

Town of Caton
Regular Monthly Board Meeting/2009 Re-org Meeting
January 12, 2009

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Supervisor Kate Hughes brought the Regular Monthly Board Meeting/2009 Re-org Meeting to order at 7 pm with the pledge of allegiance.

PRESENT Supervisor Kate Hughes, Councilwoman Bethany Gridley, Councilman Robert Lord, Councilman Wayne Phenes, Councilman Morris Scott, Highway Superintendent Ray Riesbeck, Assessor Marilyn Bockus, Police/Code Officer Russell Diederich, Justice Steve Matusick, Town Clerk Avonne Dickerson and several visitors.

APPROVAL OF MINUTES Town Board members previously reviewed minutes from the 12/29/2008 Year-end meeting. On motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED to approve minutes with the following correction; Highway Fund voucher #1301 is deleted as BAN payment and interest on BAN payment for Salt Storage Building was paid by electronic transfer, thus reducing total of highway bills on abstract 13 to \$17,995.46.

MEETING OPENED TO THE PUBLIC

Several residents inquired as to update on stance of the petition presented by residents that are not in support of appointing a police officer.

TOWN OFFICIALS REPORTS for December 2008 as follows:

Highway Superintendent Ray Riesbeck report viewed and filed, including two proposals from Steuben County; one is for streambank stabilization on McCarthy Road. This project will utilize the Steuben County Soil and Water Conservation District's Streambank Stabilization Program, where the Town covers 25% of the cost and the County covers 75%. The other proposal is for installation of guard rails at the bottom of Barto Hill Road. This project utilizes Steuben County's guard rail program where the Town only needs to supply traffic control, labor if needed and cost of material only. Supervisor Hughes recommends that we enter the proposals in the record and review at the next meeting.

Police/Code Officer Russ Diederich has been out of commission for about a month and Don Miller from Town of Corning has been covering his Code Officer position.

Assessors' Office report viewed and filed. Marilyn stated that her office is in need of a paper shredder. Also noted that the reval is moving forward and that Assessor Lois Moody is very ill and in the hospital.

Supervisor Kate Hughes's report as follows:

Highway Capital Reserve - \$28,134

Park Capital Reserve - \$52,527

Office Capital Reserve - \$8,378

Community Beautification - \$4,757

PAYMENT OF BILLS Board members reviewed presented bills on abstract one of 2009. On motion of Councilman Phenes seconded by Councilman Scott the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED to pay the monthly bills as presented on Abstract #001 of 2009 for the following amounts:

General Fund-vouchers #0101-0125: \$7,607.24

Highway Fund-vouchers #0101-0112: \$27,663.15

Lighting District-voucher #0001: \$120.30

CORRESPONDENCE Supervisor Hughes read a letter from the NYS Association of Towns announcing the annual school for elected officials to be held at NY City from 02/15/2009-02/18/2009. Also included from the AOTSNY is the 2009 Proposed Legislative Program listing several resolutions to be submitted at the Annual Meeting in New York City, which the Association is in favor/not in favor of?

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OLD BUSINESS

- Petition against appointing a police officer-Supervisor Hughes contacted Attorney Woloson regarding requests for a response on petition. Attorney Woloson followed up with the Steuben County Board of Elections. Dissolving a department within a town not a matter that can be solved by referendum, as there is no such provision allowing a referendum to “not establish” any department. This can only be done by local law, which requires a public hearing but not a referendum. The police department is a line item on the annual budget and was discussed at the 2009 Budget Workshop meetings.

NEW BUSINESS

- 2009 Reorganization actions, appointments, etc. as follows:
On motion of Councilman Lord seconded by Councilwoman Gridley the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED to approve the following appointments for 2009
Justice Court Clerk-Carol Matusick
Bookkeeper-Joanne Randall
Code Officer/Building Inspector-Donald Miller
Police Officer-James Allard
Town Attorney-Kent Woloson
Dog Control Officer-Linda Holmes
Park Custodian-
Health Officer-Dr. Mark Mauer
Assessor Chairman-Marilyn Bockus
Planning Board/Zoning Board Secretary-
Ethics Board-Ross Perry
Additional Health Officer-Donald Miller

On motion of Councilwoman Gridley seconded by Supervisor Hughes the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED

Deputy Sup
Deputy Code
Hist
Reg
Paryk Handy
Account
Alternate Plan
Town Hall Handyman-Eugene Dickerson
Cust
Zoning Board of Appeals Chairman-up to the ZBA Board
Planning Board of Chairman
Kate Wayne
Deputy Town Clerk-Carol Matusick and Susan Edwards
Deputy Registrar-Carol Matusick
Deputy Highway Superintendent-Ronald Kasper II
Official meeting night/time-2nd Wednesday of each month at 6:00 pm
Official Banks-Chemung canal and M & T
Official Newspaper-Corning Leader
Town Engineer-Hunt Engineering

MONIES

On motion of Kate Nan wayne

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Zoning/Planning Board Clerk-\$35.00 per meeting

Deputy Clerk-\$8.75/hour
Bookkeeper-\$12.50/hour
Part-time Account Clerk-\$10.00/hour
Town Hall Custodian-\$8.50/hour
Deputy Highway Superintendent-\$1,000/year
Part-time Highway Worker-\$8.50/hour
Part-time Highway Worker (with CDL)-\$10.5/hour
Part-time Town Hall Handyperson-\$8.50/hour
Part-time Park Handyman-\$8.50/year
Mileage-general
Mileage-assessors
Zoning Book-\$5.00 and \$8.00
Personal copies-\$.20 each
Town document copies-\$.10 each
Fax*\$.50 local and \$2.00 long distance
Petty cash on hand-\$100

Caton Zoning Update Cpo.,ottee

FISCAL MANAGEMENT POLICY Board members reviewed current policy. On motion of Supervisor Hughes seconded by Councilwoman Gridley the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED to approve the Fiscal Management Policy for year 2009 as presented.

PROCUREMENT POLICY Board members reviewed current Procurement Policy. On motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED to approve the Procurement Policy for year 2009 as presented.

BUILDING PERMIT FEES Board members reviewed Building Permit Fee Schedule that was currently updated in March of 2007. Code Officer Diederich noted that a building permit is not needed for a shed unless it is over 120 square feet in size, which in that case a regular building permit would be required. On motion of Councilman Phenes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to amend shed permit to "none required for buildings up to 120 square feet; over 120 square feet required a building permit".

APPOINTMENTS, APPROVALS and MONIES Board members discussed current list of appointments, approvals and monies. After discussion and on motion of Councilwoman Gridley seconded by Supervisor Hughes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to appoint the following for 2008, contingent that they accept:

Supervisor Hughes announced that there is an opening for the Planning Board Chair and Planning Board member. Supervisor Hughes nominated Bernard Hartman as a member and

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let the Planning Board to determine a chairperson. Supervisor Hughes opened up appointments to visitors. Paul Michaloski would like to be considered for planning board appointment. Also noted that there is a Zoning Board of Appeals opening and Supervisor nominated Michelle Fitzsimmons, Phenes nominated Edward Rose. Parks Committee also has two openings. Avonne Dickerson nominated Eugene Dickerson.

Planning Board
Planning Board Chairperson-
APPROVALS

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The February 11, 2009 meeting of the Caton Town Board brought to order at 6:00 pm with the pledge of allegiance by Supervisor Kate Hughes.

PRESENT Councilman Robert Lord, Councilwoman Beth Gridley, Councilman Morris Scott (arriving at 6:10 pm), Highway Superintendent Ray Riesbeck, Police Officer Jim Allard, Town Clerk Avonne Dickerson and several visitors.

ABSENT Councilman Wayne Phenes

APPROVAL OF MINUTES

Town Clerk previously presented board members with January 2009 minutes. On motion of Supervisor Hughes seconded by Councilwoman Gridley the following resolution ADOPTED VOICE VOTE-AYES 3 NAYS 0-RESOLVED to approve the minutes as presented with the following addition; to set general mileage reimbursement at fifty-five cents per mile and assessor mileage for field work at fifty-nine cents per mile.

PAYMENT OF BILLS

Board members reviewed and discussed monthly bills. On motion of Councilman Lord seconded by Supervisor Hughes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to pay the bills as presented on Abstract # 2 of 2009 for the following amounts:

General Fund-vouchers # 0201-0232: \$13,935.94

Highway Fund-vouchers # 0201-0217: \$35,227.74

Lighting District-voucher # 002: \$115.37

MEETING OPENED TO THE PUBLIC

Gregory McGrain, Riff Road-received a copy of letter written by Attorney Woloson pertaining to the Caton Police Department issue.

Ann Balch, McCarthy Road-concerned about the poor condition of the McCarthy Road.

TOWN OFFICIALS REPORTS for January 2009

Highway Superintendent Ray Riesbeck's report discussed and filed.

Ray reported that each year the Highway Superintendent has to certify and inventory the Town roads and forward information to NYS. According to NYS, Widger Hill Road, Sloan Road and Telephone Road are still listed as Hogancamp Road, West Caton Road and Old State Road, respectively. All town road names were updated in 2001 by Steuben County 911; however NYS never received updates on the previous three. On motion of Councilwoman Gridley seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to sign a resolution prepared by NYS to update inventory to the road names as adopted in 2001.

Ray approached the Board about attending the 2009 Advocacy Day in Albany. This is to address the proposed forty percent cut of CHIPS funding. After discussion and on motion of Supervisor Hughes seconded by Councilwoman Gridley the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve Ray's attendance at the 2009 Grassroots Campaign Day in Albany.

