

Town of Caton
2011 Organizational Meeting/Regular Monthly Town Board Meeting
January 12, 2011

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Supervisor Kate Hughes brought the 2011 Town of Caton Organizational Meeting /Regular Monthly Board Meeting to order at 6 pm with the pledge of allegiance.

PRESENT Supervisor Kate Hughes, Councilman Robert Lord, Councilwoman Beth Gridley, Councilman Wayne Phenes, Highway Superintendent Ray Riesbeck, Southeast Steuben County Library reps Marshall Hyde and Jennifer Gaylor, Town Clerk Avonne Dickerson and visitors.

ABSENT Councilman Morris Scott

Southeast Steuben County Library-Marshall Hyde and Jennifer Gaylor gave a presentation of a free program provided by the Corning Library called "Be-LaB"-Broadband Experience: Library Accessible Broadband. The library will provide laptops and staff who will offer instruction in basic computer skills and also enable residents who have their own laptops to access the internet via wifi. Program is entirely funded by a federal grant and does not use any of the Library's regular operating budgets. After discussion, it was decided that this will be offered at the Caton Town Hall, starting January 26th on every Wednesday, 1 to 8 pm, except for the second *Wednesday of the month-1 to 6 pm, due to Town Board meeting. (*note-as of 1/20/2011, Library days will be on Thursdays, 1 to 8 pm, except for the fourth Thursday of the month-1 to 6 pm, due to Planning Board meeting)

2011 ORGANIZATION

After discussion and on motion of Supervisor Hughes seconded by Councilwoman Gridley the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to make the following **appointments and reappointments for Year 2011:**

Planning Board (also to even out expiration of term);

Terri Divens-Bruffey expires 2015, Roger Grigsby-expires 2013.

Zoning Board of Appeals (also to even out expiration of term);

Michelle Fitzsimmons-expires 2013, Roger Dickerman-expires 2011,

Douglas Crooker-expires 2015, Robin Force-expires 2015.

Park Committee (also to even out expiration of term);

Eugene Dickerson-expires 2015, Marsha King-expires 2014, Kathy Mack-expires 2013.

Ethics Board (also to even out expiration of term);

Erica Stapleton-expires 2013, Daniel Jenkins-expires 2012.

Deputy Town Supervisor-Robert Lord

Dog Control Officer-Linda Holmes

Code Officer/Building Inspector-Donald Miller

Deputy Code Officer-Linda Giardina

Town Historian-Avonne Dickerson

Town Registrar-Avonne Dickerson

Park Caretaker-Tammy Welch

Park Handyman-Eugene Dickerson

Town Health Officer-Dr. Mark Mauer

Additional Health Officer-Donald Miller

Bookkeeper-Joanne Randall

Account Clerk Part-time-Donald Haussener

Alternate Planning Board member-Lisa Santa Maria

Town Hall Handyman-Eugene Dickerson

Custodian-Avonne Dickerson

Planning Board/Zoning Board Secretary-Ann Balch

Zoning Update Committee Secretary-Ann Balch

Justice Court Clerk-Carol Matusick

Attorney for Town-Kent Woloson

Assessor Chairperson-Marilyn Bockus

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After discussion and on motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to make the following **approvals for Year 2011:**

- Deputy Town Clerk-Carol Matusick and Susan Edwards
- Deputy Registrar-Carol Matusick
- Deputy Highway Superintendent-Ronald Kasper II
- Official meeting night/time-2nd Wednesday of each month/6:00 pm
- Official Banks-Chemung Canal and M & T
- Official Newspaper-Corning Leader
- Town Engineer-Hunt Engineering
- Authorize prepayment for postage, insurance, utilities, schools and other necessary expenses.
- Authorize Deputy Supervisor to conduct business in absence of Supervisor.

After discussion and on motion of Supervisor Hughes seconded by Councilwoman Gridley the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve the following **money rates for Year 2011:**

- Zoning/Planning Board Clerk-\$35.00 per meeting
- Deputy Clerk-\$9.00/hour
- Bookkeeper-\$12.75/hour
- Part-time Account Clerk-\$10.25/hour
- Town Hall Custodian-\$8.70/hour
- Deputy Highway Superintendent-\$1,350/year
- Part-time Highway Worker (with CDL)-\$10.70/hour
- Part-time Highway Worker-\$8.70/hour
- Part-time Park/Town Hall Handyman-\$8.70/hour
- Mileage-general-\$.55/mile
- Mileage-assessors-\$.59/mile
- Zoning Book-\$5.00 (subdivision) and \$8.00 (regular)
- Personal copies-\$.20 each
- Town document copies-\$.10 each
- Fax-\$.50 local and \$2.00 long distance
- Petty cash on hand-\$100
- Petty cash tax collection-\$100

After discussion and on motion of Councilman Lord seconded by Councilwoman Gridley the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to appoint the following to the **Zoning Update Committee for Year 2011:**

Curtis Cowles	Marilyn Bockus
Robert Lord	Daniel Jenkins
Morris Gridley Sr	Don MacNaughton
Wayne Phenes	Terri Divens-Bruffey
Roger Grigsby	Christine VanWoert
Lisa Santa Maria	

After discussion and on motion of Councilwoman Gridley seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve the following **Building Permit Fees for Year 2011:**

Building Permit	\$20 plus \$2 for every 100 square feet of structure being Constructed, altered or improved. Includes mobile homes-single & doublewide. (Permit good for one year)
Renewal of Building Permit	\$15 (permit good for six months)

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Shed Permit	\$0 – up to 120 square feet; over requires a regular building permit
Agriculture Building	\$10 – (used for livestock/farming)
Demolition/Removal of a Building	\$10
Certificate of Occupancy	No charge
Swimming Pool	\$15
Home Occupancy	No charge-permit required
Site Plan (conditional use)	\$25-(legal ad; appear before Planning Board)
Variance	\$25-(legal ad; appear before Zoning Board of Appeals)
Woodstove/Solid Burning Appl	\$30
Septic Inspection	\$25
Timber Harvesting	No charge-permit required
Call back inspections	\$25-when inspection requested & work is incomplete
Violation re-inspection	No charge
Penalty-building without a permit	up to \$250 (discretion of Code Officer)

After discussion and on motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve the following fees for **dog licensing and control for Year 2011:**

Spayed/neutered dog	\$8.50 (Inc \$1 for NYS)
Unaltered dog	\$15.50 (Inc \$3 for NYS)
Dog Enumeration	\$3 (for each unlicensed dog found during enumeration)
Replacement tag	\$3
Purebred	\$25 (plus \$3/dog for NYS)-1 to 10 dogs \$50 (plus \$3/dog for NYS)-11 to 25 dogs \$75 (plus \$3/dog for NYS)-26 dogs or more
Impoundment fees	\$10-first of any dog owned by that person \$20-second of any dog owned by that person \$30-third or more of any dog owned by that person \$3-each twenty-four hour period or part thereof
Violation fees	\$25-first violation \$75-second violation \$125-subsequent violation

NYS Unified Court System-On motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE AYES-4 NAYS 0-RESOLVED to consent to the Temporary Assignment of our Justice, to preside in other towns in the Seventh Judicial District as needs arise and to approve Temporary Assignment of Justice from other towns within the Seventh Judicial District to preside in our Justice Court as needs arise for year 2011.

PROCUREMENT POLICY Board members reviewed current policy. On motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve the Procurement Policy for year 2011 as presented (see attached).

FISCAL MANAGEMENT POLICY Board members reviewed current policy. On motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve the Fiscal Management Policy for year 2011 as presented (see attached copy).

CODE OF ETHICS policy has not been updated since 1989. Before updating, Town Board suggests Attorney Woloson to review.

Also, Town Clerk is working on Sexual Harassment Policy, Computer Use Policy, Equal Opportunity Employment/Discrimination Policy as highly suggested by NYMIR.

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2011 Organizational Meeting brought to a close and Regular Monthly Town Board Meeting brought to order.

PAYMENT OF BILLS Board members reviewed bills on abstract one of 2011. On motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to pay the monthly bills as presented on Abstract #001 of 2011 in the following amounts:

General Fund-vouchers #0101-0128: \$37,067.96
Highway Fund-vouchers #0101-0121: \$77,218.60
Lighting District-voucher #0001: \$108.41

TOWN OFFICIALS REPORTS for December 2010 as follows:

Highway Superintendent Ray Riesbeck's report viewed and filed. Ray would like to purchase a brush head for the excavator. On motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-resolved, to make a contingent approval of purchasing (1) brush head for excavator, upon Superintendent Riesbeck receiving three quotes and going with the lowest quote (at his discretion), not to exceed total cost of \$14,500 including installation, to be paid for out of Highway Capital Reserve Fund, subject to a permissive referendum.

Assessors' Office report viewed and filed.

Dog Control Officer Linda Holmes report viewed and filed.

Supervisor Kate Hughes report as follows:

Highway Capital Reserve - \$13,247 Park Capital Reserve - \$34,277
Office Capital Reserve - \$2,233 Community Beautification - \$4,772
Savings balances are zeroed out at end of year as required by State Law.

OLD BUSINESS

- **Road Use Update**-interim agreement from Delta Engineering and Whitman LLC Attorney Group; Supervisor Hughes will be signing an agreement with Empire Pipeline stating that that during negotiations of the RUA, Empire Pipeline is to put \$10,000 into an escrow account for all attorney costs incurred to the Town of Caton. Once Empire Pipeline agrees and signs agreement the RUA will be valid. On motion of Supervisor Hughes seconded by Councilwoman Gridley the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to accept the interim Road Use Agreement as written by Delta Engineering and Whitman LLC Attorney Group.
- **Highway Superintendent and Town Supervisor**-terms are supposed to be concurrent and are not. According to Attorney Woloson, the law does not allow any way to correct this. Also, in order to go to an appointed Highway Superintendent position the Town Board would need to adopt a resolution, wait a minimum of sixty days, and hold a mandatory referendum the same time as a general election.

