



Application Requirements

The scholarships will be administered, monitored, reported upon and the recipients chosen through a committee selection process.

Eligibility: Member, spouse, or children (22 and under) living in the member's household. Member must be an active, regular AACET member for the twelve months preceding the application deadline (April 1).

1. The annual scholarships shall be in an amount and number as specified by the Executive Board. Funds are to be credited only toward tuition by deposit with a college or university through a process approved by the AACET Executive Director. AACET hereby recognizes the cooperative gestures of colleges and universities agreeing to match the AACET scholarship. If and when such AACET Scholarship is thereby matched and accepted, AACET agrees to cooperate with said college or university, in the admission of the tuition funds within limits of the scholarship, while the recipient is pursuing studies at such university or college. This scholarship will initially be funded from the treasury of AACET. The Executive Director will monitor this expenditure and if it becomes necessary, make recommendations to further finance or reduce said scholarship.
2. The applicant must be a U.S. Citizen of good reputation and character.
3. Applicant must be pursuing an associate, bachelor or graduate degree (employee only) at a nationally accredited college.
4. Applicants must be entering their college freshman, sophomore, junior, senior year or graduate school. Freshman or first year graduate students must be officially accepted at the college or university.
5. The applicant must submit an **application** form and **letter of candidacy** attesting to his/her worthiness or need for the scholarship. Applicant must demonstrate evidence of their ability to succeed in collegiate and academic studies while in pursuit of part-time or full-time formal education at the undergraduate or graduate college levels. **The applicant must provide all required attachments, and submit the entire package to the Executive Director prior to April 1** of the year the Scholarship is to be awarded. Attachments to the application shall include, but are not limited to:
 - A.
 1. Beginning freshmen must submit a **certified transcript** of their high school grades to date.
 2. College freshmen, sophomores, juniors, seniors, and entering graduate students must submit a **certified transcript** of their college courses and grades to date.
 3. Graduate students already matriculating in a graduate program, must submit a **certified transcript** of graduate courses and grades to date.
 - B.
 1. Beginning freshmen and entering graduate students must submit a copy of their **official letter** accepting them into the college/university.
 - C.
 1. Applicant, on separate sheet (s) of paper, must provide a **written narrative** supporting/justifying their need for this scholarship.
6. Each applicant's need for the scholarship including family size and economic status, commitment to his studies, and the tenure of the employee may be considered in the selection process.

Spouse and children of the member will be eligible to receive this scholarship only one time. Employees may be eligible more than once if the Board decides that funds are available. Employees shall be in pursuit of part-time or full-time formal education at the undergraduate or graduate levels in a program of study applicable to the field of criminal justice, social services, business, or a related field. The employee's spouse or child may be in any study or field. The committee will determine such applicability. AACET reserves the right to audit the progress of the student's expenditure of scholarship funds at the attended college.

Mail to: AACET

Att: Executive Director
PO Box 1579
Cabot, AR 72023