint a replacement Disciplinary Board member.
    - c. Persons appointed to fill vacancies on the Disciplinary Board shall meet the same eligibility requirements as apply to elected Disciplinary Board members.
    - d. With respect to a vacancy created for any reason other than pursuant to a disqualification as provided in Section 3 below, the term of any person selected as a replacement Disciplinary Board member shall be the unexpired term of the member being replaced. With respect to a vacancy resulting from a disqualification, the replacement Disciplinary Board member shall serve only for the proceedings for which the elected Disciplinary Board member is not serving as a result of the disqualification.
  - (2) Vacancy Arising from Departure of Appointed Disciplinary Board Member.
    - a. Upon the determination that a vacancy exists with respect to an Appointed Disciplinary Board Member, the Ecclesiastical Authority shall appoint a replacement Disciplinary Board member.
    - b. Persons appointed to fill vacancies on the Disciplinary Board shall meet the same eligibility requirements as apply to

elected Disciplinary Board members.

- c. With respect to a vacancy created for any reason other than pursuant to a disqualification as provided in Section 3 below, the term of any person selected as a replacement Disciplinary Board member shall be the unexpired term of the member being replaced. With respect to a vacancy resulting from a disqualification, the replacement Disciplinary Board member shall serve only for the proceedings for which the elected Disciplinary Board member is not serving as a result of the disqualification.

**Section 3. Preserving Impartiality.** In any proceeding under this Canon, if any member of a Conference Panel or Hearing Panel of the Disciplinary Board shall become aware of a conflict of interest or undue bias, that member shall immediately disqualify himself or herself and notify the President of the Disciplinary Board and request appointment of a replacement member of the Panel. The Respondent (or the Respondent's Counsel) and the Church Attorney shall have the right to challenge any member of a Panel for conflict of interest or undue bias by motion to the Panel for disqualification of the challenged member. The members of the Panel not the subject of the challenge shall promptly consider the motion and determine whether the challenged Panel member shall be disqualified from participating in that proceeding.

**Section 4. Conference Panels and Hearing Panels.**

- (a) When the Intake Officer has forwarded an intake report to the Reference Panel, the President of the Disciplinary Board shall promptly select from the remaining members of the Disciplinary Board a Conference Panel and a Hearing Panel and shall designate a president of each panel.
- (b) A Hearing Panel is authorized to retain an attorney to advise it on procedural, evidentiary, and other matters relating to the proceeding. Such attorney may, but need not be, a member of this Church and shall be licensed to practice law in the Commonwealth of Virginia.
- (c) After a Conference Panel or Hearing Panel has been selected, the persons serving on such panel shall continue to serve on the panel until the conclusion of the proceedings for which the Conference Panel or Hearing Panel, as applicable, was selected even if such person's term of service on the Disciplinary Board otherwise shall have expired (a "Continuing Member"). Unless otherwise re-elected to the Disciplinary Board, a Continuing Member shall not be a member of the Disciplinary Board for any purposes other than performing and fulfilling his or her duties as a member of the

applicable Conference Panel or Hearing Panel.

**Section 5. President of the Disciplinary Board.** Within sixty (60) days following the annual Convention, the Disciplinary Board shall convene to elect a President to serve until the next annual Convention.

**Section 6. Intake Officer.** An Intake Officer shall be appointed from time to time by the Bishop after consultation with the Disciplinary Board. The Bishop may appoint one or more Intake Officers according to the needs of the Diocese. The Bishop shall publish the names and contact information of the Intake Officers throughout the Diocese.

**Section 7. Investigator.** The Bishop shall appoint one or more Investigators as needed in consultation with the President of the Disciplinary Board. The Investigator may, but need not, be a member of this Church.

**Section 8. Church Attorney.** Within sixty (60) days following each annual Convention, the Bishop, with the advice of the Standing Committee, shall appoint an attorney to serve as Church Attorney to serve until the next annual Convention. The person so selected must be a member of this Church and a duly licensed attorney, but need not reside within the Diocese. The Bishop, acting with the advice and consent of the Executive Board, may remove the Church Attorney for cause. Promptly following any such removal, the Bishop, with the advice of the Standing Committee, shall appoint a replacement to fill the remainder of the term.

**Section 9. Pastoral Response Coordinator.** The Bishop may appoint a Pastoral Response Coordinator, to serve at the will of the Bishop in coordinating the delivery of appropriate pastoral responses provided for in Canon IV.8 of the Canons of the Protestant Episcopal Church in the United States of America. The Pastoral Response Coordinator may be an Intake Officer but shall not be a person serving in any other appointed or elected capacity under this Canon.

**Section 10. Advisors.** In each proceeding under this Canon, the Bishop shall appoint an Advisor for the Complainant and an Advisor for the Respondent. Persons serving as Advisors shall hold no other appointed or elected position provided for under this Canon, and shall not include chancellors or vice chancellors of this Diocese or any person likely to be called as a witness in this proceeding.

**Section 11. Clerk.** The Disciplinary Board shall appoint a Board Clerk to assist the Disciplinary Board with records management and administrative support. The Clerk may be a member of the Disciplinary Board.

**Section 12. Costs and Expenses.** Except as expressly provided in Title IV of the Canons of the Protestant Episcopal Church in the United States of America, these Diocesan Canons, or in any Accord or Order, all costs, expenses and fees, if any, shall be the obligation of the party, person or entity incurring them.

- (a) The reasonable costs and expenses of the Investigator, the Church Attorney, the Conference Panel, the Hearing Panel, Disciplinary Board, the Intake Officer, the Disciplinary Board Clerk and the Pastoral Response Coordinator shall be the obligation of the Diocese of Southwestern Virginia, subject to budgetary constraints as may be established by the Executive Board.
- (b) Nothing in this Canon precludes the voluntary payment of a Respondent's costs, expenses and fees by any other party or person, including the Diocese.

