

**NOTICE OF REGULAR MEETING AND AGENDA  
OF THE BOARD OF COMMISSIONERS  
CITY OF CUSHING, OKLAHOMA  
OCTOBER 21, 2019  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Opening Prayer
- e. Proclamation: Proclaim the month of November as National Runaway Prevention Month

**2. Public Input and Unscheduled Personal Appearances**

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Report from Library Board.**

**4. Consent Agenda**

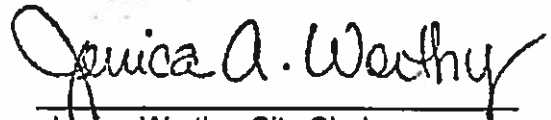
- a. Approve claims and payroll totaling: \$709,048.00
- b. Approve minutes: September 16, 2019 (Regular)  
September 26, 2019 (Special joint meeting with Cushing Industrial Authority, Cushing Hospital Authority and Cushing Municipal Authority Trustees)
- c. Approve budget amendment: FY 2019-2020 Grant Fund Budget for CENA Grant (COEDD) award to be used for the purchase of an icemaker.
- d. Authorize the purchase of aviation fuel and expend up to \$40,000.00.
- e. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.
- f. Approve payment to Professional Engineering Consultants, P.A. in the amount of \$5,739.64.00 for Invoice Number 520772 for services through August 31, 2019 on the Street Overlay project.
- g. Approve payment to TKO Construction, Welding & Fabrication LLC in the amount of \$15,204.15 for Pay Application No. 005 (Final Payment) on the Animal Shelter project.
- h. Authorize the City Manager to issue a purchase order to Johnson Fitness & Wellness in the amount of \$7,646.00 for new equipment in the mens weight room at the Youth Center and to authorize payment.
- i. Authorize the City Manager to execute a CENA Grant Award in the amount of \$1,000.00 to purchase an ice machine for the Senior Citizens Center.
- j. Authorize the City Manager to issue a purchase order to Casco Industries, Inc. in the amount of \$6,336.00 for 66 pair of uniform pants for the Cushing Fire Department and to authorize payment.
- k. Approve Fire Department ambulance accounts receivable write-offs for FY 2018/2019 in the amount of \$226,494.74.

- I. Approval of Fire Department miscellaneous accounts receivable write offs for FY 2018/2019 in the amount of \$1,537.50.
  - m. Approve retirement for Jeff Simpson.
  - n. Recognize statement of cash and investments as of September 30, 2019.
5. **Items Removed from Consent Agenda**
6. **Resolutions**
  - a. **RESOLUTION NO. 25-2019:** A resolution authorizing the Vice-Chairman, Board of Commissioners, to proclaim the holding of an election in the City of Cushing, Oklahoma, for the purpose of electing one candidate to the office of Commission Office No. 5 of said city.
7. **General Business**
  - a. Presentation and acceptance of FY 2018-2019 City of Cushing audit.
  - b. Accept resignation of Tracie Rose in the position Treasurer of the City, CMA, CHA, CIA, CEFA.
  - c. Appoint Darla Huckaby to the position of Treasurer of the City, CMA, CHA, CIA, CEFA.
8. **Executive Session**
  - a. Executive Session Pursuant to 25 O.S. §307(B)(1) to discuss the City Treasurer position.
9. **Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**
10. **City Manager's Communications**
11. **Commissioners Community Announcements**
12. **Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:35 AM on October 18, 2019.



Terry Brannon, City Manager



Jessica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING MUNICIPAL AUTHORITY  
October 21, 2019  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum

