

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS
POSTED FEBRUARY 16, 2018 AT 9:30 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING CITY COMMISSION
FEBRUARY 20, 2018
7:00 P.M.**

**PRESENT: ROBERSON, GRIFFITH, DOWELL, AMON
ABSENT: THOMPSON**

CALL TO ORDER AND OPENING CEREMONIES.

The Regular Meeting of the Cushing City Commission was called to order on February 20, 2018 by Chairman Amon. Commissioner Roberson led in prayer. Chairman Amon led in the pledge of allegiance.

ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.

Quorum present.

APPEARANCE OR PETITIONS FROM THE AUDIENCE.

Tyson Branyan was present and gave an update about Cushing Economic Development Foundation.

***** SPECIAL PRESENTATION TO CURTIS TUCKER FOR TWENTY-FIVE YEARS
OF SERVICE TO THE CITY OF CUSHING *****

Curtis Tucker could not be present but was acknowledged for his years of service to the City of Cushing.

**PROCLAMATION: TO PROCLAIM THE WEEK OF MARCH 11-17, 2018 AS "GIRL
SCOUT WEEK" IN THE CITY OF CUSHING.**

Members of the local Girl Scout Troop were present to receive the proclamation.

1. CONSENT DOCKET.

- A) APPROVAL OF MINUTES: SPECIAL MEETING JANUARY 5, 2018
REGULAR MEETING JANUARY 16, 2018
SPECIAL MEETING JANUARY 25, 2018
SPECIAL MEETING JANUARY 30, 2018**
- B) APPROVAL OF PAYMENT OF CLAIMS AND PAYROLL.**
- C) APPROVAL OF PAYMENT TO McCOOL AND ASSOCIATES IN THE SUM OF
\$5,200.00 FOR PAYMENT OF INVOICE #2551 FOR ARCHITECTURAL SERVICES
FOR EARTHQUAKE REPAIRS.**
- D) APPROVAL OF PAYMENT TO McCOOL AND ASSOCIATES IN THE SUM OF
\$865.00 FOR PAYMENT OF INVOICE #2552 FOR ARCHITECTURAL SERVICES
TO ADD A MINISPLIT HVAC SYSTEM TO THE SERVER CLOSET AT THE
PUBLIC SAFETY CENTER.**

Commissioner Griffith requested consent docket item 1-D be removed from the consent docket for separate consideration.

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE CONSENT DOCKET ITEMS 1A-1C. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE

AGENDA ITEM 1-D:

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE CONSENT DOCKET ITEM 1-D. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE

Mr. Fowler was present to debrief the Commission on activities and progress of the Cushing Youth and Community Center. Minor renovations have been made to the front desk area, gates have been installed at the quadraplex, staff is in the process of lighting the soccer fields, and seasonal sports activities are underway.

2. HEARINGS AND BID OPENINGS.

None.

3. NON-CONFORMING STRUCTURES.

None.

4. GENERAL BUSINESS.

- A) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 12-2018: A RESOLUTION TO AMEND THE FY 2017-2018 FIRE DEPARTMENT BUDGET BY INCREASING THE DONATIONS REVENUE IN THE AMOUNT OF \$3,600.00 AND INCREASING THE DONATIONS EXPENDITURES IN THE AMOUNT OF \$3,600.00.**

Chief Pixler stated this is a bookkeeping item.

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO. 12-2018 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSINER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE

- B) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 13-2018: A RESOLUTION AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE**

ORDER TO CARRIER COMMERCIAL SERVICES IN THE AMOUNT OF \$5,300.00 FOR REPAIR OF THE HVAC SYSTEM IN THE PUBLIC SAFETY CENTER.

Chief Pixler spoke about the repair of the HVAC system.

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO. 13-2018 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE

- C) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 14-2018: A RESOLUTION AUTHORIZING THE CHAIRMAN, BOARD OF COMMISSIONERS, TO EXECUTE A RIGHT-OF-WAY, PUBLIC UTILITY AND ENCROACHMENT AGREEMENT WITH THE OKLAHOMA DEPARTMENT OF TRANSPORTATION.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO. 14-2018 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE

- D) ACKNOWLEDGEMENT AND DOCUMENTATION OF RECEIPT BY THE BOARD OF COMMISSIONERS OF THE UNIVERSITY OF OKLAHOMA/INSTITUTE FOR QUALITY COMMUNITIES (OU/IQC) REPORT.**

City Manager Brannon commented on the University of Oklahoma/Institute for Quality Communities Report. City Manager Brannon said he would notify OU after Commission acknowledgement of the report so the report could be published. Commissioner Roberson stated he believes the report was done well.