**Section 13. Records of Proceedings.**

- (a) Records of active proceedings before the Disciplinary Board, including the period of any pending appeal, shall be preserved and maintained in the custody of the Clerk if there be one, otherwise by the Secretary of the Diocese.
- (b) The Bishop shall make provision for the permanent storage of records of all proceedings under this Canon at the offices of the Diocese and the Archives of the Episcopal Church, as prescribed in Title IV of the Canons of the Protestant Episcopal Church in the United States of America.

**Section 14. Evidence Before the Hearing Panel.** In determining the admissibility, credibility, reliability and weight to be given all testimony and other evidence, the Hearing Panel shall use the Federal Rules of Evidence as persuasive, but not binding, authority in the conduct of the hearing except where these Canons or the Canons of the Protestant Episcopal Church in the United States of America specify a different rule.

## **CANON 28.**

### **Health Insurance.**

**Section 1.** Any and all health insurance coverage provided or paid for by the Diocese, parishes within the Diocese, Diocesan Missions, or other ecclesiastical organizations or bodies subject to the authority of the Diocese, for active and retired ordained persons or lay employees, shall be provided through The Denominational Health Plan.

**Section 2.** Health insurance coverage shall be offered on an equal basis to clergy and lay employees who are scheduled to work a minimum of 1,500 hours annually, regardless of age or Diocesan organization. This means that eligible employees must be provided the same level of coverage at the same level of cost to the employee, regardless of whether the employee is ordained or lay. Part-time employees (clergy and lay) who are scheduled to work between 1,000 and 1,499 hours per year are eligible to participate voluntarily, and employers are encouraged to provide coverage for such part-time employees. Domestic partners will be eligible for coverage through insurance plans in this Diocese.

**Section 3.** At a minimum, the employer will contribute 100% of the premium for single coverage (employee only) for the standard plan selected by the Diocese for each year. Prior to the beginning of the open enrollment period in each calendar year, the Diocese shall communicate through normal channels the terms of the health insurance plan that has been selected as the Diocesan standard plan for the next calendar year.

**Section 4.** Ordained or lay employees may opt out of coverage under the Denominational Health Plan only if they have access to health insurance coverage through another approved source such as Medicare; Tricare; insurance coverage provided by a former employer; or a spouse's or domestic partner's health insurance coverage.

**Section 5.** Schools, camps and other organizations subject to the authority of the Diocese or affiliated with the Diocese, but not explicitly considered churches, are invited and encouraged, but are not required, to comply with Section 2 of this Canon.

**CANON 29.**  
**Resolutions at Convention.**

Except for resolutions sponsored by Convocations or courtesy resolutions, all resolutions shall be sent (either by mail, electronic transmission, or a combination thereof) at least two weeks prior to the opening date of Convention, to all diocesan clergy, to all senior and junior wardens in the diocese, and to all delegates and alternates to Convention. By the affirmative vote of at least two-thirds of the delegates present and voting, Convention may allow consideration of a resolution that was not timely submitted.

## **CANON 30.**

### **Amendment of These Canons.**

**Section 1.** At least two weeks prior to the opening day of the annual Convention, the Committee on Constitution and Canons shall mail to delegates to the Convention copies of any alterations in or additions to the Canons which it proposes to submit to the Convention. Such alterations or additions may be considered by the Convention immediately upon their presentation to the Convention.

**Section 2.** No other proposed alterations in or additions to the Canons shall be considered by the Convention unless at least one day's previous notice thereof be given in open Convention; which alterations or additions must then be referred to and reported upon by the Committee on Constitution and Canons.

**Section 3.** No proposed alterations in or additions to the Canons may be adopted by the Convention without a two-thirds majority of the votes cast.

**CANON 31.**  
**Definitions.**

The definitions found in the Canons of the Protestant Episcopal Church in the United States of America, as amended, shall apply to the Canons of this Diocese.

**TRUSTEES OF THE FUNDS OF THE PROTESTANT  
EPISCOPAL CHURCH IN THE DIOCESE OF  
SOUTHWESTERN VIRGINIA, INC**

**THE CHARTER**

THE ORIGINAL AND AS IN EFFECT JANUARY 1, 1957, AND  
AMENDMENTS MADE IN SECTION C AND SECTION D-  
May 21, 1957

*Certificate of Incorporation of  
Trustees of the Funds of the Protestant Episcopal  
Church in the Diocese of Southwestern Virginia, Incorporated*

This is to certify that we do hereby associate ourselves to establish a corporation under and by virtue of the statutes of the commonwealth of Virginia in such cases made and provided for the purposes, and under the corporate name hereinafter mentioned, and to that end we do, by this our certificate, set forth as follows

A. The name of the corporation is to be "Trustees of the Funds of the Protestant Episcopal Church in the Diocese of Southwestern Virginia, Incorporated."

B. The name of the city wherein its principal office in this state is to be located is Roanoke, Virginia.

C. The purpose for which it is formed are as follows:

(1) To take, receive and hold, to the Trustees of the Funds of the Protestant Episcopal Church in the Diocese of Southwestern Virginia, Incorporated, all funds received for the purpose of providing for their disabled and retired clergy, for the widows and orphans of their deceased clergy, the episcopate, and for all other charitable purposes of the Protestant Episcopal Church in the Diocese of Southwestern Virginia.

(2) To hold, invest, re-invest, distribute and apply all funds so received for the purpose of providing for their disabled and retired clergy, for the widows and orphans of their deceased clergy, for the support of the episcopate, and any other charitable purposes in the Diocese of Southwestern Virginia, subject to the control of the Council of the Protestant Episcopal Church in the Diocese of Southwestern Virginia, as it shall be from time to time constituted.

(3) To receive, hold, invest, re-invest and distribute all funds for any other purposes than those set forth in paragraphs 1 and 2 above, which may be given or bequeathed to the Protestant Episcopal Church in the Diocese of Southwestern Virginia, and all funds so received shall be subject to the control of the Council of the Protestant Episcopal Church in the Diocese of Southwestern Virginia.

(4) To take, hold, acquire and control all land or lands acquired by the Protestant Episcopal

Church in the Diocese of Southwestern Virginia, by gift, purchase, grant or devise, and to convey or encumber such land or lands so acquired whenever it may be necessary so to do, and when so directed by the Council of the Protestant Episcopal Church in the Diocese of Southwestern Virginia.

