

Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR SESSION ON **FEBRUARY 9, 2015 at 6:00 P.M.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: T.J. CHESTER, MARY SMITH, BILLY CLAPPER, TODD LITTLETON AND TERESA BUCK

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, DON CLUCK, BRUCE ANTHONY, SEAN DOUGLAS, AARON SLATTERY, NATASHA SAPP AND DENNIS WALL

OTHERS PRESENT: DON ELKINS, GENE PFLUGHOLT, DON METCALF, JO BAZHAW, MARIE BURDICK, SCOTT YANDELL, AARON MCLEROY, SAMUAL CURTIS, JAYSON KNIGHT AND OTHERS THAT DID NOT SIGN IN

CALL TO ORDER Mayor Chester called the meeting to order at 6:00 p.m.

ROLL CALL Wendy Marble called the roll and declared a quorum present

PLEDGE OF ALLEGIANCE Mayor Chester led the pledge

INVOCATION Todd Littleton gave the invocation

1. INTRODUCTION OF GUESTS / HEARING OF CITIZENS OR DELEGATES

(This is an opportunity for citizens to address the City Council. If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. City Council rules and regulations limit visitor comments to a maximum of three minutes should be directed to the City Council as a whole. The Oklahoma Open Meeting Act prohibits the City Council from taking official action on requests made during this portion of the agenda unless otherwise noted on this agenda.)

2. PRESENTATIONS, PROCLAMATIONS AND RECOGNITION

No Action

3. Discussion and questions regarding items on the consent docket

Smith presented Item 4a was on the consent docket of January 26, 2015 Special meeting. This item was approved and therefore should be pulled from this consent docket.

4. CONSENT DOCKET

(This item is placed on the agenda so that the City Council, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Council members, that item will be removed from the consent docket and considered in regular order)

- a. APPROVAL minutes for City Council meeting January 12, 2015
- b. APPROVAL minutes for Special City Council meeting January 26, 2015
- c. ACKNOWLEDGMENT receipt of payroll and claims for January 2015
- d. APPROVAL and RATIFICATION all action taken by the Tuttle Public Works Authority for January 2015
- e. TABLING regarding the development of User Agreements for Tuttle Parks
- f. APPROVAL Firefighter Management Assistance Grant (FMAG) **Budget Amendment 2015-2.1**

- g. APPROVAL Emergency Management Performance Grant agreement for Federal Fiscal Year 2015
- h. APPROVAL Emergency Management Performance Grant **Budget Amendment 2015-2.2**
- i. APPROVAL surplus of unusable and obsolete Police Department property

**Motion was made by Smith, seconded by Clapper to approve Consent Docket Items b,c,d,e,f,g,h and i; striking item a. Motion carried as follows:
 Aye: Buck, Littleton, Clapper, Smith and Chester
 Nay: None**

5. CONSIDERATION of Items Removed from Consent Docket

Strike

6. PARKS AND CEMETERY

- a. DISCUSSION and related CONSIDERATION of User Agreement between the City and Tuttle All Sports Association (TASA)

Smith presented she attended the Parks Board meeting last week and has concern about insurance clause 6a regarding indemnifying the City. She also noted the date of the term is incorrect and the type of insurance is Worker’s Comp not “Workman’s”. Chester presented the agreement is not clear. Council discussed background checks of coaches, debt forgiveness of past agreements, maintaining fields and running gates and concession stand. Tuttle All Sports Association Vice President agreed that they should run the league and the City should maintain fields. He also asked that the funds collected only be used for Ball park improvements and expenses. Slattery presented the city can make the fields safe and begin a plan to improve the fields. Young presented the concession stand sales and half of the gate fees should cover portion of the expenses. He noted the funds will be segregated for park use. Perryman presented he will amend the contract as discussed and provide as soon as possible.

**Motion was made by Clapper, seconded by Smith to approve Item 6a with the amendments. Motion carried as follows:
 Aye: Buck, Littleton, Clapper, Smith and Chester
 Nay: None**

7. COMMUNITY DEVELOPMENT

- a. DISCUSSION and related CONSIDERATION appointment to serve Position 3 on the Board of Adjustment for a term expiring June 30, 2015 (tabled from January 12, 2015 meeting)

Young presented no applicants have applied.

