

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA  
WAS POSTED JULY 19, 2018 AT 3:45 P.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE SPECIAL MEETING  
CUSHING CITY COMMISSION  
JULY 23, 2018  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON  
AGENDA IN ANY ORDER.**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**
  - c. Opening Prayer**
  - d. Pledge of Allegiance**

The Special Meeting of the Cushing City Commission was called to order on July 23, 2018 by Chairman Amon. Commissioner Roberson led in prayer. Commissioner Thompson led in the pledge of allegiance.

**PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
ABSENT: NONE**

- 2. Public Input and Unscheduled Personal Appearances**

**Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.**

**RECESS: THE SPECIAL MEETING OF THE CUSHING CITY COMMISSION WAS  
RECESSED AT 7:01 P.M.**

**RECONVENE: THE SPECIAL MEETING OF THE CUSHING CITY COMMISSION WAS  
RECONVENED AT 7:08 P.M.**

Jo Ann Delong briefly expressed her concerns regarding the proposed rules included in the Ordinance pending approval at this meeting.

John McQuillen, manager of Eco Vapors, addressed the Commission, expressing concerns particularly over zoning as it relates to the proposed Ordinance.

**3. Consent Agenda**

- a. **Approve claims and payroll totaling: \$1,147,299.77**
- b. **Approve minutes: June 4, 2018 (Special Joint)  
June 21, 2018 (Special)**
- c. **Approve budget amendment: Attorney Departmental Budget for Tier 1 (Personnel Expense)**
- d. **Authorize the purchase of avionic fuel and expend up to \$25,000.00.**
- e. **Approve payment to Oklahoma Municipal League (OML) in the sum of \$7,858.42 for the 2018-2019 annual service fees.**
- f. **Approve payment to Cushing Chamber of Commerce in the sum of \$5,000.00 for the 2018 membership investment.**
- g. **Approve payment to Central Oklahoma Economic Development District (COEDD) in the sum of \$3,687.00 for the 2018-2019 assessment.**
- h. **Approve the following payments to Downey Contracting, LLC for earthquake repairs:**
  - 1) \$ 6,358.73 Pay Application No. 4 on the Public Safety Center
  - 2) \$ 4,863.61 Pay Application No. 3 on the Senior Citizens Center
  - 3) \$ 34,739.98 Pay Application No. 3 on the Public Library
  - 4) \$ 1,939.34 Pay Application No. 5 on the Public Safety Center
  - 5) \$ 3,775.02 Pay Application No. 4 on the Senior Citizens Center
  - 6) \$ 19,630.95 Pay Application No. 4 on the Public Library
  - 7) \$ 4,642.50 Pay Application No. 4 on the City Hall Building
  - 8) \$ 4,200.00 Pay Application No. 4 on the Youth Center
- i. **Approve Change Order #4 with Downey Construction on the earthquake repair project.**
- j. **Authorize the Chairman, Board of Commissioners, to execute the FY 2018-2019 Lease Agreement with Project H.E.A.R.T. for meals at the Senior Citizens Center.**
- k. **Authorize the City Manager to issue a purchase order to ESO Healthcare Connected in the sum of \$9,577.50 for EHR software and training.**
- l. **Authorize the Chairman, Board of Commissioners, to execute a contract with Ellsworth Construction, LLC in the sum of \$191,652.50 for the Hangar Taxiway Project at the Cushing Regional Airport, subject to receipt of a grant from the Federal Aviation Administration.**
- m. **Authorize the City Manager to issue a purchase order to Acklin's Lawn & Garden in the sum of \$9,598.00 for two (2) Toro Titan HD 1500 Series 52" cut lawn mowers for the Youth Center.**

- n. Authorize the City Manager to issue a purchase order to John Vance Auto Group in the sum of \$42,336.00 for two (2) 2019 Dodge Charger RWD Police Vehicles.
- o. Authorize the City Manager to issue a purchase order to Metro Emergency Upfitters in the sum of \$28,787.90 for the upfitting of two (2) 2019 Dodge Charger RWD Police Vehicles.
- p. Authorize the City Manager to issue a purchase order to OneLink Wireless in the sum of \$13,584.00 for sixteen (16) Motorola XPR755OE Portable Radios and shoulder microphones.
- q. Approve the transfer and issuance of an airport hangar license.
- r. Approve the appointment of two members to new three year terms on the Library Board.
- s. Recognize one resignation and the terms of two Planning Commission members expiring in September, 2018.
- t. Recognize the terms of two Board of Adjustment members expiring in September, 2018.
- u. Recognize statement of cash and investments as of June 30, 2018.

