

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED APRIL 12, 2018 AT 3:22 P.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE SPECIAL MEETING
OF THE
CUSHING INDUSTRIAL AUTHORITY
APRIL 16, 2018
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON
AGENDA IN ANY ORDER:**

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**
 - c. Pledge of Allegiance**

The Special Meeting of the Cushing Industrial Authority was called to order on April 16, 2018 by Chairman Amon.

PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

ABSENT: NONE

- 2. Consent Agenda**

Noncontroversial and routine items to be considered in one motion and one vote without discussion. Any Commissioner wishing to discuss any item may request its removal to the regular agenda.

 - a. Approve claims totaling: \$3,750.00**
 - b. Approve minutes: March 19, 2018 (Regular)**
 - c. Authorize the City Manager to issue a purchase order to Rainbow Fireworks in the sum of \$7,351.37.**

**MOTION: A MOTION WAS MADE BY TRUSTEE DOWELL TO APPROVE THE
CONSENT DOCKET AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE
ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.**

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

- 3. Items Removed from Consent Agenda**

4. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of posting (25 O.S. §311(9))

5. Adjournment

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO ADJOURN THE APRIL 16, 2018 SPECIAL MEETING OF THE CUSHING INDUSTRIAL AUTHORITY AT 7:41 P.M. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE



DON AMON, CHAIRMAN
CUSHING INDUSTRIAL AUTHORITY

(S E A L)

ATTEST:



JERRICA WORTHY, SECRETARY

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AMENDED AGENDA WAS POSTED APRIL 13, 2018 AT 10:35 A.M. AT THE CUSHING CITY HALL, 100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA

**MINUTES OF THE REGULAR MEETING
CUSHING CITY COMMISSION
APRIL 16, 2018
7:00 P.M.**

AMENDED AGENDA

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**
 - c. Pledge of Allegiance**

The Regular Meeting of the Cushing City Commission was called to order on April 16, 2018 by Chairman Amon. Commissioner Roberson led in prayer. Chairman Amon led in the pledge of allegiance.

PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON
ABSENT: NONE

- d. Proclamations: Foster Care Month**

Chairman Amon welcomed members of Payne County Youth Services. Janet Fulton, Executive Director, provided a brief presentation of how Foster Care works in Payne County. There are over 10,000 foster children and a current shortage of 150 foster care homes.

- 2. Public Input and Unscheduled Personal Appearances**

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Report from Senior Citizens Center Advisory Board

4. Consent Agenda

Noncontroversial and routine items to be considered in one motion and one vote without discussion. Any Commissioner wishing to discuss any item may request its removal to the regular agenda.

- a. Approve claims and payroll totaling: \$ 560,565.00**
- b. Approve minutes: March 6, 2018 (Special)
 March 19, 2018 (Regular)**
- c. Approve budget amendment:
Court Fund (Receipting & Expending Funds Received and Paid for
Collection Services)**
- d. Approve budget amendment:
Police Department (Receipting & Expending Donated Funds Received from
Deeprook Energy Resources, LLC)**
- e. Approve budget amendment:
2009 Sales Tax (Budget expenditure for purchase of two fire trucks)**
- f. Approve payment to Tyler Technologies in the sum of \$200.00 for Court's
online component.**
- g. Approve payment to Tyler Technologies in the sum of \$2,063.00 for Court
collection agency export interface.**
- h. Approve payment to Silver Shield, LLC in the sum of \$37,604.00 for the
purchase of right-of-way on Parcel 8 on the State Highway 33 & Linwood
Intersection Improvement Project.**
- i. Approve payment to McCool and Associates in the sum of \$5,700.00 for
payment of invoice #2555 for architectural service for earthquake repairs.**
- j. Approve the following payments to Downey Contracting LLC for
earthquake repair:
 - 1) \$ 19,909.53 Pay Application No. 1 on the Senior Citizen Center**
 - 2) \$ 2,484.82 Pay Application No. 1 on the Library**
 - 3) \$ 51,421.16 Pay Application No. 2 on the Youth Center**
 - 4) \$ 17,072.45 Pay Application No. 2 on the City Hall**
 - 5) \$148,310.55 Pay Application No. 2 on the Public Safety Center****
- k. Acknowledge receipt of Oklahoma Department of Environmental Quality
Permit No. WL000060180091 for the construction of 2,768 linear feet of 8
inch HDPE potable waterline for the Deep Rock Road Water Main project.**
- l. Authorize City Manager to execute a professional services agreement with
Professional Engineering Consultants (PEC) for on-call engineering services
for the remainder of FY 17-18 and FY 18-19, subject to funds being
appropriated by Commissioners.**
- m. Approve retirement for Carol Dennis.**

- n. **Recognize official Certificate of Votes on the April 3, 2018 election.**
- o. **Recognize statement of cash and investments as of March 31, 2018.**

Chairman Amon requested that Item 4-L be removed from the Consent Agenda for separate consideration.