NEW BUSINESS

- **Southern Tier Central Regional Planning & Development Board**-annual agreement proposal from 01/01/2011-12/31/2011 for services provided. On motion of Supervisor Hughes seconded by Councilwoman Gridley the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve contract with STCRPDB at cost of \$3,970.
- **2010 Audit** of Town Clerk, Supervisor and Justice Books and Highway Equipment-Highway Department will be 1/19/2011 @ 8:30 am, Clerk and Supervisor will be audited on 1/20/2011 at 5:00 pm. Supervisor Hughes to contact Justice Matusick for audit date of justice court books.
- **Highway Building inspection**-on motion of Supervisor Hughes seconded by Councilwoman Gridley the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to engage Hunt Engineering, at a cost of \$5,500 or less, to inspect

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the Town of Caton Highway building and make a recommendation on current condition and future improvements.

- Workers Comp claim-on motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to continue to have Steuben County Self-Insurance Plan via Eagle Claims as third-party administrator for an existing claim on the Town of Caton's behalf at a three percent charge, to be billed twice a year.
- Furnace in Assessors' Office-Councilman Lord sent bid requests to Owens Heating, Gene's Heating and Corning Appliance for possible replacement of the furnace in the Assessors' Office. Bids are to be sealed and opened at the February 9th Town Board Meeting.

MEETING OPENED TO THE PUBLIC

- Comments consisted of police officer replacement and the police car.

On motion of Councilman Lord, meeting adjourned at 7:45 pm

Town Clerk, Avonne M Dickerson _____

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February 9, 2011

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PRESENT Supervisor Kate Hughes, Councilman Robert Lord, Councilwoman Beth Gridley, Councilman Morris Scott, Councilman Wayne Phenes, Highway Superintendent Ray Riesbeck, Assessors' Ann Balch & Marilyn Bockus, Steuben County Legislator Carol Ferratella, Corning City Council member Frank Muccini, Town Clerk Avonne Dickerson and visitors.

Pantry of Angels food pantry presentation by Janet Schroeder, Town of Lindley resident-originally formed in the Town of Lindley by the Presho United Methodist Church, 1727 Indian Hills Road, Painted Post NY, (607) 523-7250, provides relief to those in need of food in the Lindley/Presho/Caton communities. Funding is provided by charitable donations from private institutions, individuals, churches, community groups, fund raising events and also by the Caton United Methodist Church. The Pantry is in the process of creating a board of directors and a set of by-laws. The Pantry Board will be comprised of six individuals from the Caton Methodist, Presho Methodist and Lindley Community Churches and two or three residents from Lindley/Caton community area. Interested volunteers can contact Pantry of Angels @ above location. Emergency food is available by calling (607) 523-8125.

Corning Natural Gas Corporation rep Russell Miller-update on Tannery Creek Road compressor station; estimate completion of work is summer of 2011. Possible public meeting before compressor station goes online.

Bids for Assessors' Office furnace-one bid from Genes Heating & Air Conditioning. Recommended a new furnace for complete older section of town hall building. Tabled until more quotes received.

APPROVAL OF MINUTES

Town Clerk previously presented board members with January 2011 minutes. On motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED VOICE VOTE-AYES 5 NAYS 0-RESOLVED to approve the minutes as written.

PAYMENT OF BILLS

Board members reviewed and discussed monthly bills. On motion of Councilwoman Gridley seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED to pay the bills as presented on Abstract # 2 of 2011 in the following amount(s):

General Fund-vouchers # 0201-0229: \$11,426.61
Highway Fund-vouchers # 0201-0221: \$47,263.83
Lighting District-voucher # 002: \$105.41

TOWN OFFICIALS REPORTS for January 2011

- Highway Superintendent Ray Riesbeck's report on file and discussed as follows. It appears that it would not be practical to install a brush head on the excavator, as talked about at the January 2011 board meeting. Town Board would like in writing from CAT that the excavator may not run the brush head properly without putting undue stress on the hydraulic system.
Discussion for purchase of a new or used tractor. On motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED to advertise for sealed bids for investigative quotes for cost of a new or used tractor with a loader, boom mower with brush and grass heads, street sweeper and a stone rake, with specs to be acquired fromr the Highway Superintendent, to be opened and publically read at the March 9, 2011 board meeting, reserving the right for the Caton Town Board to reject any or all bids.
- Code Officer Don Miller's reports for December 2010 and January 2011 viewed and filed.
- Assessor Chairperson Marilyn Bockus' report viewed and filed. NYSORPTS has advised the Assessors' Office that required training will no longer be reimbursed by NYS.

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- Supervisor Kate Hughes report viewed, filed as follows:
Savings accounts; General-\$481,762 & Highway-\$92,787 both at 0.20 %
Capital Reserve accounts; Highway-\$13,247 Office-\$2,233 Park-\$34,277 C/B-\$4,772

CORRESPONDENCES

- Corning Public Library-requests that the Town of Caton appoint a new trustee to the Library Board of Trustees. Please contact Kate Hughes if interested.
- NYS DOT-received Davis Road speed limit reduction request and will begin investigation.

OLD BUSINESS

- Road Use Agreement update-received tentative draft copy of technical and program manuals for review. The Town has as interim escrow agreement from Empire Pipeline, to pay for all legal and engineering costs associated with the process of creating the RUA and is waiting for the final and signed copy from Empire Pipeline stating such.
- Police car-Jim Allard will be turning in keys to car. Also, the starter is in need of repair.
- Highway garage-Hunt Engineering is in the process of evaluating building.

NEW BUSINESS

- Police Officer interviews-candidates will be contacted and interviews will be held on March 2, 2011 from 9 to 10 am and 6 to 7 pm, at the Caton Town Hall.
- NYS Law for Planning Board & Zoning Board of Appeals-requires each member to take an oath of office and to be reappointed each year, despite length of term. Chelsea Robertson from STCRPDB will have an oath of office form to sign for each member of boards listed below. On motion of Supervisor Hughes seconded by Councilwoman Gridley the following resolution ADOPTED VOICE VOTE-AYES 5 NAYS 0-RESOLVED to appoint the following to the

<u>Planning Board-</u>	and	<u>Zoning Board of Appeals-</u>
Morris Gridley Sr-2012		Christine VanWoert-2012
Terri Divens-Bruffey-2015		Michelle Fitzsimmons-2013
Roger Grigsby-2013		Roger Dickerman-2011
Curtis Cowles-2014		Douglas Crooker-2014
Don MacNaughton-2014		Robin Force-2015
- Planning Board and ZBA training-members are required by NYS to have four hours of training per year. On motion of Councilman Lord seconded by Councilwoman Gridley the following resolution ADOPTED VOICE VOTE-AYES 5 NAYS 0-RESOLVED to approve the following subjects for training;
 1. Planning Board and Zoning Board of Appeals Functions
 2. State Environmental Quality Review Act (SEQR)
 3. Planning Board and Zoning Board of Appeals Quick Guidelines
 4. Planning Board Basics
 5. Discussion of the proposal to change the zoning of Caton Center from agricultural/residential to a hamlet.

MEETING OPENED TO THE PUBLIC visitors' comments consisted of wintery road conditions, additional working hours for highway crew, proposed tax cap for NYS and a log book for highway superintendent.

On motion of Councilman Lord, the meeting adjourned at 8:30 pm.

Clerk, Avonne M. Dickerson _____

Town of Caton Regular Board Meeting

March 9, 2011

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The regular monthly meeting of the Caton Town Board brought to order with the pledge of allegiance at 6:00 pm by Supervisor Kate Hughes.

PRESENT Supervisor Kate Hughes, Councilman Robert Lord, Councilman Morris Scott, Councilman Wayne Phenes, Assessors' Marilyn Bockus and Ann Balch, Code Enforcer/Building Inspector Don Miller, County Legislator Carol Ferratella, Town Clerk Avonne Dickerson and several visitors.

ABSENT Councilwoman Beth Gridley and Highway Superintendent Ray Riesbeck.

Corning Natural Gas reps Russell Miller and Jacob Horvat in attendance. Mr. Miller stated that the tentative startup date for compressor station on Tannery Creek/Harris Roads is scheduled for early April. Residents interested in participating in a sound survey may contact the Town Clerk and will be conducted by CNG at a later date.

PAYMENT OF BILLS board members viewed and current month bills. On motion of Councilman Lord seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to pay bills on abstract no. 3 of 2011 as follows;
Street Lighting voucher no. 0003: \$94.49
General vouchers no. 0301-0322: \$7,173.46
Highway vouchers no. 0301-0319: \$29,337.93

APPROVAL OF MINUTES board members previously received a copy of February 2011 board meeting minutes. On motion of Councilman Phenes seconded by Councilman Lord the following resolution ADOPTED VOICE VOTE-AYES 4 NAYS 0-RESOLVED to approve February 2011 minutes as presented.

TOWN OFFICIALS REPORTS for February 2011:

Highway Superintendent Ray Riesbeck's report viewed and filed. Town board discussed weighing the cost of having sand delivered vs. the cost of wear and tear on the town trucks.

Code Enforcement Officer Donald Miller's report viewed and filed.

Assessor Chairman Marilyn Bockus' report discussed and filed.

