

## Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR SESSION ON **FEBRUARY 8, 2016 at 7:00 P.M.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: T.J. CHESTER, TERESA BUCK, MARY SMITH, AARON MCLEROY AND TODD LITTLETON

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, DON CLUCK, BRUCE ANTHONY, AARON SLATTERY, SEAN DOUGLAS, AMY NATCHER, LEISA HAYNES, REBECCA POOLE AND MICHAEL TAYLOR

OTHERS PRESENT: SHAWN RILEY, LINDA CODY, JOHN CRAFT, TODD LAMBERT, JAYSON KNIGHT AND OTHERS THAT DID NOT SIGN IN

**CALL TO ORDER** Mayor Chester called the meeting to order at 7:08 p.m.

**ROLL CALL** Marble called the roll and declared a quorum present

**PLEDGE OF ALLEGIANCE** Mayor Chester led the pledge

**INVOCATION** Littleton gave the invocation

1. INTRODUCTION OF GUESTS / HEARING OF CITIZENS OR DELEGATES

(This is an opportunity for citizens to address the City Council. If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. City Council rules and regulations limit visitor comments to a maximum of three minutes should be directed to the City Council as a whole. The Oklahoma Open Meeting Act prohibits the City Council from taking official action on requests made during this portion of the agenda unless otherwise noted on this agenda.)

2. PRESENTATIONS, PROCLAMATIONS AND RECOGNITION

**Strike Items 1 and 2**

**Mayor requested moving to Item 8a.**

3. Discussion and questions regarding items on the consent docket

4. CONSENT DOCKET

(This item is placed on the agenda so that the City Council, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Councilmembers, that item will be removed from the consent docket and considered in regular order)

- a. APPROVAL minutes for City Council meeting January 11, 2016
- b. APPROVAL minutes for City Council Workshop meeting January 11, 2016
- c. ACKNOWLEDGMENT receipt of payroll and claims for January 2016
- d. APPROVAL and RATIFICATION all action taken by the Tuttle Public Works Authority for January 2016

- e. APPROVAL and RATIFICATION all action taken by the Tuttle Development Authority for January 2016
- f. TABLING regarding the development of User Agreements for Tuttle Parks for Silver City Tractor Club
- g. APPROVAL User Agreement between the City of Tuttle and Tuttle Athletic Sports Association for use of Schrock Park Ball Field facilities for 2016
- h. APPROVAL **Budget Amendment 2016-007** adjusting budget for carry over expenses including hail damage vehicles for Fire Department, Fire Management Assistance Grant (FMAG) and Oklahoma State Fire Operations Grant
- i. APPROVAL Standard Operating Procedures of Fire Department for chain of command, promotion structure and work schedules
- j. APPROVAL **Budget Amendment 2016-008** adjusting budget to use rebate from ambulance purchase for equipment purchases
- k. APPROVAL purchase of one Cardiac Monitor from Philips Healthcare Electronics not to exceed \$25,000
- l. APPROVAL Memorandum of Understanding with the Fraternal Order of Police Lodge # 197 regarding shift differential pay
- m. APPROVAL Oklahoma Department of Environmental Quality agreement for storm debris reimbursement from November 2015 ice storm
- n. APPROVAL regarding (PC 2015-21) request of David and Carol Cude for approval of a preliminary plat for Cude Estates to be located in the 600 Block of N Morgan Rd as recommended by the Planning Commission

**Motion was made by Smith, seconded by Littleton to approve Consent Docket Items a,b,c,d,e,f,g,h,i,j,k,l,m and n. Motion carried as follows:  
 Aye: Buck, Littleton, McLeroy, Smith and Chester  
 Nay: None**

5. CONSIDERATION of Items Removed from Consent Docket

**Strike**

**Mayor Chester recessed the City Council Meeting at 7:23 to begin the Tuttle Development Authority Meeting.**

**Mayor Chester resumed the City Council meeting at 8:36 p.m.**

6. GENERAL GOVERNMENT

- a. DISCUSSION and related CONSIDERATION regarding proposals for the purchase and installation of generators at City Hall

Douglas presented requests for City Hall generator not to exceed \$50,100, installation of generator not to exceed \$12,828 and construction of pad and bollards not to exceed \$10,650.

**Motion was made by Smith, seconded by McLeroy to approve the purchase of a generator for City Hall not to exceed \$50,100. Motion carried as follows:  
 Aye: Buck, Littleton, McLeroy, Smith and Chester  
 Nay: None**

**Motion was made by Smith, seconded by McLeroy to approve the installation price not to exceed \$12,828. Motion carried as follows:**

**Aye: Buck, Littleton, McLeroy, Smith and Chester**

**Nay: None**

**Motion was made by Littleton, seconded by Smith to approve pad and bollard installation not to exceed \$10,650. Motion carried as follows:**

**Aye: Buck, Littleton, McLeroy, Smith and Chester**

**Nay: None**

7. **COMMUNITY DEVELOPMENT**

- a. **DISCUSSION and related CONSIDERATION Ordinance 2016-02** adopting Oil and Gas drilling approval procedures

**Young presented this is an amendment to the current Code of Ordinances.**

**Motion was made by Smith, seconded by McLeroy to adopt Ordinance 2016-02 regarding Oil and Gas drilling approval. Motion carried as follows:**

