

IN ACCORDANCE WITH OKLAHOMA MEETING LAW  
THE AGENDA WAS POSTED FRIDAY, MAY 12, 2017  
AT THE CUSHING CITY HALL  
CUSHING, OKLAHOMA

MINUTES OF THE REGULAR MEETING  
CUSHING CITY COMMISSION  
MAY 15, 2017  
7:00 P.M.

CALL TO ORDER AND OPENING CEREMONIES.

THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS CALLED TO ORDER ON MAY 15, 2017 BY CHAIRMAN AMON. COMMISSIONER BRANNON LED IN PRAYER. CHAIRMAN AMON LED IN THE PLEDGE OF ALLEGIANCE.

ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.

PRESENT: BRANNON, THOMPSON, AMON  
ABSENT: ROWE, SHORT

APPEARANCE OR PETITIONS FROM THE AUDIENCE.

- PROCLAMATION: TO PROCLAIM THE WEEK OF JUNE 5 THROUGH JUNE 10, AS "PIPELINE APPRECIATION WEEK" IN THE CITY OF CUSHING.

TRACY CAULFIELD WAS PRESENT TO ACCEPT THE PROCLAMATION BEING PRESENTED. MS. CAULFIELD THANKED THE CITY AND ITS EMPLOYEES FOR THE HELP DURING THE BBQ N' BLUES FESTIVAL. THE EVENT IS EXPECTED TO BRING IN APPROXIMATELY 8,000-10,000 PARTICIPANTS THIS YEAR.

1. CONSENT DOCKET.

- A) APPROVAL OF MINUTES OF THE BOARD OF COMMISSIONERS REGULAR MEETING HELD ON APRIL 17, 2017.
- B) APPROVAL OF MINUTES OF THE BOARD OF COMMISSIONERS SPECIAL JOINT MEETING WITH THE CUSHING MUNICIPAL AUTHORITY BOARD OF TRUSTEES, THE CUSHING HOSPITAL AUTHORITY BOARD OF TRUSTEES AND THE CUSHING INDUSTRIAL AUTHORITY BOARD OF TRUSTEES HELD ON APRIL 20, 2017.
- C) APPROVAL OF PAYMENT OF CLAIMS AND PAYROLL.

CITY OF CUSHING (4-15-17)	\$ 168,215.39
HEALTH INS. CLAIMS	<u>150,670.25</u>
TOTAL	\$ 318,885.64

CITY OF CUSHING (4-30-17)	\$ 172,509.65
HEALTH INS. CLAIMS	<u>85,392.82</u>
TOTAL	\$ 257,902.47

TOTAL PAYROLL	\$ 576,788.11
GENERAL FUND	\$ 69,828.42
STREET & ALLEY FUND	2,008.69
CAPITAL IMPROVEMENT FUND	2,224.00
LIBRARY/QUADRAPLEX FUND	1,024.14
GRANT FUND	<u>1,434.67</u>
TOTAL CLAIMS	\$ 76,519.92
TOTAL CLAIMS & PAYROLL	\$ 653,308.03

COMMISSIONER BRANNON REQUESTED CONSENT DOCKET ITEM 1-B BE SET ASIDE FOR SEPARATE CONSIDERATION.

MOTION: A MOTION WAS MADE BY COMMISSIONER BRANNON TO APPROVE CONSENT DOCKET ITEMS 1A AND 1C AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE

AGENDA ITEM 1-C:

MOTION: A MOTION WAS MADE BY COMMISSIONER BRANNON TO APPROVE CONSENT DOCKET ITEM 1B AS CORRECTED. THE MOTION WAS SECONDED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE

2. PUBLIC HEARINGS AND BID OPENINGS.

- A) PUBLIC HEARING TO RECEIVE COMMENTS ON THE PERFORMANCE OF THE CITY IN REGARD TO COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS (16709 CDBG 16) RECEIVED BY THE CITY TO CONSTRUCT SANITARY SEWER IMPROVEMENTS WITHIN THE CITY.

ANDY ARMSTRONG CAME TO SPEAK. MR. ARMSTRONG STATED THE PROJECT HAS BEEN COMPLETED.

4. NON-CONFORMING STRUCTURES.

NONE.