Supervisor Kate Hughes report as follows:

Capital Reserve: Highway-\$263,247; Office-\$2,233; Park-\$34,277; C/B-\$4,772

Savings Balances: General-approx \$230,000 Highway-approx \$285,000

Annual internal audit of highway department inventory and supervisor, town clerk, and justice books has been completed by town board members and all is in order.

CORRESPONDENCE

- **Sprague Insurance**-requesting information for May 2011 renewal of liability policy.
- **STCRPDB Annual Conference at CCC**-is scheduled for April 14, 2011. Any Town official interested in attending needs to fill out form and turn into Town Clerk a/s/a/p.
- **Annual Caton Fire Department Banquet**-invitation to Caton Town Board, April 16th, 6 pm.
- **Letter of complaint**-from resident Brian Knight, 10924 Caton Crest, pertaining to damage received to his driveway during snow plowing by Caton Highway department. Also, included several pictures depicting such. Complaint will be entered into the record and Town Supervisor will discuss with Highway Superintendent and Mr. Knight.

OLD BUSINESS

- **Executive Session**-at 6:40 pm Supervisor Hughes made the motion to enter into an executive session to discuss "personnel matters"-police officer position. At 6:55 pm the Town Board reconvened to the regular meeting. The matter of executive session discussion pertained to reviewing qualifications and resumes of candidates interested in filling the Caton police officer position.

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On motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 3 (Hughes, Lord, and Phenes) NAYS 1 (Scott)-RESOLVED to offer Caton resident Michael Smith the police officer position.

- Library broadband update-postcards will be mailed out to Caton residents notifying them of free wifi access 24/7, and free pc training and internet access at the Caton Town Hall on Thursdays, from 1:30 to 7:30 pm.
- Road Use Agreement/Empire Pipeline Escrow Agreement-received \$10,000 from Empire Pipeline to be used for the escrow agreement authorized on 03/03/11 between Empire Pipeline and Town of Caton, to cover legal fees and expenditures incurred in the evaluation of Town roadways to be utilized by Empire.
- Brush-head purchase-Councilman Lord spoke with CAT about mounting a brush-head on the excavator and is anticipating a quote in writing from CAT for price to install a brush-head and equipment required to do so.

NEW BUSINESS

- Carol Ferratella, County Legislator-talked about the Steuben County DPW repairing County Route 34 (Whiskey Creek Road) in the spring and stricter NYS mandates concerning town park programs.
- Furnace replacement-looking at insulating Assessors' Office and possibility of hooking into the boiler system.

VISITORS COMMENTS

Councilman Lord adjourned the meeting at 7:30 pm.

Clerk, Avonne M. Dickerson _____

Town of Caton Regular Board Meeting

April 13, 2011

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Supervisor Hughes brought meeting to order at 6:02 pm with the pledge of allegiance.

PRESENT Supervisor Kate Hughes, Councilwoman Beth Gridley, Councilman Morris Scott, Councilman Wayne Phenes, Councilman Robert Lord, Assessors' Marilyn Bockus and Ann Balch, Highway Superintendent Ray Riesbeck, County Legislator Carol Ferratella, Deputy Town Clerk Carol Matusick, and several visitors.

ABSENT Town Clerk Avonne Dickerson

APPROVAL OF MINUTES Board members previously received minutes from March 2011 board meeting. On motion of Councilman Lord seconded by Councilman Phenes the following resolution ADOPTED VOICE VOTE-AYES 5 NAYS 0-RESOLVED to approve the 03/09/2011 board meeting minutes as presented.

PAYMENT OF BILLS Board members reviewed monthly bills on unaudited abstracts for April 2011. On motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED to pay monthly bills as presented on abstract no. 4 of 2011 as follows:

Lighting District SL: voucher no. 0004 - \$92.39

General Fund A: voucher no's. 0401 to 0431 - \$11,225.13

Highway Fund DA: voucher no's. 0401 to 0422 - \$27,376.71

TOWN OFFICERS MONTHLY REPORTS FOR MARCH 2011

Highway Superintendent Ray Riesbeck's report discussed and filed.

On Motion by Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED to approve Budget Adjustments from Scrape Metal (\$10,997.65) and Insurance (\$13,696.62) checks to DA5130.4.

Code Enforcing Officer Donald Miller's report viewed and filed.

Assessor Marilyn Bockus' report viewed and filed.

Police Department report The Board is checking on police officer vs. Constable for the next board meeting. Mike Smith is checking on weapon recertification and having police car repaired.

Supervisor Kate Hughes' report as follows:

Savings accounts balances-General \$783,000 & Highway \$573,000 both at .20% interest
Capital Reserve Funds-Highway \$263,247; Office Equip \$2746; Park \$35,277; C/B \$5273
Buildings \$50,000

CORRESPONDENCES

- Caton Days-set for May 7, 2011, 7:00 am to 6:00 pm. On Motion of Councilwoman Gridley seconded by Councilman Phenes the following resolution ADOPTED VOICE VOTE-AYES 5 NAYS 0- RESOLVED to waive the Town Noise Ordinance during the hours of 7:00 am to 6:00 pm on May 7, 2011.
- Cutler's Carpet was called to have floors buffed & refinished. They provided two names. The deputy clerk will call to get estimates from both for next month's meeting.
- Sheen Housing for Home Owners. Grant monies for repairs for homeowners. Copies in Clerk's office.
- Casella sent a letter telling of the garbage increases if diesel fuel goes to \$4.09.
- Building Code Effectiveness Grading Schedule from Iso Properties, Inc. includes a comparison of building codes of the Towns within the county. This may be looked at in the clerk's office.

OLD BUSINESS

A meeting with Delta Engineering and Whiteman, Osterman & Hanna LLP Attorneys at Law reviewed 1st draft of road use agreement that will be applicable to Empire Pipeline.

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The first stage is to get a road use agreement for Empire Pipeline. No heavy traffic on Buckwheat Hollow & McCarthy Roads during Bus Route times. A field review of roads is being done to see if roads need to be built up before they start. Another meeting is scheduled for 4/20/11.

Brush Hog Purchase: On Motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED to put out a Bid package for a Used Tractor with Accessories.

Councilman Lord and Councilman Scott discussed the Buildings insulation. They will review next month.

The Board thanked Dan Jenkins, as he has agreed to be the Library Trustee from our area.

Congressman Tom Reed is at the Town Hall on April 23, 2011.

MEETING OPENED TO THE PUBLIC-subjects commented on problems with: water in garages, septic from Montessori school, slaughtering animals at Caton Store, people living in NY, with PA licenses, getting residential hunting licenses, sign on Marsh Road, conditions of Ginnan Road and John Hill Road.

A chart from the Assessors was discussed.

Ed Rose from the Park Committee requested the People who reserve the park pavilions take their trash with them when they leave. Supervisor Hughes asked Ed Rose to look into having "carry in, carry out" or "Please remove your Trash" signs made up. The Town Clerk will add that to the reservation cards.

Carol Ferratella, County Legislator said that Town & Villages can advertise for employment through the County Website, paperwork will be mailed. Road work of Route 34 is still scheduled.

Mike Smith was welcomed as the new Town Police Officer/ Constable. The State comptroller and the Town Attorney are still working on the proper name for that Department.

On motion of Councilman Lord the meeting adjourned at 7:27 pm.

Carol Matusick Deputy Town Clerk _____

Town of Caton
Regular Monthly Town Board Meeting
May 11, 2011

Supervisor Hughes brought meeting to order with the pledge of allegiance at 6:00 pm.

PRESENT Supervisor Kate Hughes, Councilman Wayne Phenes, Councilman Morris Scott, Councilman Robert Lord, Police/Constable Mike Smith, Assessor Marilyn Bockus, Highway Superintendent Ray Riesbeck, Code Officer Don Miller, County Legislator Carol Ferratella, Town Clerk Avonne Dickerson and several visitors.

ABSENT Councilwoman Beth Gridley

APPROVAL OF MINUTES Board members previously reviewed minutes from April 13, 2011 Board Meeting. On motion of Councilman Lord seconded by Councilman Phenes the following resolution ADOPTED VOICE VOTE-AYES 4 NAYS 0-RESOLVED to approve April 2011 minutes as presented.

Compressor Station update Corning Natural Gas rep Russell Miller stated that the Public Service Commission has okayed two of the compressors at the compressor station to run for testing purposes and thus far the noise level is below the 40 decibel baseline.

PAYMENT OF BILLS board members reviewed monthly bills accrued in April 2011. On motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve payment of the monthly bills on Abstract # 5 of 2011 as follows:
Lighting District voucher #0005: \$84.37 Highway Fund vouchers #0501- #0517: \$29,333.72
General Fund vouchers #0501- #0528: \$9,910.99

BID OPENING for (1) used tractor-

- 1.) Bradco Supply Company, Towanda PA-new demo/rental JD model 6430 4x4 tractor, approximately 600 hours-\$79,995
- 2.) Westchester Tractor Inc, Brewster NY-2006 New Holland TS115, approximately 1053 hours-\$79,995

After board discussion and on motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to authorize Highway Superintendent Riesbeck to look for a used tractor to purchase at a cost not to exceed \$30,000, with the ability to pay \$1,000 down to hold vehicle until town board is able to act on purchase.

TOWN OFFICIALS REPORTS for April 2011 as follows:

Highway Superintendent Ray Riesbeck's report discussed/viewed/filed. Town board talked with Ray about salt brine vs. road oil for dust control on town roads. On motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to authorize a budget adjustment increase of \$25,551.24 (annual CHIPS funding) to revenue account number DA5112.2.

