



**Lavon Area Chamber of Commerce**  
**Serving Lavon, Copeville, Josephine and Nevada**  
**Promote | Connect | Educate**

**Board of Directors**  
**Meeting Minutes**

December 12, 2018 @ 11:00 a.m.  
Held at First Assembly of God Church, Lavon TX

**Board Members:**

- **Present:** Debbie Perry, Ada Mooney, Brad Tiegs, Kylee Kennedy, and Alphonso Bates
- **Absent:** Holly Richardson, Katie Shockley, Chris Perry and Mike Powell
- **Quorum Present:** Yes

**Public Attendance: None**

**Proceedings:**

- Meeting called to order at 11:29 a.m., by Debbie Perry, Secretary

**I. Consent Agenda:**

1. November 2018 BOD Meeting Minutes (Perry)  
Brad motions to accept, Alphonso seconds, unanimous
2. October & November 2018 Treasurer's Report (Kennedy)  
Brad motions to accept, Ada seconds, unanimous
3. Membership Dues Delinquent List (Kennedy) – **Tabled for Next Month**

**II. Citizens Forum:**

Citizens who wish to address the Board and who have not previously expressed to the Board a desire to discuss such matters may discuss matters not on the agenda. The only response from the Board can be to request these items be placed on a future agenda for action.

**III. Action Items to Vote on:**

1. Bylaw Amendments (Powell) - Adopted  
Brad motions to accept to update the amendments as shown in red and become a living document, Ada seconds, unanimous
2. New internal financial policies & procedures (Perry) – Adopted  
Alphonso motions to accept, Ada seconds, unanimous
3. Chamber Insurance Quote (Richardson) – **Tabled for Next Month**
4. Having Marcey Bench at Independent Bank placed on as a Chamber Advisor  
Ada motions, Kylee seconds, unanimous
5. Vote for Annual Charitable Donation – **Tabled for Next Month**
6. \$43.60 reimbursement to Debbie for costs in mailing out 2018 plaque inserts  
Brad motions, Kylee seconds, unanimous
7. Order Name Tags [for Board members through Cactus Awards] – Perry to work on  
Alphonso motions, Ada seconds, unanimous



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8. Outstanding payments to be made (Kennedy)
  - i. \$290.00 Cactus Awards (plaques & name plates)  
Debbie motions, Kylee seconds, unanimous
  - ii. \$40.00 Kylee Unleashed (luncheon vouchers)  
Debbie motions, Kylee seconds, unanimous
  - iii. \$551.00 Wylie Printing (new member letters)  
Debbie motions, Kylee seconds, unanimous
  - iv. \$600.00 Patriot Paws (donation from golf tournament)  
Kylee to verify numbers and send email for a quorum vote to approve

**IV. Discussion and Consideration Items:**

1. Golf Tournament (after action report) (Tiegs) - Good event; needs improvement; agreed to continue annually in late October/early November to coincide with Veterans Day and continue with Patriot Paws as the non-profit to receive 50% of proceeds. Start planning event in Feb/Mar.
  - i. Review Golf Tournament Finances – see III.; #8; iv. above
  - ii. Lavon Dental Reimbursement – see III.; #8; iv. above
  - iii. VBRG Reimbursement – see III.; #8; iv. above
2. Website Agreement (Tiegs) – **Tabled for Next Month**
  - i. Finalization & authorized users
  - ii. Payment for website design & annual hosting fee

Brad provided website information and developer contact info. Need to review and make active in January.
3. Prepare Notebooks for New BOD (Perry) – **Tabled for Next Month**
4. Potential banquet date Apr 18<sup>th</sup> or Apr 25<sup>th</sup>

April 25, 2018 - Debbie motions, Ada seconds, unanimous
5. Having Sabrina Marsh attending Jan BOD Meeting to discuss partnering on the banquet  
Ada motions, Debbie seconds, unanimous
6. Networking events - quarterly meet & greet - breakfast and/or business after hours events – **Tabled for Next Month**
7. Luncheon Catering Options – **Tabled for Next Month**
8. Move monthly member luncheon to Grand Heritage -  
Brad reached out and will start luncheons at this location in March, leaving February luncheon location at CISD as Dr. Nivens is the speaker.
9. Feb Chamber Luncheon/Speaker – (Dickey's / Dr. Nivens)
10. Honorary members tier level (Richardson) – **Tabled for Next Month**
11. Having pamphlet to distribute with info on how and why to join chamber (Tiegs)  
Brad to put stuff together and present a draft to Board in Jan.
12. 7-11 Opening (Tiegs) – City of Lavon having a Ribbon Cutting on 20 Dec 2018 @ 3:30pm would like to have LACOC presence.



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**13. New/Other Business: NONE**

**14. Setting Future Meetings and Agendas: NONE**

- Meeting Adjourned at 12:27 p.m., by Debbie
- Next BOD Meeting is January 9, 2019 at 11:00 a.m.

Minutes Duly passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2018

X \_\_\_\_\_  
Debbie Perry, Interim Secretary

X \_\_\_\_\_  
Holly Richardson, Interim President