At last month's meeting Ray had talked to the board about the streambank stabilization program for McCarty Road, which has only been temporarily fixed in the past. This project will utilize the Steuben County Soil and Water Conservation District's Streambank Stabilization Program by placement of rock riprap headwalls, ditch lining, rock sills and check dams while using the District excavator. The Town would cover twenty-five percent of the cost (estimate of \$3,400) and the district covers the remaining seventy-five percent.

On motion of Councilman Lord seconded by Supervisor Hughes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve the above proposal.

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A second proposal, mentioned at last month's board meeting, is for Steuben County to install guard rails at the intersection of Buckwheat Hollow and McCarthy Roads. The project would cost the town the price of the material, traffic control and labor if needed. Supervisor Hughes would like to review proposal for one more month.

Officer Jim Allard's report discussed.

Assessor Chairperson Marilyn Bockus' report viewed and filed. Kate sadly noted that Assessor Lois Moody has passed away.

Marilyn has requested the board to advertise for a part time assessor clerk to help pick up the current and future workload mainly due to the reval. On motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve to advertise for employment of a part time assessor clerk.

Supervisor Kate Hughes report as follows: Capital Reserve accounts; Highway-\$28,141 Office-\$8,378 Park-\$52,528 C/B-\$4,757

CORRESPONDENCE

- Letter from Attorney Woloson concerning Police Department issue.
- Letter from Steuben County Office of Emergency Services concerning Multi-jurisdictional Hazard Mitigation Plan. Clerk to give a copy to board members before approving and signing attached resolution.
- Councilman Lord has drafted a letter to Governor Patterson concerning the DEC moratorium of the Marcellus Shale gas drilling in New York State and to ask that the EPA review (of possible damages to the environment from drilling) be completed as soon as possible. On motion of Councilwoman Gridley seconded by Supervisor Hughes the following resolution ADOPTED VOICE VOTE-AYES 4 NAYS 0-RESOLVED to approve by signing the above letter and forward to Governor Patterson. Cc to Senator Winner and Assemblyman Bacalles.

OLD BUSINESS

- 2009 Re-org Appointments-received letter of interest from Ann Balch, McCarthy Road for secretary of Planning/Zoning/Zoning Update Committees. On motion of Councilwoman Gridley seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to appoint Ann Balch to secretary of above boards and as alternate planning board member.
- Park Custodian position-current custodian Bob Richards is interested in being reappointed for 2009. He may need additional help and Supervisor Hughes will look into options before making appointment.
- Road Preservation Law-Councilman Lord is investigating local laws from other NYS towns and from Steuben County concerning retribution for wear and tear on town roads from extremely heavy equipment such as gas drilling rigs, etc. Councilman Lord, Supervisor Hughes and Superintendent Riesbeck will meet with Steuben County Road Overseer Vince Spagnoletti pertaining to above.

NEW BUSINESS

- Caton Fire District Representative Bob Smith-thanked residents for the turnout of voters for purchase of a new pumper. However, new state legislation requires fire districts to vote for such items on Tuesday's only. The new vote is set for March 3, 2009, 6 to 9 pm at the Caton Fire Hall.

On motion of Councilman Lord, the meeting adjourned at 7:45 pm.

Clerk, Avonne M. Dickerson

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The regular monthly meeting of the Caton Town Board brought to order with the pledge of allegiance at 6:00 pm by Supervisor Kate Hughes.

PRESENT Supervisor Kate Hughes, Councilman Robert Lord, Councilman Morris Scott, Councilman Wayne Phenes, Police Officer Jim Allard, Assessor Marilyn Bockus, Code Enforcer/Building Inspector Don Miller, Town Clerk Avonne Dickerson and several visitors.

ABSENT Councilwoman Beth Gridley and Highway Superintendent Ray Riesbeck

APPROVAL OF MINUTES Board members previously received a copy of February 2009 board meeting minutes. On motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED VOICE VOTE-AYES 4 NAYS 0-RESOLVED to approve February 2009 minutes with the following correction; page 2, line 2 to read "intersection of Barto Hill and Country Route 32".

PAYMENT OF BILLS Board members viewed and discussed March monthly bills. On motion of Councilman Lord seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to pay monthly bills on abstract no. 3 of 2009 as follows, including a \$1,200 reduction in payment of General Fund voucher #0314, payable to Fitts Appraisal and addition of General Fund voucher #0329, amount of \$66.55, payable to Donald Miller:

Street Lighting voucher no. 0003: \$104.74

General vouchers no. 0301-0329: \$ 18,441.39

Highway vouchers no. 0301-0316: \$ 16,427.65

MEETING OPENED TO THE PUBLIC

TOWN OFFICIALS REPORTS for February 2009:

Highway Superintendent Ray Riesbeck's report viewed and filed.

A Town resolution to sign a NYS prepared resolution certifying certain town road names was approved at last month's meeting. Town Board will sign tonight as approved.

Steuben County/Barto Hill and County Route 32 proposal-a number of years ago Steuben County removed several trees from above area, which served as a natural barrier to lessen vehicles accidentally going over the bank. Currently, the County is proposing to install guard rails at that area which would cost the Town only the price of the guard rails. After Board discussion, Supervisor Hughes will draft a letter to Steuben County asking them to install guard rails at no cost to the town, as they are responsible for removing the trees.

Code Enforcement Officer Donald Miller's report viewed and filed.

Police Officer Jim Allard's report discussed with board members.

Assessor Chairman Marilyn Bockus' report discussed and filed.

Marilyn stated that on Friday, March 13, she, Brian Fitts (reval contractor), Councilman Lord and Supervisor Hughes will be meeting with Jerry Pieklo (NYS ORPS) and Donna Hatch (Steuben County ORPS) regarding progress of the reval.

Supervisor Hughes noted that on Thursday, March 12, she and Marilyn will be meeting with interested persons for the Assessor data entry position.

Supervisor Kate Hughes report as follows:

CD Balances: General-\$600,000 & Highway-\$500,000 both @ 0.65%

Capital Reserve: Highway-\$28,141; Office-\$8,378; Park-\$52,528; C/B-\$4,757

CORRESPONDENCE

- Steuben County Youth Bureau-Jack Lisi Youth Award Recognition; Incentive for Young Adults
- NYSDOT-review of speed limit requests for Hittown and Richards Roads. Copy forwarded to Highway Superintendent, Police Officer and Town Board members.

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- NYS ORPS- 2009 town equalization rate is holding @ 60 percent and interim certification for Donna Wescott on file, expiring 12/31/2009
- NYS Governor's Office-acknowledged letter received from the Town concerning gas drilling
- Office of the State Comptroller-accounting for compensated employee absences. Copies to be given to Board members.
- STCRPDB Annual Conference at CCC-this will be held on April 9, 2009. Any Town official interested in attending needs to fill out form and turn in to Clerk a/s/a/p.
- NYS Association of Towns-Supervisor feels they've adopted resolutions on certain topics and have contradicted themselves in the process. Supervisor Hughes to draft a letter to the Association concerning above.
- State Route 225-Town Board has agreed to draft a third letter to NYS DOT regarding the poor condition of that highway

OLD BUSINESS

Appointments-after discussion and on motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to reappoint Robert Richards Sr as park caretaker for year 2009.

NEW BUSINESS

Road Law progress-on 02/26/2009 Councilman Lord and Supervisor Hughes met with Steuben County Highway Superintendent Vince Spagnoletti and Pete Messner regarding well drilling and effects on town roadways. According to Councilman Lord the Town should be receiving notification from drilling companies prior to drilling. We are hoping to work with Steuben County and other municipalities to form a uniform law that would protect the roadways without deterring future drilling.

Time Warner phone service-Councilman Phenes has been researching local and long distance carriers for a less costly phone service. A proposal for business class phone and unlimited local and long distance from Time Warner was presented with a substantial savings for the Town. After discussion and on motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve Time Warner for local and long distance service for Town of Caton.

On motion of Councilman Lord, the meeting adjourned at 7:35 pm.

Clerk, Avonne M. Dickerson _____

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Supervisor Hughes brought meeting to order at 6:00 pm with the pledge of allegiance.

PRESENT Supervisor Kate Hughes, Councilwoman Beth Gridley, Councilman Morris Scott, Councilman Wayne Phenes, Assessor Marilyn Bockus, Highway Superintendent Ray Riesbeck, Police Officer Jim Allard, Code Officer Don Miller, Town Clerk Avonne Dickerson and several visitors.

ABSENT Councilman Robert Lord

APPROVAL OF MINUTES Board members previously received minutes from 03/11/2009 meeting. On motion of Councilwoman Gridley seconded by Supervisor Hughes the following resolution ADOPTED VOICE VOTE-AYES 4 NAYS 0-RESOLVED to approve the 03/01/2009 board meeting minutes as presented, noting that Superintendent Riesbeck is responsible for creating the proposal for guard rail installation on Barto Hill Road and not Steuben County as minutes indicated.

PAYMENT OF BILLS Board members reviewed monthly bills on unaudited abstracts for April 2009. On motion of Councilwoman Gridley seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to pay monthly bills as presented on abstract no. 4 of 2009 as follows:

Lighting District SL: voucher no. 0004 - \$104.24

General Fund A: voucher no's. 0401 to 0428 - \$9,614.38

Highway Fund DA: voucher no's. 0401 to 0419 - \$39,547.97

Supervisor Hughes would like all monthly vouchers to be in by the Monday before a meeting therefore board members can have time to review bills before the meeting.

MEETING OPENED TO THE PUBLIC

Resident Dan Stuart, East Hill Road-interested in the Town's contract with the Southeast Steuben County Library. Supervisor Hughes also has information on our affiliation with the library and will discuss later in the evening.

