

Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR SESSION ON **APRIL 9, 2018 at 7:00 P.M.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: SCOTT DICKSON, TODD LITTLETON, AARON MCLEROY, MARY SMITH AND TOMMY JOE CHESTER

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, DON CLUCK, SEAN DOUGLAS, BRUCE ANTHONY, AARON SLATTERY, TIM EDWARDS, JACQUELYN PORTER AND SEAN FAIRBAIRN

OTHERS PRESENT: KENNETH BOMGARDNER, VERNON ROACH, HOLLY ABSTON, LINDA CODY, PHILIP ABSTON, LESLIE WALKER, JASON KNIGHT AND OTHERS THAT DID NOT SIGN IN

CALL TO ORDER Mayor Chester called the meeting to order at 7:07 p.m.

ROLL CALL Marble called the roll and declared a quorum present

PLEDGE OF ALLEGIANCE Chester led the pledge of allegiance

INVOCATION Littleton gave the invocation

1. INTRODUCTION OF GUESTS / HEARING OF CITIZENS OR DELEGATES

(This is an opportunity for citizens to address the City Council. If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. City Council rules and regulations limit visitor comments to a maximum of three minutes should be directed to the City Council as a whole. The Oklahoma Open Meeting Act prohibits the City Council from taking official action on requests made during this portion of the agenda unless otherwise noted on this agenda.)

Chester asked if any citizens would like to speak or if they will wait until the agenda item. Bomgardner and Abston stated they would speak during the agenda item.

Roach presented how important the Tuttle Library is to the citizens and his desire for the Council to consider paying \$2500 per year for Lynda.com website. He stated this is an online training site that has thousands of courses. It would be available to anyone that has a Tuttle Library card. He also stated that he would like to see the library on the ballot and he thinks citizens would pass it.

Council thanked him for his presentation and will take his request under consideration.

2. PRESENTATIONS, PROCLAMATIONS AND RECOGNITION

a. RECOGNITION of Mayor Tommy Joe Chester's service on the City Council

Chester presented how honored he was to be elected Mayor after working here for so many years and he praised the staff for the work that they do.

Littleton spoke for the entire Council and acknowledged their appreciation for his sincere interest to hear all citizens. He stated they have enjoyed his leadership and he thanked Chester for being such a good Mayor.

3. Discussion and questions regarding items on the consent docket

Dickson requested pulling Item h from the consent docket. McLeroy asked if Item f includes the two homes on Rock Creek Road. Staff stated the annexation would include those homes.

4. CONSENT DOCKET

(This item is placed on the agenda so that the City Council, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Councilmembers, that item will be removed from the consent docket and considered in regular order)

- a. APPROVAL minutes for City Council meeting March 12, 2018
- b. APPROVAL minutes for City Council Workshop meeting March 12, 2018
- c. ACKNOWLEDGMENT receipt of payroll and claims for March 2018
- d. APPROVAL and RATIFICATION all action taken by the Tuttle Public Works Authority for March 2018
- e. APPROVAL and RATIFICATION all action taken by the Tuttle Development Authority for March 2018
- f. APPROVAL authorizing the City Manager to issue a Notice of Hearing on a pending Annexation Petition relating to property in the South Half of Section 1, Township 9 North, Range 6 West, I.M., Grady County, Oklahoma
- g. ACCEPTANCE of donation of utility easements located in Section 22, Township 10 North, Range 5 West from Carl Laffoon
- h. APPROVAL for Tuttle Fire Department to apply SAFER grant to potentially hire two additional fire fighters
- i. APPROVAL Emergency Management Performance Grant 2nd Quarter 2018 Report
- j. APPROVAL **Budget Amendment 2018-012** making Emergency Management Performance Grant 2nd Quarter 2018 disbursement available for use by the Emergency Management Department upon receipt
- k. APPROVAL award of bid/contract to Markwell Paving in the amount of \$64,238.50 to improve and overlay roads at Fairview Cemetery
- l. APPROVAL award of bid/contract of daily street repair daily rates and transport rates to Markwell Paving

Motion was made by Littleton, seconded by Dickson to approve Consent Docket Items a,b,c,d,e,f,g,i,j,k and l. Motion carried as follows:

Aye: Dickson, Littleton, McLeroy, Smith and Chester

Nay: None

5. CONSIDERATION of Items Removed from Consent Docket

Dickson stated he wants Item h removed because it puts the City in a bind if they have to pay for the salaries. He stated there was no documentation or plan for this request. He noted that fire and police seem to get extra positions and he does not like having to uphold the requirements of this grant. Smith stated the risk is at the end of the 3-year term and the risk is worth taking and she thinks the City needs to meet the national standard. Anthony stated it is a FEMA grant and it would not be good to turn it down if the City was awarded. Douglas stated SAFER grant has never been awarded to the City. Young stated the City needs to look at future needs.

Motion was made by Smith, seconded by McLeroy for approval of Tuttle Fire Department to apply for SAFER grant to potentially hire two additional fire fighters. Motion failed as follows:

Aye: Smith and Chester

Nay: Dickson, Littleton and McLeroy

6. COMMUNITY DEVELOPMENT

- a. DISCUSSION and related CONSIDERATION of **Ordinance 2018-10** (PC Petition 2018-11), request of Curtis & Candice Watson, to rezone approximately 0.71 acres located at 2623 E SH-37 from General Agriculture A-1 District to General Employment C-5 District

Porter presented property will be used for used car lot and portable building sales. She stated it meets the comprehensive plan for the City. McLeroy stated the Specific Use Permit will need some changes.