(5) To receive, hold, invest, re-invest and administer any money, funds or securities for the benefit of any parish, separate congregation or mission within the Diocese of Southwestern Virginia, and to properly account therefor.

(6) Generally to do all things necessary or convenient in connection with and appertaining to the foregoing purposes.

D. The number of trustees who are to manage the affairs of the said corporation shall be twelve, of which number the Bishop of the Diocese of Southwestern Virginia shall remain a permanent trustee, and three trustees shall be from the clergy and the remaining eight trustees shall be from the laity of the Protestant Episcopal Church in the Diocese of Southwestern Virginia.

The present trustees shall choose by lot their respective terms of office as follows:

In the clerical order, which one shall serve for a term of one year, two years and three years, respectively, and in the lay order, which two trustees shall serve for one year, two years, three years and four years, respectively.

At the expiration of the terms of the present trustees, each trustee thereafter elected shall be elected to serve for a term of five years. Every elected trustee shall, upon retirement, remain ineligible for re-election for a period of at least twelve months, except in the case of a person filling a vacancy of one year or less.

The said trustees shall have power to fill any vacancy which may occur in their body, provided that such vacancy shall be filled by the selection of one or two or more persons nominated therefor by the Council of the Diocese of Southwestern Virginia; and provided that in case no such nomination be made by such Council at its next meeting after receiving notice of such vacancy, then said trustees may fill such vacancy, and upon any successor elected under these provisions shall be conferred the same powers and imposed the same duties as if his name had been mentioned as one of the incorporators.

E. The names of the trustees who are to manage these affairs for the first year of its existence are as follows:

Bishop Robert C. Jett-Roanoke, Va.  
Rev. Thomas G. Faulkner-Salem, Va.  
Rev. Ernest A. Rich-Graham, Va.  
Rev. Floyd Rogers-Lynchburg, Va.  
William A. Anderson-Lexington, Va.  
O. C. Bell-Bedford, Va.  
Mayo C. Brown-Lynchburg, Va.  
J. D. Logan-Salem, Va.

Y. P. Marshall-Lynchburg, Va.  
C. Edwin Michael-Roanoke, Va.  
R. L. Pierce-Wytheville, Va.  
R. B. Williamson-Graham, Va.

The following trustees will act as officers of the Corporation for the first year of its existence, or until their successors are elected:

President: Bishop Robert C. Jett-Roanoke Va  
Secretary: C. Edwin Michael-Roanoke Va

- F. The period for the duration of the corporation is unlimited.
- G. The amount of real estate to which its holdings are at any time to be limited is 1,000 acres.
- H. That the said trustees shall have the power to make and establish from time to time such By-Laws and regulations not contrary to the directions of the Council of the Diocese of Southwestern Virginia as they may deem proper for the management of the said corporation and best fitted to accomplish its objects and purposes: a majority of said Board of Trustees shall constitute a quorum for the transaction of business.

Given under our hands this 24th day of March 1920.

R. C. Jett	Mayo C. Brown
C. Edwin Michael	William A. Anderson
Geo. Floyd Rogers	Thomas G. Faulkner
Ernest A. Rich	J D Logan

## **THE BY-LAWS**

### ARTICLE I

1. There shall be elected the following officers of this corporation, who shall serve until the next annual election or until their successors are duly elected and qualified viz: a President, a Vice President, a Secretary and a Treasurer: and there shall hereafter be elected at each annual meeting of this corporation the said officers, who shall serve until the successors are duly elected and qualified. The same person may be both Secretary and Treasurer.

2. The President shall do and perform any and all things properly pertaining to the duties of his office. He shall have authority to fix the seal of the corporation to deeds, and other papers requiring the same.

3. The Vice President shall during the absence from the state or disability of the President, or, in case of vacancy by the death of the President and until such vacancy is filled, perform all the duties of the President.

**ENDOWMENT POLICY STATEMENT  
For  
The Pooled Endowment Fund**

**TRUSTEES OF THE FUNDS OF  
THE PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE OF  
SOUTHWESTERN VIRGINIA, INCORPORATED**

I. DEFINITIONS

- A. "The Trustees." Trustees of the Funds of the Protestant Episcopal Church in the Diocese of Southwestern Virginia, Incorporated, a non- stock, nonprofit Virginia corporation.
- B. "The Diocese." The Diocese of Southwestern Virginia, a constituent part of the Protestant Episcopal Church in the United States of America.
- C. "The Fund." The pooled endowment fund held by the Trustees comprising various funds held for the benefit of the diocese, certain parishes, and other similar or related charitable purposes.
- D. "Council." The council of the Diocese.
- E. "The Executive Committee." The Executive Committee of the board of the Trustees.
- F. "UMIFA." The Uniform Management of Institutional Funds Act as in effect in the Commonwealth of Virginia.
- G. "Fiscal year." The calendar year.
- H. "Expenses." The costs of administering the Fund, including but not limited to investment management and custodian fees, accounting fees, and payments to reimburse the Diocese for accounting and administrative services.
- I. "Fund Spending." All withdrawals from the Fund, other than Expenses.
- J. "The Spending Base." For any fiscal year, the average value of the Fund using the quarter-end market value of the Fund for 12 consecutive calendar quarters up to and including the third quarter of the immediately preceding fiscal year.

II. PURPOSE

- A. The purpose of this endowment Policy Statement is to provide guidelines for the investment, management, and distribution of the Fund.
- B. The policies set forth herein incorporate the spending policy rules adopted in February, 1998, by resolution of the 79<sup>th</sup> annual Council.

III. SPENDING POLICY

- A. Fund spending for each fiscal year shall be 4-1/2 per cent of the Spending Base.
- B. Allocations and distribution of Fund spending shall be made quarterly.
- C. The spending policy set forth herein adopts a total-return concept that may result in the expenditure of amounts not traditionally classified as income.

IV. INVESTMENT OBJECTIVES

The investment objectives for the Fund are to:

- A. Preserve and increase the real (inflation-adjusted) value of the Fund, and
- B. Provide a predictable and increasing distribution to carry out the charitable purposes for which the Fund is held.