**2. Public Input and Unscheduled Personal Appearances**

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$788,852.15
- b. Approve minutes: September 16, 2019 (Regular)
- c. Budget Amendment: FY 2019-2020 CMA Capital Improvement Fund Budget for the purchase of two (2) motive pumps at the Wastewater Treatment Plant.
- d. Budget Amendment: FY 2019-2020 CMA Fund Budget to make system improvements for downtown Cushing in support of economic development and expansion.
- e. Approve payment to GRDA in the amount of \$12,387.35 for costs related to the pole change out for the SH 33 and Little Street intersection improvements.
- f. Approve payment to MacArthur Associated Consultants in the amount of \$114,889.28 for payment of Invoice #S19-04-04 and Invoice #S19-04-05 for right-of-way and easement acquisitions on the SH-33 Project (JP NO. 28983(04)).
- g. Approve payment to Myers Engineering in the amount of \$8,986.25 for payment of Invoice no. 2029241 on the Wastewater Treatment Facility UV System Replacement.
- h. Authorize the City Manager to issue a purchase order to Johnson Fitness & Wellness in the amount of \$4,676.00 for two (2) treadmills for the Youth Center and to authorize payment.
- i. Authorize the City Manager to issue a purchase order to South Western Environmental Equipment Technicians in an amount up to \$10,000.00 for one new double disc displacement sludge pump for the Water Treatment Plant and to authorize payment.
- j. Approve payment or accept donations from landowners as attached on Exhibit "A" for the purchase of right-of-way as detailed in the SH-33 Pavement Project (JP No. 28983(04))
- k. Authorize the City Manager to issue a purchase order to Carter Chevrolet in an amount up to \$30,000.00 for one 2019 Chevrolet 4-WD Double Cab pickup to include upfitting for the Water/Sewer Maintenance Department and to authorize payment.

- l. Authorize the City Manager to issue a purchase order to Haynes Equipment Co. in an amount up to \$54,500.00 for two (2) Fairbanks-Morse replacement motive pumps for the Wastewater Treatment Plant and to authorize payment.
- m. Authorize the City Manager to execute a professional services agreement with Myers Engineering in the amount of \$12,750.00 for services on the alum feeder replacement and to authorize payment.
- n. Acknowledgement of Oklahoma Department of Environmental Quality Permit No. WL000060190597 for the State Highway 33 Utility Relocation Project.
- o. Acknowledgement of Oklahoma Department of Environmental Quality Permit No. SL000060190598 for the State Highway 33 Utility Relocation Project.
- p. Approve request for special assistance on refuse carry-out at 1124 East 2<sup>nd</sup>.
- q. Recognize non-pay utility report for City operations and public facilities for 09/31/19 billing period.
- r. Recognize statement of cash and investments as of September 30, 2019.

#### **4. Items Removed from Consent Agenda**

#### **5. Resolutions**

- a. **RESOLUTION NO. 17-2019:** A resolution authorizing the Vice-Chairman, Board of Trustees, to sign offer letters for property and easements necessary and required to construct planned improvements along Main Street (SH 33) from Little Avenue to Harmony Road specifically parcels 48 and 75 as set forth in Oklahoma Department of Transportation Project Number 28983(04) and to authorize payment to landowners.
- b. **RESOLUTION NO. 18-2019:** A resolution authorizing the Vice-Chairman, Board of Trustees, to execute a tree trimming and removal contract with Timber Oklahoma.
- c. **RESOLUTION NO. 19-2019:** A resolution authorizing the Vice-Chairman, Board of Trustees, to execute an application for financial assistance from the Rural Economic Action Plan Fund.

#### **6. General Business.**

- a. Presentation and acceptance of FY 2018-2019 Cushing Municipal Authority audit.
- b. Accept resignation of Tracie Rose in the position of Treasurer of the City, CMA, CHA, CIA, CEFA.
- c. Appoint Darla Huckaby to the position of Treasurer of the City, CMA, CHA, CIA, CEFA.

#### **7. Executive Session**

- a. Executive Session Pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.

#### **8. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

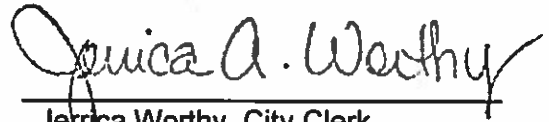
**9. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:35 AM on October 18, 2019.



