

Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR SESSION ON **SEPTEMBER 8, 2014** at **6:00 P.M.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: T.J. CHESTER, MARY SMITH, BILLY CLAPPER, TODD LITTLETON AND TERESA BUCK

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, BRUCE ANTHONY, DON CLUCK, SEAN DOUGLAS, JULIUS CONLEY, AARON SLATTERY, NATASHA SAPP, JEFF ALTHOFF AND ANDREW GRAHAM

OTHERS PRESENT: LINDA CODY, JO BAZHAW, JAYSON KNIGHT AND OTHERS THAT DID NOT SIGN IN

CALL TO ORDER Mayor Chester called the meeting to order at 6:07 p.m.

ROLL CALL Wendy Marble called the roll and declared a quorum present

PLEDGE OF ALLEGIANCE Mayor Chester led the pledge

INVOCATION Todd Littleton gave the invocation

1. INTRODUCTION OF GUESTS / HEARING OF CITIZENS OR DELEGATES

(This is an opportunity for citizens to address the City Council. If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. City Council rules and regulations limit visitor comments to a maximum of three minutes should be directed to the City Council as a whole. The Oklahoma Open Meeting Act prohibits the City Council from taking official action on requests made during this portion of the agenda unless otherwise noted on this agenda.)

Linda Cody presented idea for murals on downtown buildings. She presented photographs from Bethany, OK.

2. PRESENTATIONS & PROCLAMATIONS

a. Proclamation from Mayor recognizing the observance of Constitution Week

Mayor Chester read the proclamation

b. Proclamation from Mayor recognizing former United States Ambassador Robert H. Tuttle

Mayor Chester read the proclamation

3. Discussion and questions regarding items on the consent docket

Clapper pulled Item h for discussion

Buck pulled Item k and l for discussion

Smith asked question regarding Item j. Does the police department have policies for using cameras in the future? Chief Cluck presented there is a policy for cameras that are currently in use.

4. CONSENT DOCKET

(This item is placed on the agenda so that the City Council, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Councilmembers, that item will be removed from the consent docket and considered in regular order)

- a. APPROVAL minutes for City Council meeting August 8, 2014
- b. APPROVAL minutes for Special City Council meeting August 25, 2014
- c. ACKNOWLEDGMENT receipt of payroll and claims for August 2014
- d. APPROVAL and RATIFICATION all action taken by the Tuttle Public Works Authority for August 2014
- e. APPROVAL adopting Hites Dr for public maintenance
- f. APPROVAL recommendation to name a private drive in the 400 block of N Richland Rd "Shipleigh Dr" (PC 2014-27)
- g. APPROVAL placement of two additional street lights in the Chickasaw Springs Addition
- h. APPROVAL **Resolution 2014-25** authorizing municipal elections to elect Council members to Wards 1 & 2 for terms ending May 2019
- i. APPROVAL granting of a utility easement along the south property edge at Fire Station #2 on N Sara Rd
- j. APPROVAL **Resolution 2014-26** authorizing application to District Attorney Council Justice Assistance Grant Local Law Enforcement program
- k. APPROVAL DISH TV provider agreement for Fire Department
- l. APPROVAL purchase of (5) scoreboards for Schrock Park Baseball fields with cost not to exceed \$12,500

Motion was made by Smith, seconded by Littleton to approve Consent Docket

Items a,b,c,d,e,f,g, i and j Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

5. CONSIDERATION of Items Removed from Consent Docket

- h. APPROVAL **Resolution 2014-25** authorizing municipal elections to elect Council members to Wards 1 & 2 for terms ending May 2019

Clapper asked what changes were made. Perryman presented there was very outdated language about residency that did not make sense for today.

Motion was made by Clapper, seconded by Smith to approve Resolution 2014-25.

Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

- k. APPROVAL DISH TV provider agreement for Fire Department

Buck asked for cost of DirecTV versus DISH? Chief Anthony presented currently \$240 but change to DISH for \$120 a month including three locations; both Fire Stations and Police Department.

Motion was made by Littleton, seconded by Buck to approve changing service to DISH. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

- l. APPROVAL purchase of (5) scoreboards for Schrock Park Baseball fields with cost not to exceed \$12,500

Buck asked for details about the purchase. Sapp presented the donations will pay for the scoreboards.

**Motion was made by Buck, seconded by Clapper to approve the purchase of scoreboards. Motion carried as follows:
Aye: Buck, Littleton, Clapper, Smith and Chester
Nay: None**

6. GENERAL GOVERNMENT

- a. DISCUSSION and related CONSIDERATION regarding the Grady County 1/8% fire tax proposition on the November 2014 general election ballot

Young presented he and the Mayor attended a meeting with Chickasha officials and they are taking a stance against the fire tax. Council discussed whether the tax would be beneficial to the city and citizens. Perryman presented the Council could adopt a resolution against the fire tax.

