

IN ACCORDANCE WITH OKLAHOMA MEETING LAW
THE AGENDA WAS POSTED FRIDAY, JUNE 16, 2017
AT THE CUSHING CITY HALL
CUSHING, OKLAHOMA

MINUTES OF THE REGULAR MEETING
CUSHING MUNICIPAL AUTHORITY
JUNE 19, 2017
7:00 P.M.

CALL TO ORDER AND OPENING CEREMONIES.

THE REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY WAS CALLED TO ORDER ON JUNE 19, 2017, BY CHAIRMAN AMON.

ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.

PRESENT: BRANNON, THOMPSON, AMON
ABSENT: NONE

APPEARANCE OR PETITIONS FROM THE AUDIENCE.

NONE.

1. CONSENT DOCKET.

- A) APPROVAL OF MINUTES OF THE ANNUAL ORGANIZATIONAL SPECIAL MEETING HELD ON MAY 1, 2017.
- B) APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING HELD ON MONDAY, MAY 15, 2017.
- C) APPROVAL OF PAYMENT OF CLAIMS AND PAYROLL.

C.M.A. PAYROLL (05-15-17) \$ 102,241.72

TOTAL \$ 102,241.72

C.M.A. PAYROLL (05-31-17) \$ 97,380.32

TOTAL \$ 97,380.32

TOTAL PAYROLL \$ 199,622.04

OPERATING FUND \$ 564,723.32

CAPITAL IMPROVEMENT FUND 8,176.42

POSTAGE FOR WATER QUALITY 909.18

POSTAGE FOR UTILITY BILLS 1,026.54

TOTAL CLAIMS \$ 574,835.46

TOTAL CLAIMS & PAYROLL \$ 774,457.50

- D) AUTHORIZATION TO PURCHASE NO LEAD FUEL AND DIESEL FUEL AND TO

- EXPEND UP TO \$20,000.00.
- E) AUTHORIZATION OF CITY MANAGER TO ISSUE A PURCHASE ORDER TO TRAFFIC SIGNAL INC. IN A SUM NOT TO EXCEED \$20,971.50 FOR REPLACEMENT OF TRAFFIC SIGNAL POLE AND LIGHT FOR THE INTERSECTION OF HIGHWAY 33 AND LITTLE AVENUE AND FURTHER AUTHORIZING THE PAYMENT THEREOF.
 - F) APPROVAL OF PAYMENT TO TIMBER OKLAHOMA LLC IN THE SUM OF \$4,875.00 FOR PAYMENT OF INVOICE NO. 1048 FOR POWER LINE CLEARING OF SECTION 1B.
 - G) APPROVAL OF PAYMENT TO TIMBER OKLAHOMA LLC IN THE SUM OF \$6,250.00 FOR PAYMENT OF INVOICE NO. 1047 FOR POWER LINE CLEARING OF SECTION 2A.
 - H) APPROVAL OF PAYMENT TO OMAG IN THE SUM OF \$115,620.45 FOR THE CUSHING MUNICIPAL AUTHORITY'S PORTION OF THE INSURANCE PREMIUM (TO BE PAID FROM FY 2017-2018 BUDGETED FUNDS).
 - I) APPROVAL OF PAYMENT TO MESHEK & ASSOCIATES, LLC IN THE SUM OF \$5,244.00 FOR PAYMENT OF INVOICE NO. 4595 FOR PROPERTY ACQUISITION SERVICES ON THE SH-33 INTERSECTION PROJECT.
 - J) APPROVAL OF PAYMENT TO RE-CON COMPANY, INC. IN THE SUM OF \$134,370.42 FOR PAYMENT OF INVOICE NO. 2 (REVISION 1) ON THE D400 FEEDER ADDITION PROJECT.
 - K) APPROVAL OF PAYMENT TO ALLGEIER, MARTIN AND ASSOCIATES, INC. IN THE SUM OF \$4,608.27 FOR PAYMENT OF INVOICE NO. CMA6 215-517 ON THE D400 FEEDER ADDITION PROJECT.
 - L) APPROVAL OF PAYMENT TO ALLGEIER, MARTIN AND ASSOCIATES, INC. IN THE SUM OF \$1,355.62 FOR PAYMENT OF INVOICE NO. CMA6 215-517 FOR BREAKER F100 REPLACEMENT WIRING AND INTERCONNECTS.