5. GENERAL BUSINESS.

- A) AUTHORIZATION TO EXECUTE AN AUDIT ENGAGEMENT LETTER WITH

**CBEW PROFESSIONAL GROUP, LLP FOR THE FY 2016-2017 AUDIT.**

CITY MANAGER SPEARS STATED THIS IS THE AUTHORIZATION THAT IS SIGNED EACH YEAR FOR CBEW PROFESSIONAL GROUP, LLP TO PERFORM THE ANNUAL AUDIT FOR THE CITY OF CUSHING, CUSHING MUNICIPAL AUTHORITY, CUSHING HOSPITAL AUTHORITY, CUSHING INDUSTRIAL AUTHORITY, AND THE CUSHING EDUCATIONAL FACILITIES AUTHORITY. THE PROPOSED ENGAGEMENT LETTER HAS BEEN REVIEWED AND IT HAS BEEN DETERMINED THAT THE TOTAL OF THE PROPOSED FEE IS THE SAME AS THE AUDIT PERFORMED IN THE PREVIOUS THREE YEARS.

MOTION: A MOTION WAS MADE BY COMMISSIONER BRANNON TO EXECUTE AN AUDIT ENGAGEMENT LETTER WITH CBEW PROFESSIONAL GROUP, LLP FOR THE FY 2016-2017 AUDIT. THE MOTION WAS SECONDED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE

- B) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 16-2017: A RESOLUTION AUTHORIZING THE CHAIRMAN, BOARD OF COMMISSIONERS AND STAFF TO SIGN CLOSEOUT DOCUMENTS RELATED TO THE CITY OF CUSHING'S COMMUNITY DEVELOPMENT BLOCK GRANT (16709 CDBG 16) FOR SANITARY SEWER IMPROVEMENTS.

CITY MANAGER SPEARS STATED THE OKLAHOMA DEPARTMENT OF COMMERCE REQUIRES THAT THE CITY PROVIDE CERTAIN DOCUMENTATION TO CLOSE OUT THE CDBG GRANT. THE PROPOSED RESOLUTION AUTHORIZED THE CHAIRMAN AND STAFF TO SIGN AND SUBMIT THE REQUIRED DOCUMENTATION.

MOTION: A MOTION WAS MADE BY COMMISSIONER THOMPSON TO APPROVE RESOLUTION NO. 16-2017 AUTHORIZING THE CHAIRMAN, BOARD OF COMMISSIONERS AND STAFF TO SIGN CLOSEOUT DOCUMENTS RELATED TO THE CITY OF CUSHING'S COMMUNITY DEVELOPMENT BLOCK GRANT (16709 CDBG 16) FOR SANITARY SEWER IMPROVEMENTS. THE MOTION WAS SECONDED BY COMMISSIONER BRANNON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE

- C) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 17-2017: A RESOLUTION AMENDING THE FY 2016-2017 CITY OF CUSHING BUDGET TO APPROPRIATE \$6,000.00 FROM THE UNOBLIGATED FUND BALANCE AND TO INCREASE THE YOUTH CENTER BUILDING REPAIRS LINE ITEM BUDGET IN THE SUM OF \$6,000.00 TO FUND THE PURCHASE OF AN AIR CONDITIONING UNIT FOR THE CUSHING YOUTH AND COMMUNITY CENTER.

CITY MANAGER SPEARS STATED THIS IS A BOOKKEEPING ITEM. MR. SPEARS STATED THE BUDGET AMENDMENT IS TO PROPERLY BUDGET FOR FUNDS TO PAY FOR THE

REPLACEMENT OF THE AIR CONDITIONING UNIT AT THE CUSHING YOUTH AND COMMUNITY CENTER.

MOTION: A MOTION WAS MADE BY COMMISSIONER BRANNON TO APPROVE RESOLUTION NO. 17-2017 AMENDING THE FY 2016-2017 CITY OF CUSHING BUDGET TO APPROPRIATE \$6,000.00 FROM THE UNOBLIGATED FUND BALANCE AND TO INCREASE THE YOUTH CENTER BUILDING REPAIRS LINE ITEM BUDGET IN THE SUM OF \$6,000.00 TO FUND THE PURCHASE OF AN AIR CONDITIONING UNIT FOR THE CUSHING YOUTH AND COMMUNITY CENTER. THE MOTION WAS SECONDED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE

- D) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 18-2017: A RESOLUTION AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO CUSHING PLUMBING IN THE SUM OF \$5,603.99 FOR THE PURCHASE AND INSTALLATION OF ONE (1) 5-TON COMMERCIAL GAS PACKAGE UNIT FOR THE CUSHING YOUTH AND COMMUNITY CENTER.

CITY MANAGER SPEARS STATED THIS IS FOR THE ACTUAL EXPENDITURE FOR THE REPLACEMENT OF THE AIR CONDITIONING UNIT AT THE CUSHING YOUTH AND COMMUNITY CENTER.