Motion was made by Littleton seconded by Smith to approve Ordinance 2018-10 (PC Petition 2018-11), request of Curtis & Candice Watson, to rezone approximately 0.71 acres located at 2623 E SH-37 from General Agriculture A-1 District to General Employment C-5 District.

Motion carried as follows:

Aye: Dickson, Littleton, McLeroy, Smith and Chester

Nay: None

- b. DISCUSSION and related CONSIDERATION of **Ordinance 2018-11** (PC Petition 2018-13), request of Charles A. Garrett, to rezone approximately 0.61 acres located at 5410 E. SH-37 from General Agriculture A-1 District to General Employment C-5 District

Porter presented the location for the rezoning is a metal building on the south side of SH-37. She stated the use will be office space and storage.

Motion was made by Smith seconded by McLeroy to approve Ordinance 2018-11 (PC Petition 2018-13), request of Charles A. Garrett, to rezone approximately 0.61 acres located at 5410 E. SH-37 from General Agriculture A-1 District to General Employment C-5 District

Motion carried as follows:

Aye: Dickson, Littleton, McLeroy, Smith and Chester

Nay: None

- c. DISCUSSION and related CONSIDERATION of requesting the Grady County Board of Commissioners to join the City of Tuttle to create the Tuttle Area Metropolitan Planning Commission

Young presented this Commission would allow zoning authority outside the City limits, such as oil drilling and salt water disposal wells.

No Action Taken

7. GENERAL GOVERNMENT

- a. DISCUSSION and related CONSIDERATION of Ward 1 Council position upcoming vacancy

McLeroy asked if any applicants were here. Smith requested that the Council get an opportunity to speak to all three. Dickson asked that staff extend an invitation to attend the next workshop meeting. Young stated he would contact the applicants.

8. STREETS

- a. DISCUSSION and related CONSIDERATION request of Tuttle First Christian Church for funding assistance making improvements to SW 3rd St and W Bond St in conjunction with the construction of their new Youth and Education Building

Bomgardner presented request of the Tuttle Christian Church to partner with the City for improvements on the City right-of-way. He stated the building will be 9,400 square feet and will be available for public use. The parking will not be reserved for the church, it will be available for all residents. The cost estimate from the City Engineer is \$62,308. He thanked the City Council for considering the request. McLeroy stated the City may not have the funds to partner with the church. Chester asked how soon funds would be needed and Bomgardner stated early fall. Smith stated she was not sure where the City would find the money. Young stated all revenues are committed for this year. Dickson stated he would like to see the City help with this.

This item died for lack of motion.

- b. DISCUSSION and related CONSIDERATION regarding the establishment of an Improvement District relating to road improvements on Rock Creek Drive and Pickens Drive in the Rock Creek Subdivision, being a part of the South Half of Section 1, Township 9 North, Range 6 West, I.M., Grady County, Oklahoma

Abston presented request for annexation and improvement district, to have city services and better roads. She spoke to all residents in the addition by going door-to-door. Perryman presented the petition will be released to property owners and a cost assessment with benefit to each property owner. Dickson asked how many residents were not interested. McLeroy stated he thought five residents did not sign the petition.

Motion was made by Littleton, seconded by McLeroy to approve establishment of an Improvement District relating to road improvements on Rock Creek Drive and Pickens Drive in the Rock Creek Subdivision, being a part of the South Half of Section 1, Township 9 North, Range 6 West, I.M., Grady County, Oklahoma contingent on annexation and number of signatures on petition. Motion carried as follows:

Aye: Dickson, Littleton, McLeroy, Smith and Chester

Nay: None

9. INFORMATION AND REPORTS

a. City Manager and Department Reports

1. Potential purchase of new police vehicles
2. Potential purchase of a used road grader for the Streets Department

Slattery presented road grader information for review and will ask for consideration at the May meeting. He stated this will not require any add on such as storage or trailer to haul.

3. Ice Cream Festival update

Young presented the Ice Cream Festival is Saturday, June 16, 2018 from 10:00 am to 4:00 pm. Staff will be documenting and surveying the festival in order to make it a better event.

4. Trash service change update

Young presented the changes to the trash service will begin at the end of April. We expect here will be confusion during the transition

b. Councilmember Reports

Smith presented the Library will have an open house tomorrow to introduce the new full-time librarian.

Littleton presented the Police Department needs vehicles and the City needs to invest in the needs of the department.

Dickson asked for ideal staffing plan from all departments. Young stated departments will be working on five-year plans and budget projections. Currently working on five-year capital improvement plan.

NEW BUSINESS

ANNOUNCEMENTS

1. City Council Workshop Meeting Monday, April 23, 2018 at 6:00 pm
2. City Council Meeting on Monday, May 14, 2018 at 7:00 pm (workshop at 6:00 pm)

ADJOURNMENT

Motion was made by Littleton, seconded by Dickson to adjourn the City Council Meeting at 8:34 p.m.

Motion carried as follows:

Aye: Dickson, Littleton, McLeroy, Smith and Chester

Nay: None

Attest:

Wendy Marble, City Clerk

Aaron McLeroy, Mayor