



**Lavon Area Chamber of Commerce
Board of Directors**

Meeting Minutes

February 8th, 2017

11:00 a.m.

NOTICE is hereby given that members of the Board of Directors of the Lavon Area Chamber of Commerce may be in attendance at a meeting to be held at **Grand Heritage Clubhouse, Lavon, TX.**

I. PRESIDENT MARGARET SHAFFER TO CALL THE LAVON AREA CHAMBER OF COMMERCE BOARD OF DIRECTORS MEETING TO ORDER AND ANNOUNCE THAT A QUORUM IS PRESENT

- **Margaret Shaffer, President called the meeting to order at: 11:03, at First Lavon Baptist Church.**

(a) In attendance: Holly Richardson, Margaret Schafer, Alphonso Bates, Kathyrn Underwood, Brad Patterson, Kat Donnell and Katie Shockley

(b) Not in attendance: Jeff Donaldson

(c) Ambassadors in attendance: Vicki Neely

(d) Advisor: None

II. CONSENT AGENDA

- LACOC February 8th, 2017 BOD Meeting Minutes (Richardson)
 - Kat made a motion to accept, Alphonso seconds, unanimous
- LACOC February 2017 Treasurer Report (Underwood)
 - Holly motions to accept, Katie Underwood, unanimous

III. CITIZENS FORUM

Citizens who wish to address the Board and who have not previously expressed to the Board a desire to discuss such matters may discuss matters not on the agenda. The only response from the Board can be to request these items be placed on a future agenda for action.

IV. ITEMS FOR CONSIDERATION AND ACTION

1. BOD to Consider & Act upon "Voting to approve Lifetime Memberships" (Shaffer)

- Discussion to have Seven Loaves join and become a Lifetime Member. No action taken

2. BOD to Consider & Act upon "Voting on Final Budge" (Shaffer)

- No action taken

3. BOD to Consider & Act upon "Voting on Electronics purchase for Chamber" (Bates)
 - Alphonso suggested a projector with screen, and the cost would be no higher than \$1500 for both. Ada will contact the Marketing Chairpersons to bring to meetings when needed.
 - Brad motions to accept, Katie Underwood seconds, unanimous.
4. BOD to Consider & Act upon "Voting to Contact City of Lavon for Easter Event" (Donnell)
 - Brad Patterson will be the liaison for the event. No action taken
5. BOD to Consider & Act upon "Annual workshop planning" (Shaffer)
 - Margaret motions to strike from the agenda until next year, Katie Underwood, seconds, unanimous.
6. BOD to Consider & Act upon "Voting on Final Banquet Date and Preparations" (Shaffer)
 - April 27th is the date set for the banquet. Margaret set forth a list of duties and asked for volunteers. Katie Shockley will send forms for nominations for Citizen, Public Servant, and Business of the Year to the members with a March 31st deadline. Voting will take place at the April all chamber meeting. No action taken.
7. BOD to Consider & Act upon "Starting Annual Chamber Directory process" (Shaffer)
 - No action taken.

V. DISCUSSION

1. Ambassador/Events Program (Neely)
 - No Report
2. Marketing Committee (Bates/Shockley)
 - Banquet Sponsorships
3. Chamber Luncheons(Mooney)
 - Dr. Nivens will be the speaker for March. Catering will be announced.
4. Ambassadors begin calls for Annual donations for events throughout the year
 - Discussed, will start calling
6. Miscellaneous (All)
 - None

VI.

SETTING FUTURE MEETINGS AND AGENDAS

Board members may request items be placed on a future agenda or request a special meeting be called. Each request that passes by a majority vote will be placed on the schedule by the Chamber Secretary.

VII. PRESIDENT Margaret Shaffer TO ADJOURN THE LAVON AREA CHAMBER OF COMMERCE BOARD OF DIRECTORS MEETING.

President Margaret Shaffer adjourned the meeting at: 12:16

Duly passed and approved this ____ day of _____, 2017

Holly Richardson, Secretary

Cathy Harper, President