

{DATE}

To: The Department of Civil Aviation Aruba

Attention: Edwin Kelly- Director

{SUBJECT}

{Company Name}, a company registered under the laws of {Country}, having its head office in {City}, is pleased to introduce its interest in operating Aruban registered aircraft. {Include Type and Serial numbers} under the Air Operator Certificate (AOC) issued by the {Country} Civil Aviation Authority.

Having in view the above, we kindly request your assistance and support to commence process of executing the ICAO Article 83bis agreement for the delegation of responsibilities over the ICAO Annexes.

Please do not hesitate to contact us for any other information you might need.

Name and Title

Signature