County Legislator Carol Ferratella County update-Governor Cuomo is still pushing the two percent tax cap; the federal government has a surplus equipment website; County Route 34 in the Town of Caton is not scheduled for repaving this year; too many NYS mandates.

Code Officer Don Miller's report viewed and filed

Town Police/Constable Officer Mike Smith's report viewed and filed.

Assessor Marilyn Bockus' report viewed/filed. Grievance Day begins May 24, 2011.

Supervisor Kate Hughes report discussed as follows;

Savings balances: General - \$767,306 & Highway - \$339,698 both at 0.20%

Capital Reserve: Office - \$2,746 C/B - \$5,273 Park - \$35,277 Highway - \$263,302

Town of Caton
Regular Monthly Town Board Meeting
May 11, 2011

CORRESPONDENCES

- NYSDOT-no speed reduction on Davis Road.
- Hunt Engineers-expect to have review of highway department buildings at the June town board meeting.
- NYMIR-annual report on file with Town Supervisor.
- Southern Tier Central Regional Planning & Development Board-annual report on file with Town Supervisor.
- Association of Towns/Cornell University-conference meeting June 24, 2011 on preparing your community for natural gas drilling in the Marcellus Shale region. Registration forms in Clerk's office.

OLD BUSINESS

- Annual contract with Dog Control Officer/annual lease with Dog Kennel operator-on motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve the 2011 dog control contract with Linda Holmes as presented and the 2011 lease agreement with Jungle Critters as presented.
- BAR Secretary-on motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to appoint Alice Hartman as the Board of Assessment Review Secretary for 2011.
- Summer Youth Park Program-on motion of Councilman Lord seconded by Supervisor Hughes the following resolution ADOPTED VOICE VOTE-AYES 4 NAYS 0-RESOLVED to advertise for (3) park program assistants.

NEW BUSINESS

- NYMIR Insurance-on motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve the annual insurance contract with NYMIR through Sprague Insurance Company as presented at the April 13, 2011 Town Board meeting.
- Annual Town of Caton Picnic-date set for September 8, 2011, 6 pm, at the Caton Park.
- Park Caretaker-on motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to increase the park caretaker's pay by fifty dollars per month (May through September).
- Caton Park pavilion reservations-on motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED for the Town Clerk to collect a fee of ten dollars for each pavilion reservation, payable at the Caton Town Hall before date of use.
- Councilman Lord-is considering composing a letter to NYSDOT concerning patching and topping of State Route 225.

MEETING OPENED TO THE PUBLIC

- Comments consisted of -maintenance of town roads; NYS mandates.

On motion of Councilman Lord, the meeting adjourned at 8:00 pm.

Clerk, Avonne M. Dickerson _____

Town of Caton - Regular Board Meeting

June 8, 2011

Page 1

The regular monthly meeting of the Caton Town Board Caton brought to order with the pledge of allegiance at 6:00 pm by Supervisor Kate Hughes.

PRESENT Supervisor Kate Hughes, Councilman Robert Lord, Assessor Marilyn Bockus, Highway Superintendent Ray Riesbeck, Code Enforcer Don Miller, Constable/Police Mike Smith, County Legislator Carol Ferratella, Clerk Avonne Dickerson and visitors.

ABSENT Councilmen Wayne Phenes and Morris Scott, Councilwoman Beth Gridley. A quorum of Town Board members not present, no official votes taken.

Road Use Agreement-Randy Goodman, Empire Pipeline project manager discussed upcoming construction.

TOWN OFFICIALS REPORTS for May 2011:

Highway Superintendent Ray Riesbeck's report viewed and filed.

Code Officer/Building Inspector Don Miller's report viewed and filed.

Constable/Police Officer Mike Smith's report viewed and filed.

Assessor Marilyn Bockus' report viewed and filed; NYS has paid the Town of Caton approximately \$4.00/parcel for the 2010 re-val.

Supervisor Hughes report as follows:

Savings balances: General-\$843,300 and Highway-\$571,313 both @ 0.20%

Capital Reserve: Highway-\$263,337 Office-\$2,746 Park-\$35,278 C/B-\$5,274

CORRESPONDENCE

- Received information from Steuben County Industrial Development Agency announcing the next round of funding through the Appalachian Regional Commission (ARC). Project pre-applications are due July 1, 2011. To download more information, visit the following website address <http://www.stcplanning.org/index.asp?pageld=24>
- Received notification from the NYS Division of Criminal Justice Services concerning peace officer registry entry form regarding the hiring of Michael Smith as a police constable. In order to form a constabulary, the town of Caton must adopt a local law that creates the position. Supervisor Hughes handed out copies of other Towns' local laws pertaining to police agencies to board members for review. Tabled until July board meeting.
- Quote of \$1,260 presented from Nelson & Streeter for updating the tennis court, park entrance and drive area. Will table until next month's meeting and prepay now. Supervisor Hughes asked resident Ed Rose to notify vendor to begin work.
- US Department of Commerce 2010 Census Information-demographic profile data is now available online at www.census.gov.

NEW BUSINESS

- **Summer Park Program**-Town board members reviewed applications from the following-Caton residents: Alexandra Clarke, Brittany VanWoert, Mary Diederich; Elmira resident Gail Taylor; Campbell resident Mackenna Smith; Woodhull resident Britney Leonard; Corning residents Kristine Schultz and John O'Brian. No action taken.
- **Board Meeting to conduct legal business**-being that there is not a quorum present, Supervisor Hughes is requesting the Town Board to meet on Monday, June 13, @ 6 pm, to conduct official town business.
- **Highway building renovations**-received an evaluation from Hunt Engineers. Highway Superintendent and Town Supervisor to review. Tabled until July 2011 meeting.
- **Town Hall landscaping**-Town Clerk to contact Thomas Landscaping for updating landscaping at the Town Hall.

Town of Caton - Regular Board Meeting

June 8, 2011

Page 2

- Finger Lakes Land Trust-Councilman Lord presented information from mentioned Finger Lakes agency pertaining to tax incentives for landowners interested in keeping their land open and undeveloped.

MEETING OPENED TO THE PUBLIC

Comments consisted of the following: maintenance of town roads including dust control, air conditioning for meeting room, petitions and caucus' and code enforcing.

On motion of Councilman Lord, the meeting adjourned at 7:25 pm.

Clerk, Avonne M. Dickerson

Town of Caton
Special Board Meeting
June 13, 2011

Page 1 of 1

Supervisor Hughes brought meeting to order with pledge of allegiance at 6 pm.

PRESENT Supervisor Kate Hughes, Councilwoman Beth Gridley, Councilmen Robert Lord and Wayne Phenes and Town Clerk Avonne Dickerson.

ABSENT Councilman Morris Scott

APPROVAL OF MINUTES On motion of Councilman Lord seconded by Councilman Phenes the following resolution ADOPTED VOICE VOTE-AYES 4 NAYS 0-RESOLVED to approve May 11, 2011 minutes as presented.

JD Tractor purchase On motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 3 (Hughes, Lord, Gridley) NAYS 1 (Phenes) to approve purchase of (1) used 1991 JD tractor at purchase price of \$28, 500, to be paid for out of Highway Capital Reserve Fund, subject to a permissive referendum.

PAYMENT OF BILLS On motion of Councilman Phenes seconded by Councilwoman Gridley the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve bills as presented on abstract 6 of 2011 as follows:

Lighting District voucher #0006: \$83.78

Highway Fund vouchers # 0601 - #0619: \$86,118.41

General Fund vouchers #0601 -#0635: \$42,004.41

PARK PROGRAM appointees On motion of Supervisor Hughes seconded by Councilwoman Gridley the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to appoint the following as park program assistants for 2011- Alexander Clark, Gail Taylor and Mary Diederich. Town Board is requesting CPR certification, if available and background checks for all appointees. The Town will reimburse any cost affiliated with CPR certification classes.

On motion of Councilman Lord, the meeting adjourned at 6:50 pm.

Clerk, Avonne M Dickerson _____

Town of Caton - Regular Board Meeting

July 13, 2011

Page 1 of 2

A regular monthly meeting of the Caton Town Board brought to order with pledge of allegiance at 6:00 pm by Supervisor Katherine Hughes.

PRESENT Supervisor Katherine Hughes, Councilman Robert Lord, Councilman Wayne Phenes, Councilman Morris Scott (arriving at 6:15 pm), Highway Superintendent Ray Riesbeck, Assessor Marilyn Bockus, County Legislator Carol Ferratella, Town Clerk Avonne Dickerson and several visitors.

ABSENT Councilwoman Beth Gridley

Empire Pipeline representative Randy Goodman-company has received their notice to proceed. Work will begin towards the Pennsylvania side within the next few weeks. Also, a road bond has been issued to the Town of Caton by Empire Pipeline for any and all damages that may be sustained to any road, bridge or other structure by virtue of the operation of any pipeline equipment.

APPROVAL OF MINUTES Board members previously received June 8, 2011 Board Meeting minutes. On motion of Councilman Lord seconded by Councilman Phenes the following resolution ADOPTED VOICE VOTE-AYES 3 NAYS 0-RESOLVED to approve minutes as presented.

PAYMENT OF BILLS Board members reviewed monthly bills on Abstract #7 of 2011. On motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 3 NAYS 0-RESOLVED to pay the monthly bills on Abstract # 7 as follows:

Lighting District voucher #0007: \$82.38

Highway Fund vouchers #0701- #0722: \$73,214.69

General Fund vouchers #0701- #0725: \$10,182.19

TOWN OFFICIALS REPORTS for the month of June 2011-

Highway Superintendent Ray Riesbeck's report viewed/filed.

