Union of Black Episcopalians
Annual Business Meeting Agenda
August 3, 2016  10am to 12 Noon

Opening Prayer

Call to Order

Appointment of Parliamentarian

Adoption of Agenda

Approval of 2015 Minutes

Report of Credentials

Introduction of Guests/Past Presidents/Board

Episcopal Bishops of African Descent

President’s Address

Treasurer’s Report

Youth Report

Young Adult Report

Report of the Resolutions Committee

Reports of the By-Laws Committee

Report of the Nominating Committee

Appointment of the Elections Committee

Election of Officers and Election of Nominating Committee

Other Business

Closing Prayer
The Annual Meeting was opened at 10am with a prayer by Bishop Nathan Baxter.

**Present:** All national officers were present and a quorum of voting members attending the conference were present.

**Of Special note:** All bishops in attendance were noted: Bishops Baxter, Williams, Curry, Sutton, M. Thompson, and Boyd. Canon to the Presiding Bishop Chuck Robertson, three TEC mission: Chuck Wynder, Heidi Kim and Mark Stevenson. Four past presidents were in attendance: Canon Judy Conley, John Harris, Rev. Dr. Canon Sandye Wilson and Rev. Darryl James. Representing the Church Pension Fund were Diane Pollard and Rev. Sandye Wilson. The chaplains from both St. Augustine University and Voorhees College, Mother Nita Byrd and Rev. James Yarsiah. Also in attendance were staff from Virginia Theological Seminary, Prof. Donyelle McCray and Seminary of the Southwest, Brittany Saucedo.

The UBE Board was introduced. Bishop Thompson of Louisiana was introduced as a Life Member.

**Honorary Chair’s Comments.** Bishop Baxter

Bp. Baxter reviewed the work of EBAD, Episcopal Bishops of African Descent. It has been in existence for 8 years and like UBE its vision is to focus on the diaspora and provide long-range planning. There are two South Asian and one Indigenous/Native members for a total of 20 members. Bishop Eugene Sutton is the assisting convener. EBAD provides support to its members. They serve as friends and partners focused on strengthening the Church’s mission. All are engaged with leadership in TEC. Bp. Williams was recognized for his role as Vice Chair of the House of Bishops and his longevity as a bishop.

**2014 Annual Meeting Minutes:** A. Flowers, L. Broome M/S. Minutes were approved as presented.

**President’s Address:** Canon Annette Buchanan

President Buchanan reviewed her summarized report. Key items are noted below.

- President Buchanan thanked the current planning team and co-deans Rev. Carl Wright and Rev. Kim Baker, Chaplains Rev. Ramelle McCall and Rev. Glenna Huber, and Youth and Young Adult Directors Zena Link and Darius Jenkins.
- A decision was made to hold the 2016 Annual Meeting in New Orleans. President Buchanan thanked the Bishop of Louisiana and the conference planning team. UBE last there in 1990.
- Highlights of the past year include:
Focus on our spiritual foundations through Lenten bible study via online and conference calls. A weekly prayer line will begin in September.

UBE had a successful presence at General Convention including the Gala attended by over 300 persons, honoring:
- The Rev. Gay Clark Jennings received the Rt. Rev. Walter Dennis Honors Award
- The Honorable Byron Rushing received the Reverend Dr. Pauli Murray Distinguished Humanitarian Award
- The Rt. Rev. Michael B. Curry received the Rt. Rev. Quintin Primo Honors Award
- Outgoing Presiding Bishop Katharine Jefferts Schori received the President’s Special Recognition.

Membership. We continue to build our membership at the local level. It is very important for members to pay dues and submit to national so that we can continue to be active at the national level.

UBE hosted the Black Deputies this past year and with them developed an agenda for consideration as deputies participated in legislative committees and voted on resolutions. That agenda included:
- Youth and Young Adults
- HBCUs—One of our great successes was holding the financial line during the budget process
- Restorative Justice
- Black Leadership Lay and Clergy
- Anti Racism and Anti Violence
- International Community Initiatives

There was discussion on how we communicate these initiatives and spread the word and thanks for the hard work of all in supporting these areas of emphasis.

Annual Treasurer’s Report. Acting Treasurer Charmaine Romear, CPA.

Highlights were provided from page 7 of the Financial booklet. L. Glosson, M. Shaw M/S to receive the Financial Report. All in attendance voted in favor of the report.

Youth Report. Cameron Brown, Youth Rep

Ms. Brown noted that UBE was a “breath of fresh air” and made the following recommendations:
- In relation to sermons, add items that relate to youth
- Music—Provide diversity of selections
- Leadership Goals—Mentorship is still important so that they can continue to serve in parish committees and vestry
- Movement—love and acceptance were emphasized.

