Canonical and Diocesan Requirements for Ordination to the Diaconate

Diocese of Nebraska
Title III, Canon 6 (2012)

* Required by the national canons. The numbers reference the canon and section. Items without a reference are required by the Bishop and/or COM.
**Contains requirements of the national canons.

Nomination to Postulancy

1) ______ Nomination from parish *6.2.a
   **Form: D-1**
   a) ______ Priest/Vestry Endorsement *6.2.a
      **Form: D-1a**
   b) ______ Acceptance by nominated person *6.2.b
      **Form: D-1b**
   c) ______ Social History **6.2.b
      **Form: D-1c**
   d) ______ Spiritual Autobiography **6.2.b
      **Form: D-1d**
   e) ______ Confidential Evaluation by rector or priest-in-charge and Rector’s Letter
      **Form: D-1e**
   f) ______ Evidence of Baptism *6.2.b.3
   g) ______ Evidence of Confirmation *6.2.b.3
   h) ______ Discernment Committee letter *6.2.b.5
   i) ______ Academic Transcripts *6.2.b.6
   j) ______ Picture
   k) ______ Vocational Inventory Retreat *6.1
   l) ______ VIR Report
   m) ______ Meeting with rector and Bishop on VIR and formation plan

2) ______ Psychological-Vocational Evaluation by a professional appointed by the Bishop *6.5.j.2
3) ______ Release of information for Psych Evaluation
4) ______ Behavioral Screening Questionnaire
   **Form: D-4**
5) ______ Medical Exam *6.5.j.2
   **Form: D-5**
6) ______ Drug Screen (optional)
7) ______ Background check *6.5.j.1
8) ______ Red flags reviewed, if any
9) ______ Bishop notifies the Nominee and the COM that the process can proceed.

Steps 1-9 must be completed before Step 10 can be scheduled.

10) ______ Interview with the COM **6.3.b
11) ______ Report from COM-Liaison assigned
12) ______ Letter to the Nominee from the Bishop regarding Postulancy *6.3.d
13) ______ Date of Postulancy

Postulancy to Candidacy

14) ______ Ember Letters from the Postulant to the Bishop *6.3.e
15) ______ Year one report on progress from the educational/spiritual formation program
16) ______ Priest/Vestry Endorsement *6.4.a.2
   **Form: D-18**
17) ______ Application for Candidacy *6.4.a
   **Form: D-19**
18) ______ Update Social History and Spiritual Autobiography and include copies of any pertinent certificates, etc.
19) ______ Internship assigned by Bishop *6.5.b

Steps 14-19 must be completed before step 20 can be scheduled after one year of formation

20) ______ Interview with the COM
21) ______ Interview with the Standing Committee *6.4.b
22) ______ Recommendation of the COM to Bishop *6.4.b
23) ______ Recommendation of the Standing Committee to the Bishop *6.4.b
24) ______ Letter to the Postulant from the Bishop regarding Candidacy
25) ______ Date of Candidacy

Revised April 2014
<table>
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<td>26)</td>
<td>Embertide letters from the Candidate to the Bishop &amp; COM *6.5.h</td>
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<td>27)</td>
<td>Sexual Misconduct Prevention training – *6.5.g.1</td>
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<td>28)</td>
<td>Reporting abuse training-- *6.5.g.2</td>
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<td>Certification from seminary or program recommending ordination *6.6.b.4</td>
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<td>34)</td>
<td>Periodic report from COM liaison</td>
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<td>35)</td>
<td>Med/psych/background check, no older than three years by the time of ordination *6.5.j.1-2</td>
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<td>36)</td>
<td>Drug Screen (optional)</td>
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<td>Personal application to the Standing Committee *6.6.b.1 <em>Form: D-38</em></td>
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<td>38)</td>
<td>Priest/Vestry endorsement to Bishop &amp; Standing Committee *6.6.b.2 <em>Form: D-39</em></td>
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<td>Written evidence of dates of Postulancy and Candidacy to Standing Committee *6.6.b.3</td>
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<td>Letter of Agreement</td>
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<td>Recommendation of the Standing Committee *6.6.c</td>
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<td>42)</td>
<td>Bishop communicates with the Candidate and his/her rector regarding Ordination</td>
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<td>43)</td>
<td>Deacon Mentor assigned for one year</td>
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<td>44)</td>
<td>Declaration of conformity at the time of Ordination *Article VIII *6.6.d *Form: D-48</td>
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<td>45)</td>
<td>Ordained a deacon *6.6.d</td>
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Steps 26-41 must be completed before step 42 can be scheduled.

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