

Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR SESSION ON **OCTOBER 12, 2015 at 7:00 P.M.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: T.J. CHESTER, TERESA BUCK, MARY SMITH, AARON MCLEROY AND TODD LITTLETON

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, DON CLUCK, BRUCE ANTHONY, AARON SLATTERY, JASON O'NEAL, SEAN DOUGLAS, NATASHA SAPP, LEISA HAYNES, WILLIAM SMITH, RAY HATCHER, RYAN RICHARDSON, EDDIE RICE, JERROD WILLIAMS AND JOSEPH LASHBROOK

OTHERS PRESENT: SANDY WILLIAMS, CHAD CROSS, BRIAN ROUTH, GREG BUCK, JOE BILL CONNER, DONALD THOMAS, JAYSON KNIGHT AND OTHERS THAT DID NOT SIGN IN

CALL TO ORDER Mayor Chester called the meeting to order at 7:06 p.m.

ROLL CALL Marble called the roll and declared a quorum present

PLEDGE OF ALLEGIANCE Mayor Chester led the pledge

INVOCATION Littleton gave the invocation

1. INTRODUCTION OF GUESTS / HEARING OF CITIZENS OR DELEGATES

(This is an opportunity for citizens to address the City Council. If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. City Council rules and regulations limit visitor comments to a maximum of three minutes should be directed to the City Council as a whole. The Oklahoma Open Meeting Act prohibits the City Council from taking official action on requests made during this portion of the agenda unless otherwise noted on this agenda.)

Greg Buck presented his concern about Item 7a rezoning from A-1 to R1-A. He prefers the land to remain agricultural.

2. PRESENTATIONS, PROCLAMATIONS AND RECOGNITION

a. Recognition of Debbie Cluck for Ice Cream Festival pageant

Natasha Sapp and Sandy Williams, Park Board Chairperson presented Debbie Cluck with a plaque and thanked her for managing the entire pageant

3. Discussion and questions regarding items on the consent docket

4. CONSENT DOCKET

(This item is placed on the agenda so that the City Council, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Councilmembers, that item will be removed from the consent docket and considered in regular order)

a. APPROVAL minutes for City Council meeting September 14, 2015

b. APPROVAL minutes for Special City Council meeting September 14, 2015

c. APPROVAL minutes for Special City Council meeting September 25, 2015

d. ACKNOWLEDGMENT receipt of payroll and claims for September 2015

e. APPROVAL and RATIFICATION all action taken by the Tuttle Public Works Authority for September 2015

- f. TABLING regarding the development of User Agreements for Tuttle Parks for Silver City Tractor Club
- g. APPROVAL Budget Amendment 2015-00530 transferring hail damage insurance funds to Fire vehicle maintenance funds
- h. APPROVAL Budget Amendment 2015-00532 Forestry Service Operational Grant
- i. APPROVAL Budget Amendment 2015-00534 transferring monies to fund Economic Development contract
- j. APPROVAL **Resolution 2015-22** (PC 2015-36) request of Red Dirt Septic for a Specific Use Permit/Use on Review to operate a contractor's yard at 2018 E SH-37
- k. ACCEPTANCE of easements at Meyers Drive and Highway 37 for waterline project
- l. APPROVAL naming of private street serving the new Tuttle High School "Dean Stone Dr." contingent upon approval by the Tuttle Public Schools Board of Education
- m. ACCEPTANCE/APPROVAL of street light at Hannah Drive and Tyler Drive

**Motion was made by Smith, seconded by Littleton to approve Consent Docket Items a,b,c,d,e,f,g,h,i,j,k,l and m. Motion carried as follows:
Aye: Buck, Littleton, McLeroy, Smith and Chester
Nay: None**

5. CONSIDERATION of Items Removed from Consent Docket

Strike

6. GENERAL GOVERNMENT

- a. DISCUSSION and related CONSIDERATION regarding the request of the Grady County Memorial Hospital Board of Directors to the Grady County Board of Commissioners requesting an increase to the sales tax rate in Grady County to fund a new hospital in Chickasha

Young met with Hospital board and they are working on improvement plan that will affect the entire county not just Chickasha. No Action Taken

- c. DISCUSSION and related CONSIDERATION to select granite supplier for the council chamber desk

Haynes presented the two prices for granite. The difference is \$412 higher to use the local supplier. Council discussed this and determined the granite was part of the original bid that was approved last month.

Motion was made by Littleton, seconded by Smith to accept lowest bid price for granite. Motion denied as follows:

**Aye: Littleton and Smith
Nay: Buck, McLeroy and Chester**

Council discussed color and agreed on Venetian brown. No motion was made to approve.

7. COMMUNITY DEVELOPMENT

- a. DISCUSSION and related CONSIDERATION **Ordinance 2015-19** (PC 2015-33) request of David and Carol Cude to rezone approximately 20.0 acres located in the 600 Block of N. Morgan Rd from the General Agricultural A-1 District to the Urban Estates Residential R-1A District

Greg Buck spoke again about his concerns since he lives directly across the street. Young presented it is 12 lots of 1.5 acres each. Perryman presented the

Planning Commission approved 3-0. He also noted it fits within the current code for the long range planning of the City.