MOTION: A MOTION WAS MADE BY COMMISSIONER BRANNON TO APPROVE RESOLUTION NO. 18-2017 AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO CUSHING PLUMBING IN THE SUM OF \$5,603.99 FOR THE PURCHASE AND INSTALLATION OF ONE (1) 5-TON COMMERCIAL GAS PACKAGE UNIT FOR THE CUSHING YOUTH AND COMMUNITY CENTER. THE MOTION WAS APPROVED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE

- E) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 19-2017: A RESOLUTION AMENDING THE FY 2016-2017 CITY OF CUSHING BUDGET BY INCREASING THE LIBRARY MEMORIALS LINE ITEM IN THE AMOUNT OF \$240.00 AND INCREASING THE LIBRARY AUDIO/VIDEO LINE ITEM IN THE AMOUNT OF \$240.00 FOR THE CUSHING PUBLIC LIBRARY.

CITY MANAGER SPEARS STATED THIS IS A BOOKKEEPING ITEM TO AMEND THE FY 2016-2017 BUDGET TO PROPERLY REFLECT MEMORIAL DONATIONS AS REVENUES WITH EQUAL OFFSETTING EXPENDITURES.

MOTION: A MOTION WAS MADE BY COMMISSIONER THOMPSON TO APPROVE RESOLUTION NO. 19-2017 AMENDING THE FY 2016-2017 CITY OF CUSHING BUDGET BY INCREASING THE LIBRARY MEMORIALS LINE ITEM IN THE AMOUNT OF \$240.00 AND INCREASING THE LIBRARY AUDIO/VIDEO LINE ITEM IN THE AMOUNT OF \$240.00 FOR

THE CUSHING PUBLIC LIBRARY. THE MOTION WAS SECONDED BY COMMISSIONER BRANNON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON

NAYS: NONE

- F) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 20-2017: A RESOLUTION AUTHORIZING THE CHAIRMAN, BOARD OF COMMISSIONERS, TO EXECUTE AN ACCEPTANCE OF PROPOSAL FROM R.L. SHEARS COMPANY, P.C. FOR PROFESSIONAL LANDSCAPE ARCHITECTURAL SERVICES FOR THE DOWNTOWN STREETScape MASTER PLAN.

CITY MANAGER SPEARS STATED VALERIE BRANYAN ASSISTED THE CITY IN RECEIVING A GRANT IN THE SUM OF \$25,000.00 FROM THE PAYNE COUNTY ECONOMIC DEVELOPMENT AUTHORITY FOR DEVELOPING A DOWNTOWN STREETScape MASTER PLAN. THE GRANT APPLICATION WAS WRITTEN AND APPROVED TO FUND A PROPOSAL BY R.L. SHEARS COMPANY, P.C., A LANDSCAPE ARCHITECT TO DEVELOP A DOWNTOWN STREETScape MASTER PLAN AND ASSIST THE CITY IN APPLYING FOR TAP FUNDING FROM ODOT.

MOTION: A MOTION WAS MADE BY COMMISSIONER BRANNON TO APPROVE RESOLUTION NO. 20-2017 AUTHORIZING THE CHAIRMAN, BOARD OF COMMISSIONERS, TO EXECUTE AN ACCEPTANCE OF PROPOSAL FROM R.L. SHEARS COMPANY, P.C. FOR PROFESSIONAL LANDSCAPE ARCHITECTURAL SERVICES FOR THE DOWNTOWN STREETScape MASTER PLAN. THE MOTION WAS SECONDED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON

NAYS: NONE

- G) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 21-2017: A RESOLUTION TO AUTHORIZE THE CHAIRMAN, BOARD OF COMMISSIONERS, TO EXECUTE A LABOR AGREEMENT WITH THE INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS, LOCAL 2565, FOR THE FISCAL YEAR JULY 1, 2017 THROUGH JUNE 30, 2018.

MOTION: A MOTION WAS MADE BY COMMISSIONER BRANNON TO APPROVE RESOLUTION NO. 21-2017 AUTHORIZING THE CHAIRMAN, BOARD OF COMMISSIONERS, TO EXECUTE A LABOR AGREEMENT WITH THE INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS, LOCAL 2565, FOR THE FISCAL YEAR JULY 1, 2017 THROUGH JUNE 30, 2018. THE MOTION WAS SECONDED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON

NAYS: NONE

- H) DISCUSSION AND ACTION TO CAST VOTE FOR THREE NOMINEES TO SERVE ON THE BOARD OF TRUSTEES OF THE OKLAHOMA MUNICIPAL ASSURANCE

GROUP FOR THREE YEAR TERMS.

MOTION: A MOTION WAS MADE BY COMMISSIONER BRANNON TO NOMINATE EARL BURSON, JANICE CAIN, AND PAM POLK TO SERVE ON THE OMAG BOARD OF TRUSTEES. THE MOTION WAS SECONDED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON

NAYS: NONE

- I) ACKNOWLEDGEMENT OF FIVE EXPIRING TERMS ON THE YOUTH AND COMMUNITY CENTER ADVISORY BOARD.

