

IN ACCORDANCE WITH OKLAHOMA MEETING LAW
THE AGENDA WAS POSTED FRIDAY, MARCH 17, 2017
AT THE CUSHING CITY HALL
CUSHING, OKLAHOMA

MINUTES OF THE REGULAR MEETING
CUSHING CITY COMMISSION
MARCH 20, 2017
7:00 P.M.

CALL TO ORDER AND OPENING CEREMONIES.

THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS CALLED TO ORDER ON MARCH 20, 2017 BY CHAIRMAN AMON. COMMISSIONER SHORT LED IN PRAYER. ALL ATTENDEES PARTICIPATED IN THE PLEDGE OF ALLEGIANCE.

ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.

PRESENT: BRANNON, ROWE, THOMPSON, SHORT, AMON
ABSENT: NONE

APPEARANCE OR PETITIONS FROM THE AUDIENCE.

NONE.

1. CONSENT DOCKET.

- A) APPROVAL OF MINUTES OF THE BOARD OF COMMISSIONERS REGULAR MEETING HELD ON FEBRUARY 21, 2017.
- B) APPROVAL OF MINUTES OF THE BOARD OF COMMISSIONERS SPECIAL MEETING HELD ON FEBRUARY 22, 2017.
- C) APPROVAL OF PAYMENT OF CLAIMS AND PAYROLL.

CITY OF CUSHING (2-15-17)	\$ 186,559.97
HEALTH INS. CLAIMS	<u>79,739.07</u>
TOTAL	\$ 266,299.04

CITY OF CUSHING (2-28-17)	\$ 174,660.10
HEALTH INS. CLAIMS	<u>27,807.19</u>
TOTAL	\$ 202,467.29

TOTAL PAYROLL	\$ 468,766.33
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GENERAL FUND	\$ 76,389.65
STREET & ALLEY FUND	1,905.52
2009 SALES TAX FUND	7,500.00
GRANT FUND	<u>237.88</u>

TOTAL CLAIMS	\$ 86,033.05
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TOTAL CLAIMS & PAYROLL \$ 554,799.38

- D) APPROVAL OF PAYMENT TO WISE ELECTRIC IN THE SUM OF \$5,400.00 FOR PAY REQUEST NO. 2 (FINAL PAYMENT) ON THE CUSHING MUNICIPAL AIRPORT RUNWAY LIGHTING/REIL'S/SIGNAGE PROJECT.
- E) APPROVAL OF PAYMENT TO JOE GODDARD ENTERPRISES LLC IN THE SUM OF \$6,529.50 FOR STORM SIREN REPAIR.
- F) APPROVAL OF TRANSFER OF FUNDS FROM THE CITY TO CMA AND CHA TO ADJUST FOR OVERDEPOSITS OF FUNDS IN CITY BANK ACCOUNT (NOT AN EXPENDITURE, BUT AN ADJUSTMENT FOR AUDITING CLARITY).
- G) APPROVAL OF RETIREMENT FOR DALE PARTIN.

COMMISSIONER AMON REQUESTED CONSENT DOCKET ITEM 1-D BE SET ASIDE FOR SEPARATE CONSIDERATION.

COMMISSIONER BRANNON REQUESTED CONSENT DOCKET ITEM 1-E BE SET ASIDE FOR SEPARATE CONSIDERATION.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROWE TO APPROVE CONSENT DOCKET ITEMS 1A-1C AND 1F-1G AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER SHORT AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, ROWE, THOMPSON, SHORT, AMON
NAYS: NONE

AGENDA ITEM 1-D:

CITY MANAGER SPEARS STATED THIS IS TO PAY REQUEST NO. 3 INSTEAD OF NO. 2 AS NOTED ON THE POSTED AGENDA.

MOTION: A MOTION WAS MADE BY COMMISSIONER BRANNON TO APPROVE CONSENT DOCKET ITEM 1D AS CORRECTED. THE MOTION WAS SECONDED BY COMMISSIONER ROWE AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, ROWE, THOMPSON, SHORT, AMON
NAYS: NONE

AGENDA ITEM 1-E:

COMMISSIONER BRANNON REQUESTED CLARIFICATION FOR THE CODING CHARGES ON SITE WORK. CITY MANAGER SPEARS ADDRESSED THE QUESTION STATING TWO WORKERS CAME OUT AND USED A BUCKET TRUCK. THE CHARGES WERE FOR THIS LABOR AND EQUIPMENT.