Motion was made by Smith, seconded by McLeroy to approve Ordinance 2015-19 for rezoning. Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

- b. DISCUSSION and related CONSIDERATION **Ordinance 2015-09** (PC 2015-12) amendment to the Tuttle Zoning Code regarding home-based businesses and occupations (tabled from 9/14/15 meeting)

McLeroy presented he is concerned about being too strict. He does not want to disturb the livelihood of those that have home based businesses. Smith presented this would address situations where they are bothering neighbors. McLeroy agrees with some items but requests it be reworked. Brian Routh, Planning Commission chairman presented the intent was where do you draw the line from a home based business to one that is disturbing the neighborhood and should be in a commercial area. He asked that the council be very specific when they make changes to the Ordinance.

Motion was made by Littleton, seconded by McLeroy to TABLE Item 7b until the next meeting. Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

8. PUBLIC SAFETY

- a. DISCUSSION and related CONSIDERATION amending the authorization for Tuttle Fire Department to purchase a used ladder truck

Anthony presented he located a ladder truck in Pennsylvania that is a good deal for what the department needs.

Motion was made by Smith, seconded by Chester to authorize Chief Anthony to inspect and purchase a ladder truck not to exceed \$50,000. Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

- b. DISCUSSION and related CONSIDERATION **Ordinance 2015-20** acceptance of a 35% assessment fee added to each Municipal Court offense as a collection fee for services provided by American Municipal Services

Marble presented this Ordinance is a requirement for the collection agreement that was approved last month.

Motion was made by Littleton, seconded by Smith to approve Ordinance 2015-20.

Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

- c. DISCUSSION and related CONSIDERATION approval of Police report management software contract with Dynamic CAFM

Chief Cluck presented the software is newer than what we have and will be set to our needs. We receive a great discount due to testing.

Motion was made by Littleton, seconded by Smith to approve software contract with Dynamic CAFM.

Motion was made by Littleton, seconded by Smith to approve agreement for report management software.

Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

9. PARKS, CEMETERIES, & COMMUNITY FACILITIES

- a. DISCUSSION and related CONSIDERATION approval of Park Board recommendation for naming the 40 acre park

Sapp presented the name chosen by Parks & Recreation Board is the Tuttle Soccer complex.

Motion was made by Littleton, seconded by Smith to approve recommendation by Park Board to name the park "Tuttle Soccer Complex".

Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

10. STREETS & DRAINAGE

- a. DISCUSSION and related CONSIDERATION regarding additional street/infrastructure needs to serve the new Tuttle High School and other campuses for the Tuttle Public Schools

No Action

- b. DISCUSSION and related CONSIDERATION acceptance of quote from Markwell Paving for storm damaged road surface repair not to exceed \$45,000

Slattery presented the information for 42 sites that require repair and qualify for reimbursement. He also presented he requested three bids and received two replies. Slattery recommended the low bidder, Markwell Paving.

Motion was made by Smith, seconded by Buck to accept Markwell paving quote of \$45,000 as recommended.

Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

11. INFORMATION AND REPORTS

- a. City Manager and Department Reports

Anthony presented the SCBA compressor is installed. Cluck presented his department has two open positions. Young presented he had a report that the steel for the old bank building will be delivered October 26, 2015 per the owner.

- b. Councilmember Reports

No reports

Motion was made by Chester, seconded by Smith to recess at 8:49 P.M. and begin the Tuttle Public Works Authority Meeting.

Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

Mayor Chester reconvened the Council meeting at 9:06 P.M. to begin Executive Sessions.

12. EXECUTIVE SESSIONS

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

- a. CONSIDERATION to conduct an EXECUTIVE SESSION regarding collective bargaining with the International Association of Firefighters Local #5017 (Proposed Executive Session pursuant to 25 O.S. Section 307 (B)(2) to discuss negotiations between the City of Tuttle and representatives of an employee group. The City Council shall make a determination as to its intent to enter into executive session in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.)
 - 1. CONSIDERATION action related to Executive Session Item 12a
 - 2. CONSIDERATION approval of collective bargaining agreement with International Association of Firefighters Local #5017

- b. CONSIDERATION to conduct an EXECUTIVE SESSION regarding collective bargaining with the Fraternal Order of Police Lodge #197 (Proposed Executive Session pursuant to 25 O.S. Section 307 (B)(2) to discuss negotiations between the City of Tuttle and representatives of an employee group. The City Council shall make a determination as to its intent to enter into executive session in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.)
 - 1. CONSIDERATION action related to Executive Session Item 12b

Motion was made by Chester, seconded by McLeroy to reconvene the City Council Meeting at 10:08 p.m.

Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

David Perryman announced for the record that no other items were discussed in Executive Session except for what was stated on the agenda and no action was taken in Executive Session.

Mayor Chester announced opportunity to address the Council. No one spoke.

NEW BUSINESS

ANNOUNCEMENTS

ADJOURNMENT

Motion was made by Smith, seconded by Littleton to adjourn the City Council Meeting at 10:09 p.m.

Motion carried as follows:

Aye: Buck, Littleton, McLeroy, Smith and Chester

Nay: None

Attest:

Wendy Marble, City Clerk

Tommy Joe Chester, Mayor