THE CUSHING BOARD OF COMMISSIONERS ACKNOWLEDGED THE RECEIPT OF THE UNIVERSITY OF OKLAHOMA/INSTITUTE FOR QUALITY COMMUNITIES (OU/IQC) REPORT.

- E) DISCUSSION AND ACTION TO APPOINT ONE MEMBER TO SERVE THE REMAINDER OF A THREE YEAR TERM ON THE CUSHING YOUTH AND COMMUNITY CENTER ADVISORY BOARD.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPOINT ELTON WILLARD TO SERVE THE REMAINDER OF A THREE-YEAR TERM ON THE CUSHING YOUTH AND COMMUNITY CENTER ADVISORY BOARD. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE

5. ORDINANCES.

- A) ORDINANCE NO. 02-20-2018-02: AN ORDINANCE PROHIBITING THE USE OF TOBACCO PRODUCTS WITHIN CITY PARKS; DEFINING CERTAIN TERMS; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT HEREWITH; AND, DECLARING AN EFFECTIVE DATE.**

City Attorney Huseman briefly spoke about the proposed Ordinance. Commissioner Roberson stated that he believes the proposed Ordinance is a technique to promote healthy living and general wellness.

Mr. Lee Skinner stated that he disagrees with the Ordinance. Mr. Skinner stated that he questions the ability to enforce such an Ordinance. Additionally, Mr. Skinner addressed the fact that parks are open spaces.

City Manager Brannon stated that the City of Cushing does not have any pending or future grants tied to the passage of the proposed Ordinance.

Commissioner Griffith stated he struggles with approving the proposed Ordinance.

Chairman Amon stated he is torn on the issue.

Commissioner Dowell stated she respects the thoughts of Mr. Skinner. Commissioner Dowell explained that there are a lot of children in parks and their general well-being could potentially be affected by the proposed issue.

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO APPROVE ORDINANCE NO. 02-20-2018-02 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DOWELL

NAYS: GRIFFITH, AMON

PROPOSED ORDINANCE FAILED TO PASS DUE TO LACK OF MAJORITY VOTE.

6. NEW BUSINESS.

None.

7. OLD BUSINESS.

None.

8. REPORTS OF COMMITTEES, BOARDS, ETC.

- A) STATEMENT OF CASH AND INVESTMENTS AS OF JANUARY 31, 2018.**
B) ACTIVITY REPORT FROM CUSHING YOUTH AND COMMUNITY CENTER.
C) CITY MANAGER'S REPORT.

Jeremy Frazier provided a report on the Project 4 Timeline.

City Manager Brannon provided his City Manager's report.

9. REMARKS AND INQUIRIES BY COMMISSIONERS.

Commissioner Roberson thanked Mr. Skinner for his input on the proposed Ordinance at tonight's meeting. Commissioner Roberson thanked Donnie Hoover for hosting the meeting tonight.

Commissioner Griffith stated it was great to see the soccer fields being lighted. Commissioner Griffith stated it was great seeing the earthquake damages being repaired. Lastly, Commissioner Griffith stated he appreciated City Manager Brannon techniques in communicating, such as using Facebook live.

Chairman Amon stated that he likes the Facebook live videos. Chairman Amon stated it's a great way to get our story out.

RECESS: The Regular Meeting of the Cushing City Commission was recessed at 7:56 p.m.

RECONVENE: The Regular Meeting of the Cushing City Commission was reconvened at 8:08 p.m.

10. EXECUTIVE SESSION.

- A) DISCUSSION ON MATTERS PERTAINING TO ECONOMIC DEVELOPMENT, INCLUDING FINANCIAL ASSISTANCE TO ENTICE A BUSINESS FOR COMMUNITY ECONOMIC BENEFIT *** EXECUTIVE SESSION AS AUTHORIZED BY TITLE 25 OKLAHOMA STATUTES, SECTION 307.C.10 *****

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO ENTER IN TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEM 10-A. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

RECESS: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECESSED AT 8:09 P.M.

RECONVENE: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECONVENED AT 9:06 P.M.

