

Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR SESSION ON **APRIL 14, 2014 at 6:00 P.M.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: BOBBY WILLIAMS, MARY SMITH, BILLY CLAPPER,
TODD LITTLETON AND TERESA BUCK

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, BRUCE
ANTHONY, DON CLUCK, SEAN DOUGLAS, JULIUS CONLEY, AARON
SLATTERY, JEFF ALTHOFF, MARCIE BEHRENS, NATASHA SAPP
AND JEFF COWAN

OTHERS PRESENT: LINDA CODY, JOE BILL CONNER, TIM GRIFFIN, AL CAROLLO, JR.,
JULIAN FONTANA, JASON WHITE, JOHNNY WORKMAN, GARRETT WORKMAN, TOMMY JOE
CHESTER, GARRETT ROBERTSON, ROBBIE ROBERTSON, LES MCDERMOTT, DENNIS LEHMAN,
PHILLIP MOORE, TOM WILSON, NAOLI BAKER, NEAL BAKER, VERNON KETTLER, JOY KETTLER,
EMERY DYE, DEANNA HARDESTY, BRANDON BERRY AND OTHERS THAT DID NOT SIGN IN

CALL TO ORDER Mayor Bobby Williams called the meeting to order at 6:01 p.m.

ROLL CALL Wendy Marble called the roll and declared a quorum present

PLEDGE OF ALLEGIANCE Bobby Williams led the pledge

INVOCATION Todd Littleton gave the invocation

ORDER OF BUSINESS

Mayor Williams changed the order of business to enable the scout to attend his scout meeting.

6. GENERAL GOVERNMENT

- a. DISCUSSION and related CONSIDERATION request of Garrett Robertson to construct a law enforcement memorial as an Eagle Scout project

Garrett Robertson presented the details of his \$2500 project to be located at the Police Station, and asked for financial assistance from the City while other funding will come from private donations. Smith asked City Manager if there are any funds available. Young said yes if that is what the council requests, money can be taken out of allocated funds.

Motion was made by Smith, seconded by Clapper to approve item 6a to provide \$1250 for the project. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Williams

Nay: None

1. INTRODUCTION OF GUESTS / HEARING OF CITIZENS OR DELEGATES

(This is an opportunity for citizens to address the City Council. If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. City Council rules and regulations limit visitor comments to a maximum of three minutes should be directed to the City Council as a whole. The Oklahoma Open Meeting Act prohibits the

City Council from taking official action on requests made during this portion of the agenda unless otherwise noted on this agenda.)

Linda Cody presented a packet of information with photographs and discussed problems with blowing trash from construction site near her property. She provided other city regulations and requested an Ordinance to address the issue with construction trash. Councilman Clapper asked Police Chief to look at our current trash ordinance as it applies to construction sites.

2. PRESENTATIONS, PROCLAMATIONS & RECOGNITION

a. Recognition of Mayor Bobby Williams for his service to the City of Tuttle.

Smith presented and read the plaque for Mayor Williams as he was recognized for his service to the City of Tuttle. Mayor Williams thanked all for the honor to serve.

3. Discussion and questions regarding items on the consent docket

Smith requested Item J Grant information to be clarified.

Conley presented the grants are Assistance Firefighter Grant and Hospital Preparedness grants from last year.

Buck requested Item C be tabled until the next meeting because the information was not provided to the Council in time to review.

Motion was made by Williams, seconded by Smith to table Item 4c until the May meeting. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Williams

Nay: None

4. CONSENT DOCKET

(This item is placed on the agenda so that the City Council, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Council members, that item will be removed from the consent docket and considered in regular order)

a. APPROVAL minutes for City Council meeting March 10, 2014

b. APPROVAL minutes for Special City Council meeting March 18, 2014

c. ACKNOWLEDGMENT receipt of payroll and claims for March 2014

d. APPROVAL and RATIFICATION all action taken by the Tuttle Public Works Authority for March 2014

e. APPROVAL authorization to convert SW 1st St between W Bond St and W Oak St to a two-way street during the reconstruction of S Cimarron Rd

f. APPROVAL making the intersection of Whispering Lake Dr and Waterfront Dr a 4-way stop

g. APPROVAL restricting parking on a section of Wolfe Ln

h. APPROVAL surplus obsolete computer equipment.

i. APPROVAL surplus truck bed from Fire Department

j. APPROVAL **Budget Amendment 2014-4.1 AFG & HPP Grants**

Motion was made by Williams, seconded by Smith to adopt the consent agenda items 4a,b,d,e,f,g,h,i, and j. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Williams

Nay: None

5. CONSIDERATION of Items Removed from Consent Docket
- 4c. ACKNOWLEDGMENT receipt of payroll and claims for March 2014
- Motion was made by Williams, seconded by Smith to table item 4c. Motion carried as follows:**
Aye: Buck, Littleton, Clapper, Smith and Williams
Nay: None
6. GENERAL GOVERNMENT
- a. DISCUSSION and related CONSIDERATION request of Garrett Robertson to construct a law enforcement memorial as an Eagle Scout project
- This item was presented at the beginning of the meeting.**
- b. DISCUSSION and related CONSIDERATION regarding approval of interlocal agreement with the TML MultiState Intergovernmental Employee Benefits Poll
- Julian Fontana presented information about providing a health insurance quote for city employees.**
- Motion was made by Williams, seconded by Smith to approve Item 6b. Motion carried as follows:**
Aye: Buck, Littleton, Clapper, Smith and Williams
Nay: None
7. COMMUNITY DEVELOPMENT
- a. DISCUSSION and related CONSIDERATION of **Ordinance 2014-13** amending the Zoning Ordinance to allow for restricted residential uses in certain commercial districts
- Young presented why the amendment is needed. Planning Commission approved amending the ordinance at their meeting the previous week.**
Motion was made by Williams, seconded by Littleton to approve Item 7a. Motion carried as follows:
Aye: Buck, Littleton, Clapper, Smith and Williams
Nay: None
- b. DISCUSSION and related CONSIDERATION of **Ordinance 2014-11** regarding PC 2014-10 request of Stanley Streber to rezone property at 505 SW 2nd St from Two-Family Residential R-2 to Single-Family R-1
- Young presented lot split and reason for changing the zoning.**
Motion was made by Williams, seconded by Smith to approve Item 7b.
Motion carried as follows:
Aye: Buck, Littleton, Clapper, Smith and Williams
Nay: None
- c. DISCUSSION and related CONSIDERATION of **Resolution 2014-08** regarding PC 2014-11 request of Alphonse Carollo, Jr. for a Specific Use Permit to construct and operate a 4-unit apartment building at 7 SW 3rd St
- Young presented a 4 unit apartment will be built with on street parking.**
Motion was made by Clapper, seconded by Smith to approve Item 7c.
Motion carried as follows:
Aye: Buck, Littleton, Clapper, Smith and Williams
Nay: None
- d. DISCUSSION and related CONSIDERATION of **Ordinance 2014-12** regarding PC 2014-12 request of Tyler Black to rezone property in the 400 block of N County Line Rd from General Agricultural A-1 to Residential Estates R-1B

Young presented zoning change is necessary to split the lot to build a single family home.

Motion was made by Littleton, seconded by Clapper to approve Item 7d.

Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Williams

Nay: None

- e. DISCUSSION and related CONSIDERATION regarding PC 2014-17 request of Joe Bill Conner for a Review as to Appropriateness to construct a shop building between the house and street at 101 Oakwood Dr

Young presented the information and Planning Commission recommended approval.

Motion was made by Clapper, seconded by Littleton to approve Item 7e.

Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Williams

Nay: None

- f. DISCUSSION and related CONSIDERATION of **Ordinance 2014-14** amending requirements for registration for plumbing, electrical, and plumbing contractors, and adding requirements for the registration of general or lead contractors

Young presented the simplified ordinance that agrees with state laws. Smith asked if this will help protect from “fly-by-night” contractors and is the legislature doing anything to protect homeowners? Perryman responded there is legislation in place.

Motion was made by Smith, seconded by Williams to approve Item 7f.

Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Williams

Nay: None

- g. DISCUSSION and related CONSIDERATION of **Resolution 2014-09** amending fees for the Community Development Department

Young presented the fee schedule will be adjusted and made uniform.

Motion was made by Williams, seconded by Smith to approve Item 7g.

Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Williams

Nay: None

- h. DISCUSSION and related CONSIDERATION of a Tax Rebate Agreement with Gordon White Lumber

Conley presented documentation regarding the proposed 1 cent rebate. Young apologized the copy was not included in the packet. Conley presented the details of how the rebate will work. It is a term of 15 years with a yearly cap.

Mr. Bockus asked to change the 1% to 2% rebate.

Motion was made by Williams, seconded by Littleton to table Item 7h due to the amount of information to review. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Williams

Nay: None

8. STREETS

- a. DISCUSSION and related CONSIDERATION authorization to purchase asphalt for repairing surfacing on S Frisco Rd

Slattery presented information and request for funding half the project with County paying half the cost.

Motion was made by Clapper, seconded by Williams to approve Item 8a in the amount of \$13,000.

Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Williams

Nay: None

- b. DISCUSSION and related CONSIDERATION regarding the awarded bid for Tuttle's Safe Routes to School sidewalk project, potential action including but not limited to rejecting the existing awarded bid to MTZ Construction, awarding the bid to the second lowest and best bidder, and authorizing the rebidding of the project

Young presented ODOT rejected the low bid due to a technicality, resulting in a \$15,000 cost to the taxpayers. Options are to re-bid project or select Rudy Construction; the second place bidder. Cowan presented time is a factor. Clapper discussed selecting Rudy Construction to perform the work.

Motion was made by Clapper, seconded by Littleton to approve Item 8b.

Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Williams

Nay: None

9. PUBLIC SAFETY

- a. DISCUSSION regarding safety issues on state highways

Cluck discussed the fatality accident with a garbage truck. He requested the trash schedule on the highway may need to be adjusted. Anthony discussed it is a matter of public safety. Williams suggested a meeting with Allied Waste. Young met with them on site after the accident. Young suggested reviewing mail boxes on highway as well.

- b. DISCUSSION and related CONSIDERATION **Resolution 2014-10** regarding approval of interlocal agreement between Tuttle Police Department and Grady County

Cluck presented the request for approval of cross commissioning officers.

Motion was made by Smith, seconded by Clapper to approve Item 9b.

Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Williams

Nay: None

10. PARKS AND RECREATION

- a. CONSIDERATION and related CONSIDERATION scope change for FY2011 LWCF Lighting up the Night at Schrock Park II to install softball fields and relocate tractor pull area at Schrock Park.

Sapp presented the remaining grant money is to be used for 2 softball fields and to relocate the tractor pull area.

Kettler presented the Tractor Club is in agreement to move the pull area if the City is committed to doing the work.

Smith appreciates the work of the Tractor Club bringing recognition to the City. She suggested that Public Works will help with decisions on relocation. Baker asked about drainage ditch and the water well building; will they will be

incorporated in the plans? Staff will work with club on design.
Motion was made by Smith, seconded by Clapper to approve Item 10a scope change.

Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Williams

Nay: None

11. INFORMATION AND REPORTS

a. City Manager and Department Reports

Cluck presented Police Department report. Property at 5318 E Hwy 37 has been cleaned up and the auction will be April 24, 2014. An auction for surplus city vehicles was held April 4th and 8 vehicles were sold. Officer Cox graduates on April 18th.

Anthony presented Fire and EMS reports. ISO evaluations are coming up. Fire department still waiting on grant for SCBA's. Departments are running smooth. Anthony thanked the Mayor for his leadership.

Douglas presented EM report. Computer upgrades are complete. Two storm spotter presentations were given for Tuttle residents. Douglas thanked the Mayor for his service.

Slattery presented Public Works report. He reported he has been on the job approximately 3 weeks. The Water, Gas, Streets, Cemeteries and Parks department reports were presented.

Young presented both cemeteries have been sprayed and Fairview will be sprayed again before Memorial Day holiday.

Cowan presented Cimarron Road project will begin in two weeks. Cowan thanked the Mayor for the opportunity to work with him.

Smith asked that a map of detours and dates of construction be made available.

Young formally introduced Natasha Sapp as the Parks and Recreation Coordinator. He also acknowledged Natasha and Wendy's work day Saturday April 5th with OU Students to clean the park and cemetery.

Young discussed the sink hole on Edith and Highway 37. ODOT will not maintain the drainage structure so the city will be responsible. Ice Cream Day at the capitol is this Wednesday. The city received and award for the building. Young thanked the Mayor for the honor and privilege of working with him.

b. Councilmember Reports

Buck thanked City for cleaning up the advertising signs along Highway 4. She discussed the travel trailer and motor homes parked at residences and she requested asphalt repair at the entrance to Silver Ridge addition.

Clapper presented the 4 way stop on Gregory Road that was previously approved needs to be installed.

Smith reminded of the E Recycling event April 26th that benefits the Library.

Motion was made by Smith, seconded by Buck to recess the City side at 7:41 P.M. and begin the Executive Session. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Williams

Nay: None

12. EXECUTIVE SESSIONS

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

a. CONSIDERATION going into Executive Session regarding the job performance and continued employment of the City Treasurer, including possible appointment of an interim City Treasurer or an assistant City Treasurer. (Proposed Executive Session pursuant to 25 O.S. Section 307(B)(1))

1. CONSIDERATION action related to Executive Session Item 12a

David Perryman announced for the record that no other items were discussed in the meeting except for what was stated on the agendas.

Mayor Williams reconvened the meeting at 8:01 p.m.

Motion was made by Smith, seconded by Buck to appoint Julius Conley as the temporary interim deputy treasurer with a salary increase of \$100 per month.

Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Williams

Nay: None

NEW BUSINESS

ANNOUNCEMENTS

ADJOURNMENT

Motion was made by Smith, seconded by Buck to adjourn the City Council meeting at 8:02 p.m. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Williams

Nay: None

Attest:

Wendy Marble, City Clerk

Mayor, Tommy Joe Chester