

Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR SESSION ON **APRIL 11, 2016 at 7:00 P.M.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: T.J. CHESTER, TERESA BUCK, AARON MCLEROY AND TODD LITTLETON

MEMBERS ABSENT: MARY SMITH

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, DON CLUCK, BRUCE ANTHONY, AARON SLATTERY, SEAN DOUGLAS, LEISA HAYNES AND GENE PFLUGHOFT

OTHERS PRESENT: JIM DUNCAN, SEAN FAIRBAIRN, KAREN SHIPMAN, TYLER BEARD, BILL SHANAHAN, JOHN HARRISON, TIM OSBORN, STEVE SELLERS, HAL MORGAN, CHERYL WEST, LES MCDERMOTT, JAYSON KNIGHT AND OTHERS THAT DID NOT SIGN IN

CALL TO ORDER Mayor Chester called the meeting to order at 7:08 p.m.

ROLL CALL Marble called the roll and declared a quorum present

PLEDGE OF ALLEGIANCE Mayor Chester led the pledge

INVOCATION Littleton gave the invocation

1. INTRODUCTION OF GUESTS / HEARING OF CITIZENS OR DELEGATES

(This is an opportunity for citizens to address the City Council. If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. City Council rules and regulations limit visitor comments to a maximum of three minutes should be directed to the City Council as a whole. The Oklahoma Open Meeting Act prohibits the City Council from taking official action on requests made during this portion of the agenda unless otherwise noted on this agenda.)

2. PRESENTATIONS, PROCLAMATIONS AND RECOGNITION **No Action**

3. COMMUNITY DEVELOPMENT

- a. DISCUSSION and related CONSIDERATION regarding **Ordinance 2016-06** (PC 2016-15) amending the Zoning Code addressing which zoning districts natural gas plants and supporting facilities may be located and requiring a specific use permit

Motion was made by Littleton, seconded by Buck to approve Ordinance 2016-06 as requested. Motion carried as follows:

Aye: Buck, Littleton, McLeroy and Chester

Nay: None

Motion was made by Littleton, seconded by Buck to approve Emergency Clause for Ordinance 2016-06. Motion carried as follows:

Aye: Buck, Littleton, McLeroy and Chester

Nay: None

- b. DISCUSSION and related CONSIDERATION regarding **Ordinance 2016-07** (PC 2016-10) request of Linn Energy to rezone approximately 44.0 acres located in the 1400 Block of N. Cemetery Rd from the General Agricultural A-1 District to the Light Industrial Residential I-1 District

T. Beard of Linn Energy presented gas plant information. McLeroy asked for addresses of similar plants to view. Chester asked about building setback. McLeroy asked if Linn Energy would buy the homes of those close to the plant. He also inquired about Linn's plans for landscaping, privacy fences, down lighting, pavement, noise and alarm reduction. Beard asked for specific requirements from the Council. Perryman presented that Council does not have jurisdiction to request purchase of adjacent property. Buck presented paving the entire property is not necessary. Beard presented Linn Energy paves the driveway and parking lot at all facilities.

Motion was made by McLeroy, seconded by Littleton to return this matter to the Planning Commission for their review of the paving, sound barriers, trees and /or landscaping, down lighting, privacy fences, and best quality mufflers at the Special Planning Meeting on April 18, 2016 for recommendation to the Council.

Motion carried as follows:

Aye: Buck, Littleton, McLeroy and Chester

Nay: None

- c. DISCUSSION and related CONSIDERATION regarding **Resolution 2016-09** (PC 2016-11) request of Linn Energy for a Specific Use Permit for a Natural Gas Processing Plant to be located in the 1400 Block of N. Cemetery Rd

Motion was made by McLeroy, seconded by Littleton to return this matter to the Planning Commission for their review at the Special Planning Meeting on April 18, 2016 for recommendation to the Council.

Motion carried as follows:

Aye: Buck, Littleton, McLeroy and Chester

Nay: None

- d. DISCUSSION, and related CONSIDERATION regarding **Resolution 2016-10** (PC 2016-13) request of Linn Energy for a Specific Use Permit for a Natural Gas Compressor Station to be located in the 1200 Block of N. Frisco Rd

Motion was made by McLeroy, seconded by Littleton to return this matter to the Planning Commission at the Special Planning Meeting on April 18, 2016 for their review and recommendation to the Council.

Motion carried as follows:

Aye: Buck, Littleton, McLeroy and Chester

Nay: None

4. Discussion and questions regarding items on the consent docket

Strike

5. CONSENT DOCKET

(This item is placed on the agenda so that the City Council, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Councilmembers, that item will be removed from the consent docket and considered in regular order)