MOTION: A MOTION WAS MADE BY COMMISSIONER THOMPSON TO APPROVE CONSENT DOCKET ITEMS 3A, 3C-3H, AND 3J-3U AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
 NAYS: NONE

#### **4. Items Removed from Consent Agenda**

##### AGENDA ITEM 3B:

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE CONSENT DOCKET ITEM 3B AS AMENDED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
 NAYS: NONE

##### AGENDA ITEM 3I:

City Manager Brannon discussed the anticipated timing of the project and continuation of operations during the repairs.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE CONSENT DOCKET ITEM 3I AS PRESENTED. THE MOTION WAS SECONDED BY

COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**5. General Business.**

**a. Approve the execution of an Airport Residence Lease Agreement.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE THE AGENDA ITEM AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**b. Approve the execution of a contract with McCool and Associates for architectural services on a new animal shelter.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE THE AGENDA ITEM AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, DOWELL, AMON  
NAYS: GRIFFITH

**6. Ordinances.**

**a. ORDINANCE 07-23-18-04**

**An ordinance enacting new sections 6-66 – 6-69 and 9-29 – 9-33 to the Cushing City Code regulating the sale, growth and use of marijuana for medical purposes within city limits; providing for severability; and declaring an emergency.**

The Commission discussed the proposed Ordinance and the comments provided by the public earlier in the meeting. Discussion was focused particularly on § 6-66 item No. 4 regarding the distance of one thousand feet. After much discussion, the distance of two hundred feet was mentioned as an alternative to the proposed one thousand feet.

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE ORDINANCE 07-23-18-04 WITH THE AMENDMENT TO § 6-66 ITEM NO. 4 TO CHANGE ONE THOUSAND FEET TO TWO HUNDRED FEET. THE MOTION WAS SECONDED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**7. Resolutions**

**a. RESOLUTION NO. 24-2018**

**A resolution establishing permit fee for retail marijuana establishment; establishing permit fee for marijuana growing facilities for personal medical use; and, establishing an effective date.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE RESOLUTION NO. 24-2018 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**b. RESOLUTION NO. 25-2018**

**A resolution authorizing the issuance of a purchase order to Ditch Witch of Tulsa in the sum of up to \$119,501.33 for one HX 75 vacuum excavator for the Water/Sewer Maintenance Department.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO. 25-2018 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**8. City Manager's Communications**

City Manager Brannon distributed the July City Manager's Report to the Commissioners. Mr. Brannon thanked the Skinners for their work on the July 4<sup>th</sup> festivities. Mr. Brannon introduced new Airport staff, Mike Middleton and Frank Francies.

**9. Commissioners Community Announcements**

Commissioner Thompson thanked the Skinners for their work on the July 4<sup>th</sup> festivities. All other Commissioners echoed the same thanks to the Skinners.

**RECESS: THE SPECIAL MEETING OF THE CUSHING CITY COMMISSION WAS RECESSED AT 8:15 P.M.**

RECONVENE: THE SPECIAL MEETING OF THE CUSHING CITY COMMISSION WAS RECONVENED AT 8:18 P.M.

**10. Executive Session.**

- a) **Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.**
- b) **Executive Session pursuant to 25 O.S. §307(B)(4) to discuss claim of Southwestern Bell Telephone Company (Claim Number SWBT-04-201805-02-0097-JET).**
- c) **Executive Session pursuant to 25 O.S. §307(B)(4) to discuss claim of Southwestern Bell Telephone Company (Claim Number SWBT-04-201804-02-0091-JET).**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ENTER IN TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEMS 10A AND 10C. THE MOTION WAS SECONDED BY COMMISSIONER GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

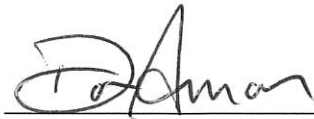
RECESS: THE SPECIAL MEETING OF THE CUSHING CITY COMMISSION WAS RECESSED AT 8:19 P.M.

