

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS  
POSTED JANUARY 11, 2018 AT 1:15 P.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA

MINUTES OF THE REGULAR MEETING  
CUSHING CITY COMMISSION  
JANUARY 16, 2018  
7:00 P.M.

**PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON**  
**ABSENT: NONE**

**CALL TO ORDER AND OPENING CEREMONIES.**

The Regular Meeting of the Cushing City Commission was called to order on January 16, 2018 by Chairman Amon. Commissioner Roberson led in prayer. Commissioner Griffith led in the pledge of allegiance.

**ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.**

Quorum present.

**APPEARANCE OR PETITIONS FROM THE AUDIENCE.**

None.

**1. CONSENT DOCKET.**

- A) APPROVAL OF MINUTES OF THE BOARD OF COMMISSIONERS SPECIAL MEETING HELD ON DECEMBER 11, 2017.
- B) APPROVAL OF MINUTES OF THE BOARD OF COMMISSIONERS REGULAR MEETING HELD ON DECEMBER 18, 2017.
- C) APPROVAL OF PAYMENT OF CLAIMS AND PAYROLL AS PRESENTED.
- D) APPROVAL OF PAYMENT TO McCOOL AND ASSOCIATES IN THE SUM OF \$19,800.00 FOR PAYMENT OF INVOICE #2550 FOR ARCHITECTURAL SERVICES FOR EARTHQUAKE REPAIRS.
- E) APPROVAL OF PAYMENT TO TYLER TECHNOLOGIES IN THE SUM OF \$312.50 FOR COURT CLERK TRAINING.

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE THE CONSENT DOCKET AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**AGENDA ITEM 8-B**

Mr. Fowler was present to debrief the Commission on activities and progress and the Cushing Youth and Community Center. Minor renovations have been made to the front desk area, gates have been installed at the quadraplex, staff is in the process of lighting the soccer fields, and seasonal sports activities are underway.

**2. HEARINGS AND BID OPENINGS.**

None.

**3. NON-CONFORMING STRUCTURES.**

None.

**4. GENERAL BUSINESS.**

- A) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 02-2018: A RESOLUTION TO AMEND THE FISCAL YEAR 2017-18 CITY OF CUSHING GRANT FUND BUDGET CREATING THE COEDD GRANT REVENUE LINE ITEM ACCOUNT IN THE AMOUNT OF \$5,000.00 AND CREATING THE COEDD/CENA GRANT EXPENSE LINE ITEM ACCOUNT IN THE AMOUNT OF \$5,000.00.**

MOTION: A MOTION WAS MADE BY COMMISSIONER THOMPSON TO APPROVE RESOLUTION NO. 02-2018 AMENDING THE FISCAL YEAR 2017-18 CITY OF CUSHING GRANT FUND BUDGET CREATING THE COEDD GRANT REVENUE LINE ITEM ACCOUNT IN THE AMOUNT OF \$5,000.00 AND CREATING THE COEDD/CENA GRANT EXPENSE LINE ITEM ACCOUNT IN THE AMOUNT OF \$5,000.00. THE MOTION WAS SECONDED BY COMMISSIONER GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

- B) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 03-2018: A RESOLUTION TO AMEND THE FISCAL YEAR 2017-18 CITY OF CUSHING BUDGET BY APPROPRIATING \$4,300.00 FROM THE UNOBLIGATED FUND BALANCE TO INCREASE THE ATTORNEY DEPARTMENTAL BUDGET AS FOLLOWS: INCREASE THE REGULAR SALARIES LINE ITEM IN THE AMOUNT OF \$3,500.00; INCREASE THE RETIREMENT LINE ITEM IN THE AMOUNT OF \$350.00; INCREASE THE MEDICAL/LIFE INSURANCE LINE ITEM IN THE AMOUNT OF \$200.00 AND TO INCREASE THE SOCIAL SECURITY LINE ITEM IN THE AMOUNT OF \$250.00.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO. 03-2018 AMENDING THE FISCAL YEAR 2017-18 CITY OF CUSHING BUDGET BY APPROPRIATING \$4,300.00 FROM THE UNOBLIGATED FUND BALANCE TO INCREASE THE ATTORNEY DEPARTMENTAL BUDGET AS FOLLOWS: INCREASE THE REGULAR SALARIES LINE ITEM IN THE AMOUNT OF \$3,500.00; INCREASE THE RETIREMENT LINE ITEM IN THE AMOUNT OF \$350.00; INCREASE THE MEDICAL/LIFE INSURANCE LINE ITEM IN THE AMOUNT OF \$200.00 AND TO INCREASE THE SOCIAL SECURITY LINE ITEM IN THE AMOUNT OF \$250.00. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