V. INVESTMENT GUIDELINES

A. ASSET ALLOCATIONS

The asset allocation policy shall govern the selection and weighing of asset classes. The long-term strategic allocation and normal policy range for each asset class are shown below:

<u>Asset Class</u>	<u>Long-term Strategic Allocation</u>	<u>Normal Policy Range</u>
Cash Equivalents & short-term income	5%	0-15%
Fixed income	25%	15-35%
Equities	70%	50-75%
	100%	

#### B. CASH EQUIVALENTS & SHORT-TERM INCOME

The cash equivalents & short-term income class is limited to institutional quality commingled funds, or separate accounts consisting of obligations of the US Treasury, Federal agencies and investment grade corporate issues including bonds, debentures, and notes maturing within two years.

Investment grade securities shall have a rating of "BBB" or higher from Standard & Poor's or Baa3 from Moody's.

#### C. FIXED INCOME INVESTMENTS

The fixed income class is limited to institutional quality commingled funds or separate accounts consisting of obligations of the US Treasury, Federal agencies and investment grade corporate issues including bonds, bonds issued by any municipality, governmental subdivision or issuing authority, debentures, and notes. Marketability should be considered in the selection of individual issues. Investment grade securities shall have a rating of "BBB" or higher from Standard & Poor's or Baa3 from Moody's.

#### D. EQUITY INVESTMENTS

Equities are publicly traded common stocks of companies. For purposes of asset allocation the following publicly traded investments may be included in the equities asset class: securities convertible into equities, such as convertible debentures and convertible preferred stock; American depository receipts for equities; and mutual funds.

- The market capitalization of individual companies in which investments can be made shall be no less than \$500 million.
- Investments in Small Capitalization Companies may be made, but only via mutual funds that do not invest in companies with market capitalization of less than \$100 million. Such Small Cap mutual fund investments shall be limited to no more than 10% of the Pooled Endowment Fund at cost.
- The total investment in foreign stocks shall be limited to no more than 15% of the Pooled Endowment Fund at cost. ADRs are included in this 15% limit.
- Investments may be made into Exchange Traded Funds with a maximum total of no more than 10% of the Pooled Endowment Fund at cost in any

individual Exchange Traded Fund. The Exchange Traded Funds aggregate investment is limited to a maximum of 25% of the Pooled Endowment Fund at cost.

- Investments made in Real Estate shall be limited to Real Estate Investment Trusts (REIT's). The total of such investments shall be limited to no more than 10% of the Pooled Endowment Fund at cost. The underlying real estate investments in such REIT's shall be limited to domestic properties.
- The restrictions identified above shall not be exceeded by combining categories or by taking the higher of overlapping limits. The most restrictive interpretation should be adhered to.

#### E. DIVERSIFICATION

There should be diversification among economic or market sectors, industries, and individual issuers so as to minimize the risk of loss. No single issue shall, at any time, represent over 5% of the equity investments at cost. Investments in any economic sector shall not represent more than 2 times the corresponding sector within the S&P 500. The fixed income class and the equities class may contain non-US investments provided such investments otherwise comply with the restrictions of Section G below.

#### F. QUALITY

In general terms, securities should be well recognized in their respective industries, and of good quality.

#### G. INVESTMENT RESTRICTIONS

The Trustees may impose restrictions on the types of investments or on the investment vehicles that may be utilized from time to time. The following are the current restrictions that the Trustees wish to impose. The Trustees may also waive any of the following restrictions for a specific period of time, following discussion with the Investment Manager and such waiver must be in writing to the Investment Manager:

- No investments shall be made into bond mutual funds.
- No investments shall be made into foreign bonds.
- No investments shall be made into commodities or in companies whose primary purpose is to trade in commodities.
- No investments shall be made into so-called "Hedge" funds.
- No investments shall be made into stocks of "Closely Held Businesses" or "Private Equity Companies".
- No investments shall be made into "Options" or any other "Derivative" investment vehicles.

## VI. STANDARD OF PERFORMANCE

### H. GENERAL

Primary consideration will be given to the performance of the Fund over a full economic or market cycle or over a three-to-five year period, whichever shall be longer.

### I. MINIMUM GOALS

The fund shall be compared against an index weighted of (1) Treasury Bills, (2) the Barclays Capital US Aggregate Bond Index, and (3) the S&P 500. The weighting of the index shall be in the same proportion as prescribed for the Long Term Strategic Allocation of the three asset classes in paragraph V. A. above (the Episcopal Index).

A secondary comparison (or benchmark) shall be established to measure the success of a more diversified asset allocation contemplated by this Endowment Policy Statement and weighted as outlined below:

The account shall be compared against an index weighted of (1) Treasury Bills, (2) the Barclays Capital US Aggregate Bond Index, and (3) an equal weighting of the Russell 3000 and MSCI ACWI. The weighting of the index shall be in the same proportion as the Asset Allocation targets.

The return should be above the median of a generally accepted universe of similar funds. Each investment manager should report performance of the investments relative to these goals at each quarterly meeting with the Trustees.

## VI. ENCUMBRANCE PROHIBITION

No part of the Fund may be pledged, hypothecated, encumbered, or used as collateral.

## VII. DOCUMENTATION: INVESTMENT MANAGEMENT

- A. The investment manager shall follow the policies contained herein and shall submit a written statement describing its proposed investment strategy and tactics for achieving the investment objectives in this policy statement. The manager shall inform the Executive Committee whenever the manager's investment strategy changes significantly or whenever assessment of current market conditions indicates a change is needed in any policy contained herein.
- B. The Investment manager shall supply statements quarterly.
- C. In periodic meetings with the Executive Committee, the Investment manager shall review the investment returns of the fund relative to the

standards of performance and the manager's investment strategy and tactics as described in Section VI.B above. Such meetings shall be held on a quarterly basis.

