In the Canons of the General Convention of The Episcopal Church (2012) Title III, Canon 4, Sec. 1(a), 6 & 7 the following information is provided regarding the ministries of Eucharistic Ministers and Eucharistic Visitors. In the canons it is established that lay ministers in The Episcopal Church will be confirmed communicants in good standing:

**Section 1(a):** A confirmed communicant in good standing or, in extraordinary circumstances, subject to guidelines established by the Bishop, a communicant in good standing, may be licensed by the Ecclesiastical Authority to serve as Pastoral Leader, Worship Leader, Preacher, Eucharistic Minister, Eucharistic Visitor, or Catechist. Requirements and guidelines for the selection, training, continuing education, and deployment of such persons, and the duration of licenses shall be established by the Bishop in consultation with the Commission on Ministry.

Then the canons describe the functions of Eucharistic Ministers and Eucharistic Visitors:

**Section 6:** A Eucharistic Minister is a lay person authorized to administer the Consecrated Elements at a Celebration of Holy Eucharist. A Eucharistic Minister should normally act under the direction of a Deacon, if any, or otherwise, the Member of the Clergy or other leader exercising oversight of the congregation or other community of faith.

**Section 7:** A Eucharistic Visitor is a lay person authorized to take the Consecrated Elements in a timely manner following a Celebration of Holy Eucharist to members of the congregation who, by reason of illness or infirmity, were unable to be present at the Celebration. A Eucharistic Visitor should normally act under the direction of a Deacon, if any, or otherwise, the Member of the Clergy or other leader exercising oversight of the congregation or other community of faith.

**INDIVIDUAL PROPOSED FOR LICENSING:**

Name: ______________________________________________________ Age: ____________
Address: ____________________________________________________

<table>
<thead>
<tr>
<th>Street</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
</tr>
</thead>
</table>

Date of Baptism: _____ / _____ / ______  Place of Baptism: __________________________
Date of Confirmation: _____ / _____ / ______  Place of Confirmation: ______________________

Please indicate the ministry for which you are requesting authorization:

- □ Eucharistic Minister
- □ Eucharistic Visitor

Has the individual been licensed previously as: (Yes) (No)

- Eucharistic Minister: ______ ______
- Eucharistic Visitor: ______ ______

Congregation for which licensing is requested: __________________________________________

______ / ______ / ______  ____________________________
Date  Signature of Applicant

Embracing Christ, Engaging the World
SECTION A. THOSE TO BE LICENSED AS EUCHARISTIC MINISTERS

(As a general guide, a congregation may request to license up to three Eucharistic Ministers for each regular Sunday Eucharist).

1. The applicant has functioned as a Eucharistic Minister for _______ of the past 3 years.
2. Check to certify the following:

   □ The applicant attended a diocesan training session for this ministry on _____ / _____ / 20____
   □ The applicant has completed all Safeguarding requirements.
     (Please attach a copy of their Risk Management Certificate which can be obtained from the congregational Safeguarding administrator.)
   □ I have personally met with the applicant and certify that he/she:
     a. Is familiar with the rubrics and additional directions in the Book of Common Prayer relating to the administration of the Chalice. (BCP pg. 338, 365, 406-409)
     b. Appreciates the understanding of sacraments and particularly the Holy Eucharist as outlined in the Catechism. (BCP pg. 857-860)
     c. Has agreed to participate in the administration of the Holy Communion at least once a month and more frequently if so scheduled.

SECTION B. THOSE TO BE LICENSED AS EUCHARISTIC VISITORS

This applicant has been prepared for this ministry at ____________________________________________

Parish Name

___________________________________________ on _____ / _____ / ______

City Date

A license is requested for 1 2 3 (circle one) years.

(Licenses follow the calendar year and thus are valid January 1st to December 31st of the years requested)

NOTE: No one will be licensed for more than three consecutive years. At the end of a third year, the person licensed will be expected to wait a full year before re-licensing.

_____ / _____ / ______  __________________________________________________________

Date Signature of Rector, Vicar, or Priest-in-Charge

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