MOTION: A MOTION WAS MADE BY TRUSTEE BRANNON TO APPROVE THE CONSENT DOCKET AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON
NAYS: NONE

2. PUBLIC HEARINGS AND BID OPENINGS.

NONE.

3. GENERAL BUSINESS.

- A) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 10-2017: A RESOLUTION TO AMEND THE FY 2016-2017 CUSHING MUNICIPAL AUTHORITY BUDGET.

MOTION: A MOTION WAS MADE BY TRUSTEE THOMPSON TO APPROVE RESOLUTION NO. 10-2017 TO AMEND THE FY 2016-2017 CUSHING MUNICIPAL AUTHORITY BUDGET. THE MOTION WAS SECONDED BY TRUSTEE BRANNON AND RESULTED IN THE

FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON

NAYS: NONE

- B) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 11-2017: A RESOLUTION TO ADOPT THE FY 2017-2018 CUSHING MUNICIPAL AUTHORITY BUDGET.

MOTION: A MOTION WAS MADE BY TRUSTEE BRANNON TO APPROVE RESOLUTION NO. 11-2017 TO ADOPT THE FY 2017-2018 CUSHING MUNICIPAL AUTHORITY BUDGET. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON

NAYS: NONE

- C) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 12-2017: A RESOLUTION AUTHORIZING AND DIRECTING THE CHAIRMAN, BOARD OF TRUSTEES TO EXECUTE A COMPUTER NETWORK CARE AND MAINTENANCE CONTRACT WITH BEASLEY TECHNOLOGY, INC.

MOTION: A MOTION WAS MADE BY TRUSTEE BRANNON TO APPROVE RESOLUTION NO. 12-2017 AUTHORIZING AND DIRECTING THE CHAIRMAN, BOARD OF TRUSTEES TO EXECUTE A COMPUTER NETWORK CARE AND MAINTENANCE CONTRACT WITH BEASLEY TECHNOLOGY, INC. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON

NAYS: NONE

- D) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 13-2017: A RESOLUTION AUTHORIZING AND DIRECTING THE CHAIRMAN, BOARD OF TRUSTEES TO EXECUTE CHANGE ORDER NO. 2 FOR AREA 1A, CHANGE ORDER NO. 1 FOR AREA 1B, CHANGE ORDER NO. 1 FOR AREA 2A AND CHANGE ORDER NO. 1 FOR AREA 2B-1 WITH TIMBER OKLAHOMA, LLC FOR THE 2016-2017 TREE TRIMMING PROJECT.

TRUSTEE BRANNON INQUIRED ABOUT THE COTTONWOOD TREE REMOVAL BETWEEN MEYERS AND HOLMES. TRUSTEE BRANNON INQUIRED IF THERE WAS A POSSIBILITY OF REMOVING THE REMAINING SMALL TREES IN THAT VICINITY. CITY MANAGER SPEARS RESPONDED "YES", IF THERE ARE FUNDS REMAINING FOR THE PROJECT.

MOTION: A MOTION WAS MADE BY TRUSTEE BRANNON TO APPROVE RESOLUTION NO. 13-2017 AUTHORIZING AND DIRECTING THE CHAIRMAN, BOARD OF TRUSTEES, TO EXECUTE CHANGE ORDER NO. 2 FOR AREA 1A, CHANGE ORDER NO. 1 FOR AREA 1B, CHANGE ORDER NO. 1 FOR AREA 2A, AND CHANGE ORDER NO. 1 FOR AREA 2B-1 WITH TIMBER OKLAHOMA, LLC FOR THE 2016-2017 TREE TRIMMING PROJECT. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL

CALL VOTE.