Motion was made by Clapper, seconded by Buck to take a stance against the fire tax. Motion carried as follows:

**Aye: Buck, Littleton, Clapper, Smith and Chester
Nay: None**

- b. DISCUSSION and related CONSIDERATION regarding the creation of a municipal juvenile court

Perryman presented the need for a juvenile court and the benefits to the City. He addressed council concerns about the cost and time involved.

Motion was made by Littleton, seconded by Chester to authorize the creation of juvenile court. Motion carried as follows:

**Aye: Buck, Littleton, Clapper, Smith and Chester
Nay: None**

7. PUBLIC SAFETY

- a. DISCUSSION and related CONSIDERATION regarding the wrecker rotation list

Chief Cluck presented information regarding the current rotation list and his department has impounded 186 vehicles to date.

Perryman presented Council is not able to change the current procedures per State Statute. Smith presented exploring a new policy in the future.

No Action Taken

- b. DISCUSSION and related CONSIDERATION adoption of the Collective Bargaining Agreement between the City of Tuttle and the Fraternal Order of Police Lodge #197 for Fiscal Year 2015

No Action Taken

- c. DISCUSSION and related CONSIDERATION approval of Rural Economic Action plan contributing partner in-kind leverage commitment

Douglas presented a separate vote is required as part of the procedure for the storm siren grant.

Motion was made by Clapper, seconded by Littleton to approve Item 7c. Motion carried as follows:

**Aye: Buck, Littleton, Clapper, Smith and Chester
Nay: None**

8. PARKS AND CEMETERY

- a. DISCUSSION and related CONSIDERATION nomination of Cemetery Advisory Committee Position 1 for a term ending June 30, 2016

No applications have been turned in to City staff although Mayor Chester said there was some interest in the position. Staff will place information on City website.

Motion was made by Smith, seconded by Clapper to TABLE Item 8a until applications are received. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

- b. DISCUSSION and related CONSIDERATION regarding the development of User Agreements for Tuttle Parks

Young said he has no new information. Staff and Council discussed the various user agreements. Perryman asked how much responsibility the City wants to assign to the various park users. Council discussed possibility of independent user agreements.

No Action Taken

9. INFORMATION AND REPORTS

- a. City Manager and Department Reports

Douglas presented the dam on Gregory Road now has a permit and engineering report was submitted. This matter is now closed.

Clapper asked if what grants are being pursued. Douglas working on JAG and forestry grant and COPS grant to hire new officer is pending.

Cluck presented his report. Officer Terrell has completed CLEET. 5 cars on General Motors recall list for ignition problem.

Anthony presented his report. Department received a forestry service grant. Anthony recognized Steve McVicker and Andy Lingle for their great work installing the cabinets in City Hall.

Conley presented budget report. He said the sales tax numbers for August are not yet available.

Slattery presented reports. The number of gas locates is extremely high. The pricing structure for new services may need to be adjusted before future expansion. The amount of new service and regular work orders is difficult to complete in a timely manner with the current staff.

Sapp presented her report to the council.

Marble presented her report to the council. A staff and council lunch cookout will be scheduled in the next few weeks.

Young presented updated on Cimarron Road construction. Oak Street should be open in the next few days and project completed by mid October. Oklahoma Municipal League reported no action taken on the resolutions presented from last month; they may take action in November.

- b. Councilmember Reports

Mayor Chester recognized department heads and city staff for their great work and dedication.

Motion was made by Smith, seconded by Littleton to recess the City side at 8:15 P.M. and begin TPWA agenda.

Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

Mayor Chester reconvened the City Council meeting at 8:33 p.m.

Motion was made by Littleton, seconded by Smith to enter into executive session at 8:34 P.M. on item 10a with the City Attorney and City Manager.

Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

10. EXECUTIVE SESSIONS

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

- a. CONSIDERATION of Formal Request to Negotiate received from Tuttle Lodge # 197 of the Fraternal Order of Police (Proposed Executive Session pursuant to 25 O.S. Section 307 (B)(2) to discuss negotiations between the City of Tuttle and representatives of an employee group. The City Council shall make a determination as to its intent to enter into executive session in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.

1. CONSIDERATION action related to Executive Session Item 10a

David Perryman announced for the record that no other items were discussed in Executive Session except for what was stated on the agenda and no action was taken in Executive Session.

Motion was made by Littleton, seconded by Smith to approve Item 7b adoption of the Collective Bargaining Agreement between the City of Tuttle and the Fraternal Order of Police Lodge #197 for Fiscal Year 2015.

Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

NEW BUSINESS

ANNOUNCEMENTS

ADJOURNMENT

Motion was made by Smith, seconded by Clapper to adjourn the City Council meeting at 9:10 p.m. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Chester

Nay: None

Attest:

Wendy Marble, City Clerk

Tommy Joe Chester, Mayor