CITY MANAGER SPEARS STATED THIS AGENDA ITEM IS TO ACKNOWLEDGE FIVE EXPIRING TERMS ON THE CUSHING YOUTH AND COMMUNITY CENTER ADVISORY BOARD. A RECOMMENDATION FOR APPOINTMENT WILL BE MADE AT THE JUNE MEETING FOR COMMISSION CONSIDERATION.

5. ORDINANCES.

NONE.

6. NEW BUSINESS.

NONE.

7. OLD BUSINESS.

NONE.

8. REPORTS OF COMMITTEES, BOARDS, ETC.

- A) STATEMENT OF CASH AND INVESTMENTS AS OF APRIL 30, 2017.
- B) CITY MANAGER'S REPORT.

CITY MANAGER SPEARS REPORTED ON THE FOLLOWING ACTIVITIES FOR THE PREVIOUS MONTH:

- ATTENDED GRDA BOARD MEETING, CHAMBER BOARD MEETING AND VISION STEERING TASKFORCE MEETING.
- SPOKE AT THE NATIONAL EARTHQUAKE CONFERENCE.
- MET WITH LOCAL TERMINAL ON DEEP ROCK ROAD ABOUT EXTENDED WATER SERVICE TO THEIR FACILITY.
- MET WITH INSURANCE CONSULTANTS.
- CONTINUED WORK ON THE BUDGET.
- CONTINUE TO WORK WITH THE INSURANCE CARRIER CONCERNING THE REPAIR OF EARTHQUAKE DAMAGE.
- RECOGNIZED PARK'S DEPARTMENT FOR WORK AT THE SPLASHPAD.
- ANNOUNCED THAT THE CITY RECEIVED AN ISO BUILDING CODE EFFECTIVE

GRADING SCHEDULE CLASSIFICATION OF CLASS 4 FOR BOTH, RESIDENTIAL AND COMMERCIAL PROPERTIES.

- STAFF CONTINUES TO HOLD WEED/GRASS/TRASH AND NON-CONFORMING STRUCTURE HEARINGS.
- STAFF CONTINUES TO ATTEND VO-TECH AND MESO TRAININGS.

9. REMARKS AND INQUIRIES BY COMMISSIONERS.

COMMISSIONER BRANNON AND CHAIRMAN AMON THANKED THE WATER DEPARTMENT FOR WORK PERFORMED RECENTLY.

10. EXECUTIVE SESSION.

- A) SOUTHWESTERN BELL TELEPHONE COMPANY dba AT&T OKLAHOMA VS. CITY OF CUSHING \*\*\* EXECUTIVE SESSION, AS AUTHORIZED BY TITLE 25 OKLAHOMA STATUTES, SECTION 307.B.4 \*\*\*

CITY ATTORNEY HUSEMAN STATED THIS IS BEING INVESTIGATED WITH NOTHING TO BE REPORTED AT THIS TIME.

- B) DISCUSSION OF THE STATUS OF NEGOTIATIONS BETWEEN THE CITY OF CUSHING AND INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS, LOCAL 2565, FOR THE FISCAL YEAR JULY 1, 2017 THROUGH JUNE 30, 2018 \*\*\* EXECUTIVE SESSION, AS AUTHORIZED BY TITLE 25 OKLAHOMA STATUTES, SECTION 307.B.2 \*\*\*

11. ADJOURNMENT.

MOTION: A MOTION WAS MADE BY COMMISSIONER BRANNON TO ADJOURN THE MAY 15, 2017 REGULAR MEETING OF THE CUSHING CITY COMMISSION AT 7:33 P.M. THE MOTION WAS SECONDED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE




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DON AMON, CHAIRMAN  
CUSHING CITY COMMISSION

(S E A L)

ATTEST:



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JERRICA WORTHY, CITY CLERK



IN ACCORDANCE WITH OKLAHOMA MEETING LAW  
THE AMENDED AGENDA WAS POSTED MONDAY, MAY 15, 2017  
AT THE CUSHING CITY HALL  
CUSHING, OKLAHOMA

MINUTES OF THE REGULAR MEETING  
CUSHING MUNICIPAL AUTHORITY  
MAY 15, 2017  
7:00 P.M.

CALL TO ORDER AND OPENING CEREMONIES.

THE REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY WAS CALLED TO ORDER ON MAY 15, 2017, BY CHAIRMAN AMON.

ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.

PRESENT: BRANNON, THOMPSON, AMON  
ABSENT: SHORT, ROWE

APPEARANCE OR PETITIONS FROM THE AUDIENCE.

NONE.