After discussion and on motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve transfer of \$28,500 from Highway Capital Reserve and into DA5130.4 for purchase of (1) used tractor.

Code Enforcer Don Miller's report viewed/filed.

Assessor Marilyn Bockus' report viewed/filed.

Supervisor Hughes' report as follows:

Savings Balances: General \$11,000 and Highway \$468,000 both @ 0.20%

Capital Reserve: Highway-\$263,337; C/B-\$5,274; Office-\$2,746; Park-\$35,278
and Buildings-\$50,000

CORRESPONDENCE

OLD BUSINESS

NEW BUSINESS

- Library Committee-Town of Caton representative Dan Jenkins reported that there have been at least fifty residents attending the weekly pc sessions at the Town Hall.
- Review of Hunt Engineers proposed highway building addition-concerned over estimated cost. Town Board would like to create a task force to include highway superintendent, code officer, town board members, possibly contractors and highway workers to discuss cutting cost of project and to review design at length for changes, etc.
- Police Department Law-Supervisor Hughes handed proposed Constabulary law to board members. Public hearing for proposed law is August 10, 2011, 6 pm, Caton Town Hall.
- 2012 Budget sessions-will begin next month.
- Town positions up for re-election: include (1) clerk, (2) assessors, (2) councilpersons, (1) supervisor, (1) highway superintendent, (1) justice. Democratic caucus set for August 3, 2011, 6 pm, Caton Town Hall.

Town of Caton - Regular Board Meeting

July 13, 2011

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MEETING OPENED TO THE PUBLIC

- Comments consisted of; lack of siren at fire station, two percent tax cap, loud sounds from a compressor station, how road work designation is decided and other road issues including dust control, guardrails, road signs, ditches and sluice pipes.

On motion of Councilman Lord, the meeting adjourned at 8:15 pm.

Town Clerk, Avonne Dickerson _____

Town of Caton Regular Board Meeting

August 10, 2011

Page 1 of 2

Regular Board Meeting brought to order at 6:30 pm.

PRESENT Supervisor Kate Hughes, Councilmember's Robert Lord, Wayne Phenes and Beth Gridley; Assessor Marilyn Bockus, County Legislator Carol Ferratella, Town Clerk Avonne Dickerson and visitors.

ABSENT Councilman Morris Scott.

Empire National Fuel Company rep Randy Goodman-pipeline installation is on schedule.

Proposed Constabulary Law Town Board discussed language and pros/cons of proposed law. On motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 3 (Hughes, Lord, Gridley) NAYS 1(Phenes)-to adopt the Constabulary Law (knowing that the discussion to fill the constabulary position is still open at budget time and that the board will revisit this budget item separately) with the proposed changes (see attached document) provisional upon Town Attorney approval. At request, Supervisor Hughes will draft a letter to local law enforcement agencies for quotes on receiving police service from them and will also check with Attorney Woloson to see if suggested language changes to law are substantial enough that a second public hearing needs to be held.

APPROVAL OF MINUTES on motion of Councilman Lord seconded by Councilwoman Gridley the following resolution ADOPTED VOICE VOTE-AYES 4 NAYS 0-RESOLVED to approve minutes from July 13, 2011 meeting as presented.

PAYMENT OF BILLS after Town Board review and on motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to pay the monthly bills as presented on Abstract #8 of 2011 as follows:

General Fund vouchers #0801- #0829: total of \$15,621.81

Lighting District voucher #0008: total of \$85.28

Highway Fund vouchers #0801- #0827: total of \$20,143.03

Community news Corning Public Library is still coming to the Town Hall every Thursday from 1 pm thru 5 pm. This is a free service and provides internet access and pc training. Also, the Republican Primary is on September 13, 2011, from noon to 9 pm and the Democratic Party will be holding a Caucus on August 17, 2011, 6:30 pm at the Town Hall.

TOWN OFFICIALS REPORTS for July 2011

Highway Superintendent Ray Riesbeck's report discussed and filed. Councilman Scott (absent) had an inquiry over Ray's unease of budget shortfall while renting a bulldozer to work on Willour Road vs. other town roads that are in need of work. Councilman Lord is concerned over the condition of the town roller and would like to it put on the replacement list. Also, Councilman Lord mentioned that NYSDOT recently inspected the Telephone Road Bridge and found it in need of replacement. Steuben County DPW has agreed to assist the town with this project by providing free surveying and engineering work and is able to build a box culvert and sell it at cost to the town.

Code Officer Don Miller's report viewed and filed.

Assessor Marilyn Bockus' report discussed and filed.

Supervisor Kate Hughes report as follows-

Money Market Balances: General-\$400,000 & Highway-\$200,000 both @ 0.35%

Capital Reserve: Highway-\$34,886, Office-\$2,768, Park-\$35,278, C/B-\$5,274 and Buildings-\$50,000.

CORRESPONDENCE

- County Surplus auction- notification of Steuben County's annual surplus equipment auction.
- National Historical Publications and Records Commission-is accepting applications for the 2012 Documenting Democracy: Access to Historical Records Project.
- Youth Recreation Budget-is reduced for next year.

Town of Caton Regular Board Meeting

August 10, 2011

Page 2 of 2

OLD BUSINESS

- 2012 Budget-department worksheets are due back to Supervisor by September 6th and budget meetings are as follows; September 15th general, September 22nd highway and September 29th both, all at 6 pm.
- Town employee picnic-is set for September 8th at 6 pm, Caton Park.
- County Legislator Carol Ferratella-noted that there are several workers retiring from Steuben County positions and most of them will not be replaced.

NEW BUSINESS

- Justice Court approval to apply for grants-on motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve the Town of Caton Justice Court to participate in the Justice Court Assistance Program for year 2011-2012.
- Town Hall Landscaping proposal-received a bid from Thomas Landscaping for sprucing up the outside of the Town Hall. After discussion and on motion on Councilman Lord seconded by Supervisor Hughes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve the above bid for pressure washing the town hall building at a cost of \$700, and to remove the old shrubs and replace with new at approximate cost of \$1,275-\$1,450. An addendum to the above bid as follows; on motion of Supervisor Hughes seconded by Councilwoman Gridley, to be paid for out of Community Beautification Capital Reserve Account, subject to a permissive referendum.
- Caton Park upgrades-received contract proposal from Olan Rose, Wolcott Road. On motion of Supervisor Hughes seconded by Councilwoman Gridley the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve proposal for purchase, haul and spread of playground chips at a cost not to exceed \$1,000, to be paid for out of Park Capital Reserve Fund, subject to a permissive referendum.

Received contract proposal from Olan Rose, Wolcott Road. On motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve proposal for railroad tie wall removal, dig footer & steps and backfill new playground wall, not to exceed \$1,000, to be paid for out of Park Capital Reserve Fund, subject to a permissive referendum.

On motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to purchase (3) replacement grills at a cost not to exceed \$600, to be paid for out of Park Capital Reserve Fund, subject to a permissive referendum.

Received quote from Eugene Terwilliger, Lindley NY, to construct a new stone retaining wall and build steps at Caton Park. On motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve above contract quote as presented, at a cost not to exceed \$4,500, to be paid for out of Park Capital Reserve Fund, subject to a permissive referendum.

MEETING OPENED TO THE PUBLIC

- Residents' comments consisted of-condition of Browntown, Harris, Wolcott and Whiskey Creek Roads; town board taking the publics' opinion in consideration and ability of being able to voice ones opinion; dissatisfaction with the dog control officer; formality of public hearing and the process of budget meetings

On motion of Councilman Lord, meeting adjourned at 9:20 pm.

Clerk, *Avonne M. Dickerson*

**Town of Caton
Public Hearing
RE: Local Law #1 of 2011, Town Constabulary
August 10, 2011**

~ 1 ~

Supervisor Hughes brought public hearing to order at 6:00 pm with the pledge of allegiance.

PRESENT Supervisor Kate Hughes, Councilwoman Beth Gridley, Councilman Robert Lord, Councilman Wayne Phenes, Assessor Marilyn Bockus, Town Clerk Avonne Dickerson and approximately thirty visitors.

ABSENT Councilman Morris Scott

PURPOSE To hear comments from the public on the issue of a proposed local law to promote the public health, safety and welfare in the Town of Caton, NY by maintaining a constabulary who shall serve under the supervision of the Caton Town Board.

PROCEDURE All residents and persons will be heard and be limited to three minutes of commenting by stating name and comment for public record.

1. Ed Rose, Birch Creek Road-not in favor of the law and presented a petition with sixty-two resident signatures not in favor of adopting the law. Petition submitted for the record.
2. Bob Clark, Buckwheat Hollow-not in favor due to cost.
Robin Force, John Hill Road-concerned over cost to taxpayers.
3. Curt Weinstein, Riff Road-asked if proposed law is state mandated or administrative and is unsure of the value to the town of a police/constable.
4. George Honadle, non-resident East Hill property owner-what fund does the money come from and is there any data to back up the need for a police/constable.
5. Byron Shove, Whiskey Creek Road-not a good idea.
6. Kathy White, Widger Hill Road-no need for it-is a waste of money.
7. Dennis Tanner, Brown Hollow Road-not a good idea.
8. Peter Gordon, Ginnan Road-what does the town board for see by adopting law and questions if there is a need for a police/constable.
9. Bill Jarvis, Thurber Road-concerned over the police/constable carrying a firearm.
10. Ed Rial, Brown Hollow Road-not in favor of spending money that way, would rather put money into the roads.
11. Scott Andrus, Birch Creek Road-says it is money wasted.
12. Bob Thompson, Ginnan Road-what is the salary?
13. James Dale, Ginnan Road-hiring a constable or a police officer? Constable cannot carry a gun and the Town does not need a police officer.
14. Brian Kehoe, Deyo Road-against having a police/constable.
15. Tim Ruble, John Hill Road-against having a police/constable.
16. Tim Scott, Hamilton Road-against having a police/constable.
17. Jan Ruble, John Hill Road-against having a police/constable and the Town does not have the money to fund a police/constable position.
18. Joni Kehoe, Deyo Road-duplication of services.
19. Dan Stuart, East Hill Road-are there reports of what the police/constable does.
20. Bruce White, Widger Hill Road-against having a police/constable.
21. Nick Weinstein, Riff Road-concerned about the liability for the Town if someone gets hurt during an altercation.

