

Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR SESSION ON **JULY 11, 2016 at 7:00 P.M.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: T.J. CHESTER, TERESA BUCK, MARY SMITH, AARON MCLEROY AND TODD LITTLETON

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, WENDY MARBLE, DON CLUCK, BRUCE ANTHONY, AARON SLATTERY, DENNIS WALL AND SEAN DOUGLAS

OTHERS PRESENT: JOHN NATCHER, GUNNER NATCHER, MOLLY GUARD, ANDREA DENNIS, CRYSTAL GRIFFIS, NELL HOWERY JEAN SCHRODER, NATHAN DENNIS, RYAN TINDER, THOMAS YOUNG, BROADY HELTCEL, ADAM HOELTING, DANIEL HOELTING, CADE VINCENT MINDY HINES, STEVEN HINES, GRANT SCHWABE, JEFF ALTHOFF, DUANE ALLEN, CASEY ROONY, CRAIG HOELTING, MARK ABELLO, CAINAN ANTHONY, JAYSON KNIGHT AND OTHERS THAT DID NOT SIGN IN

CALL TO ORDER Mayor Chester called the meeting to order at 7:09 p.m.

ROLL CALL Marble called the roll and declared a quorum present

PLEDGE OF ALLEGIANCE Boy Scouts presented flag and led the pledge

INVOCATION Littleton gave the invocation

SELECTION OF VICE MAYOR FOR 2016-17

Motion was made by Smith, seconded by Littleton to nominate Teresa Buck for Vice-Mayor. Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

1. INTRODUCTION OF GUESTS / HEARING OF CITIZENS OR DELEGATES

(This is an opportunity for citizens to address the City Council. If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. City Council rules and regulations limit visitor comments to a maximum of three minutes should be directed to the City Council as a whole. The Oklahoma Open Meeting Act prohibits the City Council from taking official action on requests made during this portion of the agenda unless otherwise noted on this agenda.)

2. PRESENTATIONS, PROCLAMATIONS AND RECOGNITION

a. Swearing in of new Police Officer – Kaitlyn Collier

Mayor Chester read the oath and Collier repeated for the swearing in process. All council members congratulated her.

- b. Proclamation declaring Water's Worth It Month for July 2016
Mayor Chester presented the importance of water as a resource.
 - c. Presentation by Molly Guard of the Tobacco Settlement Endowment Trust (TSET) Healthy Living Program
Molly Guard presented TSET is working with schools, businesses and cities to increase the level of health. She suggested the City update the tobacco ordinance because the policy is outdated and apply for a Healthy Community certification.
 - d. Presentation of Audit for FY 2015 by Angel, Johnston & Blasingame, P.C. **(Marble corrected scrivener error of 2016 date to 2015)**
Shelly Knox presented audit findings to the Council.
3. Discussion and questions regarding items on the consent docket
4. CONSENT DOCKET

(This item is placed on the agenda so that the City Council, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Councilmembers, that item will be removed from the consent docket and considered in regular order)

- a. APPROVAL minutes for City Council meeting June 13, 2016
- b. APPROVAL minutes for City Council Workshop meeting June 13, 2016
- c. ACKNOWLEDGMENT receipt of payroll and claims for June 2016
- d. APPROVAL and RATIFICATION all action taken by the Tuttle Public Works Authority for June 2016
- e. APPROVAL and RATIFICATION all action taken by the Tuttle Development Authority for June 2016
- f. APPROVAL Emergency Management Performance Grant 3rd quarter 2016 report.
- g. APPROVAL Budget Amendment **BA 2016-031** making Hospital Preparedness Program grant funds available for use by the Emergency Medical Service Department
- h. APPROVAL of Northern District FY 2016/2017 Emergency Medical Services Provider Agreement with the Grady County Medical Services District
- i. REMAND back to the Planning Commission **Ordinance 2016-11** (PC 2016-18) request of Duane and Staci Allen to rezone approximately 2.0 acres located in the 1800 Block of N. Frisco Rd. from the General Agricultural A-1 District to the Residential Estates R-1B District **(Tabled June 13, 2016)**
- j. REMAND back to the Planning Commission regarding naming of a private drive in the 1800 Block of N. Frisco Rd. as "Hines Lane" and authorizing the readdressing of the three residential structures along the private drive **(Tabled June 13, 2016)**
- k. ACCEPTANCE donation of a utility and drainage easement from Bryan Lee Ball at 1812 Excaliber Dr.
- l. ACCEPTANCE donation of a utility and drainage easement from Lawrence and Debra Childress of 1722 Excaliber Dr.
- m. APPROVAL Oklahoma Department of Transportation traffic signal **Resolution 2016-19**

- n. ACCEPTANCE of FY 2015 audit
- o. APPROVAL Budget Amendment **BA 2016-032** making Grady County Emergency Medical Services District (522 Board) equipment funds available for use by the Emergency Medical Service Department

**Motion was made by Littleton, seconded by Smith to approve Consent Docket Items a,b,c,d,e,f,g,h,i,j,k,l,m,n, and o. Motion carried as follows:
Aye: Buck, Littleton, McLeroy, Smith and Chester
Nay: None**

5. CONSIDERATION of Items Removed from Consent Docket **-STRIKE**

6. GENERAL GOVERNMENT

- a. DISCUSSION and related CONSIDERATION of Resolution 2016-21 Opposing State Question 779

Smith presented she attended the ACOG meeting discussing the state question and they oppose the financing method. McLeroy and Buck both agreed they are against it.

