

Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR WORKSHOP SESSION ON **NOVEMBER 26, 2018 at 6:00 p.m.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: SCOTT DICKSON, TODD LITTLETON, AUSTIN HUGHES, MARY SMITH AND AARON MCLEROY

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, AARON SLATTERY, DON CLUCK, BRUCE ANTHONY AND SEAN FAIRBAIRN

OTHERS PRESENT: LESLIE WALKER AND STEPHEN PALMER

CALL TO ORDER McLeroy called the meeting to order at 6:06 p.m.

ROLL CALL Marble called the roll and declared a quorum present

ORDER OF BUSINESS

1. DISCUSSION regarding FY 2019 Budget submission by the City Manager

Mayor asked to skip Item 1 and begin with Item 2 Executive Session

Motion was made by Littleton, seconded by Smith to enter Executive Session at 6:07 p.m. Motion carried as follows:

Aye: Dickson, Littleton, Smith, Hughes and McLeroy

Nay: None

2. EXECUTIVE SESSIONS

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

- a. CONSIDERATION to conduct an EXECUTIVE SESSION regarding a lawsuit filed by Chadrick Harmon, Beth Harmon, Tanner Harmon, and Laikyn Harmon. (Proposed Executive Session pursuant to 25 O.S. Section 307 (B)(4) for confidential communications between the City Manager, the City Council and the City Attorney concerning this pending claim upon the advice of the City Attorney and if the City Council determines that public disclosure would seriously impair the ability of the City of Tuttle to process the claim or conduct an investigation. The City Council shall make such determination in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.)

1. CONSIDERATION action related to Executive Session Item 2a

Motion was made by Smith, seconded by Dickson to reconvene the City Council Meeting at 6:57 p.m.

Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

Perryman announced for the record that only items on the agenda were discussed in Executive Session and no action was taken in Executive Session. Perryman stated supplement to the minutes included disclosure and are in the possession of the City Attorney.

Motion was made at 6:58 p.m. by Dickson, seconded by Littleton to extend the Workshop Meeting one hour to 8:00 p.m. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

1. DISCUSSION regarding FY 2019 Budget submission by the City Manager

Young presented the 2019 Fiscal Year budget. He presented a plan to fund ½ of the librarian's salary as the Friends of the Library have asked for City to work towards funding the library.

Young presented the capital improvement plan regarding funding for police vehicles. Littleton presented his concerns as to the assignment of these funds and why they are in a separate fund. Staff and Council discussed assignment of funds.

Dickson asked how the budget is prepared and what involvement the department heads have in their budgets. Young stated the department heads provide a list of their funding needs. He recommended a zero-based budget concept for next year and to allow the department heads more input.

Motion was made at 7:50 p.m. by Dickson, seconded by Hughes to extend the Workshop Meeting to one hour to 9:00 p.m. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

Hughes asked what happens to the library if not funded. Smith stated it will continue to run as is.

Staff and council discussed public safety needs, health insurance costs, new employee positions for 2019 and capital needs.

Motion was made at 8:54 p.m. by Hughes, seconded by McLeroy to extend the Workshop Meeting one hour to 10:00 p.m. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

McLeroy asked about columbarium plans at cemetery. Slattery stated plan is for installation in 2019. Young stated a business plan will need to be in place for this to happen.

McLeroy requested staff work on code enforcement and raising permit fees.

Council members requested the City pursue a bond issue. Young stated some of the improvements would be to fund roads, police station and community center.

ANNOUNCEMENTS

McLeroy announced and thanked Young, Riley and Porter for taking time out of their weekend to work on changing the date of Home for the Holidays.

Cluck presented a police car was wrecked and he may not be able to surplus both of the Tahoe's previously approved for surplus.

Slattery discussed progress of the water tower damage and repairs.

McLeroy requested that staff create a code of conduct for all city boards.

ADJOURNMENT

Motion was made by Littleton, seconded by Hughes to adjourn the Workshop Meeting at 9:59 p.m. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

Attest:

Wendy Marble, City Clerk

Aaron McLeroy, Mayor