At 6:22 pm Supervisor Hughes closed the public session of the public hearing and further stated the following pertaining to the police/constable law:

- total appropriated police coverage budget for year 2011 is \$8,000 plus \$700 insurance cost and as of July 2011, \$2,400 has been used;
- stated that when there is an emergency, residents should still continue to call 9-1-1 for the State Troopers and/or County Sheriff;

**Town of Caton
Public Hearing
RE: Local Law #1 of 2011, Town Constabulary
August 10, 2011**

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- the constable/police would be expected to work approximately six to eight hours a week including Monday night court session and especially the once-a-month District Attorney night; available to residents on a much smaller scale, such as responding to calls that may be settled on a local level versus the county or state level;
- occasionally needed by the Code Enforcer to help deliver violation notices.

This law, if adopted, will allow the Caton Town Board to appoint or not to appoint a police/constable if so desired on a year-to-year basis. Cost associated of such position will be reviewed annually and will definitely be an important piece of having or not having a police/constable position.

Clerk, Avonne M. Dickerson

Town of Caton - Regular Board Meeting

September 14, 2011

Page 1 of 2

Caton Town Board monthly meeting brought to order at 6:20 pm with the pledge of allegiance by Supervisor Kate Hughes.

PRESENT Supervisor Kate Hughes, Councilmen Robert Lord, Wayne Phenes and Morris Scott, Assessor Marilyn Bockus, Highway Superintendent Ray Riesbeck, County Legislator Carol Ferratella, Town Clerk Avonne Dickerson and visitors.

ABSENT Councilwoman Beth Gridley

Supervisor Hughes opened discussion of Proposed Police/Constabulary Law-

- Waiting for contract quotes from the Steuben County Sheriff's Office for guaranteed court security, dedicated patrol for specific issues, contract as needed per hour.
- Reminder that the law in question of adopting is to allow the town to establish a Constable/Police Department, but there is no obligation to fund such department.
- Supervisor Hughes presented a comparison list of duties/events for local law enforcement officer vs. availability of sheriff. Discussion tabled.

APPROVAL OF MINUTES On motion of Councilman Lord seconded by Supervisor Hughes the following resolution ADOPTED VOICE VOTE-AYES 3 NAYS 1-ABSTAINED to approve the minutes as presented from the August 2011 board meeting and the 08/10/2011 Constable/Police Law public hearing.

PAYMENT OF BILLS board members viewed bills. On motion of Councilman Lord seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to pay the monthly bills as listed on Abstract 9 of 2011 as follows:

General Fund vouchers 0901-0926: \$ 14,418.62

Highway Fund vouchers 0901-0922: \$ 29,807.51

Lighting District voucher 0009: \$ 90.98

TOWN OFFICIALS REPORTS for August 2011

Highway Superintendent Ray Riesbeck's report viewed, discussed, filed. Ray noted that he will be heading over to Sloan Road following completion of road work on Davis Road. On motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve spending of \$1,000, from Highway Capital Reserve Fund, subject to a permissive referendum, to complete purchase of (1) used JD tractor. Funds to be put into DA5130.4.

Reminder-budget adjustment needs to be made to DA5112.2, as Town received approximately \$25,000 more than anticipated in State Aid (CHIPS) (see May 2011 minutes).

Councilman Lord discussed transferring bridge fund DA5120.4 account appropriation into highway fuel account later in the year if necessary.

Telephone Road bridge-Councilman Lord talked to County Bridge Engineer Steve Catherman pertaining to the NYS inspection report done on the seventy-three year old Telephone Road Bridge. Also, Supervisor Hughes received notice from County Legislator Scott VanEtten suggesting that the Town talk to Steuben County DPW for their aid in replacing the bridge.

Code Officer/Building Inspector Don Miller's report viewed/filed.

Assessor Chairman Marilyn Bockus' report presented and is on file. Marilyn to create a list of surplus office equipment.

Dog Control Officer Linda Holmes report viewed/filed.

Supervisor Kate Hughe's report viewed, filed and discussed as follows:

Savings Balances: General-\$400,000 and Highway-\$200,000 both @ 0.30%

Capital Reserve Funds: Highway-\$34,887 Office-\$2,769 Park-\$35,278 C/B-\$5,275

Buildings-\$50,000

Town of Caton - Regular Board Meeting September 14, 2011

Page 2 of 2

CORRESPONDENCE

- Unified Court System-on motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve the Town Board audit of the Justice Court records for year 2010 that was completed in February 2011.

OLD BUSINESS

- Budget workshop meetings-scheduled for 9/15/2011 and 09/29/2011, 6 pm, Town Hall. Meeting for 9/22/2011 has been canceled.
- Employee Picnic-rescheduled for September 21, 6 pm, Caton Park. (in case of rain at the Town Hall)

NEW BUSINESS

MEETING OPENED TO THE PUBLIC

- Comments consisted of-activities on State Route 225, road signs put up by pipeline workers, support for and against police/constable department, lack of dust control on Riff Road, residences of sex offenders residing in town.
- Comments on the Caton Fire Department consisted of-disgust in the criticism towards Fire Department and the Police Department, shortage of members in the Fire Department, lack of towns' people and board members attending the monthly Commissioners Meeting at the Fire Hall.
- Supervisor Hughes mentioned that the town website is available for Fire Department use also. Public hearing for 2012 fire department budget is October 18, 6:30 pm, Caton Fire Hall and public is welcome to attend.

On motion of Councilman Lord, the meeting adjourned at 7:25 pm.

Town Clerk, Avonne M Dickerson

TOWN OF CATON 2012 BUDGET WORKSHOP MEETING
September 15, 2011

First 2012 Budget Workshop Meeting brought to order at 6:05 pm by Supervisor Kate Hughes.

PRESENT Supervisor Kate Hughes, Councilman Morris Scott, Councilman Wayne Phenes, Councilman Robert Lord, Highway Superintendent Ray Riesbeck, Assessors' Marilyn Bockus and Ann Balch, Town Clerk Avonne Dickerson and visitors.

ABSENT Councilwoman Beth Gridley

Supervisor Hughes presented 2012 General Fund budget worksheets to board members. Goal is not to increase taxes for 2012. Budget amounts were discussed per fund.

Follow-up budget meetings set for September 29th, October 13th and October 20th, 6 pm, Town Hall.

OTHER TOWN BUSINESS

On motion of Supervisor Hughes seconded by Councilman Lord the following resolution
ADOPTED ROLL CALL VOTE-AYES 3 (Hughes, Lord, Scott) NAYS 1-(Phenes) to adopt the Police/Constabulary Law as presented.

On motion of Councilman Lord, the budget workshop meeting adjourned at 7:56 pm.

Clerk, *Avonne M. Dickerson*

Town of Caton
Public Hearing
RE: Local Law #1 of 2011, Town Constabulary
September 14, 2011

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Prior to the Public Hearing-

- Empire Pipeline representative Randy Goodman gave an update on progress of pipeline.
- County Legislature Carol Ferratella-noted that working on the County budget is a challenge due to the 2% tax cap on levy and lack of relief for local and county governments due to NYS mandates.

At 6:10 pm, with the pledge of allegiance, Supervisor Hughes called the Public Hearing for proposed Police/Constabulary Law to order. Due to significant language changes in proposed Law, Attorney Woloson suggested that a second public hearing be held.

PRESENT Supervisor Kate Hughes, Councilman Morris Scott, Councilman Robert Lord, Councilman Wayne Phenes, Assessor Marilyn Bockus, Highway Superintendent Ray Riesbeck, County Legislator Carol Ferratella, Town Clerk Avonne Dickerson and visitors.

ABSENT Councilwoman Beth Gridley

PURPOSE To hear comments from the public on the issue of a proposed local law to promote the public health, safety and welfare in the Town of Caton, NY by maintaining a police/constabulary who shall serve under the supervision of the Caton Town Board.

PROCEDURE All residents and persons will be heard and limited to three minutes of commenting by stating name and comment for public record.

1. Marilyn Bockus, Church Creek Road-in favor of law.
2. Linda & Francis Chambers, Sloan Road-in favor of law.
3. Robert Barber, Sloan Road-in favor of law.
4. Robert Smith, Tannery Creek Road-law is very needed, especially during emergency situations when the Caton Fire Department gets called out and law enforcement is a must.
5. Michael Smith, West Caton Road-in favor of.
6. Don Haussener, Ridgeview Acres-definitely needed and is in favor of.
7. Ed Rose, Birch Creek Road-commented that most people in attendance at last month's public hearing are not attending this public hearing, as they already voiced their opinion against the law and felt they were not listened to.

At 6:20 pm, on motion of Councilman Lord, Supervisor Hughes closed the public hearing and made a motion to call the regular board meeting to order.

