

## Minutes

THE BOARD OF TRUSTEES OF THE TUTTLE DEVELOPMENT AUTHORITY MET IN REGULAR SESSION ON **JANUARY 8, 2018 AT 7:00 P.M.** IN THE TUTTLE CITY HALL BUILDING LOCATED AT 221 W. MAIN STREET

MEMBERS PRESENT: SCOTT DICKSON, TODD LITTLETON, AARON MCLEROY AND TOMMY JOE CHESTER

MEMBERS ABSENT: MARY SMITH

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, DON CLUCK, SEAN DOUGLAS, BRUCE ANTHONY, AARON SLATTERY, TIM EDWARDS, HEATH COLLINS AND SEAN FAIRBAIRN

OTHERS PRESENT: SANDY SEBRING, TRAVICE WARD, KEITH STREET, JAMES BALLARD, LESLIE WALKER, JASON KNIGHT AND OTHERS THAT DID NOT SIGN IN

**CALL TO ORDER** Mayor Chester called the meeting to order at 8:15 p.m.

### **ORDER OF BUSINESS**

1. Discussion and questions regarding items on the consent docket

**Young presented some of the consent items were already approved but this clears up any confusion as to what has or has not been approved.**

2. CONSENT DOCKET

(This item is placed on the agenda so that the Board of trustees, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Board members, that item will be removed from the consent docket and considered in regular order)

- a. APPROVAL minutes for TDA meeting December 11, 2017
- b. ACKNOWLEDGMENT receipt of payroll and claims for December 2017
- c. APPROVAL Flock Change Order #01 in the amount of \$46,765.84 for Downtown Area Part 1 construction
- d. APPROVAL Flock Change Order #02 in the amount of \$4,954.46 for burying line on E Main St near Don Williams Dr
- e. APPROVAL Flock Change Order #03 in the amount of \$2,286.70 for burying line on N Richland Rd near Covenant Trials Blvd

- f. APPROVAL Flock Change Order #04 in the amount of \$24,395.00 for Eagle Ridge Additional construction
- g. APPROVAL Flock Change Order #05 in the amount of \$44,534.67 for SH-37 construction from Richland Rd to near Cemetery Rd
- h. APPROVAL Flock Change Order #06 in the amount of \$61,600.00 for installation of 4 PON cabinets
- i. APPROVAL Flock Change Order #07 in the amount of \$15,398.99 for Downtown Area Part 2 construction
- j. APPROVAL Flock Change Order #08 in the amount of \$219,806.16 for the installation of additional drops
- k. APPROVAL Flock Change Order #09 in the amount of \$62,725.02 for Covenant Trails, Richland Hills, and Winding Creek additions construction
- l. APPROVAL Flock Change Order #10 in the amount of \$96,587.37 for N Cemetery Rd and Chickasaw Springs addition construction
- m. APPROVAL Flock Change Order #11 in the amount of \$41,696.00 for increased unit costs associated with boring through rock
- n. APPROVAL Flock Change Order #12 in the amount of \$184,482.73 for SH-37 construction from near Cemetery Rd to near County Line
- o. APPROVAL of broadband system construction goals for 2018
- p. APPROVAL TDA Resolution updating the Fiber User Agreement
- q. APPROVAL for the purchase of fiber optic cable from SMC in the amount of \$72,217.60 + delivery
- r. APPROVAL for the purchase of four Clearfield Fieldsmart PON Cabinets in the amount of \$41,455.08 + delivery

**Motion was made by Littleton, seconded by Dickson to approve Consent Docket Items a,b,c,d,e,f,g,h,i,j,k,l,m,n,o,p,q and r. Motion carried as follows:  
Aye: Dickson, Littleton, McLeroy and Chester  
Nay: None**

- 3. CONSIDERATION of Items Removed from Consent Docket

**Strike**

- 4. DISCUSSION and related CONSIDERATION regarding the status of the Fiber-to-the-Home project

Young presented all fiber projects are moving forward and gave update. Littleton asked for reporting for each phase of the project to include the number of customers possible, the take rate percentage and which packages taken. Young presented the staging for 2018 is approved. Dickson stated he likes the 2018 plan.

**NEW BUSINESS**  
**ANNOUNCEMENTS**  
**ADJOURNMENT**

Motion was made by Littleton, seconded by Dickson to adjourn the Tuttle Development Authority meeting at 8:23 p.m. Motion carried as follows:

Aye: Dickson, Littleton, McLeroy and Chester

Nay: None

Attest:

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TDA Secretary

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Chairman, Tommy Joe Chester