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Terry Brannon, City Manager



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Jerica Worthy, City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING HOSPITAL AUTHORITY  
October 21, 2019  
7:00 PM Cushing City Hall  
100 Judy Adams Blvd.**

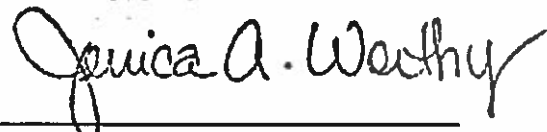
THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order**
  - a. Roll Call
  - b. Declaration of Quorum
  
- 2. Consent Agenda**
  - a. Approve Minutes:      September 16, 2019 (Regular)  
   September 3, 2019 (Special meeting with the Industrial  
   Authority Board of Trustees)
  - b. Approve claims totaling: \$95.97
  - c. Approve payment to Professional Engineering Consultants, P.A. in the amount of  
\$8,500.00 for Invoice Number 520774 for services through August 31, 2019 on  
the Memorial Park Trail project.
  
- 3. Items Removed from Consent Agenda**
  
- 4. General Business**
  - a. Presentation and acceptance of FY 2018-2019 Cushing Hospital Authority audit.
  - b. Authorize the acceptance of a donation from the Cushing Hospital Foundation in  
the amount of \$4,522.00 for one Ductless Fume Hood for Hillcrest Hospital  
Cushing, authorizing the City Manager to issue a purchase order to Air Science,  
and authorizing payment.
  - c. Accept resignation of Tracie Rose in the position Treasurer of the City, CMA, CHA,  
CIA, CEFA.
  - d. Appoint Darla Huckaby to the position of Treasurer of the City, CMA, CHA, CIA,  
CEFA.
  
- 5. RESOLUTIONS**
  - a. **RESOLUTION NO. 08-2019:** A resolution authorizing the Vice-Chairman, Board  
of Trustees, to execute a Medical Building Lease with SMC for the property  
located at 1030 East Cherry.
  
- 6. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at  
3:35 PM on October 17, 2019.



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Terry Brannon, City Manager




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Jerrica Worthy, City Clerk

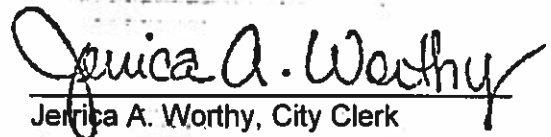
**NOTICE OF SPECIAL MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING INDUSTRIAL AUTHORITY  
OCTOBER 21, 2019  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

- 1. Call to Order**
  - a. Roll Call
  - b. Declaration of Quorum
  
- 2. Consent Agenda**
  - a. Approve claims totaling: \$9,846.85
  - b. Approve minutes: September 16, 2019 (Regular)
  
- 3. Items Removed from Consent Agenda.**
  
- 4. General Business.**
  - a. Presentation and acceptance of FY 2018-2019 Cushing Industrial Authority audit.
  - b. Accept resignation of Tracie Rose in the position Treasurer of the City, CMA, CHA, CIA, CEFA.
  - c. Appoint Darla Huckaby to the position of Treasurer of the City, CMA, CHA, CIA, CEFA.
  
- 5. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 3:35 Pm on October 17, 2019.

  
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Terry Brannon, City Manager

  
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Jerica A. Worthy, City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING EDUCATIONAL FACILITIES AUTHORITY  
OCTOBER 21, 2019  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

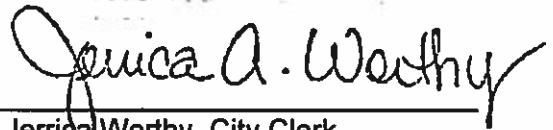
THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order**
  - a. Roll Call
  - b. Declaration of Quorum
  
- 2. Consent Agenda**
  - a. Approve minutes: July 22, 2019 (Special)
  
- 3. Items Removed from the Consent Agenda**
  
- 4. General Business.**
  - a. Presentation and acceptance of FY 2018-2019 Cushing Educational Facilities Authority.
  - b. Accept resignation of Tracie Rose in the position of Treasurer of the City, CMA, CHA, CIA, CEFA.
  - c. Appoint Darla Huckaby to the position of Treasurer of the City, CMA, CHA, CIA, CEFA.
  
- 5. Adjournment.**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 3:35 pm on October 17, 2019.



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Terry Brannon, City Manager



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Jerrica Worthy, City Clerk