- a. APPROVAL minutes for City Council meeting March 14, 2016
- b. APPROVAL minutes for City Council Workshop meeting March 14, 2016
- c. APPROVAL minutes for Special City Council meeting March 24, 2016
- d. APPROVAL minutes for Special City Council meeting March 29, 2016
- e. APPROVAL minutes for Special City Council meeting March 31, 2016
- f. ACKNOWLEDGMENT receipt of payroll and claims for March 2016
- g. APPROVAL and RATIFICATION all action taken by the Tuttle Public Works Authority for March 2016
- h. APPROVAL and RATIFICATION all action taken by the Tuttle Development Authority for March 2016
- i. ACCEPTANCE of EMS Operations Audit results for the period July 1, 2014 through June 30, 2015 for the northern region of Grady County as performed by Grady Emergency Medical Services District
- j. APPROVAL of City Hall Meeting Room Reservation Policy
- k. APPROVAL purchase & installation of an outdoor warning siren system central controller from American Signal Corporation for \$16,360.05
- l. APPROVAL **Budget Amendment 2016-20** making Emergency Management Performance Grant 1st & 2nd Quarter 2016 disbursement available for use by the Emergency Management Department
- m. APPROVAL **Budget Amendment 2016-21** making Emergency Management Performance Grant Special Project disbursement available for use by the Emergency Management Department
- n. APPROVAL of **Resolution 2016-11** (PC 2016-14) request of Wilhelm Custom Paint and Used Car Sales for a Specific Use Permit/Use on Review to operate a used car lot at 2705 E SH-37
- o. ACCEPTANCE donation of utility easements from Riata Ranch Holdings, LLC, in Section 28, Township 10 North, Range 5 West
- p. ACCEPTANCE donation of utility easements from Montford LLC, in Section 28, Township 10 North, Range 5 West
- q. ACCEPTANCE donation of utility easements from the James Osborn Living Trust, dated April 23d, 1997, in Section 29, Township 5 North, Range 5 West
- r. ACCEPTANCE donation of utility easements from ACAM Investments, LLC, located in Section 33, Township 10 North, Range 5 West
- s. ACCEPTANCE donation of utility easements from Farm Credit of Western Oklahoma, FLCA, located in Section 33, Township 10 North, Range 5 West
- t. APPROVAL Addendum #1 to the Tax Rebate Agreement with Williams Grocery, Inc. dated

January 9, 2012

- u. APPROVAL Addendum to the Fraternal Order of Police Contract for contract year 2017
- v. APPROVAL Addendum to the Stericycle Medical Waste agreement for Secure Information Destruction Services
- w. ACCEPTANCE award of bid to repair Police, Fire and Animal Control building roofs from May 6, 2015 storm damage
- x. DISCUSSION and related CONSIDERATION **Budget Amendment 2016-19** approving use of funds to repair Police, Fire and Animal Control building roofs

Motion was made by Littleton, seconded by Buck to approve Consent Docket Items a,b,c,d,e,f,g,h,i,j,k,l,m,n,o,p,q,r,s,t,u,v and x. Motion carried as follows:

Aye: Buck, Littleton, McLeroy and Chester

Nay: None

- 6. CONSIDERATION of Items Removed from Consent Docket

McLeroy asked that Item w be pulled from the consent docket to consider other options for roof repairs.

- 7. GENERAL GOVERNMENT

- a. DISCUSSION and related CONSIDERATION **Ordinance 2016-05** adopting and enacting the 2016 Tuttle Code of Ordinances

Motion was made by McLeroy, seconded by Littleton to approve Ordinance 2016-05 as requested. Motion carried as follows:

Aye: Buck, Littleton, McLeroy and Chester

Nay: None

- b. DISCUSSION and related CONSIDERATION **Resolution 2016-12** directing notice of the adoption of the 2016 Code of Ordinances for the City of Tuttle, Oklahoma

Motion was made by Littleton, seconded by Chester to approve Resolution 2016-12 as requested. Motion carried as follows:

Aye: Buck, Littleton, McLeroy and Chester

Nay: None

- c. DISCUSSION of Employee benefits and insurance renewal presented by Jim Duncan of Benchmark Financial Group

Jim Duncan presented insurance information and notified the Council the new rates and recommendation will be presented at the June Meeting.

No Action Taken

- d. DISCUSSION and related CONSIDERATION of Election of two Trustees for Oklahoma Municipal Assurance Group Board of Trustees

Motion was made by McLeroy, seconded by Littleton to approve and elect Gina Snedeker and Dan Galloway for Trustees. Motion carried as follows:

Aye: Buck, Littleton, McLeroy and Chester

Nay: None

- e. DISCUSSION and related CONSIDERATION potential mineral lease with Citizen Energy

in Section 2, Township 9 North, Range 6 West and Section 35, Township 10 North, Range 6 West

Perryman suggested retaining the highest percentage makes the most sense. Motion was made by McLeroy, seconded by Buck to approve Option 3 of mineral lease. Motion carried as follows:

Aye: Buck, Littleton, McLeroy and Chester

Nay: None

8. PUBLIC SAFETY

a. No Business

9. STREETS

a. No Business

10. PARKS, RECREATION, AND CEMETERIES

a. DISCUSSION and related CONSIDERATION appointment of Position 2 on the Parks and Recreation Advisory Board for a term expiring June 30, 2019

Young presented the Parks Board members are currently required to live in the city limits. McLeroy asked if the Ordinance can be changed. Young said he could have that ready for the May meeting.

11. INFORMATION AND REPORTS

a. City Manager and Department Reports

Young presented Ice Cream day at the capitol is Wednesday and invited all staff and council members to attend.

b. Councilmember Reports

Littleton presented he met with the City of Newcastle and asked about their relationship with the Chickasaw Nation. They reported a good working relationship with some benefits to their budget.

NEW BUSINESS
ANNOUNCEMENTS
ADJOURNMENT

Motion was made by Littleton, seconded by McLeroy to adjourn the City Council Meeting at 8:59 p.m. with a five minute break before beginning the Tuttle Public Works Authority meeting.

Motion carried as follows:

Aye: Buck, Littleton, McLeroy and Chester

Nay: None

Attest:

Wendy Marble, City Clerk

Tommy Joe Chester, Mayor