RECONVENE: THE SPECIAL MEETING OF THE CUSHING CITY COMMISSION WAS RECONVENED AT 8:56 P.M.

**11. Adjournment**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO ADJOURN THE JULY 23, 2018 MEETING OF THE CUSHING CITY COMMISSION AT 8:56 P.M. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE



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DON AMON, CHAIRMAN  
CUSHING CITY COMMISSION

(S E A L)

ATTEST:



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JERRICA WORTHY, CITY CLERK

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA  
WAS POSTED JULY 19, 2018 AT 3:45 P.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE SPECIAL MEETING  
CUSHING MUNICIPAL AUTHORITY  
JULY 23, 2018  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON  
AGENDA IN ANY ORDER:**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**

The Special Meeting of the Cushing Municipal Authority was called to order on July 23, 2018 by Chairman Amon.

**PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON**  
**ABSENT: NONE**

- 2. Public Input and Unscheduled Personal Appearances**

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.
- 3. Consent Agenda**
  - a. Approve claims and payroll totaling: \$986,469.29**
  - b. Approve minutes: June 13, 2018 (Special)  
June 21, 2018 (Special)**
  - c. Approve budget amendment: CMA Capital Improvement Fund (Fund 252) for the purchase of one (1) sludge pump (\$5,000.00) and filter media replacement (\$115,000.00) for the Water Treatment Plant.**
  - d. Approve payment to AT&T in the amount of \$2,285.15 for payment of Claim Number SWBT-04-201805-02-0097 JET for cable damage.**
  - e. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.**
  - f. Acknowledge receipt of Oklahoma Department of Environmental Quality Permit No. SL000060180351 for the construction of 1,130 linear feet of**



twelve inch PVC, 30 linear feet of twelve inch Ductile Iron sanitary sewer line and all appurtenances in accordance with plans approved June 4, 2018.

- g. Recognize non-pay utility report for City operations and public facilities for 06/30/18 billing period.
- h. Recognize statement of cash and investments as of June 30, 2018.

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE THE CONSENT DOCKET AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

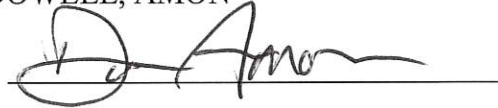
AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**4. Items Removed from Consent Agenda**

**5. Adjournment**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO ADJOURN THE JULY 23, 2018 SPECIAL MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 8:17 P.M. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE



DON AMON, CHAIRMAN  
CUSHING MUNICIPAL AUTHORITY

( S E A L )

ATTEST:



JERRICA WORTHY, SECRETARY

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA  
WAS POSTED JULY 19, 2018 AT 3:45 P.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA

MINUTES OF THE SPECIAL MEETING  
OF THE  
CUSHING INDUSTRIAL AUTHORITY  
JULY 23, 2018  
7:00 P.M.

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON  
AGENDA IN ANY ORDER:**

1. Call to Order
  - a. Roll Call
  - b. Declaration of Quorum

The Special Meeting of the Cushing Industrial Authority was called to order on July 23, 2018 by Chairman Amon.

**PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON**

**ABSENT: NONE**

2. Consent Agenda
  - a. Approve claims totaling: \$7,635.69
  - b. Approve minutes: June 21, 2018 (Special)

MOTION: A MOTION WAS MADE BY TRUSTEE DOWELL TO APPROVE THE  
CONSENT DOCKET AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE  
ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

3. Items Removed from Consent Agenda

4. Adjournment

MOTION: A MOTION WAS MADE BY TRUSTEE THOMPSON TO ADJOURN THE JULY  
23, 2018 SPECIAL MEETING OF THE CUSHING INDUSTRIAL AUTHORITY AT 8:18 P.M.  
THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE  
FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

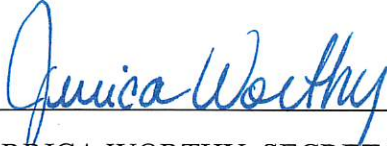
NAYS: NONE



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DON AMON, CHAIRMAN  
CUSHING INDUSTRIAL AUTHORITY

(SEAL)

ATTEST:



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JERRICA WORTHY, SECRETARY