TOWN OFFICERS MONTHLY REPORTS FOR MARCH 2009

Highway Superintendent Ray Riesbeck's report discussed and filed;

- An ad was run to hire temporary highway workers for the summer, which will hopefully be starting next week;
- 2009 CHIPS money has been reinstated;
- Supervisor Hughes has asked Ray for a plan for the hard top roads;
- Board discussed the previously proposed guard rail installation at Barto Hill Road. On motion of Supervisor Hughes seconded by Councilman Scott the following resolution NOT ADOPTED ROLL CALL VOTE-AYES 1(Hughes) NAYS 3 (Gridley, Phenes, Scott) to approve the guard rail proposal installation at the foot of Barto Hill Road.
- Previous proposal for installation of guard rails at Buckwheat Hollow and McCarthy Roads discussed. On motion of Councilwoman Gridley seconded by Councilman Scott the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve the above proposal at the cost of \$1,668.
- The proposal for culvert replacement under Buckwheat Hollow Road at McCarthy Road is tabled for now.
- Superintendent Riesbeck needs stipulation as to how approved special highway projects are to be paid for. This year \$75,000 was set aside in Contingency (A1990.4) for special projects (highway and any other). All highway expense including special projects will be against the highway budget; however, the special project cost will be transferred out of Contingency into overdrawn accounts when needed.

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- Ray would like to attend Highway School at Cornell during the first part of June. Cost is \$90. Supervisor Hughes requests Ray to submit payment for above under A1220.4.

Code Enforcing Officer Donald Miller's report viewed and filed.

Police Officer Jim Allard's report viewed and filed. Officer Allard has located a 1999 4-wd Ford Expedition with 72k miles, @ \$4,500 for sale from Horseheads Village Police Department. On motion of Supervisor Hughes seconded by Councilwoman Gridley the following resolution to purchase above vehicle NOT ADOPTED ROLL CALL VOTE-AYES 2 (Hughes, Gridley) NAYS 2 (Scott, Phenes)-RESOLVED to table this item for tonight.

Assessor Marilyn Bockus' report viewed and filed. Marilyn presented the Steuben County Annual Assessors' report from Donna Hatch and also noted that the reval is progressing very slowly. The Fitts Company is in the process of hiring more data collectors for this project.

Dog Control Officer Linda Holme's report viewed and filed.

Supervisor Kate Hughe's report as follows:

CD Balances-General \$600,000 & Highway \$500,000 both at 0.075%

Capital Reserve Funds-Highway \$28,147; Office Equip \$8,403; Park \$52,528; C/B \$4,740

CORRESPONDENCES

Southeast Steuben County Library-Supervisor Hughes received a report from Corning Library listing Caton usage, etc. and a few of the programs that benefit Caton.

Resident Dan Stuart questioned the board as to why Caton taxpayers are supporting the Library and are engaged in a ten-year contract with them (year 2000), after a town vote in 1999 to create a tax district was turned down by taxpayers. This year the Town paid the Library \$8,142 and according to Mr. Stuart the Library is spending \$10,500 to hire a research group for public relations for the purpose of creating a library tax district.

NYS DOT-Richards (40 mph) and Hittown (50 mph) Roads speed reduction has been authorized and speed signs may now be posted by the Town Highway Department.

Retired Public Employees Association Inc-a seminar will be held at the Campbell American Legion Hall on May 20, 2009 from 5:30-8:30 pm for NYS employees who are considering retiring within the next three to five years.

Caton Fire Department's Annual Banquet-Caton Town Board received an invitation to attend the Fire Department's annual banquet on April 18, 2009 @ 6:00 pm.

OLD BUSINESS

Digital phone system-before Time Warner Cable can install a new phone system, current phone lines need to be tied together. Techline Company is in the process of the prep work before we actually go to a digital system.

Community Days-representative Diane Card briefly spoke to the board for a heads up as to progress of Community Day planning, noting that Community Days and McNeill's Auction are both scheduled for May 9, 2009 and is a definite concern. Both parties are aware of events and cautions will be issued for safety.

On motion of Councilman Phenes the meeting adjourned at 8:10 pm.

Avonne M. Dickerson, Clerk _____

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Scheduled meeting brought to order with the pledge of allegiance at 6:00 pm by Supervisor Kate Hughes.

PRESENT Supervisor Kate Hughes, Councilwoman Beth Gridley, Councilman Wayne Phenes, Councilman Robert Lord, Councilman Morris Scott, Police Officer Jim Allard, Assessor Marilyn Bockus, Town Clerk Avonne Dickerson, Sprague Insurance Company representative John Kuehn and several visitors.

ABSENT Highway Superintendent Ray Riesbeck

APPROVAL OF MINUTES Board members previously reviewed minutes from April 8, 2009 Board Meeting. On motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED VOICE VOTE-AYES 5 NAYS 0-RESOLVED to approve April 2009 minutes as presented.

PAYMENT OF BILLS Town board members reviewed monthly bills for April 2009. On motion of Councilman Lord seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve the monthly bills on Abstract # 5 of 2009 as follows:

Lighting District voucher #0005: \$95.72 Highway Fund vouchers #0501- #0519: \$20,653.04
General Fund vouchers #0501- #0531: \$12,874.54

Councilman Lord made a request to hold a moment of silence for lifetime Caton resident Gerald Crooker, as he recently passed away.

MEETING OPENED TO THE PUBLIC

- Several residents voiced unhappiness with the condition of certain Town roads.
- Computer technician Don Haussener noted that the Caton website is almost up and running.
- John Kuehn, Sprague Insurance representative presented the proposed annual insurance premium. Tentative amount due is \$22,529.72 which is a slight decrease from previous year. After discussion and on motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED to approve the proposed insurance program through NYMIR at cost listed above.

TOWN OFFICIALS REPORTS for April 2009 as follows:

- Highway Superintendent Ray Riesbeck previously prepared a report for board members, copy on file. He also included a cost estimate for the proposed culvert pipe replacement on McCarthy & Buckwheat Hollow Roads, first proposed on 02/11/2009. No Board action taken on this proposal.
- Town Police Officer Jim Allard's report viewed and filed. Officer Allard commended the Community Day Committee for an excellent job well done.
- Code Officer Don Miller's report viewed and filed.
- Assessor Marilyn Bockus' report discussed and filed. Marilyn noted that the reval process is moving ahead as Fitts Company has hired a few more data collectors.
NYS ORPS Memorandum of Understanding-Assessor Bockus and Town Board discussed paper work received from NYS pertaining to the reval. The purpose of the memorandum is to clarify and outline the roles and responsibilities of all participants in the reassessment process.

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After discussion and on motion of Supervisor Hughes seconded by Councilwoman Gridley the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED to approve signing the paperwork stating that the Town of Caton understands the rules and responsibilities of the parties involved necessary to complete the process and we are committed to the completion of the process, pending approval of Attorney Kent Woloson's review of NYS ORPS paperwork.

- Supervisor Kate Hughes report discussed as follows;
C D Balances: General - \$600,000 & Highway - \$480,000 both @ 0.75 %
Capital Reserve: Office - \$8,403 C/B - \$4,760 Park - \$52,528 Highway - \$28,149
Supervisor Hughes discussed the Caton Volunteer Fire Department's annual report, listing 141 calls for year 2008.

CORRESPONDENCES

- NYS CHIPS money for year 2009 anticipated to be \$120,084.
- Steuben County Highway Department is in the process of redoing County Route 120.

OLD BUSINESS

- Resignations-Russ Diederich previously forwarded a copy of resignation from Code Officer and Police Officer positions. On motion of Supervisor Hughes seconded by Councilwoman Gridley the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED to accept Russ Diederich's resignation of the above positions.
- Police vehicle-at last month's board meeting a vote for purchasing a replacement police vehicle was tabled, due to a tie. After discussion and on motion of Councilwoman Gridley seconded by Supervisor Hughes the following resolution ADOPTED ROLL CALL VOTE - AYES 4 (Hughes, Gridley, Lord, Phenes) NAYS 1 (Scott) - RESOLVED to purchase (1) used 1999 4-wd Ford Expedition @ cost of \$4,500 from the Horseheads Village Police Department.
- Digital phone update-new phone system is up and running.
- Councilman Lord has composed a third letter to NYSDOT (cc: Winner, Bacalles) concerning the poor condition of State Route 225, inquiring if and when any repair work will begin. Town Board members to sign letter and Clerk will forward.
- Landscaping contract-two companies have submitted contracts for cemetery and Town Hall mowing;
 - 1.) Thomas Landscaping, Sagetown Road-yearly cost of \$3,110
 - 2.) Chad Flynn-total cost of \$3,000

After discussion and on motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED to accept Thomas Landscaping proposal for cemetery and Town Hall mowing for 2009 at proposed cost of \$3,110.

NEW BUSINESS

- Supervisor Hughes will not be in town for the July and August 2009 board meetings. Town Board will reschedule the July and August meetings to the third Wednesday of those two months, respectively being July 15th and August 19th, at 6:00 pm.

On motion of Councilman Lord, the meeting adjourned at 7:45 pm.

Clerk, Avonne M. Dickerson _____

Town of Caton
Regular Monthly Town Board Meeting
May 13, 2009
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Town of Caton
Regular Monthly Town Board Meeting
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Regular Monthly Town Board Meeting
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Town of Caton - Regular Board Meeting

June 10, 2009

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The regular monthly meeting of the Caton Town Board Caton brought to order with the pledge of allegiance at 6:00 pm by Supervisor Kate Hughes.

PRESENT Supervisor Kate Hughes, Councilman Wayne Phenes, Councilman Robert Lord, Councilman Morris Scott, Councilwoman Beth Gridley, Assessor Marilyn Bockus, Highway Superintendent Ray Riesbeck, Police Officer Jim Allard, Code Enforcer Don Miller, Town Clerk Avonne Dickerson and several visitors.