11. ADJOURNMENT.

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO ADJOURN THE FEBRUARY 20, 2018 MEETING OF THE CUSHING CITY COMMISSION AT 9:06 P.M. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

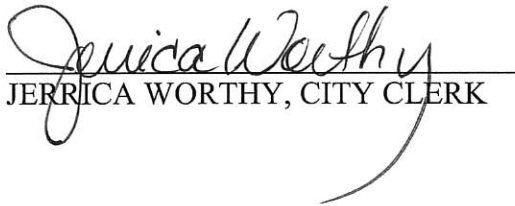
AYES: ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE



DON AMON, CHAIRMAN
CUSHING CITY COMMISSION

(S E A L)

ATTEST:



JERRICA WORTHY, CITY CLERK

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS
POSTED FEBRUARY 16, 2018 AT 9:30 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING MUNICIPAL AUTHORITY
FEBRUARY 20, 2018
7:00 P.M.**

**PRESENT: ROBERSON, GRIFFITH, DOWELL, AMON
ABSENT: THOMPSON**

CALL TO ORDER AND OPENING CEREMONIES.

The Regular Meeting of the Cushing Municipal Authority was called to order on February 20, 2018 by Chairman Amon.

ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.

Quorum present.

APPEARANCE OR PETITIONS FROM THE AUDIENCE.

1. CONSENT DOCKET.

- A) APPROVAL OF MINUTES: REGULAR MEETING JANUARY 16, 2018**
- B) APPROVAL OF PAYMENT OF CLAIMS AND PAYROLL.**
- C) AUTHORIZATION TO PURCHASE NO LEAD FUEL AND DIESEL FUEL AND TO EXPEND UP TO \$20,000.00**
- D) APPROVAL OF PAYMENT TO TIMBER OKLAHOMA LLC IN THE AMOUNT OF \$5,200.00 FOR PAYMENT OF INVOICE #1062 FOR TREE REMOVAL.**
- E) APPROVAL OF PAYMENT TO TIMBER OKLAHOMA LLC IN THE AMOUNT OF \$4,320.00 FOR PAYMENT OF INVOICE #1063 FOR CITY TREE CARE.**
- F) APPROVAL OF PAYMENT TO MESHEK & ASSOCIATES, LLC IN THE SUM OF \$23,483.00 FOR PAYMENT OF INVOICE #5219 FOR UTILITY AND RIGHT-OF-WAY ASSISTANCE.**

MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO APPROVE THE CONSENT DOCKET AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE

2. PUBLIC HEARINGS AND BID OPENINGS.

None.

3. GENERAL BUSINESS.

- A) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 03-2018: A RESOLUTION AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO PROFESSIONAL TEKNOLOGIES INC. IN THE SUM OF \$15,600.00 FOR FIBER CABLE INSTALLATION.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE RESOLUTION NO. 03-2018 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE

- B) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTIN NO. 04-2018: A RESOLUTION AUTHORIZING THE CHAIRMAN, BOARD OF TRUSTEES, TO EXECUTE CHANGE ORDER NO. 1 WITH KRAPFF REYNOLDS CONSTURCTION COMPANY, INC. ON THE PROJECT 5 SANITARY SEWER IMPROVEMENT PROJECT.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE RESOLUTION NO. 04-2018 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE

- C) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 05-2018: A RESOLUTION AUTHORIZING THE CHAIRMAN, BOARD OF TRUSTEES, TO EXECUTE AN AGREEMENT WITH PROFESSIONAL ENGINEERING CONSULTANTS, P.A. (PEC) TO PROVIDE PROFESSIONAL SERVICES FOR THE DESIGN AND PREPARATION OF PLANS FOR THE REPLACEMENT OF APPROXIMATELY 1160 L.F. OF 12-INCH DIAMETER SANITARY SEWER INTERCEPTOR TO REPLACE THE EXISTING 12-INCH DIAMTER SANITARY SEWER LINE (PROJECT NO. 4).**

MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO APPROVE RESOLUTION NO. 05-2018 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE

4. NEW BUSINESS.

None.

5. OLD BUSINESS.

None.

6. REPORTS OF COMMITTEES, BOARDS, ETC.

- A) **NON-PAY UTILITY REPORT FOR CITY OPERATIONS AND PUBLIC FACILITIES FOR 1/31/18 BILLING PERIOD.**
- B) **STATEMENT OF CASH AND INVESTMENTS AS OF JANUARY, 2018.**

The Board of Trustees acknowledged the non-pay utility report for City operations and public facilities for the 1/31/18 billing period and the statement of cash and investments as of January 31, 2018 as presented.

7. REMARKS AND INQUIRIES BY TRUSTEES.

None.

8. EXECUTIVE SESSION.


None.

9. ADJOURNMENT.

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO ADJOURN THE FEBRUARY 20, 2018 REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 8:08 P.M. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, GRIFFITH, DOWELL, AMON


NAYS: NONE



DON AMON, CHAIRMAN
CUSHING MUNICIPAL AUTHORITY

(S E A L)

ATTEST:



JERRICA WORTHY, SECRETARY