

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA  
WAS POSTED MAY 18, 2018 AT 2:00 P.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING  
CUSHING CITY COMMISSION  
MAY 21, 2018  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON  
AGENDA IN ANY ORDER.**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**
  - c. Pledge of Allegiance**
  - d. Proclamations:       National Garden Week  
                                  Pipeline Appreciation Week**

The Regular Meeting of the Cushing City Commission was called to order on May 21, 2018 by Chairman Amon. Commissioner Roberson led in prayer. Commissioner Thompson led in the pledge of allegiance.

**PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
ABSENT: NONE**

Chairman Amon read the proclamation for National Garden Week.

Chairman Amon read the proclamation for Pipeline Appreciation Week. Tracy Caulfield was present to accept the proclamation.

- 2. Public Input and Unscheduled Personal Appearances**

**Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.**
- 3. Consent Agenda**

- a. **Approve claims and payroll totaling: \$699,303.69**
- b. **Approve minutes: April 26, 2018 (Special Joint)  
April 16, 2018 (Regular)**
- c. **Approve budget amendment: Grant Fund Budget (Receipting and Expending OMAG Spring 2018 Public Works Safety Grant)**
- d. **Approve budget amendment: General Fund for Pool Department part-time raises**
- e. **Authorize the purchase of avionic fuel and expend up to \$15,000.00.**
- f. **Approve annual update to Emergency Operation Plan.**
- g. **Authorize the Chairman, Board of Commissioners, to execute an audit engagement letter with CBEW Professional Group, LLP to perform the FY 2017-18 audit.**
- h. **Authorize the City Manager to issue a purchase order to Charlton Heat & Air in the sum of \$28,988.00 for the purchase and installation of Mitsubishi mini split heat pump systems for City Hall offices.**
- i. **Approve request for transfer of Airport hangar license on Lot 4, Block 2, Amended Administrative Plat, Cushing Municipal Airport.**
- j. **Approve the following payments to Downey Contracting LLC for earthquake repair:**
  - 1) \$ 30,231.84 Pay Application #02 at the Senior Citizens Center
  - 2) \$ 4,873.20 Pay Application #03 at the Youth Center
  - 3) \$ 24,458.99 Pay Application #03 at the Public Safety Center
  - 4) \$143,275.20 Pay Application #02 at the Public Library
  - 5) \$ 3,864.63 Pay Application #03 at the City Hall
  - \$206,703.86 TOTAL**
- k. **Approve Change Order #3 with Downey Construction on the earthquake repair project.**
- l. **Approve payment to McCool and Associates in the sum of \$4,750.00 for payment of invoice #2558 for architectural services for earthquake repairs.**
- m. **Appoint John Duckworth, Doug Larson and Mary Underwood to new three year terms on the Senior Citizens Center Advisory Board.**
- n. **Recognize the terms of three Library Advisory Board members expiring in June, 2018.**
- o. **Recognize statement of cash and investments as of April 30, 2018.**

**MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE THE CONSENT DOCKET AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.**

**AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON**

**NAYS: NONE**

**4. Items Removed from Consent Agenda**

**5. General Business.**

- a. Cast vote for two nominees to serve on the Board of Trustees of the Oklahoma Municipal Assurance Group for three year terms commencing July 1, 2018.**

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO NOMINATE CRAIG STEPHENSON AND KIMBERLY MEEK TO SERVE ON THE BOARD OF TRUSTEES OF THE OKLAHOMA MUNICIPAL ASSURANCE GROUP FOR THREE YEAR TERMS COMMENCING JULY 1, 2018. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

- b. Authorize the Chairman, Board of Commissioners, to execute a contract with K&T Construction for demolition and clearing of condemned properties in the City of Cushing for the term effective July 1, 2018 through June 30, 2020 and further authorizing the City Manager to issue individual purchase orders for each condemned structure in the amount calculated pursuant to the contract.**

MOTION: A MOTION WAS MADE BY COMMISSIONER THOMPSON TO APPROVE THE AGENDA ITEM AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**6. Resolutions**

**7. Ordinances**

- a. ORDINANCE NO. 05-21-18-03**

**An ordinance amending section 15-61 of the Cushing City Code creating a library advisory board, setting the number of members at seven, staggering terms of board members; providing for severability; and, declaring an emergency.**

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO APPROVE ORDINANCE NO. 05-21-18-03 AS PRESENTED. THE MOTION WAS SECONDED BY

COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**8. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of posting (25 O.S. §311(9))**

**9. City Manager's Communications**

City Manager Brannon highlighted items included in the City Manager's report.