Young Adults Report: Darius Jenkins

Mr. Jenkins provided an overview of the week:
- Panel Discussion. The interaction was appreciation. The discussions provided more meaningful conversations.
- He thanked Michael K. Williams for his remarks
- The Service Project in Baltimore. The Young Adults worked with Civic Works to clean an abandoned lot in preparation for an urban garden.
- Young adults designed and are marketing the tee shirts. Additional shirts can be ordered.
- He noted that they were unable to make the trip into DC because of time constraints.
Young Adults are creating a business plan with rules and registrations. They have created a Facebook page to encourage communication and are developing a twitter handle. Darius thanked all who helped in making the Young Adult experience successful and noted that there were 30 young adults this year, more than in the recent past.

**First Vice President’s Report.** Canon Jill Mathis

The **Nominating Committee** and **Bylaws Committee** reports were reviewed as received.

**Resolutions Committee Report.** Canon Jill Mathis

- Resolution on re-drawing the Southern Region. Motion was defeated
- Resolution on removal of Confederate flag from National Cathedral. Motion was referred to the Executive Committee for review.

**Other Business.** There was none.

The meeting adjourned with a prayer from Bp. Nathan Baxter at 12:40 pm EDT.

Respectfully Submitted,

Dianne Audrick Smith

National Secretary
The By Laws Committee met on May 4, 2016. The members are Jill Mathis, 1st Vice President, Alma Flowers, Southern Regional Director and the Rev. Guy Leemhuis, Parliamentarian

The Committee proposes the following changes in the Bylaws regarding Membership:

1) Resolved: To add the category of **Young Adult Membership**. We have many young adult members who bring a special voice to our Union. Adjustments have been made to preserve their participation in Regional and Annual Meetings, specifically around costs and programming.

Add #5 on page 2 – **Young Adult Membership may be granted to members between the ages of 18-30.**

2) Resolved: To add the category of **Local and National Membership**. We need clarification around the requirement of dues for both local and National.

Add “D” on page 3 after Family Membership - **In order to be a member, National dues must be paid. We strongly encourage membership in a local chapter. Members in local chapters must pay both local and National dues to be considered a full member of the Union. Life Members are not required to pay yearly National dues, but are encouraged to support local chapters in their vicinity by paying dues.**

The Committee proposes the following addition to Article VIII:  **Duties of Officers**

3) Resolved: To clarify a Quorum, add Section 2 on Page 10 titled **Voting and Quorum.** A majority of the members of the National Board of Directors is required for voting.

4) Resolved: To delete #10 under Secretary’s duties and add to Treasurer’s duties. Add #11 to Treasurer’s duties, **Along with the President the Treasurer signs contracts as required.**

Under Nominations and Elections on page 15, Section 2, change the date: UBE shall hold its ABMC between June 1 and **August 15.**


Submitted by: Jill Mathis on 6/22/16
The Nominations Committee is pleased to announce the following members for the national offices:

President: Canon Annette Buchanan

First Vice President: Canon Jill Mathis

Second Vice President: The Rev. Dr. Martini Shaw

Secretary: Ms. Dianne Audrick Smith

Treasurer: The Rev. Clive Sang

Nominations are still open. If you or someone you know have heard the Spirit speak, and wish to serve God’s people in the councils of the Church, feel free to contact one of the members of the Nominating Committee:

The Rev Eric Metoyer ericm@diocal.org

The Rev Cn Benjamin Twinamaani canonbentwin@gmail.com

Thank you and God Bless You.
Young Adults Report for June 15, 2016

This will be a defining year for the Young adult program in many ways. As the current Advisor I have really taken an effort to solidify a structure within the program. Not only will we be taking this opportunity to assert ourselves as leaders for UBE but we will also be focusing on Community Service, Fundraising, Rules and Regulations/ Bylaws and Branding.

This year’s conference will have a mixture of Interactive workshops focused on NOLA culture and Society. As well as traditional setting workshops, one of which will be shared with the Adults.

1. UBE Young Adults 101
   a. This will be a brief workshop/meeting on what will be expected of the young adults as an entity of the Union. Including paying dues, programming, recruiting, Budgets, Fundraising and the leadership structure of the program.
2. Seminary of the South West presents: Brittney S.: Minority leadership in the Episcopal Church.
   a. This is a workshop that will be hosted by Brittney S. who is now a regular attendee and leader with both youth and young adults.
3. Tuesday Plenary Rev. Canon Kelly Brown Douglas Director of Religion Program, Goucher College
4. Whitney Plantation
5. Le Monde Walking tour
This will be the first year that the Young Adults host their own Vendor Table. The table will include items such as t-shirts, tank tops, posters and etc. The items were chosen to sale to the younger demographic for a younger take on UBE Gear.

1. The Young Adults will introduce their first Official logo on all merchandise.
2. Items will be available for reorder on the National website.

