

IN ACCORDANCE WITH OKLAHOMA MEETING LAW
THE AGENDA WAS POSTED FRIDAY, SEPTEMBER 15, 2017
AT THE CUSHING CITY HALL
CUSHING, OKLAHOMA

MINUTES OF THE REGULAR MEETING
CUSHING INDUSTRIAL AUTHORITY
SEPTEMBER 18, 2017
7:00 P.M.

CALL TO ORDER AND OPENING CEREMONIES.

THE REGULAR MEETING OF THE CUSHING INDUSTRIAL AUTHORITY WAS CALLED TO ORDER ON SEPTEMBER 18, 2017 BY CHAIRMAN AMON.

ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.

PRESENT: BRANNON, THOMPSON, ROBERSON, GRIFFITH, AMON
ABSENT: NONE

APPEARANCES OR PETITIONS FROM THE AUDIENCE.

NONE.

1. CONSENT DOCKET.

NONE.

2. GENERAL BUSINESS.

NONE.

3. NEW BUSINESS.

NONE.

4. OLD BUSINESS.

NONE.

5. REPORTS.

A) CEDF ANNUAL REPORT.

IT IS NOTED THAT THE CEDF ANNUAL REPORT WAS PROVIDED TO THE COMMISSION AT THE AUGUST 21, 2017 CUSHING INDUSTRIAL AUTHORITY REGULAR MEETING.

DAVID HINKLE PRESENTED HIS QUARTERLY REPORT. PLEASE SEE ATTACHED.

6. INQUIRIES, REMARKS BY TRUSTEES.

NONE.

7. EXECUTIVE SESSION.

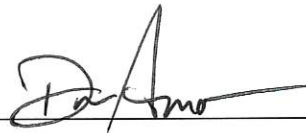
NONE.

8. ADJOURNMENT.

MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO ADJOURN THE SEPTEMBER 18, 2017, REGULAR MEETING OF THE CUSHING INDUSTRIAL AUTHORITY AT 8:08 P.M. THE MOTION WAS SECONDED BY VICE-CHAIRMAN BRANNON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, ROBERSON, GRIFFITH, AMON

NAYS: NONE



DON AMON, CHAIRMAN
CUSHING INDUSTRIAL AUTHORITY

(S E A L)

ATTEST:



JERRICA WORTHY, SECRETARY

IN ACCORDANCE WITH OKLAHOMA MEETING LAW
THE AGENDA WAS POSTED FRIDAY, SEPTEMBER 15, 2017
AT THE CUSHING CITY HALL
CUSHING, OKLAHOMA

MINUTES OF THE REGULAR MEETING
CUSHING MUNICIPAL AUTHORITY
SEPTEMBER 18, 2017
7:00 P.M.

CALL TO ORDER AND OPENING CEREMONIES.

THE REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY WAS CALLED TO ORDER ON SEPTEMBER 18, 2017, BY CHAIRMAN AMON.

ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.

PRESENT: BRANNON, THOMPSON, ROBERSON, GRIFFITH, AMON
ABSENT: NONE

APPEARANCE OR PETITIONS FROM THE AUDIENCE.

NONE.

1. CONSENT DOCKET.

A) APPROVAL OF PAYMENT OF CLAIMS AND PAYROLL.

C.M.A. PAYROLL (08-15-17)	\$ <u>92,684.57</u>
TOTAL	\$ 92,684.57
C.M.A. PAYROLL (08-31-17)	\$ <u>97,647.95</u>
TOTAL	\$ 97,647.95
TOTAL PAYROLL	\$ 190,332.52
OPERATING FUND	\$ 728,659.24
CAPITAL IMPROVEMENT FUND	1,573.46
POSTAGE FOR UTILITY BILLS	<u>1,025.02</u>
TOTAL CLAIMS	\$ <u>731,257.72</u>
TOTAL CLAIMS & PAYROLL	\$ 921,590.24

- B) AUTHORIZATION TO PURCHASE NO LEAD FUEL AND DIESEL FUEL AND TO EXPEND UP TO \$20,000.00.
- C) APPROVAL OF PAYMENT TO PROFESSIONAL ENGINEERING CONSULTANTS, P.A. (PEC) IN THE SUM OF \$7,825.00 FOR PAYMENT OF INVOICE NO. 249267 ON PROJECT NO. 5 SANITARY SEWER INTERCEPTOR.
- D) APPROVAL OF SEMI-ANNUAL PAYMENT TO THE WATER RESOURCES BOARD

- IN THE SUM OF \$216,114.67 ON THE WASTEWATER TREATMENT PLANT LOAN FOR THE PERIOD BEGINNING MARCH 16, 2017 THROUGH SEPTEMBER 15, 2017.
- E) APPROVAL OF PAYMENT TO TIMBER OKLAHOMA LLC IN THE SUM OF \$17,460.00 FOR PAYMENT OF INVOICE NO. 1054 FOR COMPLETION OF POWER LINE CLEARING IN SECTION 1B.
 - F) APPROVAL OF PAYMENT TO BANK OF THE WEST IN THE AMOUNT OF \$1,000.00 FOR THE PURCHASE OF RIGHT-OF-WAY ON PARCEL 3 AND 3.1 ON THE STATE HIGHWAY 33/18 INTERSECTION IMPROVEMENT PROJECT.

