

Minutes

THE BOARD OF TRUSTEES OF THE TUTTLE DEVELOPMENT AUTHORITY MET IN REGULAR SESSION ON **JUNE 12, 2017 AT 7:00 P.M.** IN THE TUTTLE CITY HALL BUILDING LOCATED AT 221 W. MAIN STREET

MEMBERS PRESENT: SCOTT DICKSON, TODD LITTLETON, MARY SMITH AND TOMMY JOE CHESTER

MEMBERS ABSENT: AARON MCLEROY

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, DON CLUCK, SEAN DOUGLAS, BRUCE ANTHONY, AARON SLATTERY, GENE PFLUGHOF, JACQUELYN PORTER, WJ MORGAN AND MARCIE BEHRENS

OTHERS PRESENT: GARY BEIKMANN, JEFF WILLIAMS, LANA SCHNEEBERGER, SANDY WILLIAMS, LESLIE WALKER, JASON KNIGHT AND OTHERS THAT DID NOT SIGN IN

CALL TO ORDER/ROLL CALL Mayor Chester called the meeting to order at 7:56 p.m.

ORDER OF BUSINESS

1. Discussion and questions regarding items on the consent docket
2. CONSENT DOCKET

(This item is placed on the agenda so that the Board of trustees, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Board members, that item will be removed from the consent docket and considered in regular order)

- a. APPROVAL minutes for TDA meeting May 8, 2017
- b. APPROVAL minutes for special TDA meeting May 25, 2017
- c. ACKNOWLEDGMENT receipt of payroll and claims for May 2017
- d. APPROVAL installation of new Heating/Ventilation/Air Conditioning (HVAC) equipment by Hunter Mechanical & Controls for the new server room and tech space inside of City Hall for \$20,100
- e. APPROVAL remodel of City Hall space for the new server room and tech space, not including HVAC work, at a cost not to exceed \$15,000
- f. ACKNOWLEDGEMENT of purchase of fiber optic cable from Bolt Fiber at \$274,222

- g. ACKNOWLEDGEMENT of purchase of cabinets and related equipment from SMC Electric at \$28,114.88
- h. ACKNOWLEDGEMENT of purchase of SDR 11 duct from HD Supply at \$39,650
- i. ACKNOWLEDGEMENT of purchase of fiber drop cables and related equipment from CSC at \$15,379.85
- j. DISCUSSION and related CONSIDERATION award of contract for the purchase and installation of Optical Line Terminals (OLT) and Optical Network Terminals (ONT) and related equipment

Motion was made by Smith, seconded by Dickson to approve Consent Docket Items a,b,c,d,e,f,g,h and i. Motion carried as follows:

Aye: Dickson, Littleton, Smith and Chester

Nay: None

- 3. CONSIDERATION of Items Removed from Consent Docket

Item j should be considered separately from the consent docket.

Beikmann presented drawing of network diagram and he discussed the bid proposals. He recommended awarding contract to KGP Logistics in the amount of \$110,040.90 as the low bidder.

Motion was made by Littleton, seconded by Smith to approve the recommendation to award bid to KGP Logistics in the amount of \$110,040.90 as the lowest bidder for equipment, including alternate 2 and alternate 3 but not alternate 4.

Motion carried as follows:

Aye: Dickson, Littleton, Smith and Chester

Nay: None

- 4. DISCUSSION and related CONSIDERATION regarding the status of the Fiber-to-the-Home project

Young presented WJ Morgan has been hired as the first installer of the system. Public Works is moving forward with preconstruction activities. Training room remodel will begin next week. Smith asked about current atlink fiber customers and Perryman said he will look into this. Littleton requested fiber service to highway 37 should be a priority.

Perryman noted for the record that executive session is not necessary.

- 5. CONSIDERATION to conduct an EXECUTIVE SESSION for the purposes of discussing the design, system configuration, and specific location or placement of systems, components, and devices. Proposed Executive Session pursuant to 25 O.S. Section 307(B)(9)(e). The Board of Trustees shall make a determination as to its intent to enter into executive session in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.

- a. CONSIDERATION action related to Executive Session Item 5

NEW BUSINESS
ANNOUNCEMENTS
ADJOURNMENT

Motion was made by Littleton, seconded by Chester to adjourn the TDA meeting at 8:20 p.m. Motion carried as follows:
Aye: Dickson, Littleton, Smith and Chester
Nay: None

Attest:

TDA Secretary

Chairman, Tommy Joe Chester