



Lavon Area Chamber of Commerce Board of Directors

Meeting Minutes

March 8th, 2017

11:00 a.m.

NOTICE is hereby given that members of the Board of Directors of the Lavon Area Chamber of Commerce may be in attendance at a meeting to be held at **Grand Heritage Clubhouse, Lavon, TX.**

I. PRESIDENT MARGARET SHAFFER TO CALL THE LAVON AREA CHAMBER OF COMMERCE BOARD OF DIRECTORS MEETING TO ORDER AND ANNOUNCE THAT A QUORUM IS PRESENT

- **Margaret Shaffer, President called the meeting to order at: 11:00, at First Lavon Baptist Church.**
 - (a) **In attendance: Holly Richardson, Margaret Schafer, Alphonso Bates, Brad Patterson, Kat Donnell, Ada Mooney, and Katie Shockley**
 - (b) **Not in attendance:**
 - (c) **Ambassadors in attendance: Vicki Neely**
 - (d) **Advisor: None**
 - (e) **Chamber Member: Marygold Donaldson**

II. CONSENT AGENDA

- LACOC March 8th, 2017 BOD Meeting Minutes (Richardson)
 - Holly made a motion to accept, Katy seconds, unanimous
- LACOC March 2017 Treasurer Report (Underwood)
 - Brad motions to accept, Kat Underwood, unanimous

III. CITIZENS FORUM

Citizens who wish to address the Board and who have not previously expressed to the Board a desire to discuss such matters may discuss matters not on the agenda. The only response from the Board can be to request these items be placed on a future agenda for action.

IV. ITEMS FOR CONSIDERATION AND ACTION

1. BOD to Consider & Act upon "Voting to elect Marygold Donaldson to the board" (Shaffer)
 - Kat motions to accept, Brad seconds, unanimous.
2. BOD to Consider & Act upon "Voting on Final Budge" (Shaffer)
 - No action taken

3. BOD to Consider & Act upon "Voting to Contact City of Lavon for Easter Event" (Donnell)
 - Brad Patterson will be the liaison for the event. No action taken

4. BOD to Consider & Act upon "Voting on Final Banquet Date and Preparations" (Shaffer)
 - Discussion to enlist more sponsorship for banquet. Margaret will check on how much we spend on plaques and Katie will check on gift certificates for award recipients. Flowers are coming from Wylie Floral. We will be purchasing tablecloths to use at this and other chamber events. Ada motions to purchase tablecloths, Kat seconds, unanimous.

5. BOD to Consider & Act upon "Starting Annual Chamber Directory process" (Shaffer)
 - No action taken.

6. BOD to Consider & Act upon "Beginning Scholarship Process with Applications" (Shaffer)
 - Kat will consider selling the ads, Vicki will consider doing the layout and also, get bids for publishing. No action taken

V. DISCUSSION

1. Ambassador/Events Program (Neely)
 - No Report

2. Marketing Committee (Bates/Shockley)
 - No Report

3. Chamber Luncheons(Mooney)
 - First Baptist Lavon will be the new meeting place for the All Chamber Luncheons. But, for April, we will meet at the school. The speaker will be Chuck Teske, Mayor of Lavon.

4. Ambassadors begin calls for Annual donations for events throughout the year
 - Discussed, will start calling

6. Miscellaneous (All)
 - We will be utilizing an updated version of the Annual Awards Nomination Form. The calendar will be continued for the next four month, and Alphonso will be checking into finding help filling the board treasurer position.

VI.

SETTING FUTURE MEETINGS AND AGENDAS

Board members may request items be placed on a future agenda or request a special meeting be called. Each request that passes by a majority vote will be placed on the schedule by the Chamber Secretary.

VII. PRESIDENT Margaret Shaffer TO ADJOURN THE LAVON AREA CHAMBER OF COMMERCE BOARD OF DIRECTORS MEETING.

President Margaret Shaffer adjourned the meeting at: 12:17

Duly passed and approved this ____ day of _____, 2017

Holly Richardson, Secretary

Cathy Harper, President