



# THE CITY OF TUTTLE COMMUNITY DEVELOPMENT

## PIPELINE CONSTRUCTION PERMIT APPLICATION

Section 4-20 of the Tuttle Code of Ordinances requires a building permit from the Community Development Department for all construction activity within the City of Tuttle, including oil and gas pipelines.

The fee for a Pipeline Construction Permit is \$1 per linear foot of pipeline. The maximum price per mile is \$2,000. For example, the permit fee for the construction of 12,000 linear feet of pipe will be \$5,440 (\$4,000 for the first 2 miles and \$1,440 for the fraction of the 3<sup>rd</sup> mile).

An additional \$500 is charged for each street crossing. These fees are in addition to any other fees associated with other required permits that may be required.

A site or plot plan, drawn to scale by a certified land surveyor, must accompany this application showing:

- The proposed path and easements (list book and page of all easements filed with Grady County) for the pipeline;
- All structures associated with the pipeline, including valves;
- The size of each segment of the pipeline;
- All existing public and private easements and rights-of-way crossed and within 100 feet;
- All streets and sidewalks within 100 feet of the pipeline;
- All structures within 100 feet of the pipeline;
- All utilities within 100 feet of the pipeline;
- All public and private water wells within 100 feet of the pipeline;
- All creeks, ponds, lakes, rivers, and other water features within 100 feet of the pipeline; and
- All floodplains within 100 feet of the pipeline.

A separate detail sheet must be submitted for each street crossing. If crossing Oklahoma Department of Transportation right-of-way, then the approved ODOT permits must be submitted to the City of Tuttle prior to starting work.

All temporary or permanent driveway connections will require a separate driveway permit.

The City will also need a copy of the Certificate of Liability Insurance for the pipeline owner and each contractor demonstrating general liability coverage in the amount of \$1,000,000 for each occurrence and \$2,000,000 general aggregate.

Additional information may be required by the Community Development Department depending on the conditions unique to each project.

A complete application packet must be submitted and approved prior to work starting.

Permit applications are expected to take about 10 full business days to review.

An "as-built" site or plot plan must be submitted to the Community Development Department prior to the issuance of a Certificate of Occupancy/Completion. The "as-builts" may be marked-up copies of the site or plot plan submitted with the building permit application. The pipeline may not be used until it has received a Certificate of Occupancy/Completion.

The Building Inspector will conduct periodic inspections. All work completed must meet all applicable local, state, and federal codes & regulations.

Contractor's Name: \_\_\_\_\_

Contractor's Business Address: \_\_\_\_\_

Contractor's Business Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_

Contractor's Email Address: \_\_\_\_\_

Contractor's Federal EIN: \_\_\_\_\_ Sales Tax ID \_\_\_\_\_

Pipeline Owner: \_\_\_\_\_

Pipeline Owner Representative's Name: \_\_\_\_\_

Pipeline Owner Representative's Business Address: \_\_\_\_\_

Pipeline Owner Representative's Business Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_

Pipeline Owner Representative's Email Address: \_\_\_\_\_

Pipeline Owner Representative's Federal EIN: \_\_\_\_\_ Sales Tax ID \_\_\_\_\_

Estimate Cost of Project \$ \_\_\_\_\_ Length of Pipeline to be Constructed \_\_\_\_\_ feet

Number of City of Tuttle street crossings \_\_\_\_\_

Estimated Construction Starting Date: \_\_\_\_\_ Estimated Ending Date: \_\_\_\_\_

Please attach a brief description of the project, including why the pipeline is needed, who will it serve, why this alignment was selected, the materials to be used for the pipeline, and the methods to be used for constructed.

For each subcontractor, please attach the following information:

- Business name;
- Representative's name;
- Business address;
- Business phone;
- Cell phone;
- Email address;
- Federal EIN; and
- Oklahoma Sales Tax ID No.

The applicant also understands that the City of Tuttle will be assessing an annual pipeline inspection fee. The current annual pipeline inspection fee is \$0.10 per linear foot of pipeline in the city limits.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

FOR OFFICE USE ONLY

Date received	Fee Received:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	By:	Comments:
Zoning Review	Streets Review	Floodplain Review	Building Review	