

**ALEPPO TOWNSHIP AUTHORITY
MONTHLY MEETING MINUTES
MARCH 10, 2015**

Call to order

Chairman Seifarth called the meeting to order at 3:30. Those in attendance were Edward Beaman, Len Kinter and Tom St. Clair. Engineer Dave Kerchner, Solicitor Harlan Stone and Township Commissioner Tony Lisanti were also present.

Minutes

Tom St. Clair asked that the accounting for the correction for the 2014 overpayments for sewer flows to Sewickley be reported more clearly. Since this was agreed to by Sewickley in 2014, and was for excess charges incurred for that year, it will be reflected as a \$50,000 cost reduction credit in December's income statement, and as an Account Receivables which will be collected via \$10,000 reductions in each of the first five months' payments to Sewickley in 2015. In other words, this will be a \$50,000 benefit to the Authority's 2014 income statement and a cash flow benefit from the reducing Accounts Receivable in 2015. **Len Kinter made a motion to accept the February minutes with Tom St. Clairs' suggested amendments. Tom St. Clair seconded.**

Financial Reports

Tom St. Clair reported on the financials. Commissioner Lisanti questioned the water revenue for the month. He felt it was too low. Tom St. Clair questioned the way the Debt Service was reflected in the Budget VS. Actual Statement for Sewage, noting that both the Actual and Budget columns included total Debt Service in Income, but in the expense section Actual expenses included total Debt Service, but in the Budget column only part of the Debt Service was included, which resulted in Actual Ordinary Income being substantially lower than Budget, Then the Budget showed Bond Interest Cost below the line as other Expense, which brought the Net Income into line with Actual Net Income. Dave Kerchner thought that the principle Debt Service was included in the budget Expense and Interest in Other Expense. **Tom St. Clair made a motion to pay the bill list. Len Kinter seconded. The bill list will be paid.**

Maintenance Superintendents Report

On File

Engineers Report

On file

Solicitor Report

On File

Old business

Dave Kerchner reported the geotech engineers have been busy with emergency cases and though most of their work is complete, he is still waiting for the final report from Lance LaRue.

Dave Kerchner also reported the Authority is reaching out to local senators and representatives for help in receiving grant money for the relocation of the main water line.

The first AIM check for the landslide is due to come anytime.

Solicitor Stone reported the service agreement between West View and Aleppo is moving forward with updating and revising.

New Business

William Davis reported there were a few waterline breaks and frozen lines. He said there will be a lot of asphalt work this spring.

He also reported that 103 Woodcrest had a sewer issue. There was back up into the resident's basement. Bill reported there is a tree with roots causing the back up and will be removed.

The DEP performed their yearly inspection and found two violations. The Operation and Maintenance and the Emergency Response was not available. The engineers forwarded a copy of each to the DEP and the Authority is up to date.

The engineer and Bill Davis had a meeting with the contractor building the garage extension.

The engineers are working on a water allocation report and a source registration that is required for the Sewickley inter connect. **Tom St. Clair made a motion to authorize Bankson to complete preparation of various DEP permits renewals and reports. Len Kinter seconded. The motion passed unanimously.**

Dave Kerchner and Harlan Stone provided a resolution with a chart and map to represent the sewer tap fee agreed on by the Authority Board. The resolution needs signed by the Chairman after the Board reviews and adopts it. Len questioned if a road is a state road, can any additional costs be passed on to the customer. Dave Kerchner is going to make a footnote to cover the possibility of more fees with the tap/connection fee for any future customers this may apply to. These fees are for connections only, not laterals to houses. Homeowners are responsible to get a plumber for the customer service line or house laterals. **Edward Beaman made a motion to adopt the resolution as read with exhibit A as prepared by the consulting engineer. Len Kinter seconded. The motion passed unanimously.**

Dave Kerchner distributed the Engineer Report/Budget to the Board. The engineer has found a water loss of 28 percent. This is very high compared to Authority history. The engineers will work with the staff and board to find any area this can be improved along with making sure the customers are being billed accurately. Also, looking at the budget, Tom St. Clair questioned why the budget still reflected the fiscal year ending September. Dave Kerchner replied normally the engineers wouldn't have the numbers for a year end date of Dec. 31 because the budget is typically done before that time. Tom felt the budget should match the audit as far as dates.

Nicole Harris explained to the Board a resident with large consumption put in a deduct meter to save on his sewer bills. He kept record of his savings since and asked the Board to reimburse him for sewer charges he paid before the deduct meter on water that went in his lawn or pool. The Board decided against retroactively deducting his outside usage. They agreed there is no way to know for sure what he used before the meter was installed.

Adjournment

Edward Beaman made a motion to adjourn the meeting at 5:03. Len Kinter seconded. The meeting adjourned.

Respectfully submitted

Nicole Harris