MOTION: A MOTION WAS MADE BY COMMISSIONER BRANNON TO APPROVE CONSENT DOCKET ITEM 1E AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, ROWE, THOMPSON, SHORT, AMON
NAYS: NONE

AGENDA ITEM 8-C:

FRANK DENNEY WAS PRESENT TO PROVIDE A REPORT FROM THE LIBRARY BOARD. MR. DENNEY NOTED THE BOARD HAD FOLLOWED UP ON THE IDEA OF A MOBILE LIBRARY AND THE TOPIC CONTINUES TO BE RESEARCHED. THE LIBRARY HAS SUFFERED FROM MUCH EARTHQUAKE DAMAGE. THE LIBRARY THANKS JEFF CARGILL FOR THE DONATED LABOR IN RESTORING PARTS OF THE LIBRARY BACK TO USE AFTER THE RECENT EARTHQUAKE DAMAGE.

2. PUBLIC HEARINGS AND BID OPENINGS.

NONE.

3. NON-CONFORMING STRUCTURES.

NONE.

4. GENERAL BUSINESS.

- A) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 10-2017: A RESOLUTION TO AMEND THE FY 2016-2017 CITY OF CUSHING CAPITAL IMPROVEMENT BUDGET BY INCREASING THE SPLASH PAD DONATIONS LINE ITEM IN THE AMOUNT OF \$4000.00 AND INCREASING THE SPLASH PARK EXPENSE LINE ITEM IN THE AMOUNT OF \$4000.00 TO FUND THE PURCHASE OF AN ADDITIONAL TABLE WITH BENCHES AND A SHADE STRUCTURE AT THE SPLASH PAD.

CITY MANAGER SPEARS REVIEWED THE AGENDA ITEM AS PRESENTED. MR. SPEARS STATED THIS IS SIMPLY A BOOKKEEPING ITEM WHICH IS NECESSARY FOR AMENDING THE BUDGET. THE FOLLOWING MOTION WAS MADE.

MOTION: A MOTION WAS MADE BY COMMISSIONER BRANNON TO APPROVE RESOLUTION NO. 10-2017 AMENDING THE FY 2016-2017 CITY OF CUSHING CAPITAL IMPROVEMENT BUDGET BY INCREASING THE SPLASH PAD DONATIONS LINE ITEM IN THE AMOUNT OF \$4000.00 AND INCREASING THE SPLASH PARK EXPENSE LINE ITEM IN THE AMOUNT OF \$4000.00 TO FUND THE PURCHASE OF AN ADDITIONAL TABLE WITH BENCHES AND A SHADE STRUCTURE AT THE SPLASH PAD. THE MOTION WAS SECONDED BY THE COMMISSIONER ROWE AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, ROWE, THOMPSON, SHORT, AMON
NAYS: NONE

- B) ACTION TO APPOINT THREE MEMBERS TO SERVE NEW THREE YEAR TERMS ON THE SENIOR CITIZENS CENTER ADVISORY BOARD.

CITY MANAGER SPEARS REVIEWED THE AGENDA ITEM AS PRESENTED. MR. SPEARS STATED THE SENIOR CITIZENS ADVISORY BOARD VOTED TO APPOINT VICKI MCLANE, OTIS MCLAUGHLIN, AND ROBERT JOHNSTON TO SERVE NEW THREE YEAR TERMS ON THE SENIOR CITIZENS ADVISORY BOARD.

MOTION: A MOTION WAS MADE BY COMMISSIONER BRANNON TO APPOINT VICKI MCLANE, OTIS MCLAUGHLIN, AND ROBERT JOHNSTON TO SERVE NEW THREE YEAR TERMS ON THE SENIOR CITIZENS ADVISORY BOARD. THE MOTION WAS SECONDED BY COMMISSIONER ROWE AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, ROWE, THOMPSON, SHORT, AMON

NAYS: NONE

- C) ACTION TO APPOINT ONE MEMBER TO SERVE THE REMAINDER OF A THREE YEAR TERM ON THE BOARD OF ADJUSTMENT THROUGH SEPTEMBER 2018.

CITY MANAGER SPEARS REVIEWED THE AGENDA ITEM AS PRESENTED. MR. SPEARS STATED STAFF RECOMMENDS APPOINTING LEE DENNEY TO SERVE THE REMAINDER OF THE TERM ON THE BOARD OF ADJUSTMENT THAT EXPIRES SEPTEMBER 2018.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROWE TO APPOINT LEE DENNEY TO SERVE THE REMAINDER OF A THREE YEAR TERM ON THE BOARD OF ADJUSTMENT THROUGH SEPTEMBER 2018. THE MOTION WAS SECONDED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL VOTE.

AYES: BRANNON, ROWE, THOMPSON, SHORT, AMON

NAYS: NONE

5. ORDINANCES.

NONE.

6. NEW BUSINESS.

NONE.

7. OLD BUSINESS.

NONE.

8. REPORTS OF COMMITTEES, BOARDS, ETC.

- A) STATEMENT OF CASH AND INVESTMENTS AS OF FEBRUARY 28, 2017.
- B) CITY MANAGER'S REPORT.
- C) REPORT FROM AIRPORT ADVISORY BOARD.