We will host our first official fundraiser at the conference in the form of a game night mix and mingle with the adults. Monday August 1, 2016 10-12a.m. following Eucharist. All proceeds will benefit the development of the young adult program.

1. $10 cover charge (all parties)
2. Door prizes
3. Wine Bar
4. Refreshments

Community Service

This year we have dedicated an entire day to community service. We will split the day into 2 parts/projects, before and after lunch.

1. For the first project we have teamed up with Jericho Road in NOLA
   a. We will be rebuilding efforts for the episcopal black churches in NOLA
2. Back to School Book Bag drive
   a. We have asked all registered members to bring a school supply item under $5 with them for the drive.
   b. Currently I am trying to Confirm 60 bags and items to fill them with. A letter has gone out to the Regional presidents for assistance. I have also been working with Diane and Gillian Knowles to make everything possible
   c. We will either distribute from a church or deliver the bags.
   d. GOAL: 60 filled book bags

Rules and Regulations

I had the pleasure of speaking with Guy Leemus about creating rules and regulations for the young adult program. We are underway and I will present the new structure this year!

Darius Jenkins

UBE Young Adults Advisor.
Union of Black Episcopalians  
Annual Meeting – July 29th – August 4th, 2016  
New Orleans, Louisiana  

Treasurer’s Financial Report

Three schedules are reported as follows:
3. **Annual Budget for Fiscal Year 2017**.

**Highlights – January - May 31, 2016**
The financial statements are presented on a cash basis and have not been audited.

**Highlights - Balance Sheet, January – May 2016**
- Cash on hand as of May 31st totaled $87,183, of which $69,847 is attributable to operating account. The Absalom Jones restricted account currently has a cash balance of $15,237.
- The loan balance to Southern Diocese of Ohio is $92,527. Starting August 2014, monthly payments of $506 ($340 to Principal and $167 to interest) have been made.
- Early Registration for the Annual Conference accounted for the increase in our Cash balance.

**Profit & Loss Actual vs Budget, January – May 2016**
- Total income for the 5‐month period ending May 31st is $100,117; expenses total $22,474; and net income is $77,643.
- Of the income received for the 5‐month period ending May 31st:
  - 10% is attributable to memberships
  - 68% is related to Annual Meeting & Conference
  - 4% is related to UBE Chapters assessment
  - 2% is related to Annual Appeal
  - 16% is related to fundraising. Funds were collected in 2016 for PB Elect Vigil held last year
- Preliminary figures on the 2016 Conference indicate UBE collected $67,705 (Registrations, Journal Ads and Sponsors) and spent about $988 as of May 2016.

This report also provides a snapshot of UBE budget performance for the period ending May 2016. The report compares actual receipts and disbursements to budgeted figures for a five-month period.

**Financial Reports January – December 2015**

**Highlights - Balance Sheet, January – December 2015**
- Cash on hand as of December 31st totaled $11,238, of which $8,956 is attributable to operating account. The Absalom Jones restricted account currently has a balance of $282; $20,000 was transferred to operating account to cover expenses.
- The loan balance to Southern Diocese of Ohio is $94,224. Starting August 2014, monthly payments of $506 ($340 to Principal and $167 to interest) have been made.
**Profit & Loss, January – December 2015**

- Total income for the 12-month period ending December 31st is $278,990; expenses total $290,754; and the net operating loss for 2015 is $11,764.
- Total Annual Appeal income for the 12-month period ending December 31st is $3,170.
- Absalom Jones Activity: To date $45,799 has been received - $5,877 in 2014 and $39,922 in 2015. In 2015, a total of $25,000 has been paid towards the manufacture of the Absalom Jones wax figure.
- Figures on the Conference indicate UBE collected $89,681 (Registrations, Journal Ads and Sponsors) and spent about $70,498 as of December 2015.
- Preliminary figures on the PB Elect Celebration indicate UBE collected $105,419 and spent about $139,086 as of December 2015.

**Budget vs Actual - 2015**

This report provides a snapshot of UBE budget performance for the 12-month period ending December 2015 (on a cash basis). The report compares actual receipts and disbursements to budgeted figures for the twelve-month period. For 2015, the organization exceeded budget assumptions for both for income and expenditures.

**Proposed Budget – 2017**

See attached Notes.

**Summary**

The Review and Audit of the organization’s Financial Reports for the years 2013 and 2014 were completed and presented by our external auditors in April 2016.

The organization was successful in sponsoring two major events in 2015 and 2016. The **Vigil for the Presiding Bishop Elect** was hosted in Washington, DC, and the **Unveiling of the Memorial Statue of Absalom Jones**. The responses by our membership, sponsors and supporters were uplifting and gave both events and UBE the ability to be at the forefront of carrying out our mission.

Submitted,

*Clive Oscar Sang*

Clive Oscar Sang,

Treasurer