

Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR SESSION ON **JULY 10, 2017 at 7:00 P.M.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: SCOTT DICKSON, TODD LITTLETON, AARON MCLEROY, MARY SMITH AND TOMMY JOE CHESTER

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, DON CLUCK, SEAN DOUGLAS, BRUCE ANTHONY, AARON SLATTERY, JACQUELYN PORTER AND ANDREW GRAHAM

OTHERS PRESENT: ARNELLA KARGES, JESSICA MALONE, LESLIE WALKER, JASON KNIGHT AND OTHERS THAT DID NOT SIGN IN

CALL TO ORDER Mayor Chester called the meeting to order at 7:06 p.m.

ROLL CALL Marble called the roll and declared a quorum present

PLEDGE OF ALLEGIANCE Mayor Chester led the pledge of allegiance

INVOCATION Littleton gave the invocation

ORDER OF BUSINESS

1. INTRODUCTION OF GUESTS / HEARING OF CITIZENS OR DELEGATES

(This is an opportunity for citizens to address the City Council. If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. City Council rules and regulations limit visitor comments to a maximum of three minutes should be directed to the City Council as a whole. The Oklahoma Open Meeting Act prohibits the City Council from taking official action on requests made during this portion of the agenda unless otherwise noted on this agenda.)

2. PRESENTATIONS, PROCLAMATIONS AND RECOGNITION

Mayor thanked staff, Mr. Perryman and council members for attending the fiber groundbreaking.

3. Discussion and questions regarding items on the consent docket

Smith asked if Item v was available. Cluck presented it is available and that Mr. Perryman reviewed and agrees with the contract as it is written. Perryman presented the language has been changed through the years to meet the necessary indemnification requirements.

4. CONSENT DOCKET

(This item is placed on the agenda so that the City Council, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Councilmembers, that item will be removed from the consent docket and considered in regular order)

- a. APPROVAL minutes for City Council meeting June 12, 2017
- b. APPROVAL minutes for City Council Workshop meeting June 12, 2017
- c. APPROVAL minutes for City Council Workshop meeting June 26, 2017
- d. ACKNOWLEDGMENT receipt of payroll and claims for June 2017

- e. APPROVAL and RATIFICATION all action taken by the Tuttle Public Works Authority for June 2017
- f. APPROVAL and RATIFICATION all action taken by the Tuttle Development Authority for June 2017
- g. APPROVAL of **Resolution 2017-14** establishing 911 Emergency Telephone Fee Rates for Calendar Year 2018
- h. APPROVAL of **Resolution 2017-12** authorizing the submittal of Rural Economic Assistance Plan (REAP) grant application for the purchase and installation of new storm sirens
- i. APPROVAL Fiscal Year 2018 Rural Economic Action Plan Authorization Form
- j. APPROVAL Fiscal Year 2018 Rural Economic Action Plan Capital Needs Summary/5-Year Plan
- k. APPROVAL Fiscal Year 2018 Rural Economic Action Plan Contributing Partner In-Kind Agreement
- l. APPROVAL Fiscal Year 2014 Rural Economic Action Plan Closeout Request
- m. APPROVAL Fiscal Year 2016 Rural Economic Action Plan Closeout Request
- n. APPROVAL to de-obligate unused funds for Rural Economic Assistance Plan (REAP) grants received for storm sirens and Springwood Acres water project
- o. APPROVAL Fiscal Year 2017 Emergency Management Performance Grant 3rd Quarter Report & Request for Payment
- p. APPROVAL **Budget Amendment 2017-011** making Fiscal Year 2017 Emergency Management Performance Grant funds available for use by Emergency Management Department
- q. APPROVAL of **Resolution 2017-13** authorizing the submittal of an Emergency Management Performance Grant (EMPG) application
- r. APPROVAL of a Standard Operating Procedure (SOP) for the Tuttle Fire/EMS Department establishing a Promotion Process
- s. APPROVAL for the City of Tuttle to join Next Century Cities and agree with their principles
- t. APPROVAL update to the Tuttle School Zone Plan, including school zones and parking restrictions
- u. APPROVAL of Administrative Service Agreement COBRA Continuation Coverage with Keystone Flex Administrators
- v. APPROVAL Grady County Criminal Justice Authority Jail Service Agreement for July 1, 2017 through June 30, 2018

