

**NOTICE OF REGULAR MEETING AND AGENDA  
OF THE BOARD OF COMMISSIONERS  
CITY OF CUSHING, OKLAHOMA  
MAY 21, 2018  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Proclamations:      National Garden Week  
                                 Pipeline Appreciation Week

**2. Public Input and Unscheduled Personal Appearances**

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$699,303.69
- b. Approve minutes: April 26, 2018 (Special Joint)  
                                 April 16, 2018 (Regular)
- c. Approve budget amendment: Grant Fund Budget (Receipting and Expending OMAG Spring 2018 Public Works Safety Grant)
- d. Approve budget amendment: General Fund for Pool Department part-time raises
- e. Authorize the purchase of avionic fuel and expend up to \$15,000.00.
- f. Approve annual update to Emergency Operation Plan.
- g. Authorize the Chairman, Board of Commissioners, to execute an audit engagement letter with CBEW Professional Group, LLP to perform the FY 2017-18 audit.
- h. Authorize the City Manager to issue a purchase order to Charlton Heat & Air in the sum of \$28,988.00 for the purchase and installation of Mitsubishi mini split heat pump systems for City Hall offices.
- i. Approve request for transfer of Airport hangar license on Lot 4, Block 2, Amended Administrative Plat, Cushing Municipal Airport.
- j. Approve the following payments to Downey Contracting LLC for earthquake repair:
  - 1) \$ 30,231.84 Pay Application #02 at the Senior Citizens Center
  - 2) \$ 4,873.20 Pay Application #03 at the Youth Center
  - 3) \$ 24,458.99 Pay Application #03 at the Public Safety Center
  - 4) \$143,275.20 Pay Application #02 at the Public Library
  - 5) \$ 3,864.63 Pay Application #03 at the City Hall
  - \$206,703.86 TOTAL
- k. Approve Change Order #3 with Downey Construction on the earthquake repair project.

- l. Approve payment to McCool and Associates in the sum of \$4,750.00 for payment of invoice #2558 for architectural services for earthquake repairs.
- m. Appoint John Duckworth, Doug Larson and Mary Underwood to new three year terms on the Senior Citizens Center Advisory Board.
- n. Recognize the terms of three Library Advisory Board members expiring in June, 2018.
- o. Recognize statement of cash and investments as of April 30, 2018.

**4. Items Removed from Consent Agenda**

**5. General Business.**

- a. Cast vote for two nominees to serve on the Board of Trustees of the Oklahoma Municipal Assurance Group for three year terms commencing July 1, 2018.
- b. Authorize the Chairman, Board of Commissioners, to execute a contract with K&T Construction for demolition and clearing of condemned properties in the City of Cushing for the term effective July 1, 2018 through June 30, 2020 and further authorizing the City Manager to issue individual purchase orders for each condemned structure in the amount calculated pursuant to the contract.

**6. Resolutions**

**7. Ordinances**

**a. ORDINANCE NO. 05-21-18-03**

An ordinance amending section 15-61 of the Cushing City Code creating a library advisory board, setting the number of members at seven, staggering terms of board members; providing for severability; and, declaring an emergency.

**8. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of posting (25 O.S. §311(9))**

**9. City Manager's Communications**

**10. Commissioners Community Announcements**

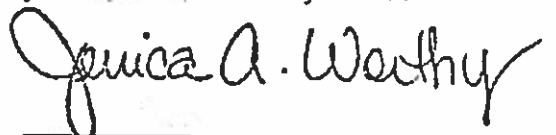
**11. Executive Session Pursuant to 25 O.S. §307(C)(10) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit.**

**12. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:00 pm on May 18, 2018.



Terry Brannon, City Manager



Jerrica A. Worthy, City Clerk

**NOTICE OF REGULAR MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING MUNICIPAL AUTHORITY  
May 21, 2018  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum

**2. Public Input and Unscheduled Personal Appearances**

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**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$680,475.28
- b. Approve minutes: April 16, 2018 (Regular)
- c. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.
- d. Approve payment to Professional Engineering Consultants (PEC) in the sum of \$5,709.00 for payment of Invoice No. 517434 on the Sanitary Sewer Interceptor Project 4.
- e. Authorize the Chairman, Board of Trustees, to execute an audit engagement letter with CBEW Professional Group, LLP to perform the FY 2017-18 audit.
- f. Approve request for special assistance on refuse carry-out at 1214 East 5<sup>th</sup>.
- g. Recognize non-pay utility report for City operations and public facilities for 04/30/18 billing period.
- h. Recognize statement of cash and investments as of April 30, 2018.

**4. Items Removed from Consent Agenda**

**5. General Business.**

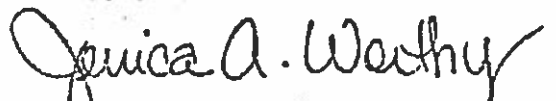
**6. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of posting (25 O.S. §311(9))**

**7. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:00 PM on May 18, 2018.



Terry Brannon, City Manager



Jerida A. Worthy, City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING HOSPITAL AUTHORITY  
MAY 21, 2018**

7:00 PM Cushing City Hall  
100 Judy Adams Blvd.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

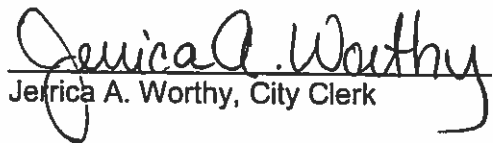
1. **Call to Order**
  - a. Roll Call
  - b. Declaration of Quorum
2. **Consent Agenda.**
  - a. Approve Minutes: April 11, 2018 (Special)  
March 19, 2018 (Regular)
  - b. Authorize the Chairman, Board of Trustees, to execute an audit engagement letter with CBEW Professional Group, LLP to perform the FY 2017-18 audit.
3. **General Business**
  - a. Discussion and possible action related to infrastructure improvements and repairs at Hillcrest Hospital Cushing.
4. **Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of posting (25 O.S. §311(9)).**
5. **Executive Session Pursuant to 25 O.S. §307(B)(3) for the purposes of discussing the purchase or appraisal of real property.**
6. **Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 1:45 PM on May 17, 2018.



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Terry Brannon, City Manager



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Jerica A. Worthy, City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING INDUSTRIAL AUTHORITY**

**May 21, 2018**

**7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

- 1. Call to Order**
  - a. Roll Call
  - b. Declaration of Quorum
  
- 2. Consent Agenda**
  - a. Approve claims totaling: \$1,315.50
  - b. Approve minutes: April 16, 2018 (Special)
  - c. Authorize the Chairman, Board of Trustees, to execute an audit engagement letter with CBEW Professional Group, LLP to perform the FY 2017-18 audit.
  
- 3. Items Removed from Consent Agenda**
  
- 4. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of posting (25 O.S. §311(9))**
  
- 5. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 1:30 PM on May 17, 2018.

  
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Terry Brannon, City Manager

  
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Jerrica A. Worthy, City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING EDUCATIONAL FACILITIES AUTHORITY  
MAY 21, 2018  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

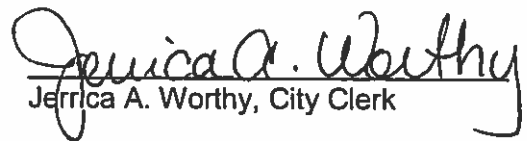
THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order**
  - a. Roll Call
  - b. Declaration of Quorum
  
- 2. Consent Agenda**
  - a. Approve minutes: November 20, 2017 (Special)  
December 11, 2017 (Special)
  - b. Authorize the Chairman, Board of Trustees, to execute an audit engagement letter with CBEW Professional Group, LLP to perform the FY 2017-18 audit.
  
- 3. Adjournment.**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 1:45 PM on May 17, 2018.



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Terry Brannon, City Manager



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Jerrica A. Worthy, City Clerk