

## Minutes

THE BOARD OF TRUSTEES OF THE TUTTLE PUBLIC WORKS AUTHORITY MET IN REGULAR SESSION ON **AUGUST 8, 2016 AT 7:00 P.M.** IN THE TUTTLE CITY HALL BUILDING LOCATED AT 221 W. MAIN STREET

MEMBERS PRESENT: T.J. CHESTER, TERESA BUCK, AARON MCLEROY, TODD LITTLETON AND MARY SMITH

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, AARON SLATTERY, BRUCE ANTHONY, DON CLUCK, DENNIS WALL, SEAN DOUGLAS AND GENE PFLUGHOFT

OTHERS PRESENT: DUANE ALLEN, JAYSON KNIGHT AND OTHERS THAT DID NOT SIGN IN

**CALL TO ORDER** Chairman Chester called the meeting to order at 7:54 p.m.

### **ORDER OF BUSINESS**

1. Discussion and questions regarding items on the consent docket
2. CONSENT DOCKET

(This item is placed on the agenda so that the Board of trustees, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Board members, that item will be removed from the consent docket and considered in regular order)

- a. APPROVAL minutes for TPWA meeting July 11, 2016
- b. ACKNOWLEDGMENT receipt of payroll and claims for July 2016
- c. ACKNOWLEDGMENT receipt of Permit No. SL000026160121 from the Oklahoma Department of Environmental Quality to construct 461 linear feet of eight inch PVC pipe for sanitary sewer collection to serve the Tuttle Public Schools
- d. ACKNOWLEDGMENT receipt of Permit No. SL000026160589 from the Oklahoma Department of Environmental Quality to construct 967 linear feet of eight inch PVC pipe for sanitary sewer collection to serve the Jeffries Addition Sewer Extension
- e. ACKNOWLEDGMENT receipt of Permit No. SL000026150935 from the Oklahoma Department of Environmental Quality to construct 8,160 linear feet of ten inch PVC pipe and 580 linear feet of twelve inch PVC pipe for sanitary sewer collection, 6,202 HDPE pipe force main, and a 231 gpm lift station (Sanitary Sewer Phase 3)
- f. ACKNOWLEDGMENT receipt of Permit No. SL000026160381 from the Oklahoma Department of Environmental Quality to construct 2,181 linear feet of eight inch PVC pipe for sanitary sewer collection to serve The Montford

- g. ACKNOWLEDGMENT receipt of Permit No. WL000026160382 from the Oklahoma Department of Environmental Quality to construct 2,520 linear feet of eight inch PVC waterline pipe and 2,360 linear feet of six inch PVC waterline pipe to serve The Montford
- h. ACKNOWLEDGMENT receipt of Permit No. WL000026140394 from the Oklahoma Department of Environmental Quality to construct 1,257 linear feet of six inch PVC waterline pipe to serve the Springwood Acres Subdivision
- i. ACKNOWLEDGMENT receipt of Permit No. WL000026140651 from the Oklahoma Department of Environmental Quality to construct 469 linear feet of six inch PVC waterline pipe to serve the area near the intersection of SH-37 and Meyers Dr
- j. APPROVAL Change Order #01 to the Sanitary Sewer Phase 3 contract with Wee Construction to expand sanitary sewer in Jeffries Addition in the amount of an additional \$91,744.00

**Motion was made by Smith, seconded by McLeroy to adopt the consent agenda items 2 a, b, c, d, e, f, g, h, i and j. Motion carried as follows:**

**Aye: Buck, Littleton, McLeroy, Smith and Chester**

**Nay: None**

- 3. CONSIDERATION of Items Removed from Consent Docket

**Strike**

- 4. GENERAL GOVERNMENT

- a. DISCUSSION and related CONSIDERATION award of bid for Horizontal Directional Drill / Trailer combo to Ditch Witch in the amount of \$116,874

**Slattery presented information on equipment requested and the need for this equipment. McLeroy presented the cost of maintenance is too much. Slattery presented the department cannot continue to do the work required without the equipment. Littleton presented the department head needs the equipment to run his department. Chester presented he is against purchasing the boring machine. Perryman presented the development authority will require this equipment in order to operate.**

**Motion was made by McLeroy, seconded by Littleton to recess the TPWA meeting at 8:21 p.m and open the Tuttle Development Authority meeting. Motion carried as follows:**

**Aye: Buck, Littleton, McLeroy, Smith and Chester**

**Nay: None**

**Motion was made by McLeroy, seconded by Smith to reconvene the TPWA meeting at 8:50 p.m. Motion carried as follows:**

**Aye: Buck, Littleton, McLeroy, Smith and Chester**

**Nay: None**

**Motion was made by McLeroy, seconded by Smith to enter Executive Session at 8:50 p.m. Motion carried as follows:**

**Aye: Buck, Littleton, McLeroy, Smith and Chester**

**Nay: None**

**Motion was made by Littleton, seconded by Smith to reconvene the TPWA meeting at 10:25 p.m. Motion carried as follows:**

**Aye: Buck, Littleton, McLeroy, Smith and Chester**

**Nay: None**

**No Action Taken on Item 4a**

- b. DISCUSSION and related CONSIDERATION authorization to purchase a vacuum excavator in an amount not to exceed \$50,000

**No Action Taken**

- c. DISCUSSION and related CONSIDERATION authorization to purchase additional automated water and gas meters

**No Action Taken**

**5. EXECUTIVE SESSIONS**

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

- a. CONSIDERATION regarding the purchase of real estate. (Proposed Executive Session pursuant to 25 O.S. Section 307(B)(3) to discuss and negotiate the possible purchase of real estate. The Governing Body shall make a determination as to its intent to enter into executive session in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.)

- 1. CONSIDERATION action related to Executive Session Item 5a

**Perryman announced for the record that no other items were discussed in Executive Session except for what was stated on the agenda and no action was taken in Executive Session.**

**NEW BUSINESS**

**ANNOUNCEMENTS**

**ADJOURNMENT**

**Motion was made by Littleton, seconded by Smith to adjourn the TPWA meeting at 10:41 p.m. Motion carried as follows:**

**Aye: Buck, Littleton, McLeroy, Smith and Chester**

**Nay: None**

Attest:

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TPWA Secretary

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Chairman, Tommy Joe Chester