APPROVAL OF MINUTES Board members previously received 05/13/2009 Board Meeting minutes. On motion of Councilman Lord seconded by Councilman Phenes the following resolution ADOPTED VOICE VOTE-AYES 5 NAYS 0-RESOLVED that the minutes be approved including a correction and addition as follows to page one under Highway Superintendent report- "proposed culvert pipe replacement on McCarthy & Buckwheat Hollow Roads, first proposed on 02/11/2009."

PAYMENT OF BILLS Board members reviewed monthly bills on Abstract #6 of 2009. On motion of Supervisor Hughes seconded by Councilwoman Gridley the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED to pay the monthly bills on Abstract #6 of 2009 in the following amounts:
General Fund vouchers #0601 - #0629: \$33,992.91
Highway Fund vouchers #0601 - #0616: \$38,136.82
Street Lighting voucher #0006: \$92.21

MEETING OPENED TO THE PUBLIC

Phil Cady and Carl Pipp, Richards Road-asked Highway Superintendent when their road was going to be improved and speed limit signs put up.

Mr. Stickler, Davis Road-spoke to Highway Superintendent about excess dust and poor condition of his road.

Ms. Linh and Mr. Goodrich, Williams Road-asked Superintendent Riesbeck if their road will be oiled and stoned.

Ed Loysh, Deyo Road-asked Ray when the lower section of his road will be repaired from damages done by gas rig vehicles.

Gerald Schichtel, John Hill Road-asked Ray if Fortuna was going to reimburse the Town to repair his road.

Bob Thompson, Ginnan Road-asked Ray when the upper end of Ginnan Road will be graded.

Michael Pavlick, Deyo Road-spoke with Superintendent Hughes concerning a drainage problem on his property.

Fire Commissioner Bob Smith-noted that the grants the Fire Department applied for are no longer valid, as money to fund was put into FEMA. They will have to reapply and it will be at least September of 2010 before administrating.

Supervisor Hughes inquired as to whether Ray would like to rent excavator from Steuben County for \$5,000 to speed up road ditching.

TOWN OFFICIALS REPORTS for May 2009:

Highway Superintendent Ray Riesbeck's report discussed and filed. The new 2010 Volvo has been delivered. Also, Ray plans on oiling and stoning Old County, Mathews and East Hill Roads this year.

Code Officer/Building Inspector Don Miller's report viewed and filed. Don is interested in implementing a software program for codes and permit issuing. Supervisor Hughes, Councilman Lord, Don Haussener and Code Officer Miller met with Williamson Law for demo of software and discussion of cost of product. Before purchasing, Town Board can review demo or meet with Williamson for more detailed info.

(Note: Williamson also has Highway Superintendent software available and can also demo if interested).

Town of Caton - Regular Board Meeting

June 10, 2009

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Town Police Officer Jim Allard's report viewed and filed. Received replacement vehicle and is running fine.

Assessor Marilyn Bockus' report discussed and filed.

Supervisor Hughes report as follows:

CD balances-General \$600,000 and Highway \$440,000 both @ 0.45%

Capital Reserve: Highway-\$28,151 Office-\$8,403 Park-\$52,528 C/B-\$4,760

CORRESPONDENCE Southeast Steuben County Library-annual meeting of Library Board of Trustees will be held June 11, 2009, 5:30 pm, at the village of South Corning Hall. Town Supervisors and Council members invited to attend.

OLD BUSINESS

- Fortuna road repair reimbursement-money has been received and applied to prior year expenditure accounts.
- Reminder-July and August board meetings are rescheduled to the third Wednesday of the month, being July 15 and August 19, both at 6 pm.
- 2010 Volvo purchase-after board discussion and on motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED for the Town of Caton to approve purchase of (1) 2010 Volvo VHD64F-200 Dump with Monroe power tilt hitch, wing and plow, M & G 14-foot all-season body from Beam Mack Sales & Service Inc at total cost of \$177,774, and; BE IT FURTHER RESOLVED to pay for above described vehicle by entering into a 5-year BAN with Chemung Canal Trust Company, in amount of \$110,000, interest rate of 3.25%, and balance of \$67,774 to be taken out of Contingency Fund.
- Caton Park upgrades-Two (2) proposals for sidewalk installation from parking lot to restrooms (NYS mandated to make restrooms more handicap accessible)
 - 1.) Osgood Masonry, Painted Post NY-\$9,000
 - 2.) Gene Terwilliger, Corning NY-\$6,800After board discussion and on motion of Supervisor Hughes seconded by Councilman Scott the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED to approve \$6,800 bid from Terwilliger for sidewalk installation, to be paid for out of Park Capital Reserve Fund, subject to a permissive referendum.
Two (2) Proposals for light sensor installation
 - 1.) Mark Swan, Lindley NY-\$965
 - 2.) Morris Scott, Caton NY-\$1,150After board discussion and on motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 (Hughes, Gridley, Lord, Phenes) ABSTAINED 1(Scott)-RESOLVED to approve the \$1,150 bid from Morris Scott for light sensor installation, to be paid for out of Park Capital Reserve Fund, subject to a permissive referendum.

NEW BUSINESS

- Budget workshops-coming up in August. Plan to cut spending by ten percent.
- Revaluation project public informational meeting-table until next meeting.
- Summer Park Program-Town board members reviewed applications from the following: Caton residents; Elizabeth Stone, Tim Diederich, and Elizabeth Maynard. After discussion and on motion of Councilman Lord seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED to appoint the above three applicants as 2009 Summer Park Program assistants.

Town of Caton - Regular Board Meeting

June 10, 2009

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- Backup signatory for Supervisor/Deputy Supervisor-Board discussed having an alternate signatory in absence of Supervisor and/or Deputy Supervisor. On motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 (Hughes, Phenes, Lord, Scott) ABSTAINED 1 (Gridley)-RESOLVED to appoint Bethany Gridley as an alternate signatory for accounts payable and payroll in absence of Supervisor and/or Deputy Supervisor.
- State Route 225 repaving-Councilman Lord received a reply from NYSDOT in response of letter addressed to them concerning deteriorating conditions of State Route 225. DOT states that it could be anywhere from 3 to 5 years before repaving is scheduled.
- Caton website-Town of Caton website is now up and running at townofcaton.com. Town government info, link to town assessments, meeting minutes, park schedule and town calendar for events and meetings are just a few of the items on the website.

On motion of Councilman Lord, the meeting adjourned at 8:16 pm.

Clerk, Avonne M. Dickerson

Town of Caton - Regular Board Meeting

July 15, 2009

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The regular monthly meeting of the Caton Town Board brought to order with pledge of allegiance at 6:00 PM by Deputy Supervisor Robert Lord.

PRESENT Councilman Robert Lord, Councilwoman Beth Gridley, Councilman Wayne Phenes, Councilman Morris Scott, Assessor Marilyn Bockus, Highway Superintendent Ray Riesbeck, Code Officer/Inspector Don Miller, Police Officer Jim Allard, Town Clerk Avonne Dickerson, and several visitors.

ABSENT Supervisor Katherine Hughes

APPROVAL OF MINUTES On motion of Councilwoman Gridley seconded by Councilman Scott the following resolution ADOPTED VOICE VOTE-AYES 4 NAYS 0-RESOLVED to approve the minutes as presented from the June 10, 2009 Board Meeting.

PAYMENT OF BILLS Board members reviewed monthly bills on Abstract #7 of 2009. On motion of Councilwoman Gridley seconded by Councilman Scott the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to pay the monthly bills on Abstract # 7 as follows:

Lighting District, voucher #0007: \$90.97

Highway Fund vouchers #0701- #0719: \$228,548.56

General Fund vouchers #0701- #0727: \$9,930.52

MEETING OPENED TO THE PUBLIC

Ed Tietje, John Hill Road-asked Ray if road work on John Hill Road is complete for this year.

Michelle Fitzsimmons, Telephone Road-addressed the board concerning the careless delivery of the Penny Saver paper, as most of them end up in the road under the mail boxes near her home. Michelle stated she previously talked to the Leader about this problem. Deputy Supervisor Lord stated that he will call the Leader about this complaint.

Michelle also spoke of the extremely loud noise from the brakes of large vehicles (such as owned by Mike Card) that are continually driving down Telephone Road heading for the stop sign at the four corners in Caton Center. Deputy Supervisor Lord suggested that Michelle talk to Mike about this, as he too will talk to Mike and will discuss at next meeting if not resolved.

Marilyn Bockus, Church Creek Road-spoke to Highway Superintendent about need of ditching on the Corduroy Road.

Sandy Houpt, Deyo Road-inquired whether Fortuna ever followed through with Deyo Road repair and/or reimbursement for repair.

Ed Loysch, Deyo Road-concerned over rough condition at intersection of Deyo and Telephone Roads.

TOWN OFFICIALS REPORTS for the month of June 2009-

Highway Superintendent Ray Riesbeck's report discussed viewed and filed. Deputy Supervisor Lord previously asked Ray to respond to questions as follows;

- Deyo Road rebuilding from Maxwell Well to Telephone Road intersection-received payment from Fortuna for road damage to Deyo Road.
- Richards Road-if not for rain road work would have been done; unsure of oiling and stoning for this year.
- Matthews, Old County and part of East Hill Roads-oil and stone planned for next week.
- Thurber and Martin Hill Roads-black top shimming has been done in the bad areas. Will oil and stone this season. County will be repairing upper end of Thurber from intersection to Mike Cards driveway when roadwork on County Route 120 is complete.
- CHIPS funding-no request filed as of yet.
- Reworking dirt roads where grader did not remove pot holes-received written complaints from Peter Gordon, Ginnan Road and Bruce White, Wedger Hill Road concerning grading of roads. Ray is planning to re-grade Davis and possibly John Hill Roads.