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN BRANNON TO APPROVE THE CONSENT DOCKET AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, ROBERSON, GRIFFITH, AMON
NAYS: NONE

2. PUBLIC HEARINGS AND BID OPENINGS.

NONE.

3. GENERAL BUSINESS.

- A) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 21-2017: A RESOLUTION AUTHORIZING THE CHAIRMAN, BOARD OF TRUSTEES, TO EXECUTE A CONTRACT WITH TIMBER OKLAHOMA, LLC FOR TREE TRIMMING SERVICES FOR AREA 3 IN THE SUM OF \$120,000.00 AND FOR TREE REMOVAL SERVICES FOR AREA 3 IN THE SUM OF \$21,700.00 IN ACCORDANCE TO THE CONTRACTOR'S BID SCHEDULE FOR THE ELECTRIC DISTRIBUTION DEPARTMENT.

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN BRANNON TO APPROVE RESOLUTION NO. 21-2017 AUTHORIZING THE CHAIRMAN, BOARD OF TRUSTEES, TO EXECUTE A CONTRACT WITH TIMBER OKLAHOMA, LLC FOR TREE TRIMMING SERVICES FOR AREA 3 IN THE SUM OF \$120,000.00 AND FOR TREE REMOVAL SERVICES FOR AREA 3 IN THE SUM OF \$21,700.00 IN ACCORDANCE TO THE CONTRACTOR'S BID SCHEDULE FOR THE ELECTRIC DISTRIBUTION DEPARTMENT. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, ROBERSON, GRIFFITH, AMON
NAYS: NONE

- B) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 22-2017: A RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO McFARLAND CASCADE HOLDINGS, INC. IN THE SUM OF \$391.00 PER POLE FOR 45 FT. CLASS 2 WOOD POLES AND IN THE SUM OF \$463.00 PER POLE FOR 50 FT. CLASS 2 WOOD POLES FOR THE ELECTRIC DISTRIBUTION DEPARTMENT WITH A TOTAL NOT TO EXCEED

\$10,400.00.

MOTION: A MOTION WAS MADE BY TRUSTEE THOMPSON TO APPROVE RESOLUTION NO. 22-2017 AUTHORIZING AND DIRECTING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO McFARLAND CASCADE HOLDINGS, INC. IN THE SUM OF \$391.00 PER POLE FOR 45 FT. CLASS 2 WOOD POLES AND IN THE SUM OF \$463.00 PER POLE FOR 50 FT. CLASS 2 WOOD POLES FOR THE ELECTRIC DISTRIBUTION DEPARTMENT WITH A TOTAL NOT TO EXCEED \$10,400.00. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, ROBERSON, GRIFFITH, AMON

NAYS: NONE

- C) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 23-2017: A RESOLUTION AUTHORIZING THE CHAIRMAN, BOARD OF TRUSTEES, TO EXECUTE A CONTRACT WITH KRAPFF REYNOLDS CONSTRUCTION COMPANY IN THE SUM OF \$553,747.00 FOR ENLARGING AND REPLACING APPROXIMATELY 2,770 FT. OF SANITARY SEWER LINE AND INTERIOR EPOXY LINING OF MANHOLES (CONSENT ORDER NO. 12-062 – PROJECT 5).

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN BRANNON TO APPROVE RESOLUTION NO. 23-2017 AUTHORIZING THE CHAIRMAN, BOARD OF TRUSTEES, TO EXECUTE A CONTRACT WITH KRAPFF REYNOLDS CONSTRUCTION COMPANY IN THE SUM OF \$553,747.00 FOR ENLARGING AND REPLACING APPROXIMATELY 2,770 FT. OF SANITARY SEWER LINE AND INTERIOR EPOXY LINING OF MANHOLES (CONSENT ORDER NO. 12-062 – PROJECT 5). THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, ROBERSON, GRIFFITH, AMON

NAYS: NONE

4. NEW BUSINESS.

NONE.

5. OLD BUSINESS.

NONE.

6. REPORTS OF COMMITTEES, BOARDS, ETC.

- A) NON-PAY UTILITY REPORT FOR CITY OPERATIONS AND PUBLIC FACILITIES 08/31/17 BILLING PERIOD.
B) STATEMENT OF CASH AND INVESTMENTS AS OF AUGUST 31, 2017.

THE BOARD OF TRUSTEES ACKNOWLEDGED THE NON-PAY UTILITY REPORT FOR CITY OPERATIONS AND PUBLIC FACILITIES FOR THE 08/31/2017 BILLING PERIOD AND THE STATEMENT OF CASH AND INVESTMENTS AS OF AUGUST 31, 2017 AS PRESENTED.

7. REMARKS AND INQUIRIES BY TRUSTEES.

NONE.

8. EXECUTIVE SESSION.

NONE.

9. ADJOURNMENT.

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN BRANNON TO ADJOURN THE SEPTEMBER 18, 2017, REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 7:52 P.M. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, ROBERSON, GRIFFITH, AMON

NAYS: NONE



DON AMON, CHAIRMAN
CUSHING MUNICIPAL AUTHORITY

(SEAL)

ATTEST:



JERRICA WORTHY, SECRETARY