1. CONSENT DOCKET.

- A) APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING HELD ON TUESDAY, APRIL 17, 2017.
- B) APPROVAL OF PAYMENT OF CLAIMS AND PAYROLL.

C.M.A. PAYROLL (04-15-17) \$ 95,623.42

TOTAL \$ 95,623.42

C.M.A. PAYROLL (04-30-17) \$ 97,936.65

TOTAL \$ 97,936.65

TOTAL PAYROLL \$ 193,560.07

OPERATING FUND \$ 599,794.94

CAPITAL IMPROVEMENT FUND 7,449.63

POSTAGE FOR UTILITY BILLS 1,034.36

TOTAL CLAIMS \$ 608,278.93

TOTAL CLAIMS & PAYROLL \$ 801,839.00

- C) AUTHORIZATION FOR SPECIAL ASSISTANCE ON REFUSE CARRY-OUT AT 1016 EAST 13TH STREET.
- D) AUTHORIZATION TO PURCHASE NO LEAD FUEL AND DIESEL FUEL AND TO EXPEND UP TO \$20,000.00.

- E) AUTHORIZATION TO PURCHASE DIESEL FUEL FOR THE POWER PLANT AND TO EXPEND UP TO \$15,000.00.
- F) APPROVAL OF PAYMENT TO TYLER TECHNOLOGIES, INC. IN THE SUM OF \$20,435.32 FOR ANNUAL INCODE MAINTENANCE SERVICES.
- G) APPROVAL OF PAYMENT TO RE-CON COMPANY IN THE SUM OF \$6,248.41 FOR PAY ESTIMATE NO. 1 ON THE D-400 FEEDER ADDITION PROJECT.
- H) APPROVAL OF PAYMENT TO TIMBER OKLAHOMA LLC IN THE SUM OF \$20,312.50 FOR PAYMENT OF INVOICE NO. 1042 FOR POWER LINE CLEARING.
- I) APPROVAL OF PAYMENT TO TIMBER OKLAHOMA LLC IN THE SUM OF \$7,300.00 FOR PAYMENT OF INVOICE NO. 1043 FOR TREE REMOVAL.

TRUSTEE BRANNON REQUESTED THAT ITEM 1-H AND 1-I BE SET ASIDE FOR SEPARATE CONSIDERATION.

MOTION: A MOTION WAS MADE BY TRUSTEE BRANNON TO APPROVE CONSENT DOCKET ITEMS 1A-1G. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE

AGENDA ITEMS 1-H AND 1-I:

TRUSTEE BRANNON ASKED FOR UPDATES ON THE TREE TRIMMING PROJECT. STEVE SPEARS PROVIDED A BRIEF UPDATE AND STATED THE COMPANY IS DOING A GOOD JOB.

MOTION: A MOTION WAS MADE BY TRUSTEE BRANNON TO APPROVE CONSENT DOCKET ITEMS 1-H AND 1-I. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE

2. PUBLIC HEARINGS AND BID OPENINGS.

NONE.

3. GENERAL BUSINESS.

- A) AUTHORIZATION TO EXECUTE AN AUDIT ENGAGEMENT LETTER WITH CBEW PROFESSIONAL GROUP, LLP FOR THE FY 2016-2017 AUDIT.

CITY MANAGER SPEARS STATED THIS IS THE AUTHORIZATION THAT IS SIGNED EACH YEAR FOR CBEW PROFESSIONAL GROUP, LLP TO PERFORM THE ANNUAL AUDIT FOR THE CITY OF CUSHING, CUSHING MUNICIPAL AUTHORITY, CUSHING HOSPITAL AUTHORITY, CUSHING INDUSTRIAL AUTHORITY, AND THE CUSHING EDUCATIONAL FACILITIES AUTHORITY. THE PROPOSED ENGAGEMENT LETTER HAS BEEN REVIEWED

AND IT HAS BEEN DETERMINED THAT THE TOTAL OF THE PROPOSED FEE IS THE SAME AS THE AUDIT PERFORMED IN THE PREVIOUS THREE YEARS.

MOTION: A MOTION WAS MADE BY TRUSTEE BRANNON TO EXECUTE AN AUDIT ENGAGEMENT LETTER WITH CBEW PROFESSIONAL GROUP, LLP FOR THE FY 2016-2017 AUDIT. THE MOTION WAS SECONDED BY THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE

- B) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 08-2017: A RESOLUTION AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO B & B TRANSFORMER, INC. IN THE SUM OF \$29,985.00 FOR THREE (3) 500 KVA 3-PHASE PADMOUNT TRANSFORMERS FOR THE ELECTRIC DISTRIBUTION DEPARTMENT.

