

Minutes

THE BOARD OF TRUSTEES OF THE TUTTLE DEVELOPMENT AUTHORITY MET IN REGULAR SESSION ON **AUGUST 14, 2017 AT 7:00 P.M.** IN THE TUTTLE CITY HALL BUILDING LOCATED AT 221 W. MAIN STREET

MEMBERS PRESENT: SCOTT DICKSON, TODD LITTLETON, AARON MCLEROY, MARY SMITH AND TOMMY JOE CHESTER

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, DON CLUCK, SEAN DOUGLAS, BRUCE ANTHONY, AARON SLATTERY, JACQUELYN PORTER AND SEAN FAIRBAIRN

OTHERS PRESENT: LESLIE WALKER, DONNA MCKINNEY, SANDY WILLIAMS, RICHARD SCHWALBACH, JASON KNIGHT AND OTHERS THAT DID NOT SIGN IN

CALL TO ORDER/ROLL CALL Mayor Chester called the meeting to order at 9:14 p.m.

ORDER OF BUSINESS

1. Discussion and questions regarding items on the consent docket

Littleton requested removing Items 2 i,j,k and l from the consent docket.

2. CONSENT DOCKET

(This item is placed on the agenda so that the Board of trustees, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Board members, that item will be removed from the consent docket and considered in regular order)

- a. APPROVAL minutes for TDA meeting July 10, 2017
- b. ACKNOWLEDGMENT receipt of payroll and claims for July 2017
- c. APPROVAL of Registration Services Agreement with American Registry for Internet Numbers, LTD ("ARIN") regarding IP version 4 addresses
- d. APPROVAL of Registration Services Agreement with American Registry for Internet Numbers, LTD ("ARIN") regarding IP version 6 addresses
- e. ACKNOWLEDGEMENT of Change Order #1 with Flock Enterprises
- f. ACKNOWLEDGEMENT of Change Order #2 with Flock Enterprises

- g. APPROVAL of contract with ISPN to provide helpdesk and network services
- h. AUTHORIZATION to hire a second field technician for the Broadband Department
- i. APPROVAL **TDA Resolution 2017-03** updating fees for TDA services
- j. APPROVAL **TDA Resolution 2017-02** adopting TDA Fiber Access Services Use Policy
- k. ACCEPTANCE of annual audit for FY 2016
- l. APPROVAL agreement with Dobson Communications regarding dedicated internet access

**Motion was made by McLeroy, seconded by Littleton to approve Consent Docket Items a,b,c,d,e,f,g and h. Motion carried as follows:
Aye: Dickson, Littleton, McLeroy, Smith and Chester
Nay: None**

- 3. CONSIDERATION of Items Removed from Consent Docket

Strike

- 4. DISCUSSION and related CONSIDERATION regarding the status of the Fiber-to-the-Home project

Young presented the project is on schedule.

- 5. DISCUSSION and related CONSIDERATION purchase of a fiber plow and attachments

Slattery presented information for new and used fiber plow and recommended purchase.

Motion was made by McLeroy, seconded by Smith to approve the purchase of new fiber plow not to exceed \$37,000. Motion carried as follows:

Aye: Dickson, Littleton, McLeroy, Smith and Chester

Nay: None

- 6. DISCUSSION and related CONSIDERATION regarding purchase of fiber splicing machine and miscellaneous installation hand tools

Slattery presented request for hand tools to outfit one truck and purchase of fiber splicing machine.

Motion was made by McLeroy, seconded by Dickson to approve purchase of machinery and tools not to exceed \$47,000. Motion carried as follows:

Aye: Dickson, Littleton, McLeroy, Smith and Chester

Nay: None

NEW BUSINESS
ANNOUNCEMENTS
ADJOURNMENT

Littleton left the meeting.

Motion was made by McLeroy, seconded by Smith to adjourn the TDA meeting at 9:36 p.m.

Motion carried as follows:

Aye: Dickson, McLeroy, Smith and Chester

Nay: None

Attest:

TDA Secretary

Chairman, Tommy Joe Chester