VIII. ADMINISTRATION, MODIFICATION, MISCELLANEOUS

- A. Expenses shall be chargeable to the Fund.
- B. Management, investment, and distribution of the Fund shall be subject to such other rules as may be applicable, including, but not limited to, those found in the following places: Articles of Incorporation and Bylaws of the Trustees; actions of Council; UMIFA and other statutes; and restriction and directives applicable to the individual sub-funds within the Fund.
- C. The Executive committee shall review annually this Endowment Policy Statement and make such amendments thereto as it deems advisable. Such amendments will then be ratified at Convention.
- D. The Executive Committee reserves the right to amend or repeal this Endowment Policy Statement at any time.
- E. This Endowment Policy Statement supersedes previous investment policy statements.
- F. The adoption of this Endowment Policy Statement by the Executive Committee is pursuant to the authority, contained in the Bylaws of the Trustees, which directs the Executive Committee to conduct the affairs of the Trustees between meetings of the Trustees' board.

IX. APPROVALS AND AMENDMENTS

This Endowment Policy Statement was adopted by the Council of the Diocese of Southwestern Virginia on the 1st day of February, 1998.

This Endowment Policy Statement was voted into effect by the Executive Committee of the Trustees on the 28th day of January 1999.

This Endowment Policy Statement was amended by the Executive Committee of the Trustees on the 25th day of January, 2007.

This amended Endowment Policy Statement was ratified by the Trustees at the Annual Meeting on February 22, 2007.

This Endowment Policy Statement was amended ratified by a resolution approved by the 98<sup>th</sup> Annual Convention of the Diocese of Southwestern Virginia on January 28, 2017.

**This Endowment Policy Statement was amended by the Trustees at their Third**

**Quarter Meeting on October 18, 2018 and ratified by a resolution at the 100<sup>th</sup>  
Annual Convention of the Diocese of Southwestern Virginia on January 26, 2019.**

**Quarter Meeting on October 18, 2018 and ratified by a resolution at the 100<sup>th</sup>  
Annual Convention of the Diocese of Southwestern Virginia on January 26, 2019.**

**ARTICLES OF INCORPORATION  
OF  
SOUTHWESTERN VIRGINIA EPISCOPAL FUND**

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We do hereby associate to form a nonstock corporation under the provisions of Chapter 2 of Title 13.1 of the Code of Virginia and to that end set forth the following:

- (1) The name of the corporation is "Southwestern Virginia Episcopal Fund."
- (2) The purpose for which the corporation is organized is as follows:

To receive cash and other property, real, personal or mixed, through gifts, grants, devises, bequests or otherwise, and to hold, invest, reinvest, convey, sell, mortgage, lease or otherwise dispose of such property and apply the same and any interest, income or proceeds realized thereon to support and further such charitable or any other purposes of the Protestant Episcopal Church in the Diocese of Southwestern Virginia as may be designated by the donor or donors thereof, and, except as otherwise specified by such donor or donors, to pay over and transfer such cash, property or income therefrom as may be available, when and as requested by the Bishop and a majority of the Executive Board of said Diocese, to the Treasurer of said Diocese to support and further such charitable or other purposes of the Protestant Episcopal Church in said Diocese as may be designated by the Bishop and a majority of the Executive Board thereof.

- (3) The corporation is to have no members.

- (4) The directors who are to manage the affairs of the corporation shall be divided, as equally as the total number of directors will permit, into three classes and each class shall hold office for a period of three years. One class shall be elected annually.

The directors shall have power to fill any vacancy which may occur in their body, provided that such vacancy shall be filled by the selection of one or more persons nominated therefore by the Council of the Diocese of Southwestern Virginia.

In case no such nomination shall be made by the Council at its next meeting after receiving notice of such vacancy, then the directors may fill such vacancy; and upon any director elected under these provisions shall be conferred the same powers and imposed the same duties as if he had been one of the incorporators.

- (5) The post office address of the initial registered office of the corporation is Evans House, 1000 First Street, S.W., Roanoke, Virginia. The name of the initial registered agent of the corporation is Rt. Rev. William H. Marmion, who is a resident of Virginia and a director of the corporation or a member of the Virginia State Bar, and whose business office is the same as the registered office of the corporation.

- (6) The number of directors constituting the initial board of directors of the corporation shall be six, one-third of whom shall be elected to serve until the annual election in 1958, one-third until

the annual election in 1959, and one-third until the annual election in 1960. The names and addresses of the persons who are to serve as the initial board of directors are as follows:

The Rt. Rev. William H. Marmion, D.D.  
Box 2068  
Roanoke, Virginia

C. Francis Cocke  
c/o The First National Exchange Bank of Roanoke  
Roanoke, Virginia  
Jack W. Burrell  
54 Hawthorn Roan  
Salem, Virginia

John P. Fishwick  
c/o Norfolk & Western Offices  
Roanoke, Virginia

Stuart T. Saunders  
c/o Norfolk & Western Offices  
Roanoke, Virginia

Walter G. Stephenson  
Box 1300  
Roanoke, Virginia

(7) The duration of the corporation is to be perpetual.

(8) No director of the corporation shall at any time during the continuance of the corporation or upon its dissolution have any rights by reason of such directorship to receive, or to have any participation in, any assets or property of the corporation or any distribution thereof. If in the event of the dissolution of the corporation there shall be any assets or property of the corporation remaining after payment or satisfaction in full of all just claims and demands against the corporation, all such assets or property shall be distributed to support and further the charitable or any other purposes of the Protestant Episcopal Church in the Diocese of Southwestern Virginia in accordance with the provisions of Article (2) hereof.

GIVEN under our hands this 15th day of May, 1957.

s/

William H. Marmion

s/

C. Francis Cocke

s/

Walter G. Stephenson

STATE OF VIRGINIA )

) to-wit:  
CITY OF ROANOKE )

I, Betty Lou Williamson, a Notary Public in and for the City and State aforesaid, do certify that William H. Marmion, C. Francis Cocke and Walter G. Stephenson, whose names are signed to the foregoing articles of incorporation, bearing date on the 15th of May, 1957, have acknowledged the same before me in my City and State aforesaid.

My term of office expires on the 28th day of October, 1960.

