

**NOTICE OF REGULAR MEETING AND AGENDA  
OF THE BOARD OF COMMISSIONERS  
CITY OF CUSHING, OKLAHOMA  
AUGUST 20, 2018  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order**
  - a. Roll Call
  - b. Declaration of Quorum
  - c. Opening Prayer
  - d. Pledge of Allegiance
  
- 2. Special Presentation by OMAG representative, Kevin McCullah, to the Pilot Leadership Program participants.**
  
- 3. Special Presentation to the coaches and players from the 13U AA Oklahoma USSSA State Champion baseball team.**
  
- 4. Public Input and Unscheduled Personal Appearances**

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.
  
- 5. Report from Youth and Community Center Advisory Board.**
  
- 6. Consent Agenda**
  - a. Approve claims and payroll totaling: \$686,074.69
  - b. Approve minutes: July 23, 2018 (Special)
  - c. Approve budget amendment: FY 2018-19 Grant Fund Budget for Senior Citizen Center Carpet and Flooring Replacement.
  - d. Approve budget amendment: FY 2018-19 General Fund Budget to increase an existing expense line item for earthquake damage repair.
  - e. Approve budget amendment: FY 2018-19 General Fund Budget to acknowledge the receipt and expenditure of Lions Club donation for park benches.
  - f. Authorize the purchase of aviation fuel and expend up to \$40,000.00.
  - g. Approve payment to BDB Engineering Group LLC in the sum of \$900.00 for design services on the Cushing Regional Airport hangar taxiway project.
  - h. Approve payment to Tyler Technologies in the sum of \$2,474.26 for annual maintenance fee for INCODE Court software and online component.
  - i. Approve payment to Downey Contracting in the sum of \$22,444.16 for Pay Application #1 (final payment) on the Electrical Distribution building earthquake repairs.
  - j. Authorize the City Manager to execute a CENA Grant Award in the amount of \$3,000.00 to replace and install new carpet and flooring at the Senior Citizens Center.
  - k. Authorize the City Manager to issue a purchase order to Oklahoma Correctional Industries in the sum of \$884.00 for two (2) long park benches to place in Lions Park on Broadway.

- l. Authorize the City Manager to issue a purchase order to Carrier Commercial Services in the sum of \$8,058.00 for semi-annual boiler and chiller maintenance at the Public Safety Center.
- m. Authorize the City Manager to issue a purchase order to Shelley's Carpet in the sum of \$3,800.00 for carpet and base at the Senior Citizens Center.
- n. Approve the appointment of one member to serve the remainder of a three year term on the Planning Commission.
- o. Approve the appointment of two members to new three year terms on the Board of Adjustment.
- p. Approve declaring certain books at the Cushing Public Library to be surplus and authorize City Manager to donate such surplus books to the Friends Group of the Library.
- q. Recognize statement of cash and investments as of July 31, 2018.

**7. Items Removed from Consent Agenda**

**8. Ordinances.**

- a. **ORDINANCE NO. 08-20-18-05:** An ordinance amending Chapter 3 of the Cushing City Code regulating alcoholic beverages; providing for occupation taxes; levying certain fees; providing for miscellaneous provisions; providing for severability; and, declaring an effective date.

**9. Resolutions.**

- a. **RESOLUTION NO. 26-2018:** A resolution to authorize the Chairman, Board of Commissioners, to execute a Federal Aviation Administration (FAA) grant offer for Airport Improvement Program (AIP) Project 3-40-0023-018-2018 for hangar taxiway construction at the Cushing Regional Airport.

**10. City Manager's Communications**

**11. Commissioners Community Announcements**

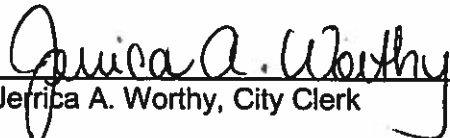
**12. Executive Session.**

- a) Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.
- b) Executive Session pursuant to 25 O.S. §307(C)(10) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit.

**13. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 1:45 PM on August 17, 2018.

  
\_\_\_\_\_  
Terry Brannon, City Manager

  
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Jessica A. Worthy, City Clerk

**NOTICE OF REGULAR MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING MUNICIPAL AUTHORITY  
AUGUST 20, 2018  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum

**2. Public Input and Unscheduled Personal Appearances**

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**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$819,461.88
- b. Approve minutes: July 23, 2018 (Special)
- c. Approve payment to Professional Engineering Consultants, P.A. (PEC) in the sum of \$8,065.00 for payment of Invoice No. 518070 on the Sanitary Sewer Project 4.
- d. Approve payment to Professional Engineering Consultants, P.A. (PEC) in the sum of \$500.00 for payment of Invoice No. 518069 on the Sanitary Sewer Project 3.
- e. Authorize the City Manager to issue a purchase order to Marathon Electric Company in the sum of \$6,642.00 for six (6) 50 KVA single phase polemount transformers and to Wiley Transformer in the sum of \$33,300.00 for fifteen (15) 37.5 KVA single phase polemount transformers, three (3) 75 KVA single phase polemount transformers and one (1) 750 KVA 3-phase padmount transformer for the Electric Distribution department.
- f. Authorize the City Manager to issue a series of purchase orders to Wiley Transformer in the sum of \$25,800.00 for fifteen (15) 37.5 KVA single phase polemount transformers and three (3) 75 KVA single phase polemount transformers and to B&B Transformer in the sum of \$10,785.00 for three (3) 250 KVA single phase padmount transformers.
- g. Authorize the City Manager to issue a purchase order to McFarland Cascade in the sum of up to \$10,800.00 for wood poles for the Electric Distribution Department.
- h. Authorize the City Manager to issue a purchase order to Becks Farm Equipment in the sum of \$13,840.98 for one 900D Grasshopper mower with six-foot deck under State Contract.
- i. Recognize non-pay utility report for City operations and public facilities for 07/30/18 billing period.
- j. Recognize statement of cash and investments as of July 31, 2018.

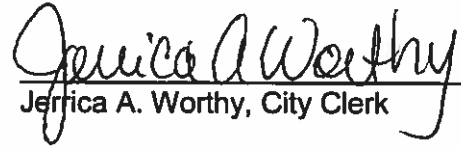
**4. Items Removed from Consent Agenda**

**5. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 1:45 PM on August 17, 2018.



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Terry Brannon, City Manager

  
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Jerrica A. Worthy, City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING INDUSTRIAL AUTHORITY  
AUGUST 20, 2018  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

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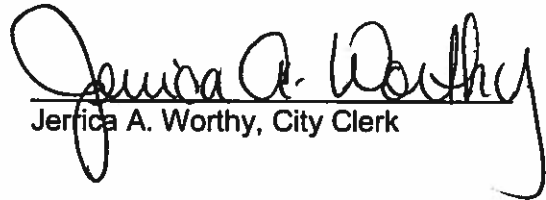
- 1. Call to Order**
  - a. Roll Call
  - b. Declaration of Quorum
  
- 2. Consent Agenda**
  - a. Approve claims totaling: \$468.38
  - b. Approve minutes: July 23, 2018 (Special)
  
- 3. Items Removed from Consent Agenda**
  
- 4. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 1:55 PM on August 16, 2018.



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Terry Brannon, City Manager



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Jerrika A. Worthy, City Clerk