**Aye: Buck, Littleton, McLeroy, Smith and Chester**

**Nay: None**

**Young presented the emergency clause is necessary due to pending cases.**

**Motion was made by Smith, seconded by Littleton to approve this Ordinance with an Emergency Clause. Motion carried as follows:**

**Aye: Buck, Littleton, McLeroy, Smith and Chester**

**Nay: None**

- c. **DISCUSSION and related CONSIDERATION regarding Ordinance 2016-03 (PC 2013-15)** request of Charles & Barbara Pine to have property at 5715 E Tyler Dr rezoned from A-1 to R-1B as recommended by the Planning Commission

**Young presented this is 10 acres on the corner of Pine and Tyler Dr. on the NW corner. This is regarding north five acres and other 5 that will be split into 2 ½ lots which require the rezoning. McLeroy asked if a public hearing should be held again since this has been some time since the original hearing was held. Perryman presented due process was given.**

**Motion was made by Smith, seconded by Buck to approve Ordinance 2016-03 to rezone the property. Motion carried as follows:**

**Aye: Buck, Littleton, Smith and Chester**

**Nay: McLeroy**

8. **PUBLIC SAFETY**

- a. **DISCUSSION and related CONSIDERATION agreement between the City of Tuttle and Bridge Creek Fire Protection District regarding fire response**

**Todd Lambert and John Craft presented their request for Tuttle Fire Department to implement an internal policy to call them on all calls in the shared district.**

**Motion was made by Chester, seconded by McLeroy to STRIKE Item 8a.**

**Motion carried as follows:**

**Aye: Buck, Littleton, McLeroy, Smith and Chester**

**Nay: None**

9. STREETS

- a. DISCUSSION and related CONSIDERATION **Resolution 2016-02** regarding application for Transportation Alternatives Program Grant for funds to build sidewalks

**Douglas presented this approval is to apply for the grant.**

**Motion was made by Littleton, seconded by Buck to approve Resolution 2016-02.**

**Motion carried as follows:**

**Aye: Buck, Littleton, McLeroy, Smith and Chester**

**Nay: None**

**Young presented the Planning Commission heard the request of Castle Heights to close a sidewalk and it was denied.**

10. BROADBAND

- a. DISCUSSION and related CONSIDERATION update regarding the status of the Tuttle Fiber project
- b. DISCUSSION and related CONSIDERATION of a contract with @link Services, LLC regarding a Contract of Sale and Bill of Sale for the acquisition of fiber optic assets in the Tuttle area
- c. DISCUSSION and related CONSIDERATION of contract with @link Services, LLC regarding a Master Service Agreement for Design, Repair, and Expansion of Fiber Optic Cable Network and Internet Service Infrastructure
- d. DISCUSSION and related CONSIDERATION of an agreement with @link Services, LLC regarding a Franchise Agreement to Provide Internet Service
- e. DISCUSSION and related CONSIDERATION of an agreement with @link Services, LLC regarding a Snowhill Tower Lease Agreement
- f. DISCUSSION and related CONSIDERATION other related action regarding the financing of a broadband service in Tuttle
- g. DISCUSSION and related CONSIDERATION hiring two full-time employees
- h. DISCUSSION and related CONSIDERATION purchase and financing of a fiber blower machine

**No Action Taken on Items a through h**

- i. DISCUSSION and related CONSIDERATION purchase of equipment and supplies to construct the outside fiber optic plant for the Silver Ridge Addition
- j. DISCUSSION and related CONSIDERATION purchase of customer premise equipment

**Motion was made by Smith, seconded by Buck to reaffirm the approval of Items i and j. Motion carried as follows:**

**Aye: Buck, Littleton, McLeroy, Smith and Chester**

**Nay: None**

**Skip 11 and begin 12 Executive Session**

**Motion was made by McLeroy, seconded by Buck to enter Executive Session at 8:59 p.m.**

**Motion carried as follows:**

**Aye: Buck, Littleton, McLeroy, Smith and Chester**

**Nay: None**

11. INFORMATION AND REPORTS

a. City Manager and Department Reports

**Slattery presented report of FEMA reimbursement. Oklahoma Department of Environmental Quality has a program that may cover the City's cost that FEMA does not pay.**

**Young presented sales tax collections are flat. The hospital tax vote is coming up.**

b. Councilmember Reports

**No Reports**

12. EXECUTIVE SESSIONS

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

a. CONSIDERATION Purchase of real property. (Proposed Executive Session pursuant to 25 O.S. Section 307(B)(3))

1. CONSIDERATION action related to Executive Session Item 12

**Mayor Chester reconvened the City Council meeting at 9:26 p.m.**

**Perryman announced for the record that no other items were discussed in Executive Session except for what was stated on the agenda and no action was taken in Executive Session.**

**NEW BUSINESS**

**ANNOUNCEMENTS**

**ADJOURNMENT**

**Motion was made by Smith, seconded by Buck to adjourn the City Council Meeting at 10:14 p.m.**

**Motion carried as follows:**

**Aye: Buck, Littleton, McLeroy, Smith and Chester**

**Nay: None**

Attest:

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Wendy Marble, City Clerk

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Tommy Joe Chester, Mayor