- C) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 04-2018: A RESOLUTION TO AMEND THE FISCAL YEAR 2017-18 CITY OF CUSHING COURT FUND BUDGET BY APPROPRIATING \$1,063.00 FROM THE UNOBLIGATED COURT FUND BALANCE TO INCREASE THE COURT FUND MISCELLANEOUS EXPENSE LINE ITEM.**

MOTION: A MOTION WAS MADE BY COMMISSIONER THOMPSON TO APPROVE RESOLUTION NO. 04-2018 AMENDING THE FISCAL YEAR 2017-18 CITY OF CUSHING COURT FUND BUDGET BY APPROPRIATING \$1,063.00 FROM THE UNOBLIGATED COURT FUND BALANCE TO INCREASE THE COURT FUND MISCELLANEOUS EXPENSE LINE ITEM. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

- D) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 05-2018: A RESOLUTION TO AMEND THE FISCAL YEAR 2017-18 CITY OF CUSHING AIRPORT SPECIAL PROJECTS FUND BUDGET TO APPROPRIATE \$32,568.00 FROM THE UNOBLIGATED FUND BALANCE AND INCREASE THE SPECIAL PROJECTS LINE ITEM IN THE SUM OF \$32,568.00.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE RESOLUTION NO. 05-2018 AMENDING THE FISCAL YEAR 2017-18 CITY OF CUSHING AIRPORT SPECIAL PROJECTS FUND BUDGET TO APPROPRIATE \$32,568.00 FROM THE UNOBLIGATED FUND BALANCE AND INCREASE THE SPECIAL PROJECTS LINE ITEM IN THE SUM OF \$32,568.00. THE MOTION WAS SECONDED BY COMMISSIONER GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

- E) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 06-2018: A RESOLUTION TO AMEND THE FISCAL YEAR 2017-18 CITY OF CUSHING BUDGET BY APPROPRIATING \$600.00 FROM THE UNOBLIGATED FUND BALANCE TO INCREASE THE ATTORNEY DEPARTMENTAL BUDGET AUTO ALLOWANCE LINE ITEM.**

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO APPROVE RESOLUTION NO. 06-2018 AMENDING THE FISCAL YEAR 2017-18 CITY OF CUSHING BUDGET BY APPROPRIATING \$600.00 FROM THE UNOBLIGATED FUND BALANCE TO INCREASE THE ATTORNEY DEPARTMENTAL BUDGET AUTO ALLOWANCE LINE ITEM. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

- F) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 07-2018: A RESOLUTION DECLARING THE PUBLIC NECESSITY FOR ACQUIRING OWNERSHIP TO REAL PROPERTY AND PERMANENT AND TEMPORARY EASEMENTS ON A CERTAIN TRACT OF LAND HEREINAFTER DESCRIBED AS LOCATED IN BLOCK THREE (3), CREAM RIDGE ADDITION TO CUSHING, PAYNE COUNTY, STATE OF OKLAHOMA.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO. 07-2018 DECLARING THE PUBLIC NECESSITY FOR ACQUIRING OWNERSHIP TO REAL PROPERTY AND PERMANENT AND TEMPORARY EASEMENTS ON A CERTAIN TRACT OF LAND HEREINAFTER DESCRIBED AS LOCATED IN BLOCK THREE (3), CREAM RIDGE ADDITION TO CUSHING, PAYNE COUNTY, STATE OF OKLAHOMA. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

- G) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 08-2018: A RESOLUTION AUTHORIZING THE CHAIRMAN, BOARD OF COMMISSIONERS, TO EXECUTE AN INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING WITH THE HOUSTON-GALVESTON AREA COUNCIL (H-GAC).**

MOTION: A MOTION WAS MADE BY COMMISSIONER THOMPSON TO APPROVE RESOLUTION NO. 08-2018 AUTHORIZING THE CHAIRMAN, BOARD OF COMMISSIONERS, TO EXECUTE AN INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING WITH THE HOUSTON-GALVESTON AREA COUNCIL (H-GAC). THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