**Motion was made by Littleton, seconded by McLeroy to approve Resolution 2016-21. Motion carried as follows:
Aye: Buck, Littleton, McLeroy, Smith and Chester
Nay: None**

- b. DISCUSSION and related CONSIDERATION of **Resolution 2016-20** requesting the Oklahoma Municipal League to support legislation for the 2017 State of Oklahoma Legislative Session regarding oil and gas regulations

Young presented request information.

**Motion was made by Smith, seconded by Littleton to approve Resolution 2016-20. Motion carried as follows:
Aye: Buck, Littleton, McLeroy, Smith and Chester
Nay: None**

- c. DISCUSSION and related CONSIDERATION of resolutions submitting legislative requests to the Oklahoma Municipal League

No Action Taken

- d. DISCUSSION and related CONSIDERATION award of contract for repairs to a damaged roof at the Police Department (**Tabled June 13, 2016**)

Slattery presented not all quotes are back.

No Action Taken

- e. DISCUSSION and related CONSIDERATION selection of City Council representative and alternate representative to the Association of Central Oklahoma Governments (ACOG)

**Motion was made by McLeroy, seconded by Chester to nominate Mary Smith for representative. Motion carried as follows:
Aye: Buck, Littleton, McLeroy, Smith and Chester
Nay: None**

7. COMMUNITY DEVELOPMENT

- a. HEARING, DISCUSSION, and related CONSIDERATION declaring structures located at 3201 Stone Dr. as dilapidated and ordering the abatement/removal of the dilapidated structures (CE 2016-07) **Tabled June 13, 2016**

Mr. Schwabe, mortgage representative addressed the Council and commented that he has not been able to make contact with D. Wall and provide access to the property. S. Douglas requested he provide information for Wall to contact him.

Motion was made by Smith, seconded by Littleton to TABLE this item until the August 8, 2016 meeting. Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

- b. HEARING, DISCUSSION, and related CONSIDERATION declaring property located at 5810 E. SH-37 a nuisance and directing staff to take steps to abate violations. (CE 2016-11)

Douglas presented the Hoppis' have provided a letter of map change to FEMA for approval of the dirt work.

Motion was made by Littleton, seconded by Smith to TABLE this item until the September 12, 2016 meeting. Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

- c. DISCUSSION and related CONSIDERATION regarding **Resolution 2016-22** (PC 2016-30), request of Linn Energy for an oil and gas drilling permit in the 1900 Block of E. Tyler Dr.

Phillip York presented details on the property that this well will be drilled. Young presented it has been wonderful to work with Linn Energy.

Motion was made by Smith, seconded by Buck to approve Resolution 2016-22 for the drilling permit as requested. Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

- d. DISCUSSION and related CONSIDERATION regarding PC 2016-02 request by Deer Ridge Run, LLC to begin earthwork for Deer Ridge Run Phase 3 prior to the approval of the preliminary plat and construction plans

Dansby presented request for starting dirt work prior to approval of the plat. Young presented the Planning Commission approved this request. Cowan disagreed with granting the request. Buck discussed that problems already exist with the drainage. Members and staff discussed the lack of detention pond and that after engineering is complete the dirt work may need to be completed again. Staff requested the engineering requirements be met before the earth work can proceed.

Motion was made by McLeroy, seconded by Littleton to approve the request as

amended to begin earthwork once the engineering requirements are met.

Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

- e. DISCUSSION and related CONSIDERATION update regarding the creation of the Tuttle 2040 Comprehensive Plan, including selection of two members of the City Council to serve on the Tuttle 2040 Steering Committee **(Tabled June 13, 2016)**

Motion was made by Littleton, seconded by Smith to TABLE this item until the August meeting. Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

8. PUBLIC SAFETY

- a. DISCUSSION and related CONSIDERATION - **No New Business**

Motion was made by Littleton, seconded by Smith to recess the City Council Meeting at 8:01 p.m. and begin the Tuttle Public Works Authority meeting.

Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

Mayor Chester reconvened the City Council Meeting at 9:21 p.m.

9. INFORMATION AND REPORTS

- a. City Manager and Department Reports

Young presented OG&E will provide power to the new gas plant.

Douglas presented several of the nuisance properties have been cleaned up. He thanked Public Works for doing the work.

Young presented the revenue report.

- b. Councilmember Reports

McLeroy congratulated staff for the positive audit and a great job for the Ice Cream Festival.

Motion was made by Littleton, seconded by Smith to enter Executive Session at 9:34 p.m.

Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

10. EXECUTIVE SESSIONS

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

- a. CONSIDERATION regarding matters pertaining to economic development, including the study of existing and contemplation of business incentive within the City of Tuttle and enticements for businesses to remain in or to locate to the City of Tuttle. (Proposed Executive Session pursuant to 25 O.S. Section 307(B)(10) to protect the confidentiality of businesses that may be affected by said discussion and consideration. The Governing Body shall make a determination as to its intent to enter into executive session in open session.

No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.)

1. CONSIDERATION action related to Executive Session Item 10b

Motion was made by Smith, seconded by Littleton to resume the City Council Meeting at 9:50 p.m. Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

Chester announced for the record that no other items were discussed in Executive Session except for what was stated on the agenda and no action was taken in Executive Session.

NEW BUSINESS

ANNOUNCEMENTS

ADJOURNMENT

Motion was made by Littleton, seconded by Smith to adjourn the City Council Meeting at 9:50 p.m. and resume the City Council workshop meeting.

Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

Attest:

Wendy Marble, City Clerk

Tommy Joe Chester, Mayor