

## Minutes

THE BOARD OF TRUSTEES OF THE TUTTLE DEVELOPMENT AUTHORITY MET IN REGULAR SESSION ON **SEPTEMBER 11, 2017 AT 7:00 P.M.** IN THE TUTTLE CITY HALL BUILDING LOCATED AT 221 W. MAIN STREET

MEMBERS PRESENT: SCOTT DICKSON, TODD LITTLETON, AARON MCLEROY, MARY SMITH AND TOMMY JOE CHESTER

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, DON CLUCK, SEAN DOUGLAS, BRUCE ANTHONY, AARON SLATTERY, JACQUELYN PORTER AND SEAN FAIRBAIRN

OTHERS PRESENT: LESLIE WALKER, SANDY WILLIAMS, JASON KNIGHT AND OTHERS THAT DID NOT SIGN IN

**CALL TO ORDER** Mayor Chester called the meeting to order at 8:37 p.m.

### **ORDER OF BUSINESS**

1. Discussion and questions regarding items on the consent docket

**McLeroy asked to discuss Item 2f separately**

2. CONSENT DOCKET

(This item is placed on the agenda so that the Board of trustees, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Board members, that item will be removed from the consent docket and considered in regular order)

- a. APPROVAL minutes for TDA meeting August 14, 2017
- b. APPROVAL minutes for Special TDA meeting August 28, 2017
- c. ACKNOWLEDGMENT receipt of payroll and claims for August 2017
- d. AUTHORIZATION for the City Manager to purchase additional fiber at a cost not to exceed \$400,000
- e. AUTHORIZATION to proceed with construction of fiber line to serve properties adjacent to SH-37 between Richland Rd to 300 feet east of Cemetery Rd (Area 1B)

- f. AUTHORIZATION to proceed with construction of fiber line to serve the Downtown Tuttle Business District (Area 1C)

**Motion was made by McLeroy, seconded by Littleton to approve Consent Docket Items a,b,c,d and e. Motion carried as follows:**

**Aye: Dickson, Littleton, McLeroy, Smith and Chester**

**Nay: None**

3. CONSIDERATION of Items Removed from Consent Docket

**McLeroy presented other areas are more feasible to start construction than constructing the downtown area. Smith presented it makes sense to do this and do it quickly. Young presented no other neighborhoods are engineered and ready to begin construction, but downtown is. This would be a good area for the contractor to complete since they are here through October rather than have to bid this work again. Young said he would have the engineering information for Richland Hills ready in two weeks. Littleton suggested that we do both downtown and neighborhoods.**

**Motion was made by Smith, seconded by Dickson to approve Consent Docket Item f authorizing construction of fiber line to serve downtown business district. Motion carried as follows:**

**Aye: Dickson, Littleton, McLeroy, Smith and Chester**

**Nay: None**

4. APPROVAL TDA Resolution 2017-03 updating fees for TDA services

**Dickson asked if this changed from the workshop two weeks ago and Young stated it has not changed.**

**McLeroy asked about miscellaneous fee of \$1.25 per foot and how that would apply. Young presented construction cost above \$1,000 would cause the additional fee to be charged. Littleton asked that the fee be placed above reconnection fee in the list for clarity and to make sense. Dickson requested the reconnection fee be moved to the bottom of the fee list.**

**Motion was made by McLeroy, seconded by Littleton to approve TDA Resolution 2017-03 with the amendment of moving the reconnection fee to the end of the Miscellaneous fees list. Motion carried as follows:**

**Aye: Dickson, Littleton, McLeroy, Smith and Chester**

**Nay: None**

5. APPROVAL TDA Resolution 2017-02 adopting TDA Fiber Access Services Use Policy

**Motion was made by McLeroy, seconded by Littleton to approve TDA Resolution 2017-02. Motion carried as follows:**

**Aye: Dickson, Littleton, McLeroy, Smith and Chester**

**Nay: None**

6. DISCUSSION and related CONSIDERATION regarding the status of the Fiber-to-the-Home project

**No Action**

7. DISCUSSION and related CONSIDERATION phasing and financing of the fiber system

**No Action**

**NEW BUSINESS**  
**ANNOUNCEMENTS**  
**ADJOURNMENT**

**Motion was made by McLeroy, seconded by Littleton to adjourn the TDA meeting at 8:53 p.m. Motion carried as follows:  
Aye: Dickson, McLeroy, Smith and Chester  
Nay: None**

Attest:

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TDA Secretary

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Chairman, Tommy Joe Chester