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE THE CONSENT DOCKET ITEMS 4A-4K AND 4M-4O. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

5. Items Removed from Consent Agenda

AGENDA ITEM 4-L:

City Manager Brannon explained that in lieu of hiring a person to fill the position, Management would like to execute an agreement with Professional Engineering Consultants (PEC) in order to ultimately create a capital improvements plan.

MOTION: A MOTION WAS MADE BY COMMISSIONER THOMPSON TO APPROVE CONSENT DOCKET ITEM 4-L. THE MOTION WAS SECONDED BY COMMISSIONER GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

6. Resolutions

a. RESOLUTION NO. 21-2018

A resolution adopting certain rules of order for use by the board of commissioners and all other boards, commissions, and committees of the City of Cushing and its authorities; establishing an effective date; repealing and superseding any former rules of order; providing for copies for public review.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE RESOLUTION NO. 21-2018 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of posting (25 O.S. §311(9))

8. City Manager's Communications

City Manager Brannon spoke about the City Manager's report.

9. Commissioners Community Announcements

Commissioner Thompson thanked Staff for assisting voters in the recent election and also thanked the citizens that voted.

Chairman Amon echoed those comments.

10. EXECUTIVE SESSION

- a. Executive Session Pursuant to 25 O.S. §307(B)(4) for the purposes of discussing to wit: EHSAN MOALLEM AND KATHLEEN MCNAMARA VS. CITY OF CUSHING ETAL, PAYNE COUNTY DISTRICT COURT CASE NUMBER CJ-2018-171**

City Attorney Huseman stated this was representative of a simple quiet title. There is nothing to address at this time.

- b. Executive Session Pursuant to 25 O.S. §307(B)(3) for the purposes of discussing the purchase or appraisal of real property**

City Attorney Huseman stated this was already approved in the above Consent Docket.

11. Adjournment

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ADJOURN THE APRIL 16, 2018 MEETING OF THE CUSHING CITY COMMISSION AT 7:36 P.M. THE MOTION WAS SECONDED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE

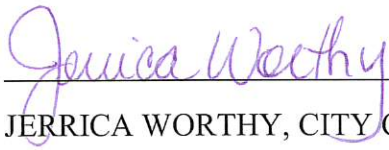


DON AMON, CHAIRMAN

CUSHING CITY COMMISSION

(SEAL)

ATTEST:



JERRICA WORTHY, CITY CLERK

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED APRIL 13, 2018 AT 10:35 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING MUNICIPAL AUTHORITY
APRIL 16, 2018
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON
AGENDA IN ANY ORDER:**

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**
 - c. Pledge of Allegiance**

The Regular Meeting of the Cushing Municipal Authority was called to order on April 16, 2018 by Chairman Amon.

PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON
ABSENT: NONE

- 2. Public Input and Unscheduled Personal Appearances**

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.
- 3. Consent Agenda**

Noncontroversial and routine items to be considered in one motion and one vote without discussion. Any Commissioner wishing to discuss any item may request its removal to the regular agenda.

 - a. Approve claims and payroll totaling: \$636,049.02**
 - b. Approve minutes: March 19, 2018 (Regular)**
 - c. Approve budget amendment:
Billing and Collections (Increase Credit/Debit Card Expense)**
 - d. Acknowledge receipt of Oklahoma Department of Environmental Quality
Amended Permit No. SL000060170422 for the construction of 2.644 linear**

feet of eighteen (18) inch PVC, 140 linear feet of sixteen (16) inch HDPE, 42 linear feet of eight (8) inch sanitary sewer line.

- e. **Authorize City Manager to issue a purchase order to Bulls Eye Boring in a sum not to exceed \$17,500.00 to bore for underground wire replacement in the Briarwood Addition.**
- f. **Authorize City Manager to issue a purchase order to Layne Christensen Company in the sum of \$22,396.77 for the repair of Well #1.**
- g. **Authorize City Manager to execute a professional services agreement with Professional Engineering Consultants (PEC) for on-call engineering services for the remainder of FY 17-18 and FY 18-19, subject to funds being appropriated by Trustees.**
- h. **Recognize non-pay utility report for City operations and public facilities for 03/31/18 billing period.**
- i. **Recognize statement of cash and investments as of March 31, 2018.**

MOTION: A MOTION WAS MADE BY TRUSTEE THOMPSON TO APPROVE THE CONSENT DOCKET AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

4. Items Removed from Consent Agenda

- 5. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of posting (25 O.S. §311(9))**

6. Adjournment

MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO ADJOURN THE APRIL 16, 2018 REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 7:39 P.M. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

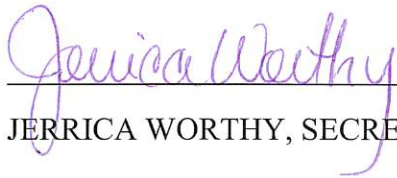
NAYS: NONE



DON AMON, CHAIRMAN
CUSHING MUNICIPAL AUTHORITY

(S E A L)

ATTEST:



JERRICA WORTHY, SECRETARY