CITY MANAGER SPEARS REPORTED ON THE FOLLOWING ACTIVITIES FOR THE PREVIOUS

MONTH:

- PROVIDED RED FLAG MESO TRAINING TO EMPLOYEES THAT HANDLE PERSONAL INFORMATION.
- PARTICIPATED IN THE FIRST VISION PLANNING MEETING.
- DISCUSSED CITY ISSUES ON KUSH RADIO.
- MET WITH A GROUP CONCERNING ESTABLISHING A DOG PARK.
- PRESENTED STATE OF THE CITY ADDRESS WHICH WAS SPONSORED BY THE CUSHING CHAMBER OF COMMERCE.
- ATTENDED CONTINUING EDUCATION REQUIRED FOR RENEWAL OF THE CITY MANAGER'S ENGINEERING AND SURVEYING LICENSES.
- PARTICIPATED IN TABLETOP EXERCISE AT THE CUSHING MIDDLE SCHOOL.
- HELD FIRST MEETING OF INFRASTRUCTURE COMMITTEE FOR VISION PLANNING PROCESS.
- ATTENDED MONTHLY GRDA MEETING.
- MET WITH PREMIER CONSULTING CONCERNING INSURANCE RENEWAL COSTS FOR NEXT YEAR OF BUDGET PURPOSES.
- ATTENDED IAFF NEGOTIATION MEETING.
- ATTENDED ROTARY CLUB AND SPOKE ABOUT CUSHING PRIDE.
- ATTENDED THE BOARD OF ADJUSTMENT MEETING HELD ON MARCH 16TH.
- CITY MANAGER SPEARS SHOWED A VIDEO ON THE CDBG SEWER PROJECT.
- STAFF CONTINUES TO HOLD WEED/GRASS/TRASH AND NON-CONFORMING STRUCTURE HEARINGS.
- STAFF CONTINUES TO ATTEND VO-TECH AND MESO TRAININGS.

9. REMARKS AND INQUIRIES BY COMMISSIONERS.

COMMISSIONER SHORT NOTED SOME "POSITIVES" THAT ARE HAPPENING IN THE CITY. ONE EXAMPLE BEING THE DONATED TIME AND LABOR OF JEFF CARGILL AT THE PUBLIC LIBRARY.

10. EXECUTIVE SESSION.

NONE.

11. ADJOURNMENT.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROWE TO ADJOURN THE MARCH 20, 2017 REGULAR MEETING OF THE CUSHING CITY COMMISSION AT 7:29 P.M. THE MOTION WAS SECONDED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, ROWE, THOMPSON, SHORT, AMON

NAYS: NONE



DON AMON, CHAIRMAN
CUSHING CITY COMMISSION

(S E A L)

ATTEST:



JERRICA WORTHY, CITY CLERK

IN ACCORDANCE WITH OKLAHOMA MEETING LAW
THE AGENDA WAS POSTED FRIDAY, MARCH 17, 2017
AT THE CUSHING CITY HALL
CUSHING, OKLAHOMA

MINUTES OF THE REGULAR MEETING
CUSHING MUNICIPAL AUTHORITY
MARCH 20, 2017
7:00 P.M.

CALL TO ORDER AND OPENING CEREMONIES.

THE REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY WAS CALLED TO ORDER ON MARCH 20, 2017, BY CHAIRMAN AMON.

ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.

PRESENT: BRANNON, ROWE, THOMPSON, SHORT, AMON
ABSENT: NONE

APPEARANCE OR PETITIONS FROM THE AUDIENCE.

NONE.

1. CONSENT DOCKET.

- A) APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING HELD ON TUESDAY, FEBRUARY 21, 2017.
- B) APPROVAL OF PAYMENT OF CLAIMS AND PAYROLL.

C.M.A. PAYROLL (02-15-17) \$ 90,906.94

TOTAL \$ 90,906.94

C.M.A. PAYROLL (02-28-17) \$ 94,032.79

TOTAL \$ 94,032.79

TOTAL PAYROLL \$ 184,939.73

OPERATING FUND \$ 484,517.50

CAPITAL IMPROVEMENT FUND 6,169.95

POSTAGE FOR UTILITY BILLS 1,029.05

TOTAL CLAIMS \$ 491,716.50

TOTAL CLAIMS & PAYROLL \$ 676,656.23

- C) AUTHORIZATION TO PURCHASE NO LEAD FUEL AND DIESEL FUEL AND TO EXPEND UP TO \$20,000.00.
- D) APPROVAL OF REQUEST FOR SPECIAL ASSISTANCE ON REFUSE CARRY-OUT AT 3102 NORTH LITTLE.

