

Minutes

THE BOARD OF TRUSTEES OF THE TUTTLE PUBLIC WORKS AUTHORITY MET IN REGULAR SESSION ON **OCTOBER 10, 2016 AT 7:00 P.M.** IN THE TUTTLE CITY HALL BUILDING LOCATED AT 221 W. MAIN STREET

MEMBERS PRESENT: T.J. CHESTER, TERESA BUCK, AARON MCLEROY, TODD LITTLETON AND MARY SMITH

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, DON CLUCK, BRUCE ANTHONY, AARON SLATTERY, GENE PFLUGHOFT, SEAN FAIRBAIRN, JEFF ALTHOFF, STEVE MCVICKER, ANDY LINGLE, JOE BRIDGERS, WILLIAM SMITH, AND ANDREW GRAHAM

OTHERS PRESENT: JEAN SCHRODER, GWEN KING, LORI CAMPBELL, BYRON AND KRISTI HUGHES, CHLOE COKER, JIM DUNCAN, SHARON AUSTIN, AUDREY BELL, MAE RAY, CRYSTAL GRIFFIS, WAYNA VANHOF, JERILYNN MORRISON, JEFF WILLIAMS, TERESA AND TOMMY FIELDER, LINDA CODY, JAMES BALLARD, AND OTHERS THAT DID NOT SIGN IN

CALL TO ORDER Chairman Chester called the meeting to order at 7:32 p.m.

ORDER OF BUSINESS

1. Discussion and questions regarding items on the consent docket
2. CONSENT DOCKET

(This item is placed on the agenda so that the Board of trustees, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Board members, that item will be removed from the consent docket and considered in regular order)

- a. APPROVAL minutes for TPWA meeting September 12, 2016
- b. ACKNOWLEDGMENT receipt of payroll and claims for September 2016
- c. AUTHORIZATION for Cowan Group Engineering to engineer a water line extension on Meyers Dr and Dennis Rd
- d. AUTHORIZATION for Cowan Group Engineering to engineer a water line extension on E. SH-37 from Willow Creek Dr to approximately ¼ mile west

Motion was made by Littleton, seconded by Buck to adopt the consent agenda items 2 a, b, c and d. Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

3. CONSIDERATION of Items Removed from Consent Docket

Strike

4. GENERAL GOVERNMENT

- a. DISCUSSION and related CONSIDERATION of amendment to the sanitation services contract with Allied Waste (now Republic Services) to provide curbside recycling.

Smith presented council has been considering this for several months and she has received a lot of input from citizens. She discussed we all pay for things we don't use but most of her ward is in favor of recycling.

Chester commented that this is something we need to do for our children and grandchildren. McLeroy asked if there is a way to discount this or recycle without paying. Young presented 21% of residents are receiving a discount. Buck asked McLeroy to clarify what he asked. McLeroy presented he wants a discount for seniors and disabled.

Littleton presented majority in his ward are against recycling, he personally thinks it is the right thing to do, but will vote against recycling to represent his ward. Smith said the council needs to decide on this item.

Motion was made by McLeroy, seconded by Smith to approve amendment to the sanitation services contract. Motion denied as follows:

Aye: McLeroy and Smith

Nay: Buck, Littleton and Chester

- b. DISCUSSION and related CONSIDERATION authorization to purchase a skid steer for the Natural Gas Department

Slattery presented the skid steer is a necessary tool for the Public Works department. McLeroy is not in favor. Littleton is in favor of purchasing equipment. Buck presented the need for a plan of action and believes in the ability of the supervisors and the crews. Littleton suggested that the Council do what the Mayor has insisted on which is street repairs. Smith asked Slattery what equipment is high priority. Slattery commented in order of priority; 2 Ford trucks, dump truck, skid steer and then asphalt roller. Buck stated there should be a plan and we need to move forward with it.

Motion was made by Littleton, seconded by Buck to authorize purchase of skid steer for the Natural Gas Department.

McLeroy presented he has some sticker shock with the amount of money required for the purchase of equipment. Littleton asked how many years were funds not provided to Public Works for equipment. They are making up for years of not having equipment necessary to do their job.