**10. Commissioners Community Announcements**

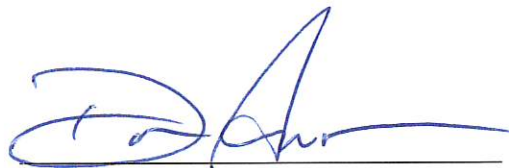
Chairman Amon expressed his appreciation for Cushing Pride and volunteer involvement.

**11. Executive Session Pursuant to 25 O.S. §307(C)(10) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit.**

**12. Adjournment**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO ADJOURN THE MAY 21, 2018 MEETING OF THE CUSHING CITY COMMISSION AT 8:25 P.M. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

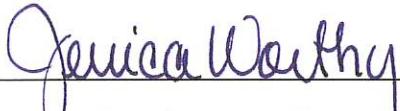


DON AMON, CHAIRMAN

CUSHING CITY COMMISSION

(S E A L)

ATTEST:

  
\_\_\_\_\_  
JERRICA WORTHY, CITY CLERK

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA  
WAS POSTED MAY 18, 2018 AT 2:35 P.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING  
CUSHING MUNICIPAL AUTHORITY  
MAY 21, 2018  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON  
AGENDA IN ANY ORDER:**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**

The Regular Meeting of the Cushing Municipal Authority was called to order on May 21, 2018 by Chairman Amon.

**PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON**  
**ABSENT: NONE**

- 2. Public Input and Unscheduled Personal Appearances**

**Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.**
- 3. Consent Agenda**
  - a. Approve claims and payroll totaling: \$680,475.28**
  - b. Approve minutes: April 16, 2018 (Regular)**
  - c. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.**
  - d. Approve payment to Professional Engineering Consultants (PEC) in the sum of \$5,709.00 for payment of Invoice No. 517434 on the Sanitary Sewer Interceptor Project 4.**
  - e. Authorize the Chairman, Board of Trustees, to execute an audit engagement letter with CBEW Professional Group, LLP to perform the FY 2017-18 audit.**
  - f. Approve request for special assistance on refuse carry-out at 1214 East 5<sup>th</sup>.**

- g. Recognize non-pay utility report for City operations and public facilities for 04/30/18 billing period.**
- h. Recognize statement of cash and investments as of April 30, 2018.**

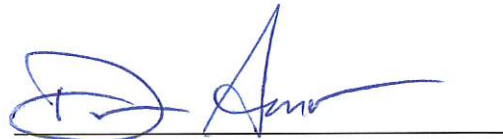
MOTION: A MOTION WAS MADE BY TRUSTEE DOWELL TO APPROVE THE CONSENT DOCKET AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

- 4. Items Removed from Consent Agenda**
- 5. General Business.**
- 6. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of posting (25 O.S. §311(9))**
- 7. Adjournment**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO ADJOURN THE MAY 21, 2018 REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 7:27 P.M. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

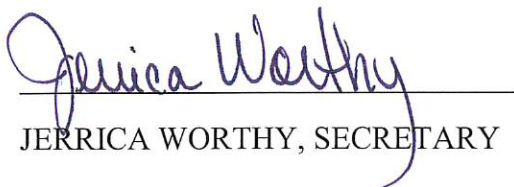
AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE



DON AMON, CHAIRMAN  
CUSHING MUNICIPAL AUTHORITY

( S E A L )

ATTEST:



JERRICA WORTHY, SECRETARY

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA  
WAS POSTED MAY 17, 2018 AT 1:30 P.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE SPECIAL MEETING  
OF THE  
CUSHING INDUSTRIAL AUTHORITY  
MAY 21, 2018  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON  
AGENDA IN ANY ORDER:**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**

The Special Meeting of the Cushing Industrial Authority was called to order on May 21, 2018 by Chairman Amon.

**PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON**  
**ABSENT: NONE**

- 2. Consent Agenda**
  - a. Approve claims totaling: \$1,315.50**
  - b. Approve minutes: April 16, 2018 (Special)**
  - c. Authorize the Chairman, Board of Trustees, to execute an audit engagement letter with CBEW Professional Group, LLP to perform the FY 2017-18 audit.**

MOTION: A MOTION WAS MADE BY TRUSTEE THOMPSON TO APPROVE THE CONSENT DOCKET AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

- 3. Items Removed from Consent Agenda**
- 4. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of posting (25 O.S. §311(9))**



**5. Adjournment**

MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO ADJOURN THE MAY 21, 2018 SPECIAL MEETING OF THE CUSHING INDUSTRIAL AUTHORITY AT 7:39 P.M. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

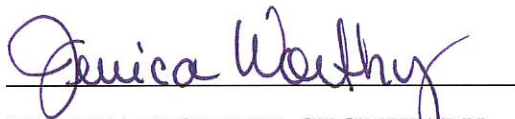
AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE



DON AMON, CHAIRMAN  
CUSHING INDUSTRIAL AUTHORITY

( S E A L )

ATTEST:



JERRICA WORTHY, SECRETARY

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA  
WAS POSTED MAY 17, 2018 AT 1:45 P.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE SPECIAL MEETING  
CUSHING HOSPITAL AUTHORITY  
MAY 21, 2018  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON  
AGENDA IN ANY ORDER.**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**

**PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
ABSENT: NONE**

The Special Meeting of the Cushing Hospital Authority was called to order on May 21, 2018 by Chairman Amon.

- 2. Consent Agenda.**
  - a. Approve Minutes: April 11, 2018 (Special)  
March 19, 2018 (Regular)**
  - b. Authorize the Chairman, Board of Trustees, to execute an audit engagement letter with CBEW Professional Group, LLP to perform the FY 2017-18 audit.**

MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO APPROVE THE CONSENT DOCKET AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

- 3. General Business**
  - a. Discussion and possible action related to infrastructure improvements and repairs at Hillcrest Hospital Cushing.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO INSTRUCT THE CITY MANAGER AND STAFF TO BEGIN DISCUSSIONS WITH ARDENT ABOUT ROOF AND ELEVATOR REPAIRS AND AUTHORIZE THE CITY MANAGER TO SEEK BIDS ON

ROOF REPAIRS, IF NECESSARY, WHILE WORKING WITH CITY ATTORNEY HUSEMAN TO PRESERVE CHA'S RIGHTS UNDER THE LEASE IF FUTURE LITIGATION BECOMES NECESSARY. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

- 4. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of posting (25 O.S. §311(9)).**

RECESS: THE SPECIAL MEETING OF THE CUSHING HOSPITAL AUTHORITY WAS RECESSED AT 7:37 P.M.

RECONVENE: THE SPECIAL MEETING OF THE CUSHING HOSPITAL AUTHORITY WAS RECONVENED AT 7:41 P.M.

- 5. Executive Session Pursuant to 25 O.S. §307(B)(3) for the purposes of discussing the purchase or appraisal of real property.**

- 6. Adjournment**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO ADJOURN THE MAY 21, 2018 SPECIAL MEETING OF THE CUSHING HOSPITAL AUTHORITY AT 8:25 P.M. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

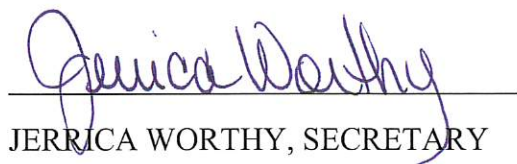
NAYS: NONE



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DON AMON, CHAIRMAN  
CUSHING HOSPITAL AUTHORITY

( S E A L )

ATTEST:



\_\_\_\_\_  
JERRICA WORTHY, SECRETARY