- E) APPROVAL OF REQUEST FOR SPECIAL ASSISTANCE ON REFUSE CARRY-OUT AT 512 SOUTH HOWERTON.
- F) APPROVAL OF TRANSFER OF FUNDS FROM CMA TO CHA TO ADJUST FOR OVERDEPOSITS OF FUNDS IN CITY BANK ACCOUNT (NOT AN EXPENDITURE, BUT AN ADJUSTMENT FOR AUDITING CLARITY).
- G) APPROVAL OF SEMI-ANNUAL PAYMENT TO THE OKLAHOMA WATER RESOURCES BOARD IN THE AMOUNT OF \$216,144.67 ON THE WASTEWATER TREATMENT PLANT LOAN FOR THE PERIOD BEGINNING 9/14/2016 THROUGH 3/14/17.

MOTION: A MOTION WAS MADE BY TRUSTEE THOMPSON TO APPROVE THE CONSENT DOCKET AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE SHORT AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, ROWE, THOMPSON, SHORT, AMON
NAYS: NONE

2. PUBLIC HEARINGS AND BID OPENINGS.

NONE.

3. GENERAL BUSINESS.

NONE.

4. NEW BUSINESS.

NONE.

5. OLD BUSINESS.

NONE.

6. REPORTS OF COMMITTEES, BOARDS, ETC.

- A) NON-PAY UTILITY REPORT FOR CITY OPERATIONS AND PUBLIC FACILITIES 02/28/17 BILLING PERIOD.
- B) STATEMENT OF CASH AND INVESTMENTS AS OF FEBRUARY 28, 2017.

THE BOARD OF TRUSTEES ACKNOWLEDGED THE NON-PAY UTILITY REPORT FOR CITY OPERATIONS AND PUBLIC FACILITIES FOR THE 02/28/2017 BILLING PERIOD AND THE STATEMENT OF CASH AND INVESTMENTS AS OF FEBRUARY 28, 2017 AS PRESENTED.

7. REMARKS AND INQUIRIES BY TRUSTEES.

NONE.

8. EXECUTIVE SESSION.

NONE.

9. ADJOURNMENT.

MOTION: A MOTION WAS MADE BY TRUSTEE ROWE TO ADJOURN THE MARCH 20, 2017, REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 7:32 P.M. THE MOTION WAS SECONDED BY TRUSTEE SHORT AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, ROWE, THOMPSON, SHORT, AMON

NAYS: NONE



DON AMON, CHAIRMAN
CUSHING MUNICIPAL AUTHORITY

(SEAL)

ATTEST:



JERRICA WORTHY, SECRETARY

IN ACCORDANCE WITH OKLAHOMA MEETING LAW
THE AGENDA WAS POSTED FRIDAY, MARCH 17, 2017
AT THE CUSHING CITY HALL
CUSHING, OKLAHOMA

MINUTES OF THE REGULAR MEETING
CUSHING HOSPITAL AUTHORITY
MARCH 20, 2017
7:00 P.M.

CALL TO ORDER AND OPENING CEREMONIES.

THE REGULAR MEETING OF THE CUSHING HOSPITAL AUTHORITY WAS CALLED TO ORDER ON MARCH 20, 2017 BY CHAIRMAN AMON.

ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.

PRESENT: BRANNON, ROWE, THOMPSON, SHORT, AMON
ABSENT: NONE

APPEARANCES OR PETITIONS FROM THE AUDIENCE.

NONE.

1. CONSENT DOCKET.

- A) APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING HELD ON MONDAY, DECEMBER 19, 2016.

MOTION: A MOTION WAS MADE BY TRUSTEE THOMPSON TO APPROVE THE CONSENT DOCKET AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE ROWE AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, ROWE, THOMPSON, SHORT, AMON
NAYS: NONE

2. PUBLIC HEARINGS AND BID OPENINGS.

NONE.

3. GENERAL BUSINESS.

NONE.

4. NEW BUSINESS.

NONE.

5. OLD BUSINESS.

NONE.

6. REPORTS.

NONE.

7. INQUIRIES, REMARKS BY TRUSTEES.

NONE.

8. EXECUTIVE SESSION.

NONE.

9. ADJOURNMENT.

MOTION: A MOTION WAS MADE BY TRUSTEE BRANNON TO ADJOURN THE MARCH 20, 2017, REGULAR MEETING OF THE CUSHING HOSPITAL AUTHORITY AT 7:33 P.M. THE MOTION WAS SECONDED BY TRUSTEE ROWE AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, ROWE, THOMPSON, SHORT, AMON

NAYS: NONE



DON AMON, CHAIRMAN
CUSHING HOSPITAL AUTHORITY

(S E A L)

ATTEST:



JERRICA WORTHY, SECRETARY