GIVEN under my hand this 15th day of May, 1957.

Notary Public  
s/  
Betty Lou Williamson

**COMMONWEALTH OF VIRGINIA  
STATE CORPORATION COMMISSION**

AT RICHMOND, May 21, 1957

The accompanying articles having been delivered to the State Corporation Commission on behalf of

Southwestern Virginia Episcopal Fund

and the Commission having found that the articles comply with the requirements of law and that all required fees have been paid, it is

ORDERED that this CERTIFICATE OF INCORPORATION

be issued, and that this order, together with the articles, be admitted to record in this office of the Commission; and that the corporation have the authority conferred on it by law with the articles, subject to the conditions and restrictions imposed by law.

Upon the completion of such recordation, this order and the articles shall be forwarded for recordation in the office of the clerk of the Hustings Court of the City of Roanoke.

STATE CORPORATION COMMISSION  
By s/  
Ralph T. Catterall, Chairman

VIRGINIA:

In the Clerk's Office of the Hustings Court of the City of Roanoke.

The foregoing certificate (including the accompanying articles) has been duly recorded in my office this 19th day of June, 1957 and is now returned to the State Corporation Commission by certified mail.

## **BY-LAWS**

### **ARTICLE I**

#### **DIRECTORS**

Sec. 1. The business and affairs of the corporation shall be managed by a Board of Directors subject to any requirement made by the Act or the Articles of Incorporation.

Sec. 2. The Board of Directors shall consist of nine in number. Directors are elected each year by nomination of the annual Council. The number of directors may be increased or decreased from time to time by amendment of these By-Laws. No decrease in number shall have the effect of shortening the term of any incumbent director. Each director shall hold office for the term for which he is elected and until his successor shall have been elected. No director shall be eligible to begin a new term as director until one year after the expiration of his prior term.

Sec. 3. The directors who are to manage the affairs of the corporation shall be divided as equally as the total number of directors will permit, into three classes, and each class shall hold office for a period of three years. One class shall be elected annually.

Sec. 4. The directors shall have power to fill any vacancy which may occur in their body, provided that such vacancy shall be filled by the selection of one or more persons nominated therefore by the Council of the Diocese of Southwestern Virginia. In case no such nomination shall be made by the Council at its next meeting after receiving notice of such vacancy, then the directors may fill such vacancy.

Sec. 5. A majority of the number of directors fixed by the By-Laws shall constitute a quorum for the transaction of business. The act of the majority of directors present at a meeting, at which a quorum is present, shall be the act of the Board of Directors.

Sec. 6. The annual meeting of the Board of Directors shall be held on a date selected by the President between the end of Council and April 30th each year, at which meeting there shall be elected at least a President, a Vice President, a Treasurer, and a Secretary, who shall hold such offices until the next annual meeting of the Board of Directors, and until their successors are elected and qualified. The same person may hold one or more offices, except that the same person shall not serve as both President and Secretary. The positions of Treasurer and Secretary may be filled by nonmembers of the Board of Directors.

Sec. 7. Meetings of the Board of Directors, regular or special, may be held at such times and places as it may designate. A special meeting may be called at any time by the President or by any three elected directors.

Regular meeting of the Board of Directors may be held with or without notice. Notice of special meetings of the Board of Directors shall be mailed or telegraphed to each director at least three days prior to the date of the meeting; or notice may be waived in writing, before, at, or subsequent to such meeting; and the presence of any director at a meeting may be deemed a waiver of notice of such meeting. Neither the business to be transacted at nor the purpose of any special meeting of the Board of Directors need be

specified in the notice or waiver of such meeting.

Sec. 8. The Board of Directors may, by resolution adopted by a majority of the number of directors fixed by these By-Laws, designate two or more directors to constitute an Executive Committee, which shall have any may exercise all of the authority of the Board of Directors except to approve an amendment to the Articles of Incorporation.

## ARTICLE II

### OFFICERS - DUTIES AND POWERS

Sec. 1. The President shall be elected by and from the Board of Directors; shall preside at all meetings of the Board of Directors. In the absence of the President and the Vice President, a Chairman of the meeting shall be elected by the meeting.

The President shall ex officio be a member of all committees, shall sign all conveyances of real estate and other instruments in writing by law requiring the President's signature, and perform such other duties as may be required of him from time to time by the directors, and shall have the authority, powers and duties that are usually given such officer.

Sec. 2. In case of the absence of the President or his inability to act, his duties shall be performed by the Vice President, who in that event shall execute any of the above powers of the President.

Sec. 3. The Secretary, or Secretary-Treasurer, shall attend all meetings of the directors and keep a full and accurate account of their proceedings in a book to be kept for that purpose.

He shall be the custodian of the corporate seal of the corporation, and shall affix and attest the seal as authorized by the Board of Directors or the By-Laws of this corporation, to such instruments requiring the seal.

Sec. 4. The Treasurer, or Secretary-Treasurer, shall have the custody of all moneys and securities of the corporation and shall deposit the same in the name and to the credit of the corporation in such depositories as may be designated by the Board of Directors. He shall keep a full and accurate account of the receipts and disbursements of the corporation in books belonging to the corporation, and shall disburse the funds of the corporation by check to be signed as prescribed by resolution of the Board of Directors. He may be required by the Board of Directors at any time to give bond as the directors may designate.

Sec. 5. Any person elected by the Board of Directors as an assistant to an officer - for example, an Assistant secretary - shall, unless otherwise restricted by the Board of Directors, and in all cases

subordinate to the officer himself, have and exercise all of the rights, duties, functions and powers of such officer.

### **ARTICLE III**

#### SEAL

Sec. 1. The seal of this corporation shall be as the impression made below.

### **ARTICLE IV**

#### AMENDMENT OF THE BY-LAWS

Sec. 1. These By-Laws may be altered, amended or repealed, and new By-Laws may be adopted by the Board of Directors.

**ARTICLES OF INCORPORATION  
OF  
SOUTHWESTERN EPISCOPAL HOMES**

We hereby associate to form a non-stock corporation under the provisions of Chapter 2 of Title 13.1 of the Code of Virginia and to that end set forth the following:

(a) The name of the corporation is SOUTHWESTERN EPISCOPAL HOMES.