CITY MANAGER SPEARS STATED SIX BIDS WERE RECEIVED FOR THREE 500 KVA 3-PHASE PADMOUNT TRANSFORMERS. THE LOW BIDDER WAS B&B TRANSFORMER, INC. IN THE AMOUNT OF \$9,995.00 PER TRANSFORMER FOR A TOTAL OF \$29,985.00. THESE TRANSFORMERS ARE NECESSARY IN ORDER TO ADEQUATELY RESTOCK FOR FUTURE MAINTENANCE AND CONSTRUCTION.

MOTION: A MOTION WAS MADE BY TRUSTEE THOMPSON TO APPROVE RESOLUTION NO. 08-2017 AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO B&B TRANSFORMER, INC. IN THE SUM OF \$29,985.00 FOR THREE (3) 500 KVA 3-PHASE PADMOUNT TRANSFORMERS FOR THE ELECTRIC DISTRIBUTION DEPARTMENT. THE MOTION WAS SECONDED BY TRUSTEE BRANNON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE

- C) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 09-2017: A RESOLUTION AUTHORIZING THE CHAIRMAN, BOARD OF TRUSTEES, TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH PROFESSIONAL ENGINEERING CONSULTANTS, P.A. (PEC) FOR THE DESIGN AND PREPARATION OF APPROXIMATELY 3,885 LINEAR FEET OF SANITARY SEWER.

CITY MANAGER SPEARS STATED THE PROPOSED PROJECT HAS AN ESTIMATED COST OF \$900,000.00. STAFF HAS NEGOTIATED A PROPOSED AGREEMENT TO PROVIDE THE DESIGN SERVICES FOR THIS PROJECT AT A COST OF \$31,300.00.

MOTION: A MOTION WAS MADE BY TRUSTEE BRANNON TO APPROVE RESOLUTION NO. 09-2017 AUTHORIZING THE CHAIRMAN, BOARD OF TRUSTEES, TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH PROFESSIONAL ENGINEERING CONSULTANTS, P.A. (PEC) FOR THE DESIGN AND PREPARATION OF APPROXIMATELY

3,885 LINEAR FEET OF SANITARY SEWER. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE

4. NEW BUSINESS.

NONE.

5. OLD BUSINESS.

NONE.

6. REPORTS OF COMMITTEES, BOARDS, ETC.

- A) NON-PAY UTILITY REPORT FOR CITY OPERATIONS AND PUBLIC FACILITIES 04/30/17 BILLING PERIOD.
- B) STATEMENT OF CASH AND INVESTMENTS AS OF APRIL 30, 2017.

THE BOARD OF TRUSTEES ACKNOWLEDGED THE NON-PAY UTILITY REPORT FOR CITY OPERATIONS AND PUBLIC FACILITIES FOR THE 04/30/2017 BILLING PERIOD AND THE STATEMENT OF CASH AND INVESTMENTS AS OF APRIL 30, 2017 AS PRESENTED.

7. REMARKS AND INQUIRIES BY TRUSTEES.

CHAIRMAN AMON READ THE RESIGNATION LETTER FROM TRUSTEE SHORT.

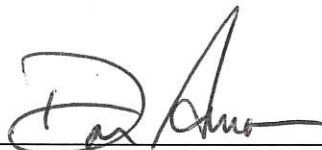
8. EXECUTIVE SESSION.

NONE.

9. ADJOURNMENT.

MOTION: A MOTION WAS MADE BY TRUSTEE BRANNON TO ADJOURN THE MAY 15, 2017, REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 7:45 P.M. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE

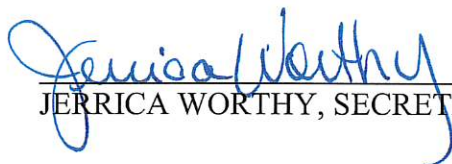


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DON AMON, CHAIRMAN  
CUSHING MUNICIPAL AUTHORITY

(SEAL)

ATTEST:



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JERRICA WORTHY, SECRETARY

IN ACCORDANCE WITH OKLAHOMA MEETING LAW  
THE AGENDA WAS POSTED THURSDAY, MAY 11, 2017  
AT THE CUSHING CITY HALL  
CUSHING, OKLAHOMA

MINUTES OF THE SPECIAL MEETING  
CUSHING HOSPITAL AUTHORITY  
MAY 15, 2017  
7:00 P.M.

CALL TO ORDER AND OPENING CEREMONIES.

THE SPECIAL MEETING OF THE CUSHING HOSPITAL AUTHORITY WAS CALLED TO ORDER ON MAY 15, 2017 BY CHAIRMAN AMON.

ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.

PRESENT: BRANNON, THOMPSON, AMON  
ABSENT: ROWE

APPEARANCES OR PETITIONS FROM THE AUDIENCE.