Town of Caton - Regular Board Meeting

July 15, 2009

Page 2 of 2

- Ditching status-1.7 miles done this month.
- Temporary highway workers-are on board for two more weeks.
- New 2010 Volvo-no problems with new truck

Code Enforcer Don Miller gave verbal report to the Town Board and will submit written report as soon as possible.

Dog Control Officer Linda Holmes quarterly report not received.

Assessor Marilyn Bockus' report viewed and filed. Requesting to close Assessor's Office on Thursday's through the month of August only.

Reval project is moving along steadily. Reminder of Public Meeting on the current reval project being done by Fitts Appraisal-August 6, 2009, Caton Fire Hall, 7 pm.

Supervisor Deputy Lord's report as follows:

CD Balances: General \$490,000 and Highway \$420,000, both @ 0.45%

Capital Reserve: Highway-\$28,154; C/B-\$4,762

NEW BUSINESS

- Justice Court Assistance Program-The Caton Justice Court requests Town Board approval to participate in the Justice Court Assistance Program to possibly receive grant money for justice court necessities. On motion of Deputy Supervisor Lord seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve the Town of Caton Justice Court to participate in the Justice Court Assistance Program for year 2009.
- Summer Park Program-Tim Diederich is unable to work as an appointed park program assistant. His brother, Michael Diederich has submitted a letter of interest to fill the vacancy. On motion of Councilwoman Gridley seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to appoint Michael Diederich as a park program assistant
- Thomas Mowing-due to excessive amount of rain, Thomas mowing is requesting to do a late July mowing of the cemeteries at a cost of \$550. Thomas is scheduled to mow one more time before fall as per original contract. Board discussed and unanimously decided not to contract for the extra July mowing.
- Park upgrade work-handicap accessible sidewalk is almost done and is a good addition to the park.
- State Route 225 repaving- Deputy Supervisor Lord drafted up a letter of thanks to NYSDOT for letting the Town know that repaving of State Route 225 is tentatively scheduled in three to five years. Board members will sign and Clerk will forward.
- Fire Hall update-Caton Fire District Commissioner Bob Smith reported that the Caton Fire District is reapplying for grant money to rebuild the fire station. Paperwork is well underway and Congressman Massa and Senator Schumer have written letters in support of the project. A public meeting will be held in the future to address questions the public may have over the proposed financing of the project-30% taxpayers, 70% grant money.

OLD BUSINESS

- Zoning Law update-Town Board officially received copy of proposed zoning laws concerning conditional use, site plan and amendment section. Town Board must possess proposal for required thirty days and hold a public hearing before any board action is taken. Consultant Jennifer Fais noted that this section completes zoning updates. Public Hearing date will be scheduled at a future Board meeting.
- 2010 Budget workshops and Teamsters Union Contract meetings coming up.

On motion of Councilwoman Gridley, the meeting adjourned at 7:50 pm.

Town Clerk, Avonne Dickerson _____

Town of Caton Regular Board Meeting

August 19, 2009

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Supervisor Hughes brought the meeting to order with pledge of allegiance at 6:05 pm.

PRESENT Supervisor Kate Hughes, Councilmember's Robert Lord, Wayne Phenes, Beth Gridley; Assessor Marilyn Bockus, Highway Superintendent Ray Riesbeck, Police Officer Jim Allard, Town Clerk Avonne Dickerson, and several visitors.

ABSENT Councilman Morris Scott

APPROVAL OF MINUTES Board members previously reviewed minutes from July 15, 2009 board meeting. On motion of Councilman Lord seconded by Councilwoman Gridley the following resolution ADOPTED VOICE VOTE-AYES 4 NAYS 0-RESOLVED to approve minutes as presented.

PAYMENT OF BILLS Board members reviewed monthly bills. After discussion and on motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to pay the monthly bills as presented on Abstract #8 of 2009, minus general fund voucher #0828 in amount of \$85.26:

General Fund vouchers #0801- #0827: total of \$13,757.42

Lighting District voucher #0008: total of \$93.35

Highway Fund vouchers #0801- #0819: total of \$79,518.06

MEETING OPENED TO THE PUBLIC

Doug Thomas, Thurber Rd-commended Highway Superintendent Riesbeck on a fine job done on Thurber Road, but is also concerned over speeding traffic. Doug also inquired about dog census. Supervisor Hughes will look into possibility of a census.

Vena Good, Browntown Rd-is a school bus driver and inquired why Browntown Road is no longer a paved road; also would like to know how to get in contact with Caton Highway Department in case of an emergency while driving bus. Councilman Lord suggested that Superintendent Riesbeck give Ms Good his contact numbers for her to forward to bus garage.

Ed Loysch, Deyo Rd-noted that it is difficult to get from Telephone Road to Steuben County Route 120 (Tannery Creek Rd), as the County is in the process of repairing that road and raised it up very high.

Councilman Lord- stated that East Resources has reportedly sent payment to the Town for repair of Deyo Rd from excessive use of vehicles pertaining to gas drilling.

Brian Snyder, Brown Hollow Rd-stated that Brown Hollow Road is a mess from his house to the Corning Town line.

Ann Balch, McCarthy Rd-inquired if the Town requires gas drilling companies (e.g.) to file with the Town before any drilling or preparation work begins. Supervisor stated that the Town is working with Steuben County in getting a law, regulations and a contract drafted for future road use of businesses of this kind.

Ann is also concerned over these same heavy vehicles that are now working in Pennsylvania and using Caton roads' as a thoroughfare. Supervisor Hughes noted that if there is a lot of heavy traffic that Caton roads' cannot support, the Town can post a weight limit for individual roads.

TOWN OFFICIALS REPORTS for July 2009

Highway Superintendent Ray Riesbeck's report viewed, discussed and filed.

Ray received confirmation that the next CHIPS Capital reimbursement is scheduled to be made on or about 9/16/2009 in amount of \$120,084.86. Ray requested the

Town of Caton Regular Board Meeting

August 19, 2009

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Town Board to make the following adjustments to his budget; first, to bring the CHIPS amount up from the projected \$95,000 to the actual \$120,084 and second, inner transfer within highway funds. After discussion and on motion of Supervisor Hughes seconded by Councilwoman Gridley the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve the following transfers-

<u>FROM:</u>	<u>AMOUNT:</u>	<u>TO:</u>
DA3501	\$25,084.86	DA5112.2
DA5110.41	\$21,460.43	DA5110.4
DA5110.42	\$801.37	DA5110.4

Police Officer Jim Allard's report viewed, discussed and filed. Jim presented a list of unused police vehicle equipment and after discussion and on motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to declare the following equipment as surplus and advertise to sell: (1) Federal Smart Siren SM siren control, (1) Spector light bar, (1) partition cage and (1) low band radio (return to public works).

Code Officer Don Miller's report (June & July) viewed and filed.

Assessor Marilyn Bockus' report discussed, viewed and filed. Supervisor Hughes, Councilman Lord and Assessor Bockus met today with Gerald Pieklo (NYS) and Donna Hatch (Steuben County) as to progress of reassessment. Note that data mailers will now be mailed in mid to late September vs. August as planned.

Dog Control Officer Linda Holme's quarterly report viewed and filed.

Supervisor Kate Hughe's report as follows:

C D Balances: General-\$490,000 & Highway-\$370,000 both @ 0.45%

Capital Reserve: Highway-\$28,157 Office-\$8,428 Park-\$45,727 C/B-\$4,762

CORRESPONDENCE

- Workers' Compensation Program-proposal increase from \$17,000 to \$27,000. After discussion and on motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED for the Town of Caton to file and adopt the proposed Table of Apportionment relative to the shares of the participating members of the Steuben County Self-Workers Compensation Plan and to have this share being \$27,000 be levied as taxable real property through the Steuben County Real Property Tax Service Agency.
- Steuben County Department of Public Works-received update from Superintendent Vince Spagnoletti concerning County Route 120: within two weeks Thurber Road damage to be repaired and black topped; in three to four weeks driveway transitions and ditches completed; by the end of the year guard rail by Maxwell's property to be raised and a single coat of oil and crushed stone laid to preserve top in anticipation of federal grant dollars in 2010 to pay for asphalt.
- Steuben County Legislature-annual Legislative Proceedings Book available on CD.
- Governor Patterson's Office-recently issued Executive Order No.17 which calls for an evaluation on the costs of state mandates on local governments in order to advance property tax relief. Towns' are asked to participate in the effort to eliminate or restructure unfunded mandates for local governments.
- Annual Meeting of Southeast Steuben County Library- Councilman Lord recently attended and Supervisor Hughes received summary of meeting. It appears that library Directors are looking into an area taxing district rather than funding by each municipality.

Town of Caton Regular Board Meeting

August 19, 2009

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OLD BUSINESS

- Caton Park upgrade-received a \$2,250 proposal from Olan Rose, Wolcott Road to replace existing French drain between parking lot and tennis court at Caton Park. After discussion and on motion of Councilman Lord seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve proposal from Olan Rose, excluding gravel provided by Town of Caton.
- Zoning Law Review-at July's 2009 meeting board members received proposed zoning changes to update conditional use/site plan review/amendment sections. After discussion and on motion of Councilman Phenes seconded by Supervisor Hughes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to send back updates to the Zoning Update Committee for further review and changes of Section 9.3 pertaining to Standards Governing Conditional Uses
- Code Enforcement Software-cost of Williamson Lawbook software itself is \$2,530, yearly contract just under \$500/year, installation and onsite training fee of \$42.50 /hour. After discussion and on motion of Supervisor Hughes seconded by Councilwoman Gridley the following resolution ADOPTED ROLL CALL VOTE-AYES 3 (Hughes, Gridley, and Lord) NAYS 1(Phenes)-RESOLVED to purchase above and to charge to Supervisor Contractual.