(b) The Corporation is organized exclusively for charitable, religious, and educational purposes, including, for such purposes and without limitation,

(1) to establish, maintain, operate, manage, control and regulate a residential home or homes for aging men, women and couples under the supervision and direction of the Protestant Episcopal Church in the Diocese of Southwestern Virginia;

(2) to serve as a member of Westminster-Canterbury of Lynchburg, Inc. ("Westminster-Canterbury") and to assist Westminster Canterbury in the operation and management of a residential home or homes for aging men, women and couples; in the operation and management of a home health division to provide care for clients in their homes; and in such other services as Westminster-Canterbury may provide consistent with its Articles of Incorporation and its Bylaws; and

(3) to the extent consistent therewith, to conduct any or all lawful affairs, not required to be stated specifically in these Articles of Incorporation, for which nonstock corporations may be incorporated under Chapter 10 of Title 13.1 of the Code of Virginia, as amended.

(c) The corporation is to have no members.

(d) The affairs of the corporation shall be managed by a board of trustees. The Bishop of the Diocese of Southwestern Virginia shall be an ex officio trustee. The remaining trustees shall be divided, as equally as their total number will permit, into three classes and each class shall hold office for a term of three years. One class shall be elected annually by the Executive Board of the Episcopal Diocese of Southwestern Virginia.

In the event any trustee should resign or be unable for any reason to complete his or her term, then at its next meeting after receiving notice of such vacancy the Executive Board of the Episcopal Diocese of Southwestern Virginia shall elect a person to fill the vacancy.

(e) The address of the initial registered office (including the post office address and the name of the city in which it is located) is 1000 First Street, Southwest, Box 2068, Roanoke, Virginia 24009.

The name of the corporation's initial registered agent is William H. Marmion, who is a resident of Virginia and a trustee of the corporation and whose business office is the same as the registered office of the corporation.

(f) The number of trustees constituting the initial board of trustees is 13, one of whom shall be the Bishop of the Diocese of Southwestern Virginia as ex officio trustee. Of the remaining 12 trustees, one third shall serve until the annual election in 1975, one third until the annual election in 1976, and one third until the annual election in 1977. The names, addresses and terms of office of the persons who are to serve as the initial trustees are as follows:

<u>Name</u>	<u>Address</u>
<u>Ex Officio</u>	
The Right Reverend William H. Marmion	2730 Avenham Avenue, S.W. Roanoke, Virginia 24014
<u>Term Expiring 1975</u>	
Joseph H. Barnes, Jr.	114 Schenley Avenue Bluefield, Virginia 24605
Mrs. Mary Artis Dennis	604 Fraser Lane Staunton, Virginia 24401
The Reverend William A. Edwards	465 Church Street Wytheville, Virginia 24382
Rodger Fauber	1525 Linden Avenue Lynchburg, Virginia 24503
<u>Term Expiring 1976</u>	
Dr. A. Gardner Harden	509 Fraser Lane Staunton, Virginia 24401
Arthur Morrison	515 Georgia Avenue Bristol, Tennessee 37620
H. Russell Robey	2656 Chestnut Avenue Buena Vista, Virginia 24416

Louis R. Weissert

1505 Club Drive  
Lynchburg, Virginia 24503

Term Expiring 1977

Mrs. H.G. Hansen

148 Fallon Street  
Staunton, Virginia 24401

Nathan Bushnell, III

1512 White Oak Court  
Martinsville, Virginia 24112

The Reverend James M. Coleman

325 East Church Street  
Martinsville, Virginia 24112

Yuille Holt, Jr.

2720 Dulany Avenue  
Lynchburg, Virginia 24503

(g) No trustee of the corporation shall at any time during the continuance of the corporation or upon its dissolution have any rights by reason of such trusteeship to receive, or to have any participation in, any assets or property of the corporation or any distribution thereof. In the event of dissolution, the net assets of the corporation shall be distributed in accordance with a plan of distribution adopted pursuant to the Virginia Non-Stock Corporation Act, or by a court of competent jurisdiction, to one or more corporations or organizations organized and operated for charitable, educational, religious or scientific purposes, or to a federal, state or local governmental body to be used for public purposes.

Dated November 5, 1973

\_\_\_\_\_  
Robert B. Claytor

\_\_\_\_\_  
Martin P. Burks

\_\_\_\_\_  
John S. Shannon  
Incorporators

## BY-LAWS OF SOUTHWESTERN EPISCOPAL HOMES

### ARTICLE I. Board of Trustees

Section 1. General Powers. The affairs of the corporation shall be managed by its board of trustees.

Section 2. Number. The board of trustees shall consist of thirteen in number, one of whom shall be the Bishop of the Diocese of Southwestern Virginia as ex officio trustee. The number of trustees may be increased or decreased from time to time by amendment of these by-laws. No decrease in number shall have the effect of shortening the term of any incumbent trustee. Each trustee, except the Bishop of the Diocese of Southwestern Virginia as ex officio trustee, shall hold office for the term for which he is elected and until his successor shall have been elected and qualified.

Section 3. Classification and Term. The trustees who are to manage the affairs of the corporation, except the Bishop of the Diocese of Southwestern Virginia as ex officio trustee, shall be divided, as equally as their total number will permit, into three classes and each class shall hold office for a term of three years. One class shall be elected annually by the trustees by the selection of persons nominated therefore by the Council of the Diocese of Southwestern Virginia. In case no such nominations shall be made by the Council at its meeting preceding the annual election of trustees, the class shall be elected by the trustees.

Section 4. Vacancies. The trustees shall have the power to fill any vacancy which may occur in their body, provided that such vacancy shall be filled by the selection of one or more persons nominated therefor by the Executive Board of the Diocese of Southwestern Virginia. In case no such nomination shall be made by the Executive Board at its next meeting after receiving notice of such vacancy, the trustees may fill the vacancy.

Section 5. Eligibility. A trustee who has served two full consecutive three-year terms shall not be eligible for re-election to the board of trustees until the expiration of one year.