Clerk, Avonne M. Dickerson

**Town of Caton
Public Hearing
RE: Local Law #1 of 2011, Town Constabulary
September 14, 2011**

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Town of Caton - Regular Board Meeting

October 12, 2011

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October 12, 2011 meeting of the Caton Town Board brought to order with the pledge of allegiance at 6:00 pm by Supervisor Katherine Hughes.

PRESENT Supervisor Hughes, Councilman Robert Lord, Councilman Wayne Phenes, Assessor Marilyn Bockus, Highway Superintendent Ray Riesbeck, Steuben County Legislator Carol Ferratella, Town Clerk Avonne Dickerson and residents.

ABSENT Councilwoman Beth Gridley, Councilman Morris Scott.

Empire Pipeline Rep Randy Goodman update on the progress of the pipeline: all road crossings are complete as of today; weather is working against restoration process and hydro testing remains to be completed. Randy will get a copy of the winterization plan to Supervisor and Superintendent.

APPROVAL OF MINUTES Board members previously received minutes from the following meetings-09/14/11 local law public hearing, 09/14/11 regular board meeting and 09/15/11 budget workshop. On motion of Councilman Lord seconded by Supervisor Hughes the following resolution ADOPTED VOICE VOTE-AYES 3 NAYS 0-RESOLVED to approve all minutes above as presented.

PAYMENT OF BILLS Board members reviewed the October 2011 abstract for outstanding bills. On motion of Councilman Lord seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 3 NAYS 0-RESOLVED to pay the monthly bills as presented on Abstract 10 of 2011-

General Fund vouchers 1001-1025: \$7,272.51

Street Lighting voucher 0010: \$95.29

Highway Fund vouchers 1001-1016: \$23,398.78

TOWN OFFICIALS REPORTS FOR SEPTEMBER 2011

Highway Superintendent Ray Riesbeck's-viewed/filed. In order to continue the part-timers, Ray will pay them out of highway contractual accounts.

Police Officer Mike Smith-none filed.

Dog Control Officer Linda Holmes-none filed.

Code Officer/Building Inspector Don Miller-discussed/filed.

Assessor Marilyn Bockus-discussed/filed.

Steuben County Legislator Carol Ferratella-there is a new bill in the Senate, SB-5889-A, introduced by Senators Gallivan and McDonald, relating to amending Medicaid laws to lessen the burden on the county government. The NYS Association of Counties is in support of this bill. Also, Highway Superintendent appreciates the help that SCPDW has provided for the Town and would like Carol to forward this message to Vincent Spagnoletti, head of the County Public Works Department.

Supervisor Kate Hughes-discussed/filed as follows:

CD Balances: General-\$400,000 and Highway-\$200,000 both @ 0.30%

Capital Reserve Funds: Highway-\$235,052; Office-\$2,790; Park-\$38,878;

Comm. Beau.-\$4,776; Buildings-\$48,500

CORRESPONDENCES

- **Browntown Road**-letter from resident pertaining to water running off of the road and on to his property.
- **Guthrie Hospital**-fund raiser dinner to purchase a new defibrillator.

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- FEMA-survey crews will be in and around the area from October 5, 2011 to April 14, 2012 to prepare a new flood study for the Chemung Watershed which includes a portion of Steuben County.

OLD BUSINESS

- 2012 Budget Workshop Meetings-October 13th and 20th, 2011, 6 pm, Town Hall.
- 2012 Caton Fire District Budget public hearing-10/18/11, 6:30 pm to 9 pm, Caton Fire Hall.

NEW BUSINESS

- Compressor station/Tannery Creek Road-pursuing an assessment reduction of approximately fifty-four percent by going to the Supreme Court. Town of Caton needs to pass a resolution requesting Steuben County's Department of Law to participate (financially) in this tax certiorari proceeding. On advise of Attorney Woloson and on motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 3 NAYS 0-RESOLVED for the Town of Caton to request assistance per Steuben County Legislature Resolution (no. 010-93) in the tax certiorari proceeding with amendments as necessary upon review by Town Council. Clerk to forward resolution to the County. Note that at this time there is no monetary fund's involved with this resolution.
- Telephone Road Bridge-Steve Catherman, Steuben County bridge designer has given the town an estimate of what they can do to aid the town in replacing the above bridge. On motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 3 NAYS 0-RESOLVED to enter into an agreement with Steuben County for repair of the Telephone Road Bridge, with expenditures not to exceed \$55,000.
- Insulation project-Councilman Lord received two quotes to insulate the Assessors' and Judges offices and cellar crawl space.
 - 1.) Energy Savers, Elmira NY-\$2,650
 - 2.) Leon VanKurin, Corning NY-\$2,950.91After Board discussion and on motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 3 NAYS 0-RESOLVED to approve the proposal presented by Leon VanKurin, to be paid for out of A1620.4 & A1220.4.
- BAR Appointment-on motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 3 NAYS 0-RESOLVED to reappoint Donald Haussener to Board of Assessment Review, commencing October 1, 2011 through September 30, 2016.
- STC Contract-on motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 3 NAYS 0-RESOLVED to approve the proposed 2012 contract with Southern Tier Central Regional Planning & Development Board at a total cost of \$4,100.

MEETING OPEN TO THE PUBLIC

- Comments consisted of the following; Corning Public Library roof problems and width of the future Telephone Road Bridge.

On motion of Councilman Lord, the meeting adjourned at 6:55 pm.

Clerk, Avonne M. Dickerson

**TOWN OF CATON 2012 BUDGET WORKSHOP MEETING
October 13, 2011**

The third 2012 Budget Workshop Meeting brought to order at 6:15 pm by Supervisor Kate Hughes.

PRESENT Supervisor Kate Hughes, Councilman Robert Lord, Councilman Morris Scott, Councilman Wayne Phenes, Highway Superintendent Ray Riesbeck, Assessor Marilyn Bockus, Town Clerk Avonne Dickerson and residents.

ABSENT Councilwoman Beth Gridley

Supervisor Hughes and Town Council viewed proposed 2012 General & Highway Budget line-by-line in an attempt to keep any budget increases to a minimum.

Follow-up budget meeting set for October 20th, 6 pm, Town Hall.

On motion of Councilman Lord, the budget workshop meeting adjourned at 8:25 pm.

Clerk, *Avonne M. Dickerson*

Town of Caton
2012 Budget Public Hearing
Regular Monthly Board Meeting
November 9, 2011

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Town of Caton 2012 Budget Public Hearing brought to order at 6:00 pm with pledge of allegiance by Supervisor Kate Hughes.

PRESENT Supervisor Kate Hughes, Councilwoman Beth Gridley, Councilman Morris Scott, Councilman Robert Lord, Assessors' Marilyn Bockus & Ann Balch, Code Officer Don Miller, County Legislator Carol Ferratella, Town Clerk Avonne Dickerson and several residents'.

ABSENT Councilman Wayne Phenes, Highway Superintendent Ray Riesbeck

PUBLIC HEARING for PRELIMINARY 2012 BUDGET

Supervisor Hughes discussed details of the Preliminary 2012 Budget. Highlights include a zero percent increase in Town's portion of tax rate. Proposed rates per \$1,000 of assessed property value as follows;

Town: \$6.05

Fire district: \$1.03

Lighting district: \$.77 (for those in that district)

Hearing opened for public comment. No public comment at this time.

At 6:12 pm Supervisor Hughes closed the 2012 Budget Public Hearing and opened the Regular Monthly Board Meeting.

County Legislator Carol Ferratella discussed an override resolution pertaining to the two percent tax cap limit on the levy of real property taxes recently initiated by New York State. On motion of Councilwoman Gridley seconded by Councilman Lord the following resolution to override the tax levy limit established in General Municipal Law 3-c was ADOPTED ROLL CALL VOTE-AYES 3 (Hughes, Lord, Gridley) NAYS 1 (Scott)- for the Town of Caton, County of Steuben, on behalf of the General Budget;

Whereas, in order to meet contractual obligations, bond payments, increase facilities, fund health insurance expenses, fund pension contribution payments, fund the cost of increasing commodities; and

Whereas, this resolution is adopted pursuant to subdivision 5 of General Municipal Law § 3-c, which expressly authorizes the town board to override the tax levy limit by the adoption of a resolution approved by vote of sixty percent (60%) of the town board;

Now Therefore be it Resolved that the Town Board of the Town of Caton, County of Steuben is hereby authorized to adopt a budget for the fiscal year 2012 on behalf of the Town district that requires a real property tax levy in excess of the amount otherwise proscribed in General Municipal Law, § 3-c.

PRELIMINARY 2012 BUDGET on motion of Councilman Lord seconded by Councilwoman Gridley the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to adopt the Preliminary 2012 Budget as presented at the Public Hearing as the Final 2012 Budget.

Empire Pipeline representative Randy Goodman gave an update on the development of the pipeline construction. The winterization portion of the project is now in progress. Residents may contact Supervisor Hughes with pipeline questions or concerns.

PAYMENT of BILLS Town Board reviewed bills. On motion of Councilman Lord seconded by Supervisor Hughes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to pay the monthly bills as presented on Abstract # 011 of 2011 in the following amounts:

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General Fund-vouchers #1101-1125: \$15,128.17
 Highway Fund-vouchers #1101-1126: \$91,231.41
 Lighting District-voucher #0011: \$100.44

APPROVAL of MINUTES on motion of Supervisor Hughes seconded by Councilwoman Gridley the following resolution ADOPTED VOICE VOTE-AYES 4 NAYS 0-RESOLVED to approve September 29 and October 13, 2011 Budget Workshop meetings minutes as presented, and October 12, 2011 board meeting minutes as presented while adding the following statement to the compressor station resolution on page two -“At this time there is no monetary fund’s involved with this resolution”.

