COMMISSION ON MINISTRY  
Continuing Education Grants  
Report Guidelines for Individual Grants  
(to be submitted within 60 days of completion of program)

Many of the following questions ask for objective and factual information. It is not our desire, however, that your letter be objective. We need the information, but just as important is how you related to the experience, what part brought you the most joy, what new understanding you gained that is particularly important to you. When did you realize that the topic was important to you (do you have years of background and experience in this area, or was this your first exposure)? In other words, share your experience with us, as well as your information.

We would appreciate your response in letter form. Please answer the questions in full sentences. Most people will not have this set of questions in front of them while they are reading your letter, so be sure you let your readers know the question you are answering. We appreciate your time and effort in submitting this letter.

Mail to:  
COM  
Diocese of Wyoming  
123 South Durbin St.  
Casper WY, 82601  
or  
Email:  jessica@wyomingdiocese.org, attn: COM

1. Name, address, phone number, member of what parish, name of your rector or senior warden.
2. Name of the event you attended, who sponsored it, the date and place it was held, and type of format (lecture, group participation, etc.).
3. Were there others attending from your parish? … from the diocese?
4. Your reasons for choosing this particular seminar … What were your expectations? Were those expectations met? How … or, how not?
5. To your knowledge, will this seminar be held again at another time and place? If so, would you recommend it to others in the diocese?
6. How do you feel your new knowledge can best be shared?  
   • an evening lecture  
   • weekend seminar  
   • starting a small group that meets regularly  
   • written report  
   • other  
   Explain your suggestions for organizing the above.

7. Do you believe that the information you have could be important to many people in the diocese, or to a specialized few? What are you willing to do to get this information to the proper people … to teach, train, travel, help organize a group or seminar … be specific.
8. What, for you, what the strongest area of the seminar … the weakest?
9. What are your overall impressions/thoughts concerning this experience?

Thanks for the time you’ve spent answering these questions.  ~ Wyoming Commission on Ministry