Section 6. Quorum. A majority of the number of trustees fixed by these by-laws shall constitute a quorum for the transaction of business. The act of the majority of the trustees present at a meeting at which a quorum is present shall be the act of the board of trustees.

Section 7. Annual Meeting. The annual meeting of the board of trustees shall be held in the first week of the month of May of each year on a date to be determined by the board of trustees for the election of trustees of the class whose term expires at each annual meeting and for the election of officers and for the transaction of general business.

Section 8. Regular or Special Meetings. Meetings of the board of trustees, regular or special may be held at such times and places as it may designate. A special meeting may be called at any time by the president or by any two trustees.

Section 9. Notice. Regular meetings of the board of trustees may be held with or without notice. Notice of special meetings of the board of trustees shall be mailed or telegraphed to each trustee at least three days prior to the date of the meeting; or notice may be waived in

writing, before, at, or subsequent to such meeting; and the presence of any trustee at a meeting may be deemed a waiver of notice of such meeting. Neither the business to be transacted at nor the purpose of any regular or special meeting of the board of trustees need be specified in the notice or waiver of notice of such meeting.

Section 10. Action Without Meeting. Any action required or permitted to be taken at any meeting of the board of trustees or of the executive committee may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by all of the trustees, or all of the members of the executive committee, as the case may be, and filed with the minutes of proceedings of the board of trustees or executive committee.

Section 11. Indemnification. Each trustee and officer shall be indemnified by the corporation against liabilities, fines, penalties and claims imposed upon or asserted against him (including amounts paid in settlement) by reason of having been such a trustee or officer, whether or not then continuing so to be, and against all expenses (including counsel fees) reasonably incurred by him in connection therewith, except in relation to matters as to which he shall have been finally adjudged to be liable by reason of having been guilty of gross negligence or willful misconduct in the performance of his duty as such trustee or officer. In the event of any other judgment against such trustee or officer or in the event of a settlement, the indemnification shall be made only if the corporation shall be advised, in case none of the persons involved shall then be a trustee of the corporation, by the board of trustees, or in case of any of the persons involved shall then be a trustee of the corporation, by independent counsel to be appointed by the board of trustees, that in its or his opinion such trustee or officer was not guilty of gross negligence or willful misconduct in the performance of his duty, and, in the event of a settlement, that such settlement was, or if still to be made, would be, in the best interests of the corporation. If the determination is to be made by the board of trustees, it may rely as to all questions of law, on the advice of independent counsel. Every reference herein to trustee or office of the corporation and every person who may have served at its request as a trustee, director or officer of another corporation and, in all of such cases, his executors and administrators.

## ARTICLE II. Executive Committees

The Board of Trustees may, by resolution adopted by a majority of the number of trustees fixed by these by-laws, designate three or more trustees to constitute an executive committee, which shall have and may exercise all of the authority of the board of trustees except to approve an amendment to the articles of incorporation or a plan of merger or consolidation.

## ARTICLE III. Officers

Section I. Number. The officers of the corporation shall be a president, one or more vice presidents, a secretary and a treasurer, each of whom shall be elected by the board of trustees. The president shall be a trustee. Such other officers and assistant officers as may be deemed necessary may be elected or appointed by the board of trustees and shall have such authority and duties as shall be specified from time to time by the board of trustees.

Any two or more officers may be held by the same person, except the offices of president and secretary.

Section 2. Election and Term of Office. The officers of the corporation to be elected by the board of trustees shall be elected at the annual meeting of the board of trustees. If the election of offices shall not be held at such meeting, such election shall be held as soon thereafter as convenient. Each officer shall hold office until his successor shall have been elected and qualified or until his death, resignation or removal.

Section 3. President. The president shall be the chief executive officer of the corporation. He shall, when present, preside at all meetings of the board of trustees. He shall sign all conveyances of real estate and other instruments in writing by law requiring the president's signature, and in general shall perform all duties to the office of president and such other duties as may be prescribed by the board of trustees from time to time.

Section 4. Vice President. The vice presidents shall perform such duties as from time to time may be assigned to them by the president or by the board of trustees. In the absence of the president or in the event of his death, inability or refusal to act, the vice president designated by the president or by the board of trustees (in the event the president shall be unable or fail to make such designation) shall perform the duties of the president and, when so acting, shall have all the powers of and be subject to all the restrictions upon the president.

Section 5. Secretary. The secretary shall: (a) keep the minutes of the meetings of the board of trustees and the executive committee in one or more books provided for the purpose; (b) see that all notices are duly given in accordance with the provisions of these by-laws or as required by law; (c) be custodian of the corporate records and of the seal of the corporation and see that the seal of the corporation is affixed to all documents, the execution of which on behalf of the corporation under its seal, is duly authorized; and (d) in general perform all duties incident to the office of secretary and such other duties as from time to time may be assigned to him by the president or by the board of trustees.

Section 6. Treasurer. The treasurer shall have the custody of all moneys and securities of the corporation and shall deposit the same in the name and to the credit of the corporation in such depositories as may be designated by the board of trustees. He shall keep a full and accurate account of the receipts and disbursements of the corporation in books belonging to the corporation, and shall disburse the funds of the corporation by check to be signed as prescribed by resolution of the board of trustees. He may be required by the board of trustees at any time to give bond as the trustees may designate.

Section 7. Audit. The books of the corporation shall be audited annually by a qualified accountant.

#### ARTICLE IV. Fiscal Year

The fiscal year of the corporation shall begin on the first day of January and end on the thirty-first day of December in each year.

ARTICLE V. Seal

The board of trustees shall provide a corporate seal which shall be circular in form and shall have inscribed thereon the name of the corporation and the state and year of incorporation.

ARTICLE VI. Amendments

These by-laws may be altered, amended or repealed and new by-laws may be adopted by the board of trustees at any regular or special meeting of the board of trustees.

## **Diocesan Mission Statement**

**The mission of the Diocese of Southwestern Virginia is to challenge and support the creativity of our congregations in their Christian growth and global responsibility.**