NEW BUSINESS

- Emergency Services Mitigation Plan-on February 23, 2002 the Federal Government finalized a regulation entitled the Disaster Mitigation Act of 2000 stating; that for any disaster declared after 11/1/03 a local government must have a mitigation plan approved pursuant to this act in order to receive Hazard Mitigation Grant Program project funds. Steuben County Office of Emergency Services developed a federally approved plan, and if Town of Caton chooses to adopt we will be eligible for Federal funding should a disaster occur. There is no cost for adopting the plan. On motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to adopt the Steuben County Hazard Mitigation Plan.
- Union negotiations-first meeting set for September 3, 2009, 6 pm. Town Board will hold a pre-union negotiation meeting on August 26, 2009 at 6 pm. These are not public meetings.
- 2010 Budget Workshop meetings-General Fund 9/10/09, Highway Fund 9/17/09 and proposed final 10/08/09 all at 6 pm.

On motion of Councilman Lord, the meeting adjourned at 7:45 pm.

Clerk _____

Avonne M. Dickerson

Town of Caton --- Regular Board Meeting September 9, 2009

Page 1 of 2

Caton Town Board monthly meeting brought to order at 6:00 pm with the pledge of allegiance by Supervisor Kate Hughes.

PRESENT Supervisor Kate Hughes, Councilman Robert Lord, Councilman Wayne Phenes, Councilwoman Beth Gridley, Councilman Morris Scott (arrived at 6:10 pm), Highway Superintendent Ray Riesbeck, Police Officer Jim Allard, Assessor Marilyn Bockus, Code Officer Don Miller, Town Clerk Avonne Dickerson and several visitors.

APPROVAL OF MINUTES Town Board previously received 08/19/09 board meeting minutes. On motion of Councilman Lord seconded by Councilwoman Gridley the following resolution ADOPTED VOICE VOTE-AYES 4 NAYS 0-RESOLVED to approve the August 2009 board meeting minutes as written.

PAYMENT OF BILLS Board members previously viewed bills and on motion of Councilman Phenes Hughes seconded by Councilwoman Gridley the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to pay the monthly bills as presented on Abstract 9 of 2009 as follows:

General Fund vouchers 0901-0922: \$ 7,088.62
Highway Fund vouchers 0901-0911: \$ 10,861.30
Lighting District voucher 0009: \$ 99.75

MEETING OPENED TO THE PUBLIC

Doug Thomas, Thurber Road-complimented the Highway Department for a good job done on Thurber Road.

Glenn Hulslander, Buckwheat Hollow Road-concerned over cross culverts under town roads, town roads with no speed limit posted and excessive traffic on town roads generated from gas well trucks heading from or going to Pennsylvania.

Jim Dale, Ginnan Road-would like two potholes repaired on Red School and Ginnan Roads.

Ann Balch, McCarthy Road-inquired if the Town can post weight limits on town roads and if the Highway Superintendent has a plan for town road maintenance. Supervisor Hughes mentioned that STCRPDB now has Local Roads Program software and matching grant funds for purchasing such may be available for municipalities.

Bob Smith, Tannery Creek Road-stressed the need for residents to post 911 address numbers to aid emergency vehicles in locating residences. Bob noted that there is a Town Law in effect to enforce residents to post 911 numbers.

Dan Stuart, East Hill Road-would like the Town attorney to review any proposed Library Contract before renewing.

TOWN OFFICIALS REPORTS for August 2009 as follows:

Highway Superintendent Ray Riesbeck's report presented and is on file.

Code Officer/Building Inspector Don Miller's report presented and is on file.

Town Police Officer Jim Allard's report presented and is on file.

Assessor Chairman Marilyn Bockus' report presented and is on file.

Dog Control Officer Linda Holmes report viewed and filed.

Supervisor Kate Hughes' report viewed, filed and discussed as follows:

CD Balances:	General	\$470,000 @ 2.20%	Capital Reserve	Highway	\$28,157
	Highway	\$280,000 @ 2.20%	Office		8,428
			Park		45,727
			C/B		4,762

Town of Caton --- Regular Board Meeting September 9, 2009

Page 2 of 2

OLD BUSINESS

- 2010 Budget Meetings-2009 Budget meetings set for 9/10/2009, 9/17/2009 and 10/08/2009, all at 6 pm.
- Caton Park Upgrades-received a bid from Darrin King, 10290 Griswold Road, Corning NY in amount of \$2,500 for basketball court repair and bathroom facilities repair. After discussion and on motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED to approve the above bid in amount of \$2,500, to be paid for out of Park Capital Reserve Fund, subject to a permissive referendum.

NEW BUSINESS

- Democratic Party Caucus-Caton Town Hall, September 14, 2009 @ 6:00 pm.
- Official Event Permit-Town board reviewed an event permit format prepared by Caton Town Clerk and approved by Attorney Woloson to coincide with Section (1.b) of the Noise Ordinance, Local Law #1 of the Year 2001. After discussion and on motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED VOICE VOTE-AYES 5 NAYS 0-RESOLVED to approve Official Event Permit format as presented.

On motion of Councilman Lord, the meeting adjourned at 7:15 pm.

Clerk _____

Avonne M. Dickerson

TOWN OF CATON 2010 BUDGET WORKSHOP MEETING
September 10, 2009

First 2010 Budget Workshop Meeting brought to order at 6:00 pm by Supervisor Kate Hughes.

PRESENT Supervisor Kate Hughes, Councilman Wayne Phenes, Councilman Robert Lord, Councilwoman Beth Gridley, Councilwoman Morris Scott, Highway Superintendent Ray Riesbeck, Clerk Avonne Dickerson and visitors.

Currently, the total assessed value for 2010 is \$89,000,000-down \$10,000,000 from 2009.

Supervisor Hughes and the Board reviewed proposals for the 2010 General Budget, indicating an approximate fourteen percent decrease in spending for year 2010.

Next Budget Workshop Meeting is scheduled for September 17, 2009 @ 6 pm. Highway budget will be discussed

On motion of Councilman Lord, the budget workshop meeting adjourned at 7:15 pm.

Clerk, Avonne M. Dickerson_____

TOWN OF CATON 2010 BUDGET WORKSHOP MEETING
September 10, 2009

Fourth 2009 Budget Meeting Workshop Meeting brought to order at 6:00 pm by Supervisor Kate Hughes.

PRESENT Supervisor Kate Hughes, Councilman Wayne Phenes, Councilman Robert Lord, Councilman Morris Scott, Highway Superintendent Ray Riesbeck, Clerk Avonne Dickerson and visitors.

ABSENT Councilwoman Morris Scott

Supervisor Hughes and the Board reviewed any changes to proposed 2009 Budget.

The Town Board also expressed concern to Highway Superintendent Riesbeck about his acquiring a second job. Ray assured board members that his second job would in no way interfere with his Highway Superintendent job.

After discussion and on motion of Councilman Phenes seconded by Councilman Scott the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to accept the tentative budget as the Preliminary 2009 Budget.

On motion of Councilman Lord, the budget workshop meeting adjourned at 7:25 pm.

Clerk, Avonne M. Dickerson_____

TOWN OF CATON 2010 BUDGET WORKSHOP MEETING
September 10, 2009

TOWN OF CATON 2010 BUDGET WORKSHOP MEETING
September 10, 2009

**TOWN OF CATON 2010 BUDGET WORKSHOP MEETING
September 10, 2009**

TOWN OF CATON BUDGET WORKSHOP MEETING

OCTOBER 4, 2004

PRESENT: Supervisor Scott VanEtten, Councilman Bernard Hartman, Councilman Robert Lord, Councilman Doug Thomas and Councilman Timothy Scott.

Budget Workshop Meeting brought to order by Supervisor VanEtten at 7:00 pm

Supervisor VanEtten presented copies of General fund budget to board members.

Board members went through proposal line by line.

Supervisor will prepare a copy of updated highway and general fund budgets with changes suggested by board for review at the regular monthly board meeting on Monday, October 11, 2004.

Budget workshop meeting closed at 8:20 PM.

Clerk, Avonne M. Dickerson

TOWN OF CATON 2010 BUDGET WORKSHOP MEETING
September 10, 2009

Town of Caton - Regular Board Meeting

October 14, 2009

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October 14, 2009 meeting of the Caton Town Board brought to order with the pledge of allegiance at 6:00 pm by Supervisor Katherine Hughes.

PRESENT Supervisor Hughes, Councilwoman Beth Gridley, Councilman Robert Lord, Councilman Wayne Phenes, Town Police Officer Jim Allard, Code Officer Don Miller, Assessor Marilyn Bockus, Highway Superintendent Ray Riesbeck, Clerk Avonne Dickerson and visitors.

ABSENT Councilman Morris Scott

APPROVAL OF MINUTES Board members previously received minutes from 09/09/2009 Board Meeting. On motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED VOICE VOTE-AYES 4 NAYS 0-RESOLVED to approve minutes with the following correction; interest rate on CD's is 0.45%.

PAYMENT OF BILLS Board members reviewed the October 2009 abstract for outstanding bills. On motion of Councilman Lord seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to pay the monthly bills as presented on Abstract 10 of 2009-

General Fund vouchers 1001-1025: \$10,450.34

Street Lighting voucher 0010: \$105.26

Highway Fund vouchers 1001-1021: \$105,051.40

MEETING OPEN TO THE PUBLIC

Ann Balch, McCarthy Road-inquired if DEC has contacted Supervisor Hughes concerning extra traffic on McCarthy Rd due to gas well trucks heading towards Pennsylvania.

Ed Rose, Birch Creek Rd-commended Superintendent Riesbeck for a good job on Deyo Road.