Young presented if intent is to not finance as stated and look at other path for financing, he would prefer Council not to approve purchases tonight if not approved with the financing.

Littleton presented the agenda items seem out of order and financing should have been discussed before purchasing.

Motion was withdrawn by Littleton and he request to discuss Item 4d

Strike

- c. DISCUSSION and related CONSIDERATION authorization to purchase a Ford F450 pickup truck for the Water Department and a Ford F250 for the Gas Department
- Motion was made by Littleton, seconded by Smith to authorize purchase a Ford F450 pickup truck for the Water Department and a Ford F250 for the Gas Department. Motion carried as follows:**
- Aye: Buck, Littleton, McLeroy, Smith and Chester**
Nay: None
- d. DISCUSSION and related CONSIDERATION financing of equipment with lease-purchases
- Young presented all equipment was put together as lease purchase and City can absorb this debt service as presented in 2017 budget. Mayor Chester asked how we can move forward with this. Young presented to change the financing will take extra time and will need to request new quotes from financial institutions**
- Slattery presented life span of heavy equipment to be approximately 20 years. Littleton suggested preference to table or strike 4 b,c and d until next month to make a more informed decision. Young presented striking until the 2017 budget meeting to discuss. Chester asked how this will affect Public Works. Slattery noted hiring additional employees for construction crew was approved with the knowledge that vehicles would be required. Two Ford trucks and dump truck will be difficult to continue work without those.**
- McLeroy noted that construction crew was hired for Fiber project that we are not currently working on. Slattery presented it took time to hire employees.**
- Smith stated the council sent inconsistent messages to staff and is setting a bad management style by committing to projects and then deciding against the previous decision to buy the tools to do the work.**
- Young presented some fiber is purchased and conduit will be purchased. Access to more capital will be required to buy more product. Young presented changing the financing will required more money up front and he will need time to research.**
- McLeroy requested a schedule for replacement of equipment by hours of use. Young presented this item is for financing of backhoe and mini excavator that were approved for purchase last month. If financing is not approved these will require payment in cash.**
- Motion was made by Smith, seconded by Littleton to accept financing bid of Sooner State Bank for items listed and discuss each individual item and terms of purchase. Motion carried as follows:**
- Aye: Buck, Littleton, McLeroy, Smith and Chester**
Nay: None
- e. DISCUSSION and related CONSIDERATION approving an agreement between the TPWA and the Tuttle Public Schools regarding the purchase and dedication of water and sewer lines

Young presented this agreement will cost the City approximately \$99,000.

Motion was made by Littleton, seconded by McLeroy to approve agreement between TPWA and the Tuttle Public Schools. Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

- f. DISCUSSION and related CONSIDERATION regarding the request of Jeff Williams and James Ballard for water service to Westside Addition, including the creation of Memorandum of Understanding

Slattery presented a six-inch water line will be installed and paid by the City and that Williams and Ballard have worked out an arrangement for their properties.

Motion was made by Littleton, seconded by Smith to authorize request for water service to Westside Addition. Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

- g. DISCUSSION and related CONSIDERATION authorization for Cowan Group Engineering to engineer a water line extension to serve Westside Addition

Strike

- h. DISCUSSION and related CONSIDERATION authorization for the Water Department to purchase materials to extend a water line to serve Westside Addition

Young presented this will be paid out of the 2015 Utility Note proceeds.

Motion was made by Smith, seconded by McLeroy to authorize purchase of materials extending water line. Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

5. EXECUTIVE SESSIONS

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

- a. CONSIDERATION regarding the purchase of real estate. (Proposed Executive Session pursuant to 25 O.S. Section 307(B)(3) to discuss and negotiate the possible purchase of real estate. The Governing Body shall make a determination as to its intent to enter into executive session in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.)

1. CONSIDERATION action related to Executive Session Item 5a

Strike

NEW BUSINESS

ANNOUNCEMENTS

ADJOURNMENT

Motion was made by Smith, seconded by Littleton to adjourn the TPWA meeting at 9:05 p.m. Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

Attest:

TPWA Secretary

Chairman, Tommy Joe Chester