NONE.

1. CONSENT DOCKET.

- A) APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES SPECIAL MEETING HELD ON MONDAY, APRIL 17, 2017.

MOTION: A MOTION WAS MADE BY TRUSTEE BRANNON TO APPROVE THE CONSENT DOCKET AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE

2. PUBLIC HEARINGS AND BID OPENINGS.

NONE.

3. GENERAL BUSINESS.

- A) AUTHORIZATION TO EXECUTE AN AUDIT ENGAGEMENT LETTER WITH CBEW PROFESSIONAL GROUP, LLP FOR THE FY 2016-2017 AUDIT.

CITY MANAGER SPEARS STATED THIS IS THE AUTHORIZATION THAT IS SIGNED EACH YEAR FOR CBEW PROFESSIONAL GROUP, LLP TO PERFORM THE ANNUAL AUDIT FOR THE CITY OF CUSHING, CUSHING MUNICIPAL AUTHORITY, CUSHING HOSPITAL AUTHORITY, CUSHING INDUSTRIAL AUTHORITY, AND THE CUSHING EDUCATIONAL FACILITIES AUTHORITY. THE PROPOSED ENGAGEMENT LETTER HAS BEEN

REVIEWED AND IT HAS BEEN DETERMINED THAT THE TOTAL OF THE PROPOSED FEE IS THE SAME AS THE AUDIT PERFORMED IN THE PREVIOUS THREE YEARS.

MOTION: A MOTION WAS MADE BY TRUSTEE THOMPSON TO EXECUTE AN AUDIT ENGAGEMENT LETTER WITH CBEW PROFESSIONAL GROUP, LLP FOR THE FY 2016-2017 AUDIT. THE MOTION WAS SECONDED BY BRANNON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE

4. NEW BUSINESS.

NONE.

5. OLD BUSINESS.

NONE.

6. REPORTS.

NONE.

7. INQUIRIES, REMARKS BY TRUSTEES.

NONE.

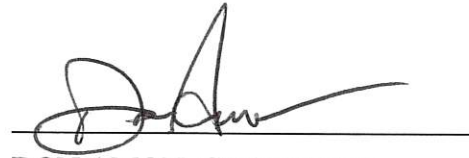
8. EXECUTIVE SESSION.

NONE.

9. ADJOURNMENT.

MOTION: A MOTION WAS MADE BY TRUSTEE BRANNON TO ADJOURN THE MAY 15, 2017, SPECIAL MEETING OF THE CUSHING HOSPITAL AUTHORITY AT 7:46 P.M. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE

A handwritten signature in black ink, appearing to read "Don Amon", written over a horizontal line.

DON AMON, CHAIRMAN  
CUSHING HOSPITAL AUTHORITY

( S E A L )

ATTEST:

A handwritten signature in blue ink, appearing to read "Jerrica Worthy", written over a horizontal line.

JERRICA WORTHY, SECRETARY



IN ACCORDANCE WITH OKLAHOMA MEETING LAW  
THE AGENDA WAS POSTED THURSDAY, MAY 11, 2017  
AT THE CUSHING CITY HALL  
CUSHING, OKLAHOMA

MINUTES OF THE SPECIAL MEETING  
CUSHING INDUSTRIAL AUTHORITY  
MAY 15, 2017  
7:00 P.M.

CALL TO ORDER AND OPENING CEREMONIES.

THE SPECIAL MEETING OF THE CUSHING INDUSTRIAL AUTHORITY WAS CALLED TO ORDER ON MAY 15, 2017 BY CHAIRMAN AMON.

ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.

PRESENT: BRANNON, THOMPSON, AMON  
ABSENT: ROWE

APPEARANCES OR PETITIONS FROM THE AUDIENCE.

NONE.

1. CONSENT DOCKET.

- A) APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING HELD ON MARCH 20, 2017.

MOTION: A MOTION WAS MADE BY TRUSTEE BRANNON TO APPROVE THE CONSENT DOCKET AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE

2. GENERAL BUSINESS.

NONE.

3. NEW BUSINESS.

- A) AUTHORIZATION TO EXECUTE AN AUDIT ENGAGEMENT LETTER WITH CBEW PROFESSIONAL GROUP, LLP FOR THE FY 2016-2017 AUDIT.