Motion was made by Smith, seconded by Littleton to approve Consent Docket Items a,b,c,d,e,f,g,h,i,j,k,l,m,n,o,p,q,r,s,t,u and v. Motion carried as follows:

Aye: Dickson, Littleton, McLeroy, Smith and Chester

Nay: None

- 5. CONSIDERATION of Items Removed from Consent Docket

Strike

6. COMMUNITY DEVELOPMENT

- a. DISCUSSION regarding development of new oil & gas regulations

Young introduced Karges and said feel free to ask questions.

Arnella Karges, of Oklahoma Oil & Gas Association, presented she represents oil and gas drillers, refineries and pipeline companies and is available to offer assistance to the city in developing an ordinance.

Smith thanked Karges for input and trying to work together and compromise.

Dickson asked how close is the Piedmont ordinance to an ideal ordinance. Karges said about halfway to an ideal ordinance.

Chester presented it is a problem that needs to be worked out together and he appreciates her help.

- b. DISCUSSION and related CONSIDERATION of **Ordinance 2017-12** (PC Petition 2017-24) amending the Tuttle Subdivision Regulations to add an additional typical section for rural streets

Young presented the Planning Commission approved 3-0. This is regarding development of new subdivision. He noted that since 2008 variances have been granted for some additions, or they met the regulations and there have not been many subdivisions with asphalt only streets. Young recommends waiting to talk to engineer about this. Smith asked about deterioration problems without a curb. Young presented less dense developments run into cost problems for developers. Littleton spoke to developer and heard the same concern and would like to hear from engineer. McLeroy has questions and wants the engineer opinion.

Young presented the City engineers are strict concerning roads. Perryman presented stricter roads regulations make better subdivisions, there are fewer problems with good solid road building standards.

Motion was made by Chester, seconded by Dickson to TABLE this item until the next regular meeting. Motion carried as follows:

Aye: Dickson, Littleton, McLeroy, Smith and Chester

Nay: None

7. PUBLIC SAFETY

- a. DISCUSSION and related CONSIDERATION of **Ordinance 2017-10** regarding Criminal Justice Reform

Scrivener's error on agenda, no Ordinance required – strike

- b. DISCUSSION regarding updates to the City of Tuttle fireworks ordinance

Motion was made by McLeroy, seconded by Chester to TABLE this item until the next regular meeting. Motion carried as follows:

Aye: Dickson, Littleton, McLeroy, Smith and Chester

Nay: None

- c. DISCUSSION and related CONSIDERATION of **Ordinance 2017-11** updating the School Zone Speed Regulations

Young presented this will update the language to add “when children are present”.

Motion was made by Littleton, seconded by McLeroy to approve Item 7c. Motion carried as follows:

Aye: Dickson, Littleton, McLeroy, Smith and Chester

Nay: None

Motion was made by Chester, seconded by Littleton to adopt the emergency clause for this Item. Motion carried as follows:

Aye: Dickson, Littleton, McLeroy, Smith and Chester

Nay: None

8. **PARKS, RECREATION, AND CEMETERIES**

- a. DISCUSSION and related CONSIDERATION appointment of four board members and one member of the City Council to serve on the Parks & Recreation Advisory Board

Motion was made by Chester, seconded by McLeroy to nominate Sara Hites to Position 2 on the Parks & Recreation Advisory Board for a term of 1 year. Motion carried as follows:

Aye: Dickson, Littleton, McLeroy, Smith and Chester

Nay: None

Motion was made by Chester, seconded by Littleton to nominate Cole Prestidge to Position 1 on the Parks & Recreation Advisory Board for a term of 1 year. Motion carried as follows:

