

Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR SESSION ON **OCTOBER 13, 2014 at 6:00 P.M.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: T.J. CHESTER, MARY SMITH, BILLY CLAPPER, TODD LITTLETON AND TERESA BUCK

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, DON CLUCK, SEAN DOUGLAS, JULIUS CONLEY, AARON SLATTERY, AND NATASHA SAPP

OTHERS PRESENT: TOMMY KOELTZOW, LES MCDERMOTT, JO BAZHAW, JAYSON KNIGHT AND OTHERS THAT DID NOT SIGN IN

CALL TO ORDER Mayor Chester called the meeting to order at 6:02 p.m.

ROLL CALL Wendy Marble called the roll and declared a quorum present

PLEDGE OF ALLEGIANCE Mayor Chester led the pledge

INVOCATION Todd Littleton gave the invocation

1. INTRODUCTION OF GUESTS / HEARING OF CITIZENS OR DELEGATES

(This is an opportunity for citizens to address the City Council. If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. City Council rules and regulations limit visitor comments to a maximum of three minutes should be directed to the City Council as a whole. The Oklahoma Open Meeting Act prohibits the City Council from taking official action on requests made during this portion of the agenda unless otherwise noted on this agenda.)

None

2. PRESENTATIONS & PROCLAMATIONS

- a. Proclamation from Mayor recognizing the observance of Tuttle Tiger Cheerleader Day

Mayor Chester presented proclamation

3. Discussion and questions regarding items on the consent docket

Buck pulled Item c from consent docket for discussion

4. CONSENT DOCKET

(This item is placed on the agenda so that the City Council, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Councilmembers, that item will be removed from the consent docket and considered in regular order)

- a. APPROVAL minutes for City Council meeting September 8, 2014
- b. APPROVAL minutes for Special City Council meeting October 6, 2014
- c. ACKNOWLEDGMENT receipt of payroll and claims for September 2014
- d. APPROVAL and RATIFICATION all action taken by the Tuttle Public Works Authority for September 2014
- e. APPROVAL removal of Tim Fisher from Position 4 of the Board of Adjustment term expiring June 30, 2015

- f. APPROVAL appointment of Richard Schwalbach to Position 4 of the Board of Adjustment term expiring June 30, 2015
- g. APPROVAL **Budget Amendment 2014-10.1** Gas Department purchases and sales
- h. APPROVAL agreement between Grady Emergency Medical Services District and the City of Tuttle for purchase of emergency medical response vehicle not to exceed \$120,000
- i. APPROVAL 5 year rental agreement with Standley Systems LLC for City Hall copier
- j. APPROVAL acceptance of Tuttle Housing Authority Audit for year ended June 30, 2014

Motion was made by Smith, seconded by Chester to approve Consent Docket Items a,b,d,e,f,g,h,i and j Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

5. CONSIDERATION of Items Removed from Consent Docket

- c. ACKNOWLEDGMENT receipt of payroll and claims for September 2014

Buck presented September payroll report is not included. Marble will include September report next month

Buck asked for explanation of various claims from all city departments. Staff provided responses.

6. GENERAL GOVERNMENT

- a. DISCUSSION and related CONSIDERATION regarding the adoption of a possible resolution regarding the Grady County 1/8% fire tax proposition on the November 2014 general election ballot

Young presented the sample resolution. Smith asked about cost to citizens. Young presented the long term cost could be greater. Perryman discussed ownership of equipment purchased with the funds. Would it be city or county?

No action taken

- b. DISCUSSION and related CONSIDERATION regarding the Grady County 1/8% senior nutrition center tax amendment proposition on the November 2014 general election ballot

Young presented this will be on the ballot.

No action taken

7. COMMUNITY DEVELOPMENT

- a. DISCUSSION and related CONSIDERATION of **Ordinance 2014-19** regarding PC 2014-25 request of Rottinghaus Real Estate, LLC to rezone approximately 0.1 acres located at 2 E. Main St, from the Office C-1 District to the Automotive and Commercial Recreation C-5 District

Young presented this is a continuation of previous zoning change for an additional 17 feet of property.

Motion was made by Smith, seconded by Clapper to approve Item 7a. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

- b. DISCUSSION and related CONSIDERATION regarding PC 2014-23 request of Deer Ridge Run, LLC for acceptance of the infrastructure in and approval of the final plat for Deer Ridge Run Phase 2

Young presented Planning Commission approved acceptance of water, sewer and \$30,000 surety bond to guarantee the drainage improvements. Clapper asked if other phases are planned. Mr. Koeltzow responded yes another 75 lots. Clapper accepted recommendation from the Planning Commission and asked for approval.