CITY MANAGER SPEARS STATED THIS IS THE AUTHORIZATION THAT IS SIGNED EACH YEAR FOR CBEW PROFESSIONAL GROUP, LLP TO PERFORM THE ANNUAL AUDIT FOR THE CITY OF CUSHING, CUSHING MUNICIPAL AUTHORITY, CUSHING HOSPITAL AUTHORITY, CUSHING INDUSTRIAL AUTHORITY, AND THE CUSHING EDUCATIONAL FACILITIES AUTHORITY. THE PROPOSED ENGAGEMENT LETTER HAS BEEN

REVIEWED AND IT HAS BEEN DETERMINED THAT THE TOTAL OF THE PROPOSED FEE IS THE SAME AS THE AUDIT PERFORMED IN THE PREVIOUS THREE YEARS.

MOTION: A MOTION WAS MADE BY TRUSTEE THOMPSON TO EXECUTE AN AUDIT ENGAGEMENT LETTER WITH CBEW PROFESSIONAL GROUP, LLP FOR THE FY 2016-2017 AUDIT. THE MOTION WAS SECONDED BY BRANNON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE

4. OLD BUSINESS.

NONE.

5. REPORTS.

6. INQUIRIES, REMARKS BY TRUSTEES.

NONE.

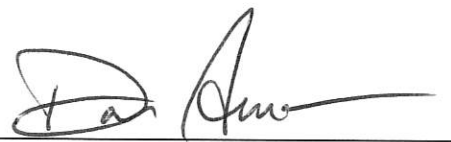
7. EXECUTIVE SESSION.

NONE.

8. ADJOURNMENT.

MOTION: A MOTION WAS MADE BY TRUSTEE BRANNON TO ADJOURN THE MAY 15, 2017, SPECIAL MEETING OF THE CUSHING INDUSTRIAL AUTHORITY AT 7:48 P.M. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE



DON AMON, CHAIRMAN  
CUSHING INDUSTRIAL AUTHORITY

( S E A L )

ATTEST:



JERRICA WORTHY, SECRETARY

IN ACCORDANCE WITH OKLAHOMA MEETING LAW  
THE AGENDA WAS POSTED THURSDAY, MAY 11, 2017  
AT THE CUSHING CITY HALL  
CUSHING, OKLAHOMA

MINUTES OF THE SPECIAL MEETING  
CUSHING EDUCATIONAL FACILITIES AUTHORITY  
MAY 15, 2017  
7:00 P.M.

1. CALL TO ORDER AND OPENING CEREMONIES.

THE SPECIAL MEETING OF THE CUSHING EDUCATIONAL FACILITIES AUTHORITY WAS CALLED TO ORDER ON MAY 15, 2017 BY CHAIRMAN AMON.

2. ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.

PRESENT: BRANNON, THOMPSON, AMON  
ABSENT: ROWE

3. CONSENT DOCKET.

- A) APPROVAL OF MINUTES OF THE CUSHING EDUCATIONAL FACILITIES AUTHORITY SPECIAL MEETING HELD ON DECEMBER 19, 2016.

MOTION: A MOTION WAS MADE BY TRUSTEE BRANNON TO APPROVE THE CONSENT DOCKET AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE

4. GENERAL BUSINESS.

- A) AUTHORIZATION TO EXECUTE AN AUDIT ENGAGEMENT LETTER WITH CBEW PROFESSIONAL GROUP, LLP FOR THE FY 2016-2017 AUDIT.

CITY MANAGER SPEARS STATED THIS IS THE AUTHORIZATION THAT IS SIGNED EACH YEAR FOR CBEW PROFESSIONAL GROUP, LLP TO PERFORM THE ANNUAL AUDIT FOR THE CITY OF CUSHING, CUSHING MUNICIPAL AUTHORITY, CUSHING HOSPITAL AUTHORITY, CUSHING INDUSTRIAL AUTHORITY, AND THE CUSHING EDUCATIONAL FACILITIES AUTHORITY. THE PROPOSED ENGAGEMENT LETTER HAS BEEN REVIEWED AND IT HAS BEEN DETERMINED THAT THE TOTAL OF THE PROPOSED FEE IS THE SAME AS THE AUDIT PERFORMED IN THE PREVIOUS THREE YEARS.

MOTION: A MOTION WAS MADE BY TRUSTEE THOMPSON TO EXECUTE AN AUDIT ENGAGEMENT LETTER WITH CBEW PROFESSIONAL GROUP, LLP FOR THE FY 2016-2017 AUDIT. THE MOTION WAS SECONDED BY BRANNON AND RESULTED IN THE

FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE

5. ADJOURNMENT.

MOTION: A MOTION WAS MADE BY TRUSTEE BRANNON TO ADJOURN THE SPECIAL MEETING OF THE CUSHING EDUCATIONAL FACILITIES AUTHORITY AT 7:50 P.M. ON MAY 15, 2017. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON  
NAYS: NONE



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DON AMON, CHAIRMAN  
CUSHING EDUCATIONAL FACILITIES AUTHORITY

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JERRICA WORTHY, SECRETARY