Aye: Dickson, Littleton, McLeroy, Smith and Chester

Nay: None

Motion was made by Chester, seconded by McLeroy to nominate Shelley Overholt to Position 3 on the Parks & Recreation Advisory Board for a term of 2 years. Motion carried as follows:

Aye: Dickson, Littleton, McLeroy, Smith and Chester

Nay: None

Motion was made by Chester, seconded by Dickson to nominate Justin Battles to Position 4 on the Parks & Recreation Advisory Board with a term of 2 years. Motion carried as follows:

Aye: Dickson, Littleton, McLeroy, Smith and Chester

Nay: None

Motion was made by Chester, seconded by Littleton to nominate Aaron McLeroy as the City Council representative on the Parks & Recreation Advisory Board. Motion carried as follows:

Aye: Dickson, Littleton, McLeroy, Smith and Chester

Nay: None

9. **INFORMATION AND REPORTS**

- a. City Manager and Department Reports

None

- b. Councilmember Reports

None

Motion was made by Littleton, seconded by McLeroy to recess the City Council Meeting at 7:32 p.m. and begin the Tuttle Public Works Meeting. Motion carried as follows:

Aye: Dickson, Littleton, McLeroy, Smith and Chester

Nay: None

Mayor Chester reconvened the City Council Meeting and the Tuttle Public Works Authority Meeting to enter Executive Session at 7:47 p.m.

10. EXECUTIVE SESSIONS

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

a. CONSIDERATION and take appropriate action regarding a potential legal claim the City of Tuttle may have against a former employee (Proposed Executive Session pursuant to 25 O.S. Section 307(B)(4) for confidential communications between the City Council and its attorney concerning a pending claim, if the City Council, with the advice of its attorney, determines that disclosure will seriously impair the ability of the City Council to process the claim in the public interest. The Governing Body shall make a determination as to its intent to enter into executive session in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.)

1. CONSIDERATION action related to Executive Session Item 10a

b. CONSIDERATION and take appropriate action regarding a potential legal claim the City of Tuttle may have against a former employee (Proposed Executive Session pursuant to 25 O.S. Section 307(B)(4) for confidential communications between the City Council and its attorney concerning a pending claim, if the City Council, with the advice of its attorney, determines that disclosure will seriously impair the ability of the City Council to process the claim in the public interest. The Governing Body shall make a determination as to its intent to enter into executive session in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.)

1. CONSIDERATION action related to Executive Session Item 10b

c. CONSIDERATION and take appropriate action regarding collective bargaining with the Fraternal Order of Police Lodge #197 (Proposed Executive Session pursuant to 25 O.S. Section 307 (B)(2) to discuss negotiations between the City of Tuttle and representatives of an employee group. The City Council shall make a determination as to its intent to enter into executive session in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.)

1. CONSIDERATION action related to Executive Session Item 10c

Motion was made by Littleton, seconded by McLeroy to reconvene the City Council Meeting and Tuttle Public Works Authority meeting at 8:26 p.m. Motion carried as follows:

Aye: Dickson, Littleton, McLeroy, Smith and Chester

Nay: None

Perryman announced for the record that no other items were discussed in Executive Session except for what was stated on the agenda and no action was taken in Executive Session

NEW BUSINESS

Young presented the monthly sales tax report.

ANNOUNCEMENTS

1. City Council Workshop Meeting Monday July 24, 2017 at 6:00 pm
2. City Council Meeting on Monday, August 14, 2017 at 7:00 pm (workshop at 6:00 pm)

ADJOURNMENT

Motion was made by Littleton, seconded by Smith to adjourn the City Council meeting at 8:27 p.m. Motion carried as follows:

Aye: Dickson, Littleton, McLeroy, Smith and Chester

Nay: None

Attest:

Wendy Marble, City Clerk

Tommy Joe Chester, Mayor