**Motion was made by Smith, seconded by Littleton to TABLE Item 7a until the next meeting. Motion carried as follows:
 Aye: Buck, Littleton, Clapper, Smith and Chester
 Nay: None**

- b. DISCUSSION and related CONSIDERATION regarding **Ordinance 2015-03** PC 2015-01 request of Scott Yandell to rezone approximately 2.5 acres located at 4816 E. Tyler Dr. from the General Agricultural A-1 District to the Automotive and Commercial Recreation C-5 District (tabled from January 12, 2015 meeting)

Young presented Planning Commission requested the front fence to be all wood and moved 50 feet from Tyler Dr and the red metal fence will be painted if required.

Ms. Burdick presented her dissatisfaction in the City's ruling and requested the fence be painted and the equipment be stored out of sight.

Motion was made by Clapper, seconded by Littleton to approve Item 7b. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

- c. DISCUSSION and related CONSIDERATION regarding **Resolution 2015-01** PC 2015-02 request of Scott Yandell for a Specific Use Permit to operate a General Industrial Service (Contractors Yard) at 4816 E. Tyler Dr.

Motion was made by Smith, seconded by Clapper to approve Item 7c as amended to require red metal fence painted a neutral color. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

- d. DISCUSSION and related CONSIDERATION regarding PC 2015-05 request of Don Metcalf requesting a Review of Appropriateness regarding the façade on a new building at 151 E Main St

Young presented Ordinance requires 75% of buildings to be non-metal façade. Planning Commission voted to approve this item.

Motion was made by Littleton, seconded by Buck to approve Item 7d. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

- e. DISCUSSION and related CONSIDERATION regarding request to install street lights at 900 N. Sara Road

Littleton requested this item on the agenda. He asked that guidelines regarding section line roads should be addressed independently from neighborhood streets. Mr. Elkins presented his request for a street light to the Council. He has asked all neighbors and received their approval. The property has a pole and will only require the light fixture. Young agreed section line roads are different will need to be addressed differently than neighborhood streets.

Motion was made by Littleton, seconded by Clapper to approve Item 7e. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

8. PUBLIC SAFETY – No Business

9. GENERAL GOVERNMENT

- a. DISCUSSION and related CONSIDERATION presentation by Gene Pflugholt of Central Oklahoma Regional Development regarding potential economic development services.

Mr. Phlugholt presented his services. He addressed the need to retain existing businesses, assist new and existing businesses, to develop entrepreneurship and recruitment strategies.

No Action Taken

- b. DISCUSSION and related CONSIDERATION regarding short term and long term needs and community planning

No Action Taken

10. STREETS AND ALLEYS– No Business

Motion was made by Littleton, seconded by Clapper to recess City Council meeting at 7:23 p.m. and begin Tuttle Public Works Authority meeting. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

Mayor Chester reconvened the City Council Meeting at 8:24 p.m.

11. INFORMATION AND REPORTS

a. City Manager and Department Reports

Young presented the Council Chamber sound equipment will be upgraded and the air conditioning vents have been changed to improve the sound quality of the room.

Chester asked status of expanding natural gas into Grandview and Winding Creek additions. He asked if residents will be required to pay some upfront costs before the system is expanded.

Slattery presented the estimate of cost is complete but no expansion work has begun.

Young presented the council has not made a decision about residents paying money upfront. A petition has been signed by all but one Grandview resident that they want natural gas. The City will need a guarantee from the residents that they will connect before the expansion begins. The options on charging these new customers will need to be reviewed.

b. Councilmember Reports

Motion was made by Smith, seconded by Buck to enter into executive session with the City Attorney and City Manager at 8:32 p.m. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith, and Chester

Nay: None

12. EXECUTIVE SESSIONS

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

- a. CONSIDERATION to conduct an EXECUTIVE SESSION regarding collective bargaining with the International Association of Firefighters Local #5017 (Proposed Executive Session pursuant to 25 O.S. Section 307 (B)(2) to discuss negotiations between the City of Tuttle and representatives of an employee group. The City Council shall make a determination as to its intent to enter into executive session in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.

1. CONSIDERATION action related to Executive Session Item 12a

David Perryman announced for the record that no other items were discussed in Executive Session except for what was stated on the agenda and no action was taken in Executive Session.

Mayor Chester reconvened the City Council Meeting at 8:50 p.m.

NEW BUSINESS
ANNOUNCEMENTS
ADJOURNMENT

Motion was made by Clapper, seconded by Smith to adjourn the City Council Meeting at 8:51 p.m.

Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

Attest:

Wendy Marble, City Clerk

Tommy Joe Chester, Mayor