

Minutes

THE BOARD OF TRUSTEES OF THE TUTTLE PUBLIC WORKS AUTHORITY MET IN SPECIAL SESSION ON **October 26, 2015 at 7:00 p.m.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: MARY SMITH, TODD LITTLETON, AARON MCLEROY AND T.J. CHESTER

MEMBERS ABSENT: TERESA BUCK

STAFF PRESENT: TIM YOUNG, WENDY MARBLE, AARON SLATTERY AND DON CLUCK

OTHERS PRESENT: RICK SMITH, ALLEN BROOKS, WORLEY AITKEN, JEFF COWAN, DAVID WYATT, ROCKY ROGERS AND LES MCDERMOTT

CALL TO ORDER Chairman Chester called the meeting to order at 7:06 p.m.

ROLL CALL Marble called the roll and declared a quorum

ORDER OF BUSINESS

1. WORKSHOP, DISCUSSION, and related CONSIDERATION regarding the review of engineering plans for the expansion of the sanitary sewer system

Cowan presented sewer expansion Phase 3 permit application will be submitted to Oklahoma Department of Environmental Quality later this week. Phase 1 and 2 are complete. Engineers presented phase 3 information.

2. WORKSHOP, DISCUSSION, and related CONSIDERATION regarding potential capital projects for the water, sanitary sewer, and natural gas systems

Rick Smith presented the sewer expansion and the financing have been planned in stages as the City grows. Phase 3 sewer expansion is now ready to begin. Chester requested the study of options for adequate and abundant water supply for the City.

3. DISCUSSION, CONSIDERATION, and possible ACTION with respect to utility rate increases and the financing of certain capital expenditures related to the water, wastewater and gas systems serving Tuttle

Rick Smith presented sewer financing proposal. Utility rates were last increased in 2011 and an increase is requested to generate revenue for new debt. A proposed rate structure was presented and discussed. Smith presented bid process for bank financing. A rate increase to take effect in January 2016 was discussed and Young clarified that it would be effective with the January use billed on January 31, 2016.

Motion was made by Smith, seconded by Littleton that council resolves to agree with rate structure as proposed by Municipal Financial Services and move ahead with financing and rate increases to be effective January 2016. Motion carries as follows:

Aye: Littleton, McLeroy, Smith and Chester

Nay: None

Rick Smith asked that the council set a date to review the financing bids before the regular scheduled meeting on December 14, 2015. Members discussed and agreed on Friday, November 20, 2015 at 2:00pm as the date for a special council meeting.

Motion was made by Smith, seconded by Littleton to enter into Executive Session at 9:01 pm. Motion carries as follows:

Aye: Littleton, McLeroy, Smith and Chester

Nay: None

4. EXECUTIVE SESSION

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

a. **CONSIDERATION** regarding the possible purchase of real estate. (Proposed Executive Session pursuant to 25 O.S. Section 307 (B)(3) to discuss and negotiate the possible purchase of real estate. The TPWA Board of Directors shall make a determination as to its intent to enter into executive session in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.)

1. **CONSIDERATION** action related to Executive Session Item 4a

Mayor Chester reconvened the Tuttle Public Works meeting at 9:09 P.M.

Young announced for the record that no other items were discussed in Executive Session except for what was stated on the agenda and no action was taken in Executive Session.

NEW BUSINESS

ANNOUNCEMENTS

ADJOURNMENT

Motion was made by Smith, seconded by Littleton to adjourn the meeting at 9:09 p.m. Motion carries as follows:

Aye: Littleton, McLeroy, Smith and Chester

Nay: None

Attest:

Chairman, Tommy Joe Chester

TPWA Secretary