AYES: BRANNON, THOMPSON, AMON

NAYS: NONE

- E) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 14-2017: A RESOLUTION AUTHORIZING AND DIRECTING THE CHAIRMAN, BOARD OF TRUSTEES TO EXECUTE AN EMPLOYMENT AGREEMENT WITH JONATHAN HUSEMAN FOR THE POSITION FOR CITY ATTORNEY.
- F) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 15-2017: A RESOLUTION AUTHORIZING AND DIRECTING THE CHAIRMAN, BOARD OF TRUSTEES, TO EXECUTE AN EMPLOYMENT AGREEMENT WITH STEPHEN R. SPEARS FOR THE POSITION OF CITY MANAGER.
- G) DISCUSSION AND ACTION TO AUTHORIZE THE WRITE-OFF OF 243 DELINQUENT UTILITY ACCOUNTS TOTALING \$63,190.30 FOR THE 12 MONTH PERIOD OF 7/01/2014 THROUGH 06/30/2015.

DIANE BARNETT, UTILITY OFFICE SUPERVISOR WAS PRESENT TO ANSWER QUESTIONS FROM THE TRUSTEES.

MOTION: A MOTION WAS BY TRUSTEE BRANNON TO AUTHORIZE THE WRITE-OFF OF 243 DELINQUENT UTILITY ACCOUNTS TOTALING \$63,190.30 FOR THE 12 MONTH PERIOD OF 7/01/2014 THROUGH 06/30/2015. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON

NAYS: NONE

4. NEW BUSINESS.

NONE.

5. OLD BUSINESS.

NONE.

6. REPORTS OF COMMITTEES, BOARDS, ETC.

- A) NON-PAY UTILITY REPORT FOR CITY OPERATIONS AND PUBLIC FACILITIES 05/31/17 BILLING PERIOD.
- B) STATEMENT OF CASH AND INVESTMENTS AS OF MAY 31, 2017.

THE BOARD OF TRUSTEES ACKNOWLEDGED THE NON-PAY UTILITY REPORT FOR CITY OPERATIONS AND PUBLIC FACILITIES FOR THE 05/31/2017 BILLING PERIOD AND THE STATEMENT OF CASH AND INVESTMENTS AS OF MAY 31, 2017 AS PRESENTED.

7. REMARKS AND INQUIRIES BY TRUSTEES.

NONE.

RECESS: THE REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY WAS RECESSED AT 7:55 P.M.

RECONVENE: THE REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY WAS RECONVENED AT 9:30 P.M.

AGENDA ITEM 4E:

MOTION: A MOTION WAS MADE BY TRUSTEE BRANNON TO APPROVE RESOLUTION NO. 14-2017 AUTHORIZING AND DIRECTING THE CHAIRMAN, BOARD OF TRUSTEES TO EXECUTE AN EMPLOYMENT AGREEMENT WITH JONATHAN HUSEMAN FOR THE POSITION FOR CITY ATTORNEY. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON
NAYS: NONE

AGENDA ITEM 4F:

MOTION: A MOTION WAS MADE BY TRUSTEE BRANNON TO APPROVE RESOLUTION NO. 15-2017 AUTHORIZING AND DIRECTING THE CHAIRMAN, BOARD OF TRUSTEES, TO EXECUTE AN EMPLOYMENT AGREEMENT WITH STEPHEN R. SPEARS FOR THE POSITION OF CITY MANAGER. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANNON, THOMPSON, AMON
NAYS: NONE

8. EXECUTIVE SESSION.

NONE.

9. ADJOURNMENT.

MOTION: A MOTION WAS MADE BY TRUSTEE BRANNON TO ADJOURN THE JUNE 19, 2017, REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 9:31 P.M. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.


AYES: BRANNON, THOMPSON, AMON
NAYS: NONE



DON AMON, CHAIRMAN
CUSHING MUNICIPAL AUTHORITY

(SEAL)

ATTEST:



JERRICA WORTHY, SECRETARY