Colleen Scott, Hamilton Rd-not pleased with the 50 mph speed signs posted on Hittown Road.

TOWN OFFICIALS REPORTS FOR SEPTEMBER 2009

Highway Superintendent Ray Riesbeck's report discussed/on file.

Councilman Lord received a complaint from Jim Killiam, Cheese Factory Road stating that he did not receive dust oil in front of his home this year.

Supervisor Hughes asked Superintendent Riesbeck to prepare her a list of Town dirt and hardtop roads with a proposed maintenance plan for them.

Supervisor Hughes received a letter from Richard Woodcock, who owns property on the Wellman Road with a hunting cabin on it. Currently, Wellman Road is a seasonal road; however Mr. Woodcock would like the Town to consider eliminating the designated seasonal use to open year round and maintain Wellman Road from Cheese Factory Road up to the property access gate located on the Woodcock property. After Board discussion and with Town Board agreement, Supervisor Hughes recommends, that Wellman Road remain seasonal.

Town Police Officer Jim Allard's report discussed/on file. Following a complaint of speeding traffic from Thurber Road residents, Jim Allard noted that most of the traffic stops were Thurber Road residents. Clerk Avonne Dickerson noted that there were no replies to the legal ad placed to disperse previous police car items.

Code Officer/Building Inspector Don Miller's report discussed/on file; thanked board for purchasing WLB software package.

Assessor Marilyn Bockus' report discussed/filed; noted that assessment mailers went out from the warehouse on 10/13/2009. Also stated that Steuben County Mapping Department can provide residents an aerial view photo of their property at low cost.

Supervisor Kate Hughes' report as follows:

CD Balances: General-\$460,000 and Highway-\$280,000 both @ 0.35%

Capital Reserve Funds: Highway-\$28,157; Office-\$8,428; Park-\$45,727; Comm. Beau.-\$4,762

Town of Caton - Regular Board Meeting October 14, 2009

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CORRESPONDENCES

- Formal complaint received from Lisa Baker, Hendy Hollow Road, relating to Dog Control Officer Linda Holmes. Issue has since been resolved.
- Corning Natural Gas Company interested in receiving information concerning any municipal projects planned for 2010 construction to examine their existing facilities for roadway right-of-ways, etc.
- Empire Pipeline Inc seeking federal approval to construct a new natural gas pipeline in our area.

OLD BUSINESS

NEW BUSINESS

Budget transfers-after discussion and on motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve the following transfer, with any other adjustment necessary to make the transfer from revenue to spending-

<u>FROM:</u>	<u>AMOUNT:</u>	<u>INTO:</u>
DA2770	\$66,912.96	DA5110.4

- 2010 Budget Workshop will be Thursday, October 22, 2009 at 6 pm Caton Town Hall.
- Caton Planning Board & the Zoning Update Committee has rescheduled their monthly meeting day to the fourth Thursday of each month at 7 pm, Caton Town Hall. Planning Board agenda for October 22, 2009, includes meeting with the business that is currently occupying the former Bus Garage (located on Marsh Road) to discuss what their business is.
- Fire District 2010 Budget Public Hearing scheduled for Tuesday, October 20, 2009, 6 pm at the Caton Fire Hall. This meeting is open to the public.
- 2010 Budget Public Hearing-Budget Public Hearing to be held on Wednesday, November 11, 2009 @ 6 pm, prior to the regular board meeting.

On motion of Councilman Lord, the meeting adjourned at 7:30 pm.

Clerk, Avonne M. Dickerson _____

TOWN OF CATON 2010 BUDGET WORKSHOP MEETING
October 8, 2009

Third 2010 Budget Workshop Meeting brought to order at 6:00 pm by Supervisor Kate Hughes.

PRESENT Supervisor Kate Hughes, Councilman Wayne Phenes, Councilman Robert Lord, Councilwoman Beth Gridley, Assessor Marilyn Bockus, Town Clerk Avonne Dickerson and visitors.

ABSENT Councilman Morris Scott

Supervisor Hughes and the Board reviewed proposals for the Tentative 2010 Highway and General Fund Budgets. Salary schedule for Dog Control Officer was discussed and has not been finalized.

Next Budget Workshop Meeting for Town of Caton Tentative 2010 budget is scheduled for Thursday, October 22, 2009, 6 pm, Caton Town Hall.

Formal Public Hearing for Town of Caton 2010 Preliminary Budget is scheduled for November 11, 2009, 6 pm, prior to the regular Town Board Meeting.

OTHER BUSINESS

- The Fire District 2010 Preliminary Budget shows an approximate three percent increase from 2009. Public Hearing for 2010 Fire District Budget is scheduled for October 20, 2009, 6 pm at the Caton Fire Hall. This is an open meeting for public comment.
- Assessor Bockus requests a third computer for her office.

On motion of Councilman Lord, the budget workshop meeting adjourned at 7:25 pm.

Clerk, Avonne M. Dickerson _____

Town of Caton
2010 Budget Public Hearing
Regular Monthly Board Meeting
November 11, 2009

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Town of Caton 2010 Budget Public Hearing brought to order at 6:00 pm with pledge of allegiance by Supervisor Kate Hughes.

PRESENT Supervisor Kate Hughes, Councilman Robert Lord, Councilman Wayne Phenes Highway Superintendent Ray Riesbeck, Assessor Marilyn Bockus, Clerk Avonne Dickerson and visitors.

ABSENT Councilwoman Beth Gridley, Councilman Morris Scott

PUBLIC HEARING for PRELIMINARY 2010 BUDGET

Supervisor Hughes discussed details of the Preliminary 2010 Budget with board members and public, noting a 0% increase in tax rate for the Town portion and a 1.28% increase in tax rate for the Fire District portion. Meeting opened for public comment:

Superintendent Riesbeck pointed out that the Preliminary Highway 2010 Budget was inadvertently \$3,500 less than originally proposed. After discussion and to avoid tax rate increase, Supervisor Hughes recommended that \$3,500 be taken from contingency fund to increase account DA5120.1 by (\$1,800) and account DA5130.1 by (\$1,700).

At 6:25 pm, Supervisor Hughes brought the 2010 Budget Public Hearing to a close and entered into the regularly scheduled Town Board Meeting.

2010 BUDGET VOTE on motion of Councilman Phenes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 3 NAYS 0-RESOLVED to approve the 2010 Budget as presented and with amendments discussed at the Public Hearing.

APPROVAL OF MINUTES last month's board meeting minutes and 10/08/09 Budget Workshop meeting minutes previously viewed by board. On motion of Councilman Lord seconded by Councilman Phenes the following resolution ADOPTED VOICE VOTE-AYES 3 NAYS 0-RESOLVED to approve the minutes as presented from the October 14, 2009 Town Board meeting and October 8, 2009 Budget workshop meeting.

PAYMENT OF BILLS Board members reviewed existing bills. On motion of Councilman Lord seconded by Supervisor Hughes the following resolution ADOPTED ROLL CALL VOTE-AYES 3 NAYS 0-RESOLVED to pay the monthly bills as presented on Abstract # 011 of 2009 in the following amounts:

General Fund-vouchers #1101-1127: \$13,991.61

Highway Fund-vouchers #1101-1118: \$53,801.99

Lighting District-voucher #0011: \$112.51

VISITORS SECTION

Ann Balch, McCarthy Road noted that the Visitors Section of the October 14, 2009 minutes pertaining to-"Ann Balch, McCarthy Road"-should read; "inquired if Supervisor Hughes contacted Fortuna regarding reimbursement for road damage to McCarthy Road due to excessive traffic from gas well vehicles routed towards Pennsylvania".

TOWN OFFICIALS REPORTS for October 2008 as follows:

Highway Superintendent Ray Riesbeck's report viewed and filed. Ray included a list of town roads with current state, being hardtop or gravel. Supervisor Hughes would like to see a third column on his list that states tentative plans for roads.

Ray presented the Board a request for purchase of a 1989 CASE 1085B Cruz-Air Rubber tired Excavator from Monroe Tractor at a cost of \$9,800 including optional 60" Ditch Bucket with bolt on edge for \$2,000. After discussion, the Town Board suggested that the Highway Department try out the excavator for a week before approving purchase of equipment.

Town of Caton
2010 Budget Public Hearing
Regular Monthly Board Meeting
November 11, 2009

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Superintendent Riesbeck also discussed repair plans for the town roller, noting an estimated cost of \$5,900 for parts and \$1,500 for labor (labor less during winter). Supervisor Hughes to consult bookkeeper to see if purchase of parts for roller can be paid for out of Highway Capital Reserve Fund.

Ray discussed a transfer of funds between accounts. On motion of Councilman Phenes seconded by Supervisor Hughes the following resolution ADOPTED ROLL CALL VOTE-AYES 3 NAYS 0-RESOLVED to transfer \$400 from DA5110.4 into DA5110.42.

Assessor Marilyn Bockus' report discussed, viewed and filed. Reassessment is coming along fine and is on schedule.

Supervisor Kate Hughe's report discussed as follows:

CD's = Highway - \$280,000 @ and General - \$460,000, both @ 0.35%

Capital Reserve = Highway = \$28,163

Office = \$8,451

Park = \$45,728

Community Beautification = \$4,765

CORRESPONDENCE

- Supervisor Hughes had received a couple of letters from residents concerning highway issues that Superintendent Riesbeck has already taken care of.
- Supervisor Hughes received a letter from residents John and Ann Balch concerning Corning Natural Gas Corporation that will be reviewed later.
- For the record-when the highway crew is working on town roads and if a ROAD CLOSED sign is posted by them, that is what it means-the signs are posted for safety of all.