Motion was made by Clapper, seconded by Littleton to approve Item 7b. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

- c. DISCUSSION and related CONSIDERATION regarding PC 2014-23 accepting a guarantee bond or other acceptable financial instrument as a guarantee for improvements in Deer Ridge Run Phase 2

Motion was made by Smith, seconded by Clapper to approve Item 7c. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

- d. DISCUSSION and related CONSIDERATION of **Ordinance 2014-18** amending the Tuttle Zone Code to allow the Board of Adjustment to grant special exceptions for setback violations

Young presented this is to allow Board of Adjustment to grant exceptions and specifically in the current case of a house that is 5 feet in front of the building line.

Motion was made by Clapper, seconded by Smith to approve Item 7d. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

Motion was made by Smith, seconded by Clapper to approve declaring an emergency clause for Ordinance 2014-18. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

- e. DISCUSSION and related CONSIDERATION regarding request to install additional street lights in Chickasaw Springs Addition (request originally approved at 9/8/2014 meeting)

Young presented the increased cost of street lights from OEC. Clapper presented residents should incur some cost. McDermott presented LED lights could be less expensive. Smith presented other options should be investigated and the City and residents could share the cost.

Motion was made by Smith, seconded by Chester to request City staff to provide other options and more information. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

8. PUBLIC SAFETY

- a. DISCUSSION and related CONSIDERATION regarding creation of rules and regulations to allow or disallow the driving of golf carts and/or all terrain vehicles on public streets

Clapper presented he is concerned about the danger and use of these vehicles on City streets. Cluck presented there are currently laws that the Police Department can enforce. Perryman discussed the state statute.

Motion was made by Smith, seconded by Chester to proceed with drafting an Ordinance for rules of use for golf carts and all terrain vehicles on City streets.

Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

9. **PARKS AND CEMETERY**

- a. **DISCUSSION and related CONSIDERATION nomination of Cemetery Advisory Committee Position 1 for a term ending June 30, 2016**

Motion was made by Smith, seconded by Clapper to table Item 9a. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

- b. **DISCUSSION and related CONSIDERATION regarding the development of User Agreements for Tuttle Parks**

No action taken

- c. **DISCUSSION and related CONSIDERATION adoption of plans for construction of soccer fields and recreational trails at new 40-acre park and authorizing staff to seek bids for construction**

Young presented two grants will be used to fund this project.

Motion was made by Clapper, seconded by Littleton to approve Item 9c authorizing staff to seek bids for construction. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

10. **BUDGET PREPARATION**

- a. **DISCUSSION regarding preparation of FY2015 budgets**

Conley presented general fund revenues are good. Gas prices and sales were higher this year and water sales were lower this year.

Young asked about setting a date for a budget meeting. Council agreed on Monday, October 27, 2014 at 4:30 pm.

11. **INFORMATION AND REPORTS**

- a. **City Manager and Department Reports**

Douglas presented his report and asked for any questions.

Clapper asked about the Cimarron Road project. Young presented details of funding and closeout procedures.

Cluck presented his report. Police Department will be working on a DUI grant.

Slattery presented his report. He asked the council about their ideas of Christmas decorations for the City. He reported Silver Ridge addition entrance work is progressing. Asphalt was replaced in several sections of Whispering Lakes.

Sapp presented the Parks Department report. Ball field scoreboards should be delivered in about two weeks.

- b. Councilmember Reports

No action

Motion was made by Smith, seconded by Littleton to recess the City side at 7:41 P.M. and begin TPWA agenda.

Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

Motion was made by Littleton, seconded by Buck to enter into executive session at 8:00 P.M. with the City Attorney and City Manager.

Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

12. EXECUTIVE SESSIONS

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

- a. CONSIDERATION to hold an EXECUTIVE SESSION regarding the receipt of notice from the Oklahoma Public Employees Relations Board (PERB Case 2014-RC-12446) of the request of Tuttle Fire Department's firefighters to be represented for collective bargaining (Proposed Executive Session pursuant to 25 O.S. Section 307 (B)(2) to discuss received notice and begin the process of collective bargaining with the International Association of Fire Fighters, Local 5017. The City Council shall make a determination as to its intent to enter into executive session in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.

- a. CONSIDERATION action related to Executive Session Item 12a

David Perryman announced for the record that no other items were discussed in Executive Session except for what was stated on the agenda and no action was taken in Executive Session.

Motion was made by Smith, seconded by Littleton to reconvene the City Council meeting at 8:43 p.m. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

NEW BUSINESS

ANNOUNCEMENTS

ADJOURNMENT

Motion was made by Littleton, seconded by Buck to adjourn the City Council meeting at 8:44 p.m. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

Attest:

Wendy Marble, City Clerk

Tommy Joe Chester, Mayor