TOWN OFFICIALS REPORTS for October 2011 as follows:

- Highway Superintendent Ray Riesbeck’s report viewed, discussed and filed. After discussion and on motion of Councilman Lord seconded by Supervisor Hughes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve the following inter fund transfers as requested by Superintendent Riesbeck:

<u>AMOUNT</u>	<u>FROM</u>	<u>TO</u>
\$16,271.00	DA5110.4	DA5110.41
\$ 7,964.00	DA5110.4	DA5110.1
\$ 9,069.00	DA5110.4	DA5130.4
\$ 70.00	DA5110.42	DA5130.4
\$ 4,700.00	DA5120.4	DA5130.4

- Police Officer Mike Smith’s report viewed discussed filed.
- Code Officer/Bldg. Inspector Don Miller’s report viewed discussed filed.
- Assessor Marilyn Bockus’ report viewed discussed filed. No news on the compressor station appraisal.
- NYS Dog Kennel and DCO inspection reports received viewed and filed.
- Supervisor Kate Hughes report as follows:
CD’s = Highway - \$200,163 and General - \$400,326, both @ 0.35%
Capital Reserve = Highway - \$76,891 Office - \$2,790 Park - \$38,877
Community Beautification - \$4,775 Buildings - \$48,500

CORRESPONDENCE

- Library classes-no longer available at the Town Hall. However, if enough residents are interested in pc classes the library will set up a special time to come to Caton. Classes are always available at the Library in Corning. The router remains at the Town Hall and wifi is still available.
- Empire Energy Forum-educational session on hydraulic fracturing 11/15/11 and 11/16/11 in Oneonta and Ellicottville, NY. Town Clerk has more information.

OTHER

- Caton Fire Department-Commissioner Robert Richards Jr. from the Caton Fire District gave a lengthy discussion on the required extensive training the Caton volunteer rescue team and volunteer fire fighters are mandated to receive. He also gave an explanation of the high cost of fire-fighting and rescue equipment noting that all apparatus must be up to NYS PESH standards and safe for the volunteers to use. Supervisor Hughes offered to aid the Caton Fire District in preparing a more detailed budget.

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OLD BUSINESS

- Proposed Hamlet District in Caton Center-the Zoning Update Committee has been working on possible changes to current zoning law pertaining to a hamlet district in Caton Center. By defining the hamlet district larger than the existing Caton Center, there will be room for growth in the hamlet district while keeping the rural agricultural district as agricultural. For the record, Councilman Lord presented board members with the proposed changes to review.

NEW BUSINESS

- 2011 Elections-Supervisor Hughes congratulated newly elected officials.
- Cellar door-Councilman Lord requests that the Town Hall Handyman repair the outside cellar door to aid with the recent insulation project.

VISITORS SECTION

- Comments consisted of-town board voting methods, 2012 Steuben County tax rate, NYS Medicaid costs, completed park updates, poor condition of East Hill Road.

Councilman Lord adjourned meeting at 7:40 pm.

Clerk, Avonne M. Dickerson

Town of Caton-December 7, 2011
Regular Monthly Board Meeting

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PRESENT Supervisor Katherine Hughes, Councilman Robert Lord, Councilman Wayne Phenes, Town Clerk Avonne Dickerson and visitors.

ABSENT Councilwoman Beth Gridley, Councilman Morris Scott.

Supervisor Hughes called the meeting to order at 6 pm with the pledge of allegiance. A moment of silence was suggested to recognize Pearl Harbor Remembrance Day.

APPROVAL OF MINUTES Board members previously reviewed minutes from the 10/20/2011 Budget Workshop Meeting and the 11/09/2011 Town Board Meeting. On motion of Councilman Lord seconded by Supervisor Hughes the following resolution ADOPTED VOICE VOTE-AYES 3 NAYS 0-RESOLVED to approve minutes as presented.

PAYMENT OF BILLS Board members reviewed and discussed monthly bills. On motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 3 NAYS 0-RESOLVED to pay bills as presented on Abstract #12 of 2011 in the following amounts-

General Fund- vouchers #1201-1225: \$14,803.33
Highway Fund-vouchers #1201-1219: \$22,510.87
Lighting District-voucher #0012: \$104.57

TOWN OFFICIALS REPORTS for November 2011 as follows:

Highway Superintendent Ray Riesbeck's report discussed and filed.

On motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 3 NAYS 0-RESOLVED to approve the following highway account transfers as requested by Superintendent Riesbeck:

<u>FROM</u>	<u>AMOUNT</u>	<u>INTO</u>
DA5110.4	\$3,400	DA5142.1
DA5110.4	\$4,200	DA5142.4
DA5110.4	\$7,100	DA5142.41

Code Enforcer Don Miller's report viewed and filed.

Assessor Marilyn Bockus' report viewed and filed.

Dog Control Officer Linda Holmes report-none submitted.

Police Officer Mike Smith's report viewed and filed.

Supervisor Hughes' report as follows-

CD Balances: General \$400,867 and Highway \$200,434, both at 0.35%.

Capital Reserve: Highway-\$77,328; Office-\$2,790; Park-\$38,878;

C/B-\$4,776; Buildings-\$48,500.

CORRESPONDENCES

- Griffith Land Services-received a letter pertaining to current gas lease(s) belonging to the Town of Caton. No action taken.

OLD BUSINESS

- Hamlet District Update- at the November 2011 Town Board meeting, town board members received proposed changes to the current zoning law pertaining to the creation of a hamlet district in Caton Center. The board must review information for at least thirty days before any action taken or public hearing date set.

NEW BUSINESS

- Highway equipment-Superintendent Riesbeck provided board members with quotes for a 2012 loader, a 2012 grader, a 2011 roller and repair quote for the 1998 grader. After discussion on repair of the auto-car and CAT grader, and on motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 3 NAYS 0-RESOLVED that the board recommends moving forward quickly on repair of the auto-car and the grader.

***Town of Caton-December 7, 2011
Regular Monthly Board Meeting***

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- Rural Metro Ambulance Renewal Contract-after discussion and on motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 3 NAYS 0-RESOLVED to approve a four-year contract with Rural Metro at a yearly cost of \$8,266.56 for 2012 and 2013, \$8,431.89 for year 2014 and \$8,600.53 for year 2015.
- Violence in Workplace Training-Town Supervisor and Town Clerk attended the required 2-hour class on violence in workplace training. Supervisor Hughes intends to hold a class at the town hall for highway and all other employees.
- Year-end meeting-December 28th at 6 pm.

MEETING OPENED TO THE PUBLIC

Comments consisted of the following-hamlet boundaries, zoning laws, windmills. Dana Crowl would like Councilman Lord to thank the Caton United Methodist Church for supplying the highway crew with coffee and doughnuts.

On motion of Councilman Lord, the meeting adjourned at 7:30 pm.

Town Clerk, Avonne M Dickerson

**Town of Caton - Year-end Board Meeting
December 28, 2011**

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The 2011 Year-end Meeting of the Caton Town Board brought to order with the pledge of allegiance at 6:00 pm by Supervisor Hughes.

PRESENT Supervisor Kate Hughes, Councilman Robert Lord, Councilman Wayne Phenes, Councilman Morris Scott, Assessor Marilyn Bockus, Town Clerk Avonne Dickerson and visitors.

ABSENT Councilwoman Beth Gridley

APPROVAL of MINUTES Board members previously reviewed minutes from December 7, 2011 Town Board Meeting. On motion of Councilman Lord seconded by Councilman Phenes the following resolution ADOPTED VOICE VOTE-AYES 4 NAYS 0-RESOLVED to approve minutes as presented.

PAYMENT of BILLS Board members viewed and discussed year-end bills presented on Abstract 13. On motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to pay the bills as presented on Abstract #013 of 2011 as follows with the exception of General Fund Voucher #1317 payable to Excellus Health Plan in amount of \$853.74:

General Fund vouchers #1301- #1316: \$17,565.20
Highway Fund vouchers #1301- #1311: \$23,380.38

BUDGET TRANSFERS Supervisor Hughes reviewed account deficits with board members. After review and on motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve the following transfers:

<u>FROM:</u>	<u>AMOUNT:</u>	<u>INTO:</u>
A1220.4	\$800	A1355.4
A1340.2	\$400	A1355.4
A1620.41	\$3,700	A1620.4
A1620.2	\$200	A1620.4
A3120.4	\$250	A3620.4
A3120.4	\$150	A1340.4
A1355.2	\$50	A1355.4
A1410.4	\$1,200	A9010.8
A1910.4	\$3,500	A9010.8
A3120.4	\$2,000	A9010.8
A5132.4	\$3,300	A9010.8
A3120.4	\$30	A9010.8
A8010.4	\$490	A3120.2
A9030.8	\$170	A8020.4

OTHER BUSINESS

- Proposed Hamlet District zoning of Caton Center-discussion tabled until next month.
- Steuben County Highway Department-Caton shop is scheduled to close. County Highway Superintendent Vincent Spagnoletti has contacted Supervisor Hughes about options to see that the County Routes located in Caton continue to receive proper road coverage.

Town of Caton - Year-end Board Meeting

December 28, 2011

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NEW BUSINESS

- Current investment and procurement policies, re-org information and 2012 Budget were given to current board members for January 11, 2012, Re-org Meeting.

MEETING OPENED to the PUBLIC

Highway worker Dana Crowl stated that the auto-car and grader are

On motion of Councilman Lord meeting adjourned at 6:30 pm

Caton Town Clerk, _____ *Avonne M. Dickerson*