OLD BUSINESS

- Update of Road Use Law-Supervisor Hughes has been in contact with Steuben County and Steve Messmer, Project Manager from Delta Engineering, Binghamton NY in developing a Road Use Law Contract to protect Town roads from being misused by heavy equipment trucks. Town of Caton is interested in joining the task force and being a part of the consortium to create and adopt a uniform method of doing business with necessary traffic that comes with gas drilling in our area. There may be a cost to the Town to join the consortium and a fee to stay in it. There is no set price as of yet; that will depend on how many towns are involved.
- Zoning Updates-Town Clerk presented board members with the Full Environmental Assessment Form, SEQR paperwork and zoning updates. As all updates have not been recommended by Zoning Update Committee to go before the Town Board, Councilman Lord would like to table any action on zoning laws until complete.

On motion of Councilman Lord, the meeting adjourned at 7:15 pm.

Clerk, Avonne M. Dickerson

Town of Caton-December 9, 2009
Regular Board Meeting

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Supervisor Hughes called meeting to order at 6 pm with the pledge of allegiance.

PRESENT Supervisor Katherine Hughes, Councilman Robert Lord, Councilwoman Beth Gridley, Councilman Morris Scott, Assessor Marilyn Bockus, Code Enforcer Donald Miller, Police Officer James Allard, Highway Superintendent Ray Riesbeck, Town Clerk Avonne Dickerson and several visitors.

ABSENT Councilman Wayne Phenes

ROAD USE LAW Tusten Town Supervisor Bernard Johnson, Sullivan County NY, representing the Multi-Municipal Task Force (MMTF) and Steven Messmer, Project Manager Engineer of Delta Engineers, Binghamton NY, attended the Caton Town Board Meeting and gave an informative presentation concerning establishing a Road Use Agreement (RUA) to protect rural roads from damages caused by heavy traffic, such as gas drilling rigs, etc. The MMTF was formed over a year ago and is a leader within the State in its efforts to prepare a model RUA process to be adopted by member Towns. The MMTF has retained professional services including Delta Engineers and an Attorney to develop technical requirements and language for the law. If Town of Caton joins the MMTF there will be an undetermined cost, as that depends on how many other Towns unite.

APPROVAL OF MINUTES Board members previously reviewed minutes from the November 11, 2009 Town Board Meeting. On motion of Councilman Lord seconded by Councilwoman Gridley the following resolution ADOPTED VOICE VOTE-AYES 4 NAYS 0-RESOLVED to approve with correction of highway account number to DA5112.1.

PAYMENT OF BILLS Board members reviewed and discussed November 2009 monthly bills. On motion of Councilwoman Gridley seconded by Supervisor Hughes the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to pay the monthly bills as listed on Abstract #12 of 2009 in the following amounts-

General Fund- vouchers #1201-1223: \$11,677.69
Highway Fund-vouchers #1201-1219: \$42,045.07
Lighting District-voucher #0012: \$116.30

TOWN OFFICIALS REPORTS for November 2009 as follows:

Highway Superintendent Ray Riesbeck's report discussed and filed.

Steuben County Department of Public Works has offered the Town \$4,000 for the box off of the 1987 GMC Brigadier. After discussion and on recommendation of Superintendent Riesbeck and motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to sell the above used highway equipment to SCDPW at the \$4,000 offer.

Ray has found a used 1989 CASE 1085B Cruz-Air rubber tired excavator equipped with an extendible dipper, tilting coupler and 60" ditch bucket with bolt edge at cost of \$11,800. The Town Highway Department is currently trying out the used machine. After discussion and on motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED pending Town Board interviews with employees that have used the excavator, viewing the machine in use and potential cost of replacement parts to purchase excavator and bucket at cost listed above.

Highway budget transfers-On motion of Supervisor Hughes seconded by Councilman Lord the following resolution ADOPTED ROLL CALL VOTE-AYES 4 NAYS 0-RESOLVED to approve the following transfers:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>
A1990.4	\$2,785.59	DA5110.4
DA5110.1	\$10.80	DA5110.4
DA5142.4	\$5,236.63	DA5110.4
DA5142.41	\$2,474.16	DA5130.4

Town of Caton-December 9, 2009
Regular Board Meeting

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Police Officer Jim Allard's report viewed and filed.

Code Enforcer Don Miller's report for October and November viewed and filed.

Assessor Marilyn Bockus' report viewed and filed. Received a memo from NYS ORPS stating that there will be reduced Town revenue for 2010, applicable to STAR reimbursement and annual aid.

Supervisor Hughes' report as follows-

CD Balances: General \$230,000 and Highway \$460,000, both at 0.35%.

Capital Reserve: Highway-\$28,163; Office-\$8,451; Park-\$45,728; C/B-\$4,765.

CORRESPONDENCES

Supervisor Hughes received a letter from John and Ann Balch, McCarthy Road concerning the Corning Natural Gas (CNG) pipeline traveling from Church Creek, Buckwheat Hollow, McCarthy, and Stateline Roads into Pennsylvania. Town Board and Town Superintendent discussed questions presented in letter. Town Clerk to contact CNG about any right-of-way laws on file.

OLD BUSINESS

NEW BUSINESS

- Final version of Zoning Updates-presented to board members to review and discuss at the January 13, 2010 board meeting before scheduling public hearing.
- 2009 Year-end meeting-scheduled for Wednesday, December 30, 2009 @ 6 pm.

MEETING OPENED TO THE PUBLIC

- Richard Woodcock and Ed Castellana, Wellman Road property owners-previously presented a letter concerning the poor condition of the Wellman Road, inquiring if the Town would consider upgrading it to a regular town road verses the current status as seasonal. Supervisor Hughes replied that this was discussed at the October 2009 Town Board Meeting and the Town's position is that a seasonal road is seasonal and the Highway Department maintains seasonal roads as best they can with safety of the worker in mind.
- Bob Smith, Fire Commissioner-Fire Department has received the new truck and is still trying to sell the two older pumpers. No news on the grant for the building.

On motion of Councilman Lord, the meeting adjourned at 8:00 pm.

Avonne M Dickerson, Clerk

Town of Caton ---Year-end Board Meeting December 30, 2009

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The 2009 Year-end meeting of the Caton Town Board brought to order with the pledge of allegiance at 6:00 pm by Supervisor Hughes.

PRESENT Supervisor Kate Hughes, Councilman Robert Lord, Councilman Morris Scott, Councilman Wayne Phenes, Councilwoman Beth Gridley, Assessor Marilyn Bockus, Code Officer Don Miller, Highway Superintendent Ray Riesbeck, Town Clerk Avonne Dickerson and visitors.

PAYMENT OF BILLS Board members viewed and discussed year-end bills presented on Abstract 13. On motion of Councilman Lord seconded by Councilwoman Gridley the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED to pay the bills as presented on Abstract #013 of 2009

General Fund vouchers #1301- #1306: \$4,611.57

Highway Fund vouchers #1301- #1303 and #1307: \$18,684.82

TRANSFERS

Supervisor Hughes reviewed account deficits with board members. After review and on motion of Councilman Lord seconded by Councilwoman Gridley the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED to approve the following transfers within General Fund:

<u>FROM:</u>	<u>AMOUNT:</u>	<u>INTO:</u>
A1620.41	\$3,100	A1620.4
A1990.4	\$1,000	A1620.4
A3120.2	\$1,200	A3120.4
A1990.4	\$ 520	A3510.4
A3620.1	\$ 120	A3989.4
HB-2	\$3,500	A7110.4
HB-2	\$6,800	A7110.4P
A7310.2	\$ 120	A7310.4

After recommendation of Highway Superintendent Riesbeck and on motion of Supervisor Hughes seconded by Councilman Phenes the following resolution ADOPTED ROLL CALL VOTE-AYES 5 NAYS 0-RESOLVED to approve the following transfers within Highway Fund:

<u>FROM:</u>	<u>AMOUNT:</u>	<u>INTO:</u>
DA5110.4	\$ 271	DA5130.4
DA5142.1	\$5,529	DA5130.4
DA5142.4	\$3,681	DA5130.4
DA5142.41	\$ 721	DA5130.4

OTHER BUSINESS

- Used excavator-On motion of Councilman Lord seconded by Supervisor Hughes the following resolution ADOPTED VOICE VOTE-AYES 5 NAYS 0-RESOLVED for Superintendent Riesbeck to seek out used excavators at a tentative purchase price range of forty to fifty thousand dollars.
- Union negotiations-are complete and board members received a copy of new contract.

**Town of Caton ---Year-end Board Meeting
December 30, 2009**

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- NYMIR Inspection-Thomas Weisbeck, Senior Loss Control Specialist from NYMIR, recently performed an underwriting survey of the Town of Caton and presented a list of recommendations generated from the survey as follows:
 - Boiler in the Town Hall is past due for annual jurisdictional inspection by Hartford Steam Boiler;
 - Police Officer must supply documentation to the Town concerning firearms qualification and certification for any required police training;
 - Adoption of Employment Policies-Sexual Harassment, Equal Employment Opportunity, Prohibition Discrimination and Computer Use.

NEW BUSINESS

- The furnace in the Justice's Office is not working properly. After inspection by DHAC Generations 4, Inc (Drakes), the furnace was shut down and it was suggested that we purchase a new furnace. Drakes presented an estimate of \$1,395 for purchase and installation of a new furnace .Councilman Scott to see if there are any lower priced options before Board approval.
- Town Clerk presented board members with re-org list information to review before the January 13, 2010, Re-Org/Board Meeting.

MEETING OPENED TO THE PUBLIC

Tim Scott, Hamilton Road-inquired if the Town is going to hold any other meetings concerning the Reassessment.

David Balch, McCarthy Road-spoke to the Board and Highway Superintendent about the current and past condition of the McCarthy Road .

On motion of Councilman Lord meeting adjourned at 6:50 pm.

Clerk _____ *Avonne M. Dickerson*