- H) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 09-2018: A RESOLUTION AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO CENTRAL TRAILER SALES IN THE AMOUNT OF \$5,350.00 FOR A 2018 MAXXD G6X8320 GRAVITY TILT TRAILER FOR THE STREET DEPARTMENT.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO. 09-2018 AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO CENTRAL TRAILER SALES IN THE AMOUNT OF \$5,350.00 FOR A 2018 MAXXD G6X8320 GRAVITY TILT TRAILER FOR THE STREET DEPARTMENT. THE MOTION WAS SECONDED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**I) DISCUSSION AND ACTION TO APPOINT TWO MEMBERS TO NEW THREE YEARS TERMS ON THE CUSHING HOUSING AUTHORITY.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPOINT LARRY MURPHREE AND TOMMY JOHNSON TO SERVE NEW THREE YEAR TERMS ON THE CUSHING HOUSING AUTHORITY THROUGH JANUARY 2021. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**J) ACKNOWLEDGEMENT OF ONE RESIGNATION ON THE CUSHING YOUTH AND COMMUNITY CENTER ADVISORY BOARD.**

No motion. Acknowledgement of vacancy on the Cushing Youth and Community Center Advisory Board.

**5. ORDINANCES.**

**A) ORDINANCE NO. 01-16-18-01: AN ORDINANCE ENACTING A NEW SECTION 14-36.1 TO THE CUSHING CITY CODE PROHIBITING TRUANCY AND DEFINING EXCEPTIONS; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT HEREWITH; AND, DECLARING AN EMERGENCY.**

Commissioner Thompson inquired if the District Attorney's Office no longer handled truancy cases if the proposed Ordinance was passed. City Attorney Huseman concurred further stating the Cushing Municipal Court would handle such cases locally. Commissioner Thompson inquired about how many cases this would involve. City Attorney Huseman responded saying not many but he did not have specific numbers available.

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO APPROVE ORDINANCE NO. 01-16-18-01 ENACTING A NEW SECTION 14-36.1 TO THE CUSHING CITY CODE PROHIBITING TRUANCY AND DEFINING EXCEPTIONS; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT HEREWITH; AND, DECLARING AN EMERGENCY. THE MOTION WAS SECONDED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**6. NEW BUSINESS.**

None.

**7. OLD BUSINESS.**

None.

**8. REPORTS OF COMMITTEES, BOARDS, ETC.**

- A) STATEMENT OF CASH AND INVESTMENTS AS OF DECEMBER 31, 2017.
- B) ACTIVITY REPORT FROM CUSHING YOUTH AND COMMUNITY CENTER.
- C) CITY MANAGER'S REPORT.

City Manager Brannon provided his City Manager's report.

**9. REMARKS AND INQUIRIES BY COMMISSIONERS.**

Commissioner Thompson commented on a TIF review committee.

**RECESS:** The Regular Meeting of the Cushing City Commission was recessed at 7:55 p.m.

**RECONVENE:** The Regular Meeting of the Cushing City Commission was reconvened at 8:05 p.m.

**10. EXECUTIVE SESSION.**

- A) DISCUSSION OF THE PURCHASE OR APPRAISAL OF REAL PROPERTY \*\*\*  
EXECUTIVE SESSION AS AUTHORIZED BY TITLE 25 OKLAHOMA  
STATUTES, SECTION 307.B.3 \*\*\*

Commission did not go in to executive session.

**11. ADJOURNMENT.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO ADJOURN THE JANUARY 16, 2018 MEETING OF THE CUSHING CITY COMMISSION AT 8:06 P.M. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

  
DON AMON, CHAIRMAN  
CUSHING CITY COMMISSION

(SEAL)

ATTEST:

  
JERRICA WORTHY, CITY CLERK

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS  
POSTED JANUARY 11, 2018 AT 1:15 P.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING  
CUSHING MUNICIPAL AUTHORITY  
JANUARY 16, 2018  
7:00 P.M.**

**PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
ABSENT: NONE**

**CALL TO ORDER AND OPENING CEREMONIES.**

The Regular Meeting of the Cushing Municipal Authority was called to order on January 16, 2018 by Chairman Amon.

**ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.**

Quorum present.

**APPEARANCE OR PETITIONS FROM THE AUDIENCE.**

**1. CONSENT DOCKET.**

- A) APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES SPECIAL MEETING HELD ON DECEMBER 11, 2017.**
- B) APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING HELD ON DECEMBER 18, 2017.**
- C) APPROVAL OF PAYMENT OF CLAIMS AND PAYROLL.**
- D) AUTHORIZATION TO PURCHASE NO LEAD FUEL AND DIESEL FUEL AND TO EXPEND UP TO \$20,000.00.**
- E) APPROVAL OF REQUEST FOR SPECIAL ASSISTANCE ON REFUSE CARRY-OUT AT 910 SOUTH THOMPSON AVE.**
- F) APPROVAL OF PAYMENT TO KRAPFF-REYNOLDS CONSTRUCTION CO. IN THE SUM OF \$38,309.67 FOR PAY APPLICATION NO. 2 ON THE PROJECT 5 SANITARY SEWER IMPROVEMENT PROJECT.**
- G) APPROVAL OF PAYMENT TO TIMBER OKLAHOMA LLC IN THE AMOUNT OF \$48,000.00 FOR PAYMENT OF INVOICE #1060 FOR COMPLETION OF POWER LINE CLEARING IN AREA 3.**
- H) APPROVAL OF PAYMENT TO TIMBER OKLAHOMA LLC IN THE AMOUNT OF \$1,300.00 FOR PAYMENT OF INVOICE #1061 FOR TREE REMOVAL IN AREA 3.**
- I) APPROVAL OF PAYMENT TO S & L INVESTMENTS IN THE SUM OF \$15,000.00 FOR PURCHASE OF RIGHT-OF-WAY ON PARCEL NO. 1, 1.1 AND 1.2 ON THE STATE HIGHWAY 33/18 INTERSECTION IMPROVEMENT PROJECT.**
- J) APPROVAL OF PAYMENT TO STEER INN, INC. IN THE SUM OF \$500.00 FOR THE PURCHASE OF RIGHT-OF-WAY ON PARCEL NO. 10.1 ON THE STATE HIGHWAY**



**33 & LINWOOD INTERSECTION IMPROVEMENT PROJECT.**

**K) APPROVAL OF PAYMENT TO THE FOLLOWING VENDORS FOR MATERIALS PURCHASED FOR THE SANITARY SEWER IMPROVEMENT PROJECT #5:**

- |    |  |                    |
|----|--|--------------------|
| 1) | <b>GREENHILL MATERIALS (INVOICE #123509)</b> | <b>\$ 730.29</b>   |
| 2) | <b>PRIMARY STRUCTURE (INVOICE #221117)</b>   | <b>\$ 4,188.25</b> |

MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO APPROVE THE CONSENT DOCKET AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

**2. PUBLIC HEARINGS AND BID OPENINGS.**

None.

**3. GENERAL BUSINESS.**

- A) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 01-2018: A RESOLUTION AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO McFARLAND CASCADE IN THE SUM OF \$283.00 PER POLE FOR 40 FT. CLASS 3 WOOD POLES FOR THE ELECTRIC DISTRIBUTION DEPARTMENT.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE RESOLUTION NO. 01-2018 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

- B) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 02-2018: A RESOLUTION AUTHORIZING THE CHAIRMAN TO EXECUTE THE INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING WITH THE HOUSTON-GALVESTON AREA COUNCIL.**

MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO APPROVE RESOLUTION NO. 02-2018 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

**4. NEW BUSINESS.**

None.

**5. OLD BUSINESS.**

None.

**6. REPORTS OF COMMITTEES, BOARDS, ETC.**

- A) **NON-PAY UTILITY REPORT FOR CITY OPERATIONS AND PUBLIC FACILITIES FOR 12/31/17 BILLING PERIOD.**
- B) **STATEMENT OF CASH AND INVESTMENTS AS OF DECEMBER, 2017.**

The Board of Trustees acknowledged the non-pay utility report for City operations and public facilities for the 12/31/17 billing period and the statement of cash and investments as of December 31, 2017 as presented.

**7. REMARKS AND INQUIRIES BY TRUSTEES.**

None.

**8. EXECUTIVE SESSION.**

None.

**9. ADJOURNMENT.**

MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO ADJOURN THE JANUARY 16, 2018 REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 8:01 P.M. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE



DON AMON, CHAIRMAN  
CUSHING MUNICIPAL AUTHORITY

(SEAL)

ATTEST:



JERRICA WORTHY, SECRETARY