Dear Bishop,

In accordance with the policies of the Diocese of Alabama, I would like to request that you license the following persons to serve as Eucharistic Ministers for this parish for a three-year period:

John Oliver Smith
Jane P. Doe

This is also a request to renew the license for an additional three-year period as a Lay Eucharist Visitor for the following:

Susan Brown Jones

Holy Covenant is a fully Eucharistic parish and the use of Eucharistic Ministers and Lay Eucharist Visitors are helpful to me, and part of the Parish’s normal liturgical practice. This letter is also to certify that the persons named above have undergone training for this ministry and is knowledgeable of the duties and requirements.

Thank you very much.

Yours